

ILLOGAN PARISH COUNCIL

Minutes of the Planning & Environmental Services held at Penwartha Hall, Voguebeloth, Illogan on Wednesday 26 June 2013 at 7.00 pm.

PRESENT: Councillors S Richardson (Chairman), R Bentley, Mrs J Ferrett, G Ford, Mrs M Roberts, T Wilkins

IN ATTENDANCE: Ms S Willsher, Clerk; Ms J Whitmore, Admin Assistant; Cllr D Ekinsmyth and three members of the public.

The Chairman explained the safety procedures.

PM13/06/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Mrs V Cadby, L Pavey and S Szoka

PM13/06/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY WORTH £25 OR OVER

There were no interests declared.

PM13/06/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

PM13/06/4 TO RECEIVE A PRE-APPLICATION PRESENTATION FROM MR MATTHEWS REGARDING PROPOSAL FOR THE LAND BETWEEN SPAR LANE, CLIFTON ROAD AND TREVELYAN ROAD

Cllr Richardson welcomed Mr John Matthews. The application would be for 69 properties, together with two acres to be made available for allotments.

Plans of the development were circulated and a number of considerations were raised, including ingress and egress to the site, sewage and surface water drainage, volume of traffic, and the future ownership/management of the land for the allotments.

It was agreed that the Clerk would send an email to Mr Matthews, confirming the points and questions raised, so that he would be able to discuss them with his clients and report back to the Council.

The Chairman thanked Mr Matthews for his presentation. Mr Matthews left the meeting at 7.20 pm.

PM13/06/5 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINUTES – EVERY SPEAKER HAS A LIMIT OF 3 MINUTES UNDER THE COUNCIL’S STANDING ORDERS)

A member of the public spoke regarding the allotments referred to by Mr Matthews in his presentation and recommended that if a planning application was made and approved that the Council should take over the two acres of land with a view to applying for grants, lottery assistance, etc. in order to develop the land for allotments. If, at any time in the future, the Council wished to relinquish responsibility for the land, it could revert back to the present owner or their heirs.

Two members of the public left the meeting at 7.25 pm.

PM13/06/6 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON THE 29TH MAY 2013 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Wilkins, seconded by Mrs Roberts and

PM13/06/6.2 RESOLVED that the Minutes of the Planning & Environmental Services meeting held on 29th May 2013 be received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

PM13/06/7 MATTERS ARISING, NOT ON THE AGENDA BELOW, FOR INFORMATION ONLY

There were no matters arising.

PM13/06/8 TO AGREE A PROCESS FOR DEALING WITH PLANNING APPLICATIONS AND ADDITIONAL INFORMATION FROM CORNWALL COUNCIL PLANNING OFFICERS WHEN THE DEADLINES ARE INCOMPATIBLE WITH THIS COUNCIL’S PLANNING AND ENVIRONMENT COMMITTEE MEETINGS

It was proposed by Cllr Wilkins, seconded by Cllr Bentley and

PM13/06/8.2 RESOLVED that Planning and Environment Committee meetings would be held on the first Wednesday of each month and that any applications received after the deadline for the Planning and Environment Committee

agendas would be considered at the Full Council meeting.

On a vote being taken the matter was approved unanimously.

PM13/06/9 TO DISCUSS PLANNING APPLICATIONS RECEIVED UP TO THE DATE OF THE MEETING.

- i. IPC2013/028 and IPC2013/029
PA13/04552 and PA13/04553
Mr and Mrs R Waghorn, Keepers Cottage, Cot Road,
Illogan
Proposed alterations and new double garage**

It was proposed by Cllr Bentley, seconded by Cllr Ford

PM13/06/9.2 RESOLVED that Illogan Parish Council has no objection to the planning applications for Keepers Cottage.

On a vote being taken on the matter there were 5 votes FOR and 0 votes AGAINST.

- ii. IPC2013/030
PA13/05299
Cornwall County Council Property Services, Land at Tolvaddon, Camborne – Demolition of existing redundant buildings, erection of new Fire and Rescue Headquarters with integrated maintenance and workshop, and a separate new fire station building with associated vehicular and pedestrian access, parking areas, training yards and associated works and landscaping**

It was proposed by Cllr Bentley, seconded by Cllr Wilkins and

PM13/06/9.3 RESOLVED that Illogan Parish Council supports the application for the Land at Tolvaddon and would like to note that there is a bus stop opposite the northern extremity, there is Japanese Knotweed on the site which needs to be carefully cleared before building works start and they would like the description on the planning application cover sheet to be amended to include the community space that is included in the plans.

On a vote being taken on the matter there were 5 votes FOR and 0 votes AGAINST. Cllr Ferrett did not vote.

PM13/06/10 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

The following planning decisions had been received from Cornwall Council:

- PA13/01091 – Mr S Symons, Illogan School, Churchtown Illogan – New build sports hall, kitchen, classrooms and a new infill reception, along with internal re-modelling and associated storage and landscaping works – APPROVED
- PA13/02873 – Mr A Gynn, 84 Sunnyside Parc, Illogan, TR15 3LY – Conversion of box room to bedroom with en-suite and ground floor garden room – APPROVED
- PA13/03444 – Mr and Mrs A McDonald, Stream Cottage, Reskadinnick Streams, Camborne – To form a second storey extension - APPROVED

PM13/06/11 TO NOTE PLANNING ENFORCEMENT CASES RECEIVED FROM CORNWALL COUNCIL

There were no planning enforcement cases received from Cornwall Council.

PM13/06/12 TO RECEIVE ADDITIONAL INFORMATION FROM CORNWALL COUNCIL'S FORESTRY OFFICER REGARDING PLANNING APPLICATION IPC2013/026, PA13/03668 – MR HODGSON, 78 ALEXANDRA ROAD, ILLOGAN – FELLING OF TWO ASH TREES AT REAR BOUNDARY AND AGREE A RESPONSE

An email was circulated to members outlining the conditions of the trees and asking whether this Council would be agreeable to the removal of the trees subject to a replanting condition.

It was proposed by Cllr Ford, seconded by Cllr Ferrett and

PM13/06/12.2 RESOLVED that the Council maintain their objection to the felling of two ash trees at 78 Alexandra Road.

On a vote being taken on the matter there were 5 votes FOR and 1 AGAINST.

PM13/06/13 TO APPOINT MEMBERS TO THE NEIGHBOURHOOD PLAN ADVISORY GROUP, AGREE THE TERMS OF REFERENCE AND AGREE FUTURE ACTIONS (PM12/04/24 – 23 APRIL 2013)

It was proposed by Cllr Richardson, seconded by Cllr Bentley and

PM13/06/13.2 RESOLVED to appoint Cllrs Ekinsmyth, Ford and Richardson to the Neighbourhood Plan Advisory Group; that members of Full Council would be asked if they wanted to be a member of the Advisory Group, that the draft Terms of Reference are approved with the addition that the advisory group look into and apply for sources of funding; that a public meeting is held to encourage members of the public to become involved, and that Charlotte Chadwick the Community Network Area Manager is invited to attend the public meeting.

On a vote being taken the matter was approved unanimously.

PM13/06/14 TO CONSIDER SUPPORTING THE CORNWALL COUNCIL DIVISIONAL MEMBER IN THE ALLOCATION OF S106 MONIES TOWARDS INSTALLING REPLACEMENT SWINGS, REMOVAL OF OLD SAFETY SURFACE AND THE INSTALLATION OF A NEW SAFETY SURFACE IN ILLOGAN PARK

The Clerk spoke to an email from Cornwall Council explaining the value of S106 monies held by Cornwall Council. She also spoke to the quote for the proposed works to the swings in Illogan Park.

It was proposed by Cllr Bentley, seconded by Cllr Mrs Roberts and

PM13/06/14.2 RESOLVED that Illogan Parish Council support the Cornwall Council Divisional Member in the allocation of Section 106 monies towards installing replacement swings, removal of old safety surface and the installation of a new safety surface in Illogan Park.

PM13/06/15 TO DISCUSS TRAFFIC ISSUES AT PAYNTERS LANE END, CONSIDER SETTING UP A WORKING PARTY, AGREE TERMS OF REFERENCE AND APPOINT MEMBERS IF APPROPRIATE

Cllr Wilkins confirmed that the traffic calming measures being undertaken at Lower Broad Lane would continue to Paynters Lane End.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Richardson and

PM13/06/15.2 RESOLVED that a working party be formed to discuss traffic issues at Paynters Lane End; that the

draft Terms of Reference are approved; that Cllrs Ford, Mrs Roberts and Wilkins be appointed to the working party and that members of the public be invited to join the working party.

On a vote being taken the matter was approved unanimously.

PM13/06/16 TO RECEIVE A LETTER FROM MR P MALINDINE REGARDING TEHIDY COUNTRY PARK AND AGREE FUTURE ACTIONS

Mr Malindine's letter was circulated to members. He expressed his concern regarding the deterioration of the park and the ongoing maintenance and management of the area.

It was proposed by Cllr Wilkins, seconded by Cllr Mrs Ferrett and

PM13/06/16.2 RESOLVED that the Clerk would write to Cornwall Council requesting a copy of the Terms of Reference for the management of Tehidy Country Park, advise them that this Council and members of the public are concerned about recent work in the woods and its future management, and to request that a representative attends a meeting to explain the future management of the area and whether there will be any consultation with local councils and the public.

On a vote being taken the matter was approved unanimously.

PM13/06/17 TO CONSIDER ARRANGEMENTS FOR A CIRCULAR TOUR OF AMENITIES IN THE PARISH FOR MEMBERS, CONSIDER SITES/POINTS OF INTEREST, LOGISTICAL ARRANGEMENTS AND ANY FUTURE ACTIONS/OUTCOMES

It was proposed by Cllr Wilkins, seconded by Cllr Mrs Roberts and

PM13/06/17.2 RESOLVED that the tour be undertaken on a Saturday afternoon to allow sufficient time, that the Clerk look at the cost of hiring a minibus, and that councillors supply their own refreshments.

On a vote being taken the matter was approved unanimously.

PM13/06/18 TO CONSIDER SETTING UP A WORKING PARTY TO REVIEW SIGNS IN THE PARISH, AGREE TERMS OF REFERENCE AND APPOINT MEMBERS

It was proposed by Cllr Mrs Roberts, seconded by Cllr Wilkins and

PM13/06/18.2 RESOLVED that reviewing the signs in the Parish be included in the circular tour and a report given to the Planning and Environment Committee at the meeting following the tour.

On a vote being taken the matter was approved unanimously.

PM13/06/19 TO RECEIVE AN UPDATE FROM THE CLERK ON MAINTENANCE AT PARSONAGE WELL, AGREE FUTURE ACTIONS AND ASSOCIATED EXPENDITURE

The Clerk reported that Western Power had been contacted regarding the trees that were affecting overhead cables; she was awaiting a response. When Western Power had advised whether they would complete any works to the trees the Clerk would confirm the previous quotes for carrying out the general maintenance of the site and bring them to the next meeting of this committee.

PM13/06/20 TO CONSIDER PARKING ISSUES AND AGREE FUTURE ACTIONS IF APPROPRIATE

It was proposed by Cllr Wilkins, seconded by Cllr Mrs Roberts and

PM13/06/20.2 RESOLVED that legal advice is sought from the National Association of Local Councils on the possibility of the Council employing a Civil Enforcement Officer, and to report back to the Planning and Environment Committee.

On a vote being taken the matter was approved unanimously.

PM13/06/21 TO CONFIRM OWNERSHIP AND FUTURE MAINTENANCE OF THE MOWEY (LAND AT THE END OF WOODBINE LANE); AGREE FUTURE ACTIONS AND ASSOCIATED EXPENDITURE

Cllr Ford reported that the land at the Mowey had been maintained by the Council since the 1980s. During that time it had been fenced and notices installed. A member of the public had voluntarily maintained it for several years.

It was proposed by Cllr Wilkins, seconded by Cllr Bentley and

PM13/06/21.2 RESOLVED that the Clerk would seek advice from the Council's solicitor on the first registration of the land and to confirm the legal liabilities and insurance requirements for any volunteers who help with maintenance.

On a vote being taken the matter was approved unanimously.

PM13/06/22 TO RECEIVE A REPORT FROM THE CLERK CONCERNING A NEW BUS SHELTER OPPOSITE HOMECROFT SURGERY, BASSETT ROAD AND AGREE CONTINUING ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk had contacted Cornwall Council who advised that they had no record of any discussions concerning a new bus shelter and the process would have to begin again.

It was proposed by Cllr Bentley, seconded by Cllr Mrs Roberts and

PM13/06/22.2 RESOLVED that a new application form be completed, that Highways approval be sought and that three quotes be obtained for a new bus shelter and hard standing on Bassett Road, opposite Homecroft Surgery.

On a vote being taken the matter was approved unanimously.

PM13/06/23 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

- An update on the Friends of Manningham Wood

The Chairman asked that when members requested an item for a future agenda that they included a report for circulation with any ideas for solving the issue.

PM13/06/24 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Wednesday 7 August at 7.00pm in Penwartha Hall.

There being no further business the meeting closed at 9.00 pm.

Signed

Date