

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 18 February 2015 at 7:00pm.

PRESENT: Councillors D Crabtree, Mrs M Loxton, L Pavey, Mrs M Roberts, S Richardson and S Szoka.

IN ATTENDANCE: Ms S Willsher (Clerk), Ms J Whitmore (Admin Assistant), and two members of the public.

It was proposed by Cllr Mrs Loxton, seconded by Cllr Mrs Roberts and

FC15/02/1 RESOLVED to elect Cllr Pavey as Chairman for this meeting.

On a vote being taken the matter was approved unanimously.

The Chairman explained the safety procedures.

FC15/02/2 CHAIRMAN'S WELCOME AND APOLOGIES

Cllr Pavey welcomed members and the two representatives of the Young People Cornwall.

Apologies

Cllrs Ekinsmyth, Mrs Ferrett, Ford, Holmes, Miss Pollock and Mrs Thompson

Absent

Cllr Mrs Cadby

FC15/02/3 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no declarations of disclosable pecuniary or non-registerable interests.

FC15/02/4 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations.

FC15/02/5 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINS – EVERY SPEAKER HAS A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

There were no comments from the public.

It was agreed that the item relating to YouthWork at Illogan Village Hall would be considered as the next item and that the report from the representatives from Young People Cornwall would be taken during that item.

FC15/02/6

TO CONSIDER THE ARRANGEMENTS FOR YOUTH WORK AT ILLOGAN VILLAGE HALL BY YOUNG PEOPLE CORNWALL AND AGREE ANY FUTURE ACTIONS

The two representatives from Young People Cornwall provided a report on recent activity which had been circulated to members. They spoke briefly about the aims of the team in the future. Numbers attending the Illogan section had declined but this was the case across Cornwall and was generally believed to be due to the time of year. The team was concentrating on outreach programmes to encourage young people to attend and in the short-term were offering one-off engagements such as cinema nights to attract more interest.

The representatives agreed that a more formal structure was required with regard to the group's relationship with the Council.

It was therefore proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Loxton and

FC15/02/6.2

RESOLVED

that a meeting is organised between the Chief Executive or Youth Worker Manager of Young People Cornwall and the Chairman, Vice Chairman and Clerk in order to discuss formalising arrangements for the future.

On a vote being taken the matter was approved unanimously.

FC15/02/7

CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

FC15/02/8

TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 21 JANUARY 2015 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Crabtree, seconded by Cllr Szoka and

FC15/02/8.2

RESOLVED

to receive and approve the Minutes of the Full Council Meeting on 21 January 2015 and the Chairman to sign them

On a vote being taken on there were 5 votes FOR and 0 AGAINST.

FC15/02/9 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

Page 191 – Minute FC14/12/07 - Water – the water meter has continued to be monitored by the Clerk. On the 21 January 2015 the reading was 67 (21) and on the 18 February 2015 the reading was 67 (60). The Clerk would continue to take regular meter readings.

Page 198 – Minute FC15/01/12.2 – Mr Williams from First Bus and Mr Edwards from Cornwall Council had responded to the letter sent by this Council and had confirmed that they would attend the Full Council meeting on the 18 March 2015 to discuss the bus service.

FC15/02/10 TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE LAST FULL COUNCIL MEETING:

- i. Finance and Resources, 14 January 2015**
- ii. Planning and Environmental Services, 21 January 2015**
- iii. Devolution 26 January 2015**
- iv. Finance and Resources, 28 January 2015**
- v. Neighbourhood Development Plan, 2 February 2015**
- vi. Planning and Environmental Services, 4 February 2015**

It was proposed by Cllr Mrs Loxton, seconded by Cllr Mrs Roberts and

FC15/02/10.2 RESOLVED to note the Minutes of the Committee Meetings held since the last Full Council Meeting as follows:

- i. Finance and Resources, 14 January 2015**
- ii. Planning and Environmental Services, 21 January 2015**
- iii. Devolution 26 January 2015**
- iv. Finance and Resources, 28 January 2015**
- v. Neighbourhood Development Plan, 2 February 2015**
- vi. Planning and Environmental Services, 4 February 2015**

On a vote being taken the matter was approved unanimously.

FC15/02/11 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF JANUARY 2015

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

FC15/02/11.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of January 2015.

On a vote being taken the matter was approved unanimously.

FC15/02/12 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF FEBRUARY 2015

It was proposed by Cllr Pavey, seconded by Cllr Mrs Roberts and

FC15/02/12.2 RESOLVED to authorise payment of accounts for the month of February 2015 in the sum of £6,136.73.

On a vote being taken the matter was approved unanimously.

FC15/02/13 TO RECEIVE CORRESPONDENCE FROM REEDSMITH REGARDING UNIT 2, WHEAL AGAR, CONSIDER WHETHER TO SIGN THE PAPERWORK AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Richardson, seconded by Cllr Mrs Roberts and

FC15/02/13.2 RESOLVED to instruct Hedleys Solicitors, to examine and advise the Council on the debenture notice from ReedSmith regarding Unit 2 Wheal Agar and to defer the signing of the notice until the next meeting.

On a vote being taken the matter was approved unanimously.

FC15/02/14 TO RECEIVE THE CORNWALL ASSOCIATION OF LOCAL COUNCILS' TRAINING FOR 2015, CONSIDER WHETHER TO APPOINT MEMBERS TO ATTEND AND APPROVE ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Richardson, seconded by Cllr Pavey and

FC15/02/14.2 RESOLVED that members will inform the Clerk on any training they would like to attend and any training will be approved at the next appropriate Full Council meeting.

On a vote being taken the matter was approved unanimously.

FC15/02/15 TO CONSIDER THE GRANT APPLICATION AND CONFIRMATION OF INFORMATION FOR CADOE SIBS YOUTH CLUB (DEFERRED FROM THE FULL COUNCIL MEETING HELD ON 21.01.15 – MINUTE NUMBER - FC15/01/15) (LGA 1972 S.137)

It was proposed by Cllr Mrs Loxton, seconded by Cllr Richardson and

FC15/02/15.2 RESOLVED that Illogan Parish Council would grant the sum of £1,500 to the Cadoe Sibs Youth Club towards the cost of hall hire.

On a vote being taken the matter was approved unanimously.

TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND AGREE RESPONSES AND ACTIONS

1. South West Councils' Customer Satisfaction Survey - deadline 6 March 2015: **NOTED**
2. Cornwall For Change – short survey to help them demonstrate the widespread concerns across Cornwall on a number of issues - deadline 9 March 2015:

Cllr Richardson had attended the recent meeting and explained that the survey was an evidence-gathering exercise aimed at identifying what people believed were serious problems at Cornwall Council. It was agreed that the survey would be circulated to all members with the next Full Council agenda and responses collated at the meeting.

3. Four Lanes Male Choir – Thank you letter for the grant: **NOTED**
4. Cornwall Council – Disabled Off Street Parking Consultation – deadline 17 April 2015: **The Clerk to get a hard copy version from Cornwall Council for circulation and consideration at the next meeting.**
5. Community Energy Plus – press release – Cheaper energy for one and all – Community Energy Switch: **NOTED**
6. Carn Brea Parish Council – copy of a letter sent to Devon and Cornwall Police regarding non-attendance of police at monthly parish council meeting and closure of police station enquiry desks/community engagement plan: **NOTED**
7. Cornwall Rural Community Charity (CRCC) – email stating that Defra has confirmed that it will maintain the investment in the ACRE network for 2015/16: **NOTED**
8. Cornwall Air Ambulance – Thank you letter for the grant: **NOTED**
9. Cornwall Council – Notice of Submission of the Cornwall Local Plan: Strategic Policies to the Secretary of State for Communities and Local Government: **NOTED**
10. SLCC – Towednack Parish Council – Parish Landscape Plan – meeting at the Gilbert Hall on 3 March 2015 at 7pm – Cornwall Council officers will talk about matters such as invasive species on hedgerows and riverbanks and how to maintain and improve the immediate environment as a 'larder' for pollinating insects: **Any member wishing to attend should advise the Clerk.**

11. SLCC – Digital Engagement for Councils Course, The Watermark, Ivybridge on Thursday 26 March 2015, 9.30am - 4.30pm:
NOTED
12. Community Energy Plus – Invitation to 'Power-Up Communities Programme' – a series of 6 workshops on a range of subjects to help groups to guide the development of sustainable energy activities in their local area: **NOTED**
13. Cornwall Council – Briefing note on Libraries and One Stop Shops: **The Clerk to circulate to members.**
14. Cornwall Council – Community Link Officers Assignment to Community Network Areas: **The Community Link Officer for Illogan remained the same.**
15. VCSE Summit 2015 – 11 March 2015, 9.30am - 4.30pm at County Hall, Truro: **NOTED**

FC15/02/17

TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

- The Clerk attended the 'Quotes, Contracts and Tendering' Course at Sevenoaks Town Council. The course covered the ground rules and the jargon, competition strategy, competition process, evaluation and contract management and there was a session at the end for questions.
- Health and Safety work was ongoing
- The Clerk reported that there was a meeting on Thursday 26th February in Newquay Town Council Offices regarding Employment Liaison Officers. The Clerk would like to attend to learn more about the role. Further to discussion:

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Loxton and

FC15/02/17.2

RESOLVED

that the Clerk attends the Employment Liaison Officer meeting in Newquay Town Council Offices on Thursday 26th February 2015 and reports back to the next meeting.

On a vote being taken the matter was approved unanimously.

FC15/02/18

TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES:

a. Police

There was no police report.

b. Representatives to Outside Organisations

There were no reports from representatives to outside organisations.

c. Cornwall Councillors

A report from Cllr Ekinsmyth, Cornwall Council was circulated in his absence.

The Cornwall Local Plan was approved by Council as amended by the consultation, and was now with the Department for Communities & Local Government. Planning decisions had been overturned on appeal which was costly and a factor was not having a Local Plan in place for inspectors to work with, thus referral was weighted heavily towards the National Planning Policy Framework.

The 'Case for Cornwall', having greater control over important aspects of its operation, had also been submitted. This was fully debated and went to consultation and although there were differing views about the shape of the future body, there was no dispute about the necessity for Cornwall's unique status to be acknowledged and appropriate powers ceded.

Locally, Cornwall Council had accepted the need for a road sign to Illogan from the A30 and this would be dealt with.

Cllr Ekinsmyth requested that the problem with parking near the garages at the entrance in Oxland Road be an agenda item for the Planning and Environment Committee.

The tornado in Park Bottom affected the street lighting as well as damaging property. Residents at Park Bottom had reported activity on the proposed development site between Spar Lane and Trevelyan Road and were concerned that the developers were moving in. Cornwall Council's Planning Department confirmed there had been no further communication with anyone related to the development so nothing should be happening. This would be monitored. Park Bottom residents reported further flooding problems following recent heavy rain and Cllr Ekinsmyth requested that this issue also be included as an agenda item for Planning and Environment Committee.

Cllr Ekinsmyth requested that the previous issue of re-siting the dog bins at Penwartha be dealt with.

All the Cornwall Councillor Community Chest funds had been distributed to meet the deadline. As a result the Village Hall, Old School Centre, Illogan Scouts and Illogan Junior Football Club had benefitted.

FC15/02/19 TO RECEIVE A REPORT FROM CLLRS HOLMES AND MISS POLLOCK ON THE CORNWALL FOR CHANGE MEETING

Due to ill health Cllrs Holmes and Miss Pollock were unable to attend the 'Cornwall for Change' meeting held last week. However, a news article from the Western Morning News dated 15 March 2015 was circulated to members. Cllr Richardson had provided a brief verbal report under FC15/02/16.

FC15/02/20 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS, AGREE WHERE TO DISCUSS AND TIMESCALES

- Parking issues and possible painting of white lines by the garages in Oxland Road - Planning and Environment Committee
- Flooding problems at Park Bottom - Planning and Environment Committee

FC15/02/21 DATE & TIME OF NEXT MEETING:

Wednesday 18 March 2015, 7.00pm in Penwartha Hall.

FC15/02/22 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Pavey, seconded by Cllr Mrs Loxton and

FC15/02/22.2 RESOLVED that the Exclusion of the Public be deferred to the next Full Council meeting in March 2015.

On a vote being taken the matter was approved unanimously.

FC15/02/23 TO RECEIVE APPLICATIONS FOR THE VACANT POSITION OF COUNCILLOR FOR THE ILLOGAN WARD AND INTERVIEW THE CANDIDATES

It was proposed by Cllr Pavey, seconded by Cllr Mrs Loxton and

FC15/02/23.2 RESOLVED to defer receiving the applications for the vacant position of councillor for the Illogan Ward to the next Full Council meeting in March 2015.

On a vote being taken the matter was approved unanimously.

FC15/02/24 TO RE-ADMIT MEMBERS OF THE PRESS AND PUBLIC

It was proposed by Cllr Pavey, seconded by Cllr Mrs Loxton and

FC15/02/24.2 RESOLVED to defer the Re-admission of the Public to the next Full Council meeting in March 2015.

On a vote being taken the matter was approved unanimously.

FC15/02/25 TO CO-OPT A COUNCILLOR TO REPRESENT THE WARD OF ILLOGAN.

It was proposed by Cllr Pavey, seconded by Cllr Mrs Loxton and

FC15/02/25.2 RESOLVED to defer the co-option of a councillor to represent the ward of Illogan to the next Full Council meeting in March 2015.

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 7.58pm.

Signed

Date

ACCOUNTS FOR PAYMENT FEBRUARY 2015							
Ref:	Cheque	Expenditure	Payee	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
602-604	3011-3013	Salaries	All Employees		£3,590.13		£3,590.13
605	3014	Contractor	D Heyes		£1,052.27		£1,052.27
606	3015	Plughole unblocker	Macsalvors		£5.56	£1.11	£6.67
607	3016	Support & Training	B E White		£125.00		£125.00
608	3017	Anti-Virus	Focus Technology Europe Ltd		£37.49	£7.50	£44.99
609	3018	Quotes, Contracts and Tendering training	SLCC		£125.00	25	£150.00
610	3019	Expenses	S Willsher	(partly) FC15/01/13.2	£52.70		£52.70
611	3020	IT support	Focus Technology Europe Ltd		£26.00	£5.20	£31.20
612	3021	Microsoft Exchange Online	Focus Technology Europe Ltd		£90.00	£18.00	£108.00
613	3022	Stationery & Printing	Martin Luck		£758.45	£2.89	£761.34
614	3023	Petty Cash Top Up	S Willsher		£74.23		£74.23
	SO	Storage Container	Low Cost Self Storage		£43.33	8.67	£52.00
	DD	Internet	BT		£73.50	£14.70	£88.20
			Total		£6,053.66	£83.07	£6,136.73