

ILLOGAN PARISH COUNCIL

Minutes of Illogan Parish Council Meeting held at the Penwartha Hall on Wednesday, 21st November 2012 at 7.00 p.m.

PRESENT: Councillors D Ekinsmyth (Chairman), T Wilkins (Vice Chairman), R Benney, Ms V Cadby, Mrs J Ferrett, G.D. Ford, P Holmes, L Pavey, Mrs V Poole, S Szoka and Mrs M Thompson (after signing declaration),

IN ATTENDANCE: Ms S Willsher, Clerk; Mr B White and one member of the public

The Chairman explained the safety procedures.

FC12/11/1 TO RECEIVE APOLOGIES FOR ABSENCE

The Chairman welcomed all present. Apologies were received from Cllrs Mayne and Richardson.

FC12/11/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-DISCLOSABLE PECUNIARY INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY

Cllr Holmes declared a non-pecuniary interest in the letter received from Carn Brea Parish Council as he was a member of the Council.

Cllr Ekinsmyth said that as Mr White was present he would bring the minutes of the Full Council and Finance and Resources committee and then the financial items relating to the budget and precept forward to the next items.

FC12/11/3 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON WEDNESDAY 17TH OCTOBER 2012 AND THE CHAIRMAN TO SIGN THEM

Page 80 – Minute FC12/10/8 – should read ‘It was agreed after a tied vote with the Chairman’s vote not to co-opt Mr Brian Hawke onto the Council’.

It was proposed by Cllr Szoka, seconded by Cllr Ford and

FC12/11/3.2 Resolved that the minutes of the Full Council meeting held on Wednesday 17th October 2012 are received and approved with Minute FC12/10/8 reading ‘It was agreed after a tied vote with the Chairman’s vote not to co-opt Mr Brian Hawke onto the Council’ and the minutes are signed by the Chairman.

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On a vote being taken the matter was approved unanimously.

FC12/11/4 TO RECEIVE THE MINUTES OF THE FINANCE AND RESOURCES COMMITTEE HELD ON WEDNESDAY 24TH OCTOBER 2012

It was proposed by Cllr Szoka, seconded by Cllr Ford and

FC12/11/4.2 Resolved that the minutes of the Finance and Resources meeting held on Wednesday 24th October 2012 are received.

On a vote being taken the matter was approved unanimously.

FC12/11/5 TO SET THE BUDGET FOR THE FISCAL YEAR 2013/2014

It was proposed by Cllr Holmes, seconded by Cllr Benney and

FC12/11/5.2 Resolved that the budget for General Donations is set at £1,500 for the fiscal year 2013/2014

On a vote being taken on the matter there were 9 votes FOR and 0 votes AGAINST.

Members discussed the budget for bus shelters. It was noted that the Council had previously agreed to erect two bus shelters which had not been completed. The current budget should be sufficient to build three bus shelters. Cllr Ford said that the Bus Forum would be launching scheme for a new design of bus shelter which would be less expensive. Cllr Holmes proposed that the budget for bus shelters for the fiscal year 2013/2014 should be set at £6,000; no-one seconded the proposal.

It was proposed by Cllr Holmes, seconded by Cllr Mrs Cadby and

FC12/11/5.3 Resolved that the budget for Parish Signs is set at £1,000 for the fiscal year 2013/2014.

On a vote being taken on the matter there were 8 votes FOR and 0 votes AGAINST.

The Clerk advised that there were still uncertainties with capping and having referendums for increases in precepts at parish and town council level. She advised that the Council did not reduce their budget or precept and that they kept it the same as in 2012/2013.

In response to a question Mr White said that it was extremely unlikely that Cornwall Council would devolve services with any

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funding. Illogan Parish Council would have to decide whether they would like to deliver devolved services and which budget they would take the money from to finance the service. He explained the guidelines for the level of reserves councils should have. Mr White said that the Council usually expresses their budget and percept as a Band D equivalent. There are so many changes going on that the tax base had not been issued. A provisional figure was due to be published in November 2012 and a final figure in January 2013.

It was proposed by Cllr Holmes, seconded by Cllr Ford and

FC12/11/5.4 Resolved that the total budget for the fiscal year 2013/2014 is set at £129,767 with £1,000 taken from the General Fund.

On a vote being taken on the matter there were 9 votes FOR and 1 vote AGAINST.

FC12/11/6 TO SET A PRECEPT TO CORNWALL COUNCIL FOR THE FISCAL YEAR 2013/2014

It was proposed by Cllr Holmes, seconded by Cllr Ford and

FC12/11/6.2 Resolved to set a precept to Cornwall Council for the fiscal year 2012/2013 of £136,950.

On a vote being taken on the matter there were 9 votes FOR and 1 vote AGAINST.

Cllr Ekinsmyth thanked Mr White for attending the meeting.

Mr White left the meeting at 7.55pm.

FC12/11/7 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

Cllr Ekinsmyth explained the interviewing procedure.

It was proposed by Cllr Benney, seconded by Cllr Wilkins and

FC12/11/7.2 Resolved that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public are excluded from the meeting due to the confidential nature of the business to be discussed.

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On a vote being taken the matter was approved unanimously.

FC12/11/8 TO RECEIVE APPLICATIONS FOR THE VACANT POSITION OF COUNCILLOR FOR THE ILLOGAN WARD AND INTERVIEW THE CANDIDATES

There had been one application received which was from Mrs Maggie Thompson.

Mrs Thompson entered the room and answered questions from members she then left the room.

FC12/11/9 TO RE-ADMIT MEMBERS OF THE PRESS AND PUBLIC AND RESUME STANDING ORDERS

It was proposed by Cllr Benney, seconded by Cllr Wilkins and

FC12/11/9.2 Resolved that the press and public are re-admitted and standing orders are resumed.

On a vote being taken the matter was approved unanimously.

FC12/11/10 TO CO-OPT A COUNCILLOR TO REPRESENT THE WARD OF ILLOGAN

It was proposed by Cllr Ford, seconded by Cllr Holmes and

FC12/11/10.2 Resolved to co-opt Mrs Maggie Thompson to represent the ward of Illogan.

On a vote being taken the matter was approved unanimously.

FC12/11/11 CO-OPTED COUNCILLOR TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE

Mrs Thompson signed the declaration of acceptance of office.

FC12/11/12 PUBLIC PARTICIPATION

There were no members of the public present.

FC12/11/13 CHAIRMAN'S ANNOUNCEMENTS

Cllr Ekinsmyth said that he had attended the Illogan Remembrance Service.

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FC12/11/14 TO RECEIVE A REPORT FROM THE CLERK

The Clerk reported that:

Rosemullion Park

The Clerk had been chasing Cornwall Council regarding the devolution of the park and on-going maintenance.

Manningham Woods

Planning approval had been received from Cornwall Council for the safety works to the trees. She had spoken to the contractor who will commence the works shortly. There was a site meeting at Manningham on Thursday 22nd November 2012 with a Forestry Officer from Cornwall Council and the FOMW to discuss the Woodland Protection Order and pre-application advice for a five year management plan for the woods. She had organised for the seats and sculptures to be cleaned and preserved. Some representatives from the FOMW attended last weeks planning meeting to discuss some maintenance requirements in the woodland. The Clerk would be attending the FOMW meeting on the 3rd December.

Parsonage Well

The Clerk had found the supplier of the granite seat and was waiting for a quote to be sent through for the replacement of the bench. She had photographed the siting of the bench as requested by the insurance company. Once the quote had been received an insurance claim would be submitted.

General

The Clerk had obtained better electricity costs through an independent broker. A draft job description, person specification and other documents had been drawn up for an Office Administrative Assistant; the staffing committee were meeting next week to discuss the draft documents and agree future actions.

FC12/11/15 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OCTOBER 2012

Cllr Mrs Poole left the room.

It was proposed by Cllr Ford, seconded by Cllr Pavey and

FC12/11/15.2 Resolved that the statement of payments, receipts

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and bank reconciliation for the month of October 2012 are received.

On a vote being taken the matter was approved unanimously.

Cllr Mrs Poole re-entered the room.

FC12/11/16 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF NOVEMBER 2012

Cllr Ford said that the Council usually gave a donation to the Royal British Legion above the cost of the wreaths. He asked that an item be included on the December agenda to consider a donation.

It was proposed by Cllr Ford, seconded by Cllr Wilkins and

FC12/11/16.2 Resolved that accounts totaling £6,388.57 are approved for payment in November 2012.

On a vote being taken on the matter there were 10 votes FOR and 0 votes AGAINST.

FC12/11/17 TO RECEIVE, APPROVE AND ADOPT THE FINAL CODE OF CONDUCT

It was proposed by Cllr Wilkins, seconded by Cllr Szoka and

FC12/11/17.2 Resolved that the Final Code of Conduct is received and approved and that a register of gifts and hospitality over £25 will be maintained by the Proper Officer.

On a vote being taken the matter was approved unanimously.

FC12/11/18 TO RECEIVE AND APPROVE THE GUIDE TO AWARDING DISPENSATIONS

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Ford and

FC12/11/18.2 Resolved that the Guide to Awarding Dispensations is received and approved and that decisions for dispensations will be made by the Full Council; there will be a standing item on every agenda.

On a vote being taken on the matter there were 10 votes FOR and 0 votes AGAINST.

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FC12/11/19 TO RECEIVE THE LEASE FOR UNIT 2, WHEAL AGAR, TOLVADDON ENERGY PARK, TOLVADDON, APPROVE TWO COUNCILLORS TO SIGN THE LEASE ON BEHALF OF THE COUNCIL AND APPROVE THE SIGNING OF THE DECLARATION IN FRONT OF A LOCAL SOLICITOR AND APPROVE THE ASSOCIATED EXPENDITURE

It was agreed to defer this item until the December meeting for clarification on the repair and maintenance section.

FC12/11/20 TO RECEIVE CORNWALL COUNCIL'S CONSULTATION ON THE PROPOSAL TO TRANSFER CURNOW SCHOOL'S PRIMARY-AGE PUPILS TO ENHANCED ACCOMODATION AT ILLOGAN AND AGREE A RESPONSE

The Clerk reported that there was a public meeting being held at Curnow School on Thursday 29th November 2012.

Cllr Benney felt that the consultation document needed to be re-written as it contained errors and lacked a lot of information.

Cllr Wilkins said that there had been a public meeting held at Illogan School that all parents and local residents were invited to attend. Cllr Mrs Ferrett felt that all updated information should be made available in Illogan.

Members felt that the there were too many ambiguities and omissions in the consultation paperwork. The proposals were not clear enough. There needed to be more information and details of the long term aims.

It was proposed by Cllr Ford, seconded by Cllr Wilkins and

FC12/11/20.2 Resolved to defer the consultation on the proposal to transfer Curnow School's primary age pupils to enhanced accommodation at Illogan until the December meeting and that a more detailed proposal is requested and an appropriate representative from Cornwall Council is invited to the December meeting to explain the proposals.

On a vote being taken on the matter there were 9 votes FOR and 0 votes AGAINST.

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FC12/11/21 TO RECEIVE A REPORT FROM THE CLERK ON THE ARRANGEMENTS FOR CLEANING THE COUNCIL OFFICE, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk reported that Mrs Heyes was cleaning the Council Office on a monthly basis. It had been suggested during the health and safety audit that the office should be cleaned more frequently. Unfortunately Mrs Heyes' circumstances had changed and she was not longer able to clean the office.

It was agreed that an advert for a cleaner/cleaning services was displayed on the notice boards and website.

FC12/11/22 TO APPROVE ADDITIONAL HOURS FOR THE CLERK TO ORGANISE THE FILING SYSTEMS IN THE COUNCIL OFFICE

It was proposed by Cllr Ford, seconded by Cllr Wilkins and

FC12/11/22.2 Resolved to approve additional hours for the Clerk to organise the filing systems in the Council Office; the Chairman, Vice Chairman and the Clerk would liaise regarding the number of hours required.

On a vote being taken the matter was approved unanimously.

FC12/11/23 TO RECEIVE A LETTER FROM CARN BREA PARISH COUNCIL REGARDING A 'WELCOME' SIGN AT TREVENSON MOOR AND AGREE A RESPONSE

It was proposed by Cllr Wilkins, seconded by Cllr Ford and

FC12/11/23.2 Resolved that there are no objections to a 'Welcome' sign being erected at Trevenson Moor by Carn Brea Parish Council.

On a vote being taken on the matter there were 10 votes FOR and 0 votes AGAINST.

FC12/11/24 TO DISCUSS PROPOSED YELLOW LINES IN THE PARISH

Cllr Wilkins confirmed that there would be yellow lines on Trevelyan Road by Paynters Lane Estate. The proposed lines outside the Robartes had been rejected. He had been asked for lines to be installed at Churchtown; there were 8 residents in favour of the lines on the bad bend and six against; the lines would not be painted.

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Cllr Holmes said that he had always objected to traffic calming measures including yellow lines and speed humps in the parish when he was a county councillor. He was concerned that the parish would become urbanised.

Cllr Ekinsmyth was concerned that the parish council had not been officially consulted about the lines by Cornwall Council.

Cllr Mrs Cadby said that it was difficult to cross the road at park bottom.

It was noted that parked cars slowed traffic.

It was proposed by Cllr Holmes, seconded by Cllr Ford and

FC12/11/24.2 Resolved that the Clerk writes to Cornwall Council requesting that this Council is consulted on all plans for the highways in the parish.

On a vote being taken the matter was approved unanimously.

FC12/11/25 TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND RECOMMEND ACTION

The Clerk said that Cornwall Council had sent a reminder letter regarding member's register of interests.

Cornwall Council was holding a trial on seagull proof sacks. They had asked if this council would be interested in purchasing some sacks to sell on. It was agreed that this Council would not participate in the seagull proof sack scheme.

FC12/11/26 TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES

a. Police

The Clerk reported that the police had been unable to complete a report.

b. Representative to outside organisations

There were no reports.

c. Cornwall Councillors

Cllr Wilkins felt that a line should be drawn under the events in Cornwall Council in October. The Council voted in favour of

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increasing the Councillors allowances from June 2013. This was to try and make it more attractive to younger people to enter the Council as this seemed to be a stumbling block to people standing for election. He said that if he was elected next year he would not accept the increase and would look towards getting advice on giving it to charity.

Cllr Wilkins was a Governor for the two schools looking to cojoin on one site but to stay independent. These were Illogan School and Curnow School. He said that a report had been circulated explaining the proposals. He urged members to attend the public consultation on the 29th November, 7pm at Curnow School where they could voice their opinion and have their questions answered.

Cllr Wilkins had heard that there would be a 20mph speed limit introduced in Illogan. It was Lower Broad Lane which would have the reduced speed limit which was in the parish of Carn Brea.

FC12/11/27 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

Cllr Holmes asked for an item on 'The Avenue'. The Clerk said that this item was being dealt with by the Planning and Environmental Services Committee.

Cllr Benney asked that an item to consider requesting that the police provide statistics over a longer period of time be included on the next agenda.

FC12/11/28 DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 12th December 2012, 7pm in Penwartha Hall.

There being no further business the Chairman closed the meeting at 9.30pm.

Signed:

Date: