

## ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday, 20<sup>th</sup> July 2011 at 7.00 p.m.

**PRESENT:** Councillors D Ekinsmyth (Chairman), R. L. Benney, R.J. Bentley, D.W. Davies, G.D. Ford, P.T. Holmes, S Richardson, S.R.S. Szoka

**IN ATTENDANCE:** Mrs S. Ballinger (Clerk), Mrs S Morrissey (Admin Assistant), and 4 members of the public.

- FC11/07/1 CHAIRMAN'S WELCOME & APOLOGIES FOR ABSENCE**  
The Chairman welcomed all present. Apologies for absence were received from Cllrs Ms V.R. Cadby, T. Wilkin [on holiday] J.V. Mayne, Mrs V. Poole & I. Yates. The police also offered apologies for absence.
- FC11/07/2 DECLARATION OF INTERESTS**  
There were no declarations made.
- FC11/07/3 PUBLIC PARTICIPATION**  
Standing Orders were suspended for the duration of this item  
The Chairman invited members of the public to make any comments. No comments were made.
- FC11/07/4 CHAIRMAN'S ANNOUNCEMENTS**  
The Chairman announced that he had attended the Green Ripple launch and Illogan School Fete.
- FC11/07/5 CONFIRMATION OF MINUTES**  
Full Council – 15<sup>th</sup> June was proposed Cllr Ekinsmyth, seconded Cllr Davies  
  
Planning & Environment – 6<sup>th</sup> July 2011 proposed Cllr Ekinsmyth seconded Cllr Szoka  
  
Finance & Resources – 6<sup>th</sup> July 2011 proposed Cllr Ekinsmyth, seconded Cllr Bentley  
  
The minutes were then confirmed and duly signed by the Chairman.
- FC11/07/6 REPORTS FROM THE MINUTES**  
FC11/06/6 - Bus service – meeting date still to be confirmed.  
  
FC11/06/12 - Memorial seat - The resident who wished to place a seat at Bridge Hill has decided not to go ahead with the project.
- FC11/07/7 TO SIGN & SEAL DOCUMENTS**  
There were no documents to sign

## ILLOGAN PARISH COUNCIL

### FC11/07/8 FINANCE

#### a. Reports on the finance of the Council

A presentation was given on the finances of the Council (as shown in Appendix 1 & 2

Proposed Cllr Ford seconded by Cllr Szoka and unanimously

*Resolved that the reports be noted.*

The Clerk agreed to prepare a report for the September meeting for members to consider changing the Council's bank.

#### b. Authorisation of the payments of Accounts

It was proposed Cllr Ford seconded by Cllr Bentley and unanimously

*Resolved that the Accounts be approved and the cheques were duly signed. That all invoices for August be paid.*

### FC11/07/9 REPORTS

#### a. Police

The Chairman read the report prepared by the police. (Appendix 3)

#### b. Clerk to Council – Written report already distributed. (Appendix 4)

The Clerk also reported that due to a concern over Parish owned seats and dog bins, all seats and equipment etc is checked weekly by David Heyes under the Council's Health & Safety policy. Dog bins were the responsibility of Cornwall Council and CC Terry Wilkins was dealing with the matter.

#### c. Parish Plan

The Chairman hopes that the members will make every effort to attend the launch of the Parish Plan on Saturday. He announced that George Eustice MP, Julian German, Cornwall Councillor will be attending to receive the Parish Plan. He reminded members of the hard work of the steering committee, particularly Steve Turner, Secretary of the Village Hall. Five Councillors were able to confirm their attendance.

The Chairman also announced that the Parish Plan would be available on the Parish Council website from late July.

#### d. Green Ripple

The Chairman expressed his disappointment at the poor turnout to the launch of the Green Ripple project, attended only by himself and Cllr Wilkins. He explained that Tolvaddon residents feel the Council pays more attention to Illogan village area of the parish. He reassured them that this was not the case.

#### e. Representatives of Outside Bodies

Cllr Bentley attended the recent meeting of the Friends of Maningham Woods. He explained that there is concern about the safety of trees in the wood. Clerk said that she was obtaining 3 quotes for a tree survey.

#### f. Cornwall Councillors

There were no reports from Cornwall Councillors.

Cllr Ford spoke on NALC matters.

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### FC11/07/10 PARISH OFFICE/HUB PROJECT

#### a. Terms of reference for the Sub – Committee

The Chairman outlined the need for a sub-committee.

It was proposed Cllr Ekinsmyth seconded Cllr Bentley and unanimously *Resolved that the Finance & Resources Committee be delegated the responsibility and authority to make timely and necessary management decisions for the efficient, effective and economic delivery of the Illogan Hall/Hub project within the Finance Regulations.*

*That the Council endorses and ratifies the appointment of the sub-Committee charged with this task and consisting of Cllr Ekinsmyth, Cllr Wilkins and Cllr Ford.*

#### b. Approval to Borrow

The Chairman directed members to his report. (Appendix 5)

It was proposed Cllr Ekinsmyth seconded Cllr Szoka and unanimously *Resolved to agree to make an application to the Dept of Communities and Local Government for a sum of £350,000, for the purpose of funding the building of a parish office and community hub*

The Chairman announced that Planning Approval had been granted by Cornwall Council.

Adverts for builders will be placed in the West Briton in August.

### FC11/07/11 RECORDING OF MEETINGS

Some discussion arose that items FC/07/11, 12 and 13 did not have any reports and motions, with some Councillors requesting deferment to the next meeting. It was agreed that the meeting should continue, provided some explanation could be offered. It was also agreed that further meetings should follow standing orders more closely.

The Chairman explained that the nature of meetings currently makes minute taking difficult. As a possible solution to this problem, he suggested recording meetings. Some discussion arose about the current conduct of meetings. Cllr Ford suggested that agendas need to be reviewed and that minutes should reflect Council Business.

The general feeling was that there was no need to record meetings but that in future the conduct at the meetings should follow standing orders.

The Chairman agreed and withdrew his proposal.

### FC11/07/12 EXTRA WEEDING & STRIMMING REQUIREMENTS FOR THE ROSEMULLION PROJECT

It was proposed Cllr Ford seconded Cllr Bentley, unanimously *Resolved to provide extra weeding and strimming for the Rosemullion Project.*

### FC11/07/13 LAPTOP COMPUTER

The Clerk explained that the need for a desktop computer, as agreed last November, had changed to a need for a laptop computer that could be used

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at Planning meetings to show members planning applications. She also explained that this computer would then be use in the new offices. It was proposed Cllr Benney seconded by Cllr Richardson and unanimously

**Resolved that a laptop and consumables be provided by the Council for staff use, up to £1000 delegated to the Clerk, Chairman and Vice Chairman.**

### FC11/07/14 CORRESPONDENCE

a) **Tolvaddon Regeneration Report**

The Clerk read an email (Appendix 6) from Tony Mills Chairman of Tolvaddon Regeneration Group explaining that the group is considering winding up due to lack of support, however members of the Green Ripple group have agreed to carry on with TRG. This item was noted.

b) **CALC Report by Cllr Ford**

Cllr Ford's report is attached in Appendix 7

c) **Letter re Rural Advocate by Cllr Ford**

This letter outlines the proposed abolition of the Rural Advocate and is attached in Appendix 8

The Chairman agreed to write a letter expressing the Council objections to this proposal.

d) **Future of the Code of Conduct from Cornwall Council (Appendix 9)**

Cllr Ford explained, with the benefit of NALC Legal Briefings, that Cornwall Council was trying to persuade local councils to use their service without testing the market. As the letter requests a response by 15<sup>th</sup> August, members agreed that a reply should be sent saying that we have no response at the moment until advice had been sought.

e) **Cornwall Conversations (Appendix 10)**

Members were directed to the invitation from Cornwall Council.

### FC11/07/15 DATE & TIME OF NEXT MEETING

The next meeting will be the Planning and Environment Committee on 3<sup>rd</sup> August 7.00 p. m.

The meeting closed at 8.30 p.m.