

ILLOGAN PARISH COUNCIL

Minutes of the Illogan Events Committee held at The Council Office, Tolvaddon Energy Park on Monday 16th September 2013 at 7.00pm.

PRESENT: Councillors Bentley, Ford, Mrs Loxton, L Pavey and Wilkins and D Dolling (from point mentioned) and Mrs A Edwards (from point mentioned)

ALSO PRESENT: Ms S Willsher (Clerk)

The Chairman explained the safety procedures

EC13/09/1 TO RECEIVE APOLOGIES FOR ABSENCE

There were no apologies received.

EC13/09/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

EC13/09/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no requests for dispensations.

EC13/09/4 PUBLIC PARTICIPATION

There were no members of the public present.

EC13/09/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON THE 22ND MAY 2013 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Pavey and

EC13/09/5.2 RESOLVED: that the minutes of the Events Committee meeting held on the 22nd May 2013 are received and approved with the date being amended at the top of the page and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

EC13/09/6 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON THE 1ST JULY 2013 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Pavey, seconded by Cllr Ford and

EC13/05/8.2 RESOLVED: that the minutes of the Events Committee meeting held on the 1st July 2013 are received and approved with the page numbers being amended to start at 15 and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

EC13/09/7 TO RECEIVE AN EMAIL FROM CORNWALL COUNCIL REGARDING ROAD SIGNS FOR THE CHRISTMAS LIGHTS EVENTS AND AGREE FUTURE ACTIONS

Cllr Wilkins said that he would speak to highways to ask if they could provide the road signs for the Christmas Lights Switch On Events.

Members asked the Clerk to get quotes for road signs for the Christmas Lights Switch On Events. There were 3 Road Closed, 3 No Right Turn, 2 No Left Turn, 1 Road Ahead Closed, 2 Diversion signs and cones used last year.

Mr Dolling and Mrs Edwards entered the meeting at 7.09pm.

EC13/09/8 TO CONFIRM ENTERTAINMENT FOR THE CHRISTMAS LIGHTS SWITCH ON EVENTS, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Camborne Youth Band has been booked for the Illogan and Park Bottom Christmas Lights Switch On Events. It was agreed that it would be pre-arranged so that the band could stand around the Christmas Tree.

Mr Dolling would ask whether the pipers could lead the children's parade.

It was noted that there needed to be plenty of carol sheets printed and that the carols, version of carols and playlist needed to be agreed.

Cllr would look into hiring a snow machine. It was agreed that he would also speak to the New Inn to see if the snow machine could be placed to distribute snow from an upstairs window. Cllr

ILLOGAN PARISH COUNCIL

Wilkins would provide the Clerk with the details of the liquid used to make the snow.

Cllr Wilkins would contact Mr Gardner regarding the use of the PA system.

It was noted that a running order for the events needed to be agreed.

The new rector would do the blessings.

Members asked that there was an item on the next agenda to consider additional lighting for The Platt and to consider decorating lampposts and increasing decorations over years to come.

EC13/09/9 TO CONSIDER WHO WILL BE FATHER CHRISTMAS DURING THE CHRISTMAS LIGHTS SWITCH ON EVENTS

Cllr Ford said that Father Christmas would need to have an advanced CRB check completed by Illogan Parish Council.

It was agreed that Mr Dolling would do the front of house organisation and the announcements for both Christmas Lights Switch On Events.

It was proposed by Cllr Pavey, seconded by Cllr Mrs Loxton and

EC13/09/9.2 RESOLVED: that Cllr Wilkins would be Father Christmas for both Christmas Lights Switch On Events, he had the costume and was Father Christmas for Illogan School; the Clerk would look into the requirements for an advanced CRB check and would organise for it to be completed as appropriate.

On a vote being taken the matter was approved unanimously.

EC13/09/10 TO RECEIVE A REPORT FROM CLLRS PAVEY AND WILKINS ON REFRESHMENTS FOR THE CHRISTMAS LIGHTS SWITCH ON EVENTS

Cllr Wilkins confirmed that the shop at Park Bottom would donate 100 pasties for the Switch On Event at the New Inn; he would ask them to quote to provide a further 30 pasties and would report to the next meeting of this committee.

ILLOGAN PARISH COUNCIL

Cllr Pavey confirmed that Portreath Bakery would donate 50 mince pies for the Park Bottom Christmas Lights Switch On Event.

Cllr Ford would order apples and Satsuma's.

Cllr Wilkins reported that the Co-Op would not donate the tins of sweets but had offered a discounted price. It was agreed that 6 tins of sweets would be purchased, 3 tins for each event.

Last year the Co-Op held a raffle. It was agreed that Cllr Wilkins would speak to them about selling tickets outside of the shop during the Christmas Lights Switch On Event and drawing the raffle during the event.

It was agreed that the Clerk would look into the printing times and cost implications of a Christmas card competition for the school with the winning design being printed and sent as an invitation the both of the Christmas Lights Switch On Events.

EC13/09/11 DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 23rd October 2013 at 7pm in the Council Office.

There being no further business the Chairman closed the meeting at 7.45pm.