

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 15th July 2015 at 7.00pm.

PRESENT: Councillors Pavey (Chairman), Mrs Ferrett (Vice Chairman), Ms Cadby, Crabtree, Ekinsmyth, Ford, Holmes, Mrs Loxton, Miss Pollock, Richardson, Mrs Roberts, Szoka and Uren.

IN ATTENDANCE: Ms S Willsher, Clerk; Ms K Smith, Young People Cornwall (from and until mentioned).

The Chairman explained the safety procedures.

FC15/07/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs Thompson.

There were no members absent.

FC15/07/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

FC15/07/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no requests for dispensations.

FC15/07/4 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

FC15/07/5 CHAIRMAN'S ANNOUNCEMENTS

Cllr Pavey thanked the Illogan Parish Fair Committee for organising Illogan Parish Fair and also thanked Councillors for supporting the Fair. Members were easily identifiable in their Council polo shirts and had engaged with members of the public.

FC15/07/6 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 17TH JUNE 2015 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ekinsmyth, seconded by Cllr Mrs Roberts and

FC15/07/6.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on 17th June 2015 with the inclusion on page 251 of resolution FC15/06/15.2 to note the minutes of the Committee meetings held since the last meeting and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

FC15/07/7 TO RECEIVE AND APPROVE THE MINUTES OF THE ANNUAL PARISH MEETING HELD ON THE 21ST MAY 2014 AND THE CHAIRMAN TO SIGN THEM (DEFERRED FROM THE ANNUAL PARISH MEETING)

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

FC15/07/7.2 RESOLVED to receive and approve the minutes of the Annual Parish meeting held on the 21st May 2014 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously of those entitled to vote.

FC15/07/8 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

The Clerk reported that she had taken a water meter reading which had remained the same as last month at 68.

Page 258 – Minute FC15/06/25.2 – the Illogan Park Improvements Working Group had agreed to celebrate the transfer of the freehold of Illogan Park during the Rugby Sevens event being held by the Rugby Club.

Page 258 – Minute FC15/06/26.2 – the Clerk had received a response from Cornwall Council regarding S106 monies. It was agreed that the response would be an agenda item for the September meeting.

FC15/07/9 TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE LAST FULL COUNCIL MEETING:

- i. Planning and Environmental Services Committee 17th June 2015**
- ii. Planning and Environmental Services Committee 1st July 2015**
- iii. Illogan Park Improvements Working Group 6th July 2015**

It was proposed by Cllr Mrs Roberts, seconded by Cllr Ekinsmyth and

FC15/07/9.2 RESOLVED to note the Minutes of the following Committee meetings held since the last Full Council meeting:

- i. Planning and Environmental Services Committee 17th June 2015**
- ii. Planning and Environmental Services Committee 1st July 2015**
- iii. Illogan Park Improvements Working Group 6th July 2015**

On a vote being taken the matter was approved unanimously.

FC15/07/10 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF JUNE 2015

In response to a question the Clerk confirmed that a statement from the Public Sector Deposit Fund had been received and it showed the £200,000.00 being transferred which would be reflected in the next set of Council accounts.

Cllr Crabtree asked that there was an item included on the next agenda for the Finance and Resources Committee to discuss the bank charges from Barclays.

It was proposed by Cllr Crabtree, seconded by Cllr Ford and

FC15/07/10.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of June 2015.

On a vote being taken the matter was approved unanimously.

FC15/07/11 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF JULY 2015 (UP TO DATE LIST TO BE TABLED AT THE MEETING)

Ms K Smith, Young People Cornwall, entered the meeting at 7.11pm.

It was proposed by Cllr Ford, seconded by Cllr Mrs Ferrett and

FC15/07/11.2 RESOLVED to authorise payment of accounts for the month of July 2015 in the sum of £6,393.71 and that the authorisation to pay cheques 3113 would be deferred until the next item.

On a vote being taken on the matter there were 11 votes FOR and 0 votes AGAINST.

FC15/07/12 TO RECEIVE A REPORT FROM YOUNG PEOPLE CORNWALL REGARDING ILLOGAN YOUTH CLUB AND CONSIDER FURTHER ACTIONS

Ms Smith reported that at the beginning of April session attendance had been sporadic with a small group of 5 people attending the group. When sessions had been quiet workers had been out and about in the community ensuring notices were displayed on the board in the entrance. Due to the time of year outreach had been quiet but workers had spoken to various parents and community members to promote the sessions. The trialed running the sessions from 5pm-8pm at the request of young people to make the most of the light; not splitting the sessions by age, sessions were open to young people aged 11-15 years; opening the centre and engaging young people in the park and promoting activities for sessions. Youth workers trialed the changes to engage more young people into the project; changes were made as necessary to ensure they were in line with the needs of young people and the wider community. Over the past few weeks workers had engaged with 15 young men and 7 young women. Workers opened the centre at the beginning of the session and then went

up to the park. The centre had been very quiet with young people saying they preferred to be in the park. In the park workers had engaged young people in the age range of 13 to 16 years. The young people wanted to do sport sessions and Young People Cornwall planned to sort out 'get active' sports partnership sessions for August of sessions continued. Unfortunately there had been some staff sickness and also the NCS programme was running; this was promoted in schools by Cornwall College. Youth workers who regularly attended Redruth and Pool School had been promoting the Illogan Youth Club. Young People Cornwall had recently heard that they were successful in the Reaching Communities application for outreach youth work and community engagement; they would be able to provide this project in Illogan in September/October 2016.

Members discussed the history of the youth group; the report from Ms Smith; attendance at the youth group; concern that parents do not know where their children were if they dropped them at the hall then the youth workers went to the park; the demographic of the area; communication and reporting; engagement of youth with football clubs etc; the ease of young people being able to contact friends from their bedrooms using electronic devices; change of behavior from young people; the reduction in vandalism and crime and the future of youth provision in the area.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Mrs Loxton and

FC15/07/12.2 RESOLVED that the Clerk would write to Young People Cornwall and Illogan Village Hall advising them that Illogan Parish Council would like to take a break from the provision of a youth club in Illogan until further notice. Illogan Parish Council would be meeting to discuss how they can support youth and community work in the future.

On a vote being taken on the matter there were 11 votes FOR and 0 votes AGAINST. Cllrs Holmes and Miss Pollock requested that it was recorded that they did not vote.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Ekinsmyth and

FC15/07/12.3 RESOLVED that the invoice for Illogan Village Hall for £445.00 is authorised for payment.

On a vote being taken the matter was approved unanimously.

Ms Smith left the meeting at 7.50pm.

FC15/07/13 TO RECEIVE CORRESPONDENCE REGARDING THE RENEWAL OF THE LEASE FOR UNIT 2 WHEAL AGAR AND AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was noted that the landlord had agreed to proceed on the same terms as the previous lease and that there were no dates included on page 2 and 3 of the lease for the commencement of rent or the term.

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

FC15/07/13.2 RESOLVED that the lease is accepted and signed with the commencement date and start of the term of the lease being included as the 15th July 2015.

On a vote being taken on the matter there were 11 votes FOR and 0 votes AGAINST.

It was proposed by Cllr Ford, seconded by Cllr Holmes and

FC15/07/13.3 RESOLVED that the Clerk is authorised to sign the lease for the Council Office and the Tenant's Statutory Declaration on behalf of the Council and that the Tenant's Statutory Declaration is signed in before a solicitor at a cost of £5.

On a vote being taken on the matter there were 11 votes FOR and 0 votes AGAINST.

FC15/07/14 TO RECEIVE CORRESPONDENCE REGARDING THE FUNDING AGREEMENT FROM CORNWALL COUNCIL FOR ILLOGAN PARK AND AGREE ANY FUTURE ACTIONS

An email had been received which confirmed that the wording in the Schedule essentially meant that Cornwall Council would pay the agreed amount once the parish has obtained any necessary permissions and built the facilities in accordance with those permissions. They had to develop that wording in the absence of firm plans already being in place. The first half of the grant would be paid shortly after the Funding Agreement was signed by the parish signatories

It was proposed by Cllr Ford, seconded by Cllr Ekinsmyth and

FC15/07/14.2 RESOLVED to receive the correspondence regarding the funding agreement from Cornwall Council for Illogan Park and that the Funding Agreement was signed.

On a vote being taken on the matter there were 12 votes FOR and 1 vote AGAINST.

TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND AGREE RESPONSES AND ACTIONS

A list of correspondence was circulated to members

1. Cornwall Council – email re Illogan Park Neighbourhood Designation - letter submitted by Illogan Parish Council on 22nd December 2014 was overlooked – information has been entered, advert places in media and 6 week consultation now commenced - NOTED
2. The National Allotment Society – Invitation to the Allotment Officers Forum which will take place in Plymouth on Thursday 13th August 2015 – members asked the Clerk to print the information for the meeting of the Community Liaison Committee meeting scheduled to be held on Monday 20th July 2015.
3. Email from Matthew Osborn regarding defibrillators and the possibility of the Parish Council working with the football club to install a defibrillator in the area – it was agreed that this would be an agenda item for the September meeting
4. Cornwall Council – Communities and Devolution Bulletin – it was agreed that the Clerk would circulate to all members.
5. CALC – newsletter – it was agreed that the Clerk would circulate to all members.
6. SLCC National Conference – 15th to 17th October 2015, Leicestershire - £395 +VAT plus £105 accommodation night before and travel expenses - NOTED
7. Redruth International Mining & Pasty Festival, 11th -13th September 2015 - NOTED
8. Redruth Fun Day Sunday 13th September 2015, Victoria Park, from midday - NOTED
9. Carn Brea Leisure Centre - £1 Family Fun Day, Saturday 1st August 2015 - NOTED
10. Grant Thornton – Audit for Year Ended 31st March 2015 – Notice of Conclusion of Audit displayed on notice boards and website, Annual return uploaded to website – The Audit will be an agenda item for the meeting in September 2015 - NOTED

It was agreed that the Clerk would liaise with the Chairman or Vice Chairman prior to Full Council meetings to agree which items of correspondence should be circulated to members.

FC15/07/16

TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk reported that:

- A new photocopier had been installed in the office. It was faster and more efficient than the previous one and was £2 per month cheaper. The photocopier was available at a reduced rate for a very limited time, the Clerk, Chairman and Vice Chairman of the Council and the Chairman of the Finance and Resources Committee agreed to the installation of this new photocopier.
- The administration assistant would be away from the Office until the 27th July 2015.

It was agreed to send the administration assistant a get well card from the Council.

- A rota was needed for the internal audits – the audit for June needed to be done, July would be due mid-August and August would be due mid-September.

It was agreed that:

Cllrs Holmes and Miss Pollock would complete the June audit; Cllrs Crabtree and Pavey would complete July; Cllrs Mrs Loxton and Mrs Roberts would do August and Cllrs Ekinsmyth and Szoka would complete the September audits.

The Clerk would remind members that the audits were due.

- Other health and safety work was ongoing.

FC15/07/17

TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES:

a. Police

Cllr Mrs Roberts reported that she had attended the Police Liaison meeting on the 6th July 2015 held in Carharrack. There had been a reduction on crime by 12%. There was concern with substance abuse, mainly alcohol. There had been a slight increase in the reporting of rapes, however, they were mostly historic incidences. Child sexual exploitation was being monitored by specially trained officers. Speeding vehicles in villages was also discussed.

b. Representatives to Outside Organisations

There were no reports.

c. Cornwall Councillors

Cllr Ekinsmyth reported that:

- He had spoken to the Cornwall Council officer regarding S106 monies;
- He had sent a letter to the owner of the site at Millgrist Meadow;
- He was talking to the Community Link Officer regarding the road safety scheme – they were sending a letter to the police to chase the response to the checks they were completing for the seven volunteers;
- He would be a governor of Illogan School in September;
- There would be another assessment on the need to a crossing patrol by the Co-Op and there was a tentative agreement between Cornwall Council and Illogan School to fund the potential project;
- There was vegetation obscuring two signs in Illogan – Cornwall Council had cleared one sign but not the other – he would chase Cornwall Council to get the other sign cleared;
- Coastline had agreed to paint white lines in Churchtown – he was hoping that white lines could be painted in other areas that were experiencing parking issues;
- After a lengthy debate Cornwall Council had approved the Case for Cornwall; and
- Cornwall Council had agreed the Devolution Deal with the government.

Cllr Mrs Ferrett asked whether Town and Parish Councils would be able to comment on the Devolution Deal once the details have been made public.

Cllr Ford reported that there was a car transporter parked on the junction of Church Road and Bridge Road which was causing an obstruction and was a danger to road users and pedestrians. It was agreed that the Clerk would report the issue to the police.

FC15/07/18

**TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS;
AGREE WHERE TO DISCUSS AND TIMESCALES**

Cllr Holmes asked for an item to discuss the ownership of the Illogan Parish War Memorial.

Cllr Holmes asked for an item to discuss the use of the Cornish language.

Cllr Ekinsmyth asked for an item to consider setting up a task and finish group to discuss how the Council could support youth and community groups.

Cllr Mrs Ferrett asked for an item to discuss notice boards.

Cllr Ms Cadby asked for an item to discuss seagulls opening bags of waste on bin collection days and ways to prevent the issue and associated mess.

Cllr Mrs Loxton asked for an item to discuss the youth group.

FC15/07/19

DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 16th September 2015,
7.00pm in Penwartha Hall.

There being no further business the meeting closed at 8.37pm.

Signed

Date

ACCOUNTS FOR PAYMENT JULY 2015							
Ref:	Cheque	Expenditure	Payee	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
701-	3109-	Salaries	All employees		£3,586.54		£3,586.54
804	3112	Contractor	D Heyes		£1,438.38		£1,438.38
805	3113	Hall Hire for Youth Club	Illogan Village Hall		£445.00		£445.00
806	3114	Tape and Extenstion Lead	Macsalvors Ltd		£10.29	£2.06	£12.35
807	3115	Expenses	J Whitmore		£2.70		£2.70
808	3116	T-Shirts	Trophy Textiles	FC15/06/32.2	£152.10	£30.42	£182.52
809	3117	IT Support	Focus Technology		£26.00	£5.20	£31.20
810	3118	Water & Sewerage for Office	South West Water		£30.11		£30.11
811	3119	Water for Mary's Well	South West Water		£48.35		£48.35
812	3120	Contractor	Greens Grounds and Trees		£220.00		£220.00
813	3121	Electric for Office	Southern Electric		£286.54	£14.32	£300.86
814	3122	Contractor	Greens Grounds and Trees		£110.00		£110.00
815	3123	Grant	Camborne Youth Band	FC15/06/24.2	£200.00		£200.00
816	3124	Petty Cash	S Willsher		£55.75		£55.75
	SO	Storage Container	Low Cost Self Storage		£43.33	£8.67	£52.00
	DD	Telephone	BT		£100.84	£20.17	£121.01
	DD	Photocopies	1st Office		£1.62	£0.32	£1.94
							£0.00
					£6,757.55	£81.16	£6,838.71