

ILLOGAN PARISH COUNCIL

Minutes of the Community Liaison Committee held at The Council Office, Tolvaddon Energy Park on Monday 7th September 2015 at 7.00 pm.

PRESENT: Cllr Mrs Loxton (Chairman), Cllr Holmes (Vice Chairman), Ms Cadby, Pavey, Miss Pollock and Mrs Roberts.

ALSO PRESENT: Ms S Willsher (Clerk)

The Chairman explained the safety procedures.

CL15/09/1 TO RECEIVE APOLOGIES FOR ABSENCE

There were no apologies received.

Absent: Mr Dolling and Ms Prouse.

CL15/09/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL15/09/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL15/09/4 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)

There were no comments from the public.

CL15/09/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 20TH JULY 2015 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Mrs Loxton, seconded by Cllr Mrs Roberts and

CL15/09/5.2 RESOLVED that the minutes of the meeting of the Events Committee held on the 9th March 2015 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

CL15/09/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising; all were items on the agenda.

CL15/09/7

TO RECEIVE AN UPDATE ON THE EVENTS BUDGET AND AGREE ANY FUTURE ACTIONS

There had not been any changes to the budget since the last meeting.

CL15/09/8

TO RECEIVE AN UPDATE FROM THE CLERK AND CONSIDER THE ARRANGEMENTS FOR THE 2015 ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk reported that Camborne Youth Band had confirmed that they were able to attend and play; the Robartes Arms had confirmed that they were happy for the tree to be erected and for the event to take place in the same format as last year; the vicar had confirmed attendance and was prepared to do the blessing and that the road closure application had been submitted to Cornwall Council.

Members discussed who could act as Father Christmas during the event. The Father Christmas from the Rugby Club may be prepared to attend this year, however, last year he was not happy with the quality of the costume. It was agreed that Cllr Pavey would make enquiries with the Rugby Club.

The PA System was discussed. It was agreed that the Clerk would contact Mr Turner regarding the system used last year and that the Committee would consider additional speakers and systems of communication between the system operator and people at the back regarding the volume.

CL15/09/9

TO RECEIVE AN UPDATE FROM THE CLERK AND CONSIDER THE ARRANGEMENTS FOR THE 2015 PARK BOTTOM CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk reported that Camborne Youth Band had confirmed that they were able to attend and play; the New Inn had confirmed that they were happy for the tree to be erected and for the event to take place in the same format as last year; the vicar had confirmed attendance and was prepared to do the blessing and that the road closure application had been submitted to Cornwall Council.

Cllr Pavey reported that the landlords of the New Inn were considering installing a waterproof external socket for the Christmas Lights. The New Inn was also prepared to put some food on. It was agreed that the Clerk would write to the Premier Shop at Park Bottom asking if they would like to participate this year as in previous years they had donated pasties.

The Clerk had contacted Western Power regarding the erection of the trees and distribution of road signs and she was waiting for a response. It was agreed that the Clerk would contact Western Power by the next meeting.

The Clerk would request confirmation as to whether the Community Choir would be available to sing at the Illogan and Park Bottom events.

The landlords of the New Inn and Robartes Arms would be invited to future meetings of this Committee.

CL15/09/10

TO RECEIVE ADDITIONAL INFORMATION REGARDING ALLOTMENTS FURTHER TO THE LETTER FROM WALLER & HART SOLICITORS TO REQUEST FOR ILLOGAN PARISH COUNCIL TO TAKE THE TRANSFER OF THE PROPOSED ALLOTMENT LAND AT PARK BOTTOM, ILLOGAN AGREE ANY FUTURE ACTIONS AND RECOMMENDATIONS TO FULL COUNCIL (DEFERRED FROM FULL COUNCIL 17.06.15, MINUTE NO – FC15/06/23.2)

The Clerk spoke to a letter received from Waller and Hart Solicitors dated 24th August 2015 which stated that their client was unable to proceed with the transfer and they looked forward to hearing the Council's proposals. The Clerk was awaiting confirmation on the meaning of the letter and what proposals they were expecting if they could not proceed with the transfer.

Members considered the original proposal, the size of the area allocated for allotments and the number of allotments and paths that would fit on the allocated area; parking for allotments users, comments made by Cornwall Council Planning and the sustainability of the allotment site.

It was proposed by Cllr Holmes, seconded by Cllr Pavey and

CL15/09/10.2

RESOLVED

to recommend to Full Council that a letter is sent to Waller and Hart Solicitors noting the Council's disappointment in the attitude of the letter dated 24th August 2015; highlighting that there was insufficient information regarding the size of the area including measurements; members were concerned about the provision of parking for allotment users; the Council was not in a position to make any proposals without further information and that given the meeting cycle of local authorities it was impossible for any Council to make a decision within the 4 week deadline. That the Clerk seeks clarification regarding the meaning of the letter dated 24th August 2015.

On a vote being taken the matter was approved unanimously.

Cllr Holmes suggested that the Council should look for other land in the Parish which could be used for allotments.

CL15/09/11

TO CONSIDER HOW TO LIAISE WITH THE PUBLIC, COMMUNITY GROUPS AND AGREE ANY FUTURE ACTIONS

Members discussed how to liaise with the school, public and community groups; the lack of responses to articles put in the Review requesting public opinion and input; how to get people involved and liaising with the committee who recently held a fair to raise money for downs syndrome. Further to discussion:

It was proposed by Cllr Mrs Loxton, seconded by Cllr Mrs Roberts and

CL15/09/11.2 RESOLVED that the Clerk would compile a list of organisations in the Parish and would draft an introductory letter to be considered at the next meeting.

On a vote being taken the matter was approved unanimously.

CL15/09/12 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

There were no items raised.

CL15/09/13 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Monday 12th October 2015, 7pm in the Council Office.

CL15/09/14 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Mrs Loxton, seconded by Cllr Mrs Roberts and

CL15/09/14.2 RESOLVED that under the 1960 Public Bodies (Admissions to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

CL15/09/15 TO RECEIVE QUOTES FOR MARSHALS FOR THE ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, APPOINT A CONTRACTOR AND APPROVE THE ASSOCIATED EXPENDITURE

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

CL15/09/15.2 RESOLVED that Will Secure are appointed as the contractor to provide marshals for the Illogan Christmas Lights Switch On Event as per the quote of 8 marshals for 3 hours at a cost of £10 per person per hour.

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 7.43pm.

Signed

Date