

## ILLOGAN PARISH COUNCIL

Minutes of the Planning & Environmental Services Committee held on Wednesday 6<sup>th</sup> July 2016 at 7pm in Penwartha Hall

**PRESENT:** Cllr Mrs Roberts (Chairman), Ford (Vice Chairman), Crabtree, Ekinsmyth (not a member of this Committee), Mrs Ferrett, Pavey, Uren and Williams.

**IN ATTENDANCE:** Ms S Willsher, Clerk and three members of the public (one until point mentioned and two from and until points mentioned)

The Chairman explained the safety procedures.

**PM16/07/1 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Szoka and Mrs Thompson.

Absent: there were no members absent.

**PM16/07/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY WORTH £25 OR OVER**

There were no interests declared.

**PM16/07/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no requests from members for dispensations.

**PM16/07/4 TO RECEIVE AN APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON THE 25<sup>TH</sup> MAY 2016 AND THE 1<sup>ST</sup> AND 15<sup>TH</sup> JUNE 2016 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Ford, seconded by Cllr Pavey and

**PM16/07/4.2 RESOLVED to receive and approve the Minutes of the Meeting of this Committee held on the 25<sup>th</sup> May 2016 and the Chairman to sign them.**

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Roberts and

**PM16/07/4.3 RESOLVED to receive and approve the Minutes of the Meeting of this Committee held on the 1<sup>st</sup> June 2016 and the Chairman to sign them.**

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Uren and

**PM16/07/4.4 RESOLVED to receive and approve the Minutes of the Meeting of this Committee held on the 15<sup>th</sup> June 2016 and the Chairman to sign them.**

On a vote being taken the matter was approved unanimously.

**PM16/07/5 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

- Page 443 – Minute PM16/05/42.3 – the Community Right to Bid application for The Glebe had not been accepted by Cornwall Council. The reason for this decision are as follows:

The nominator had not provided evidence of existing community use or of any use in the recent past that met the criteria for a successful listing. The nomination was relying more on the visual amenity of the site, rather than the community use and this did not qualify the site for listing. Cornwall Councils decision had been made in accordance with the requirements set out in the Localism Act and the Assets of Community Value Regulations. The Council had no discretion to work outside of the legal criteria.

Cllr Ekinsmyth reported that he had written to the Bishop asking that the church worked with the Council to preserve The Glebe land as a community green space. Cllr Ekinsmyth was congratulated by members for acting so quickly in writing to the Bishop. The Council had worked hard and had pulled together to defend the Glebe land from the proposed development.

- The bus shelter at Tolvaddon had been completed.
- The tree work in Illogan Park had been completed apart from the work to a small Hawthorne and a holly, this work would be completed after the nesting season.
- Page 451 – Minute PM16/06/21.2 – the refurbishment works to the changing facilities at Illogan Park would be commencing on Friday and should be completed at the end of July.
- Page 452 – Minute PM16/06/22.2 – the remedial work on the play equipment in Illogan Park was ongoing.
- Page 452 – Minute PM16/06/23.2 – the goal mouth repairs at Illogan Park had been completed and the areas fenced off.

**PM16/07/6 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 10 MINUTES – EVERY SPEAKER HAS A LIMIT OF 3 MINUTES UNDER THE COUNCIL'S STANDING ORDERS)**

It was agreed that public comments would be taken with the planning applications.

**PM16/07/7**

**TO DISCUSS PLANNING APPLICATIONS RECEIVED UP TO THE DATE OF THE MEETING (CLLR MRS ROBERTS)**

- i. IPC2016/028  
PA16/03776  
Mrs and Mrs I Horscroft, Land Adjacent to The Firs, Mount Whistle Road, South Tehidy  
Erection of a detached dwelling and formation of a new vehicle access**

The agent explained that the plans had been amended further to a meeting held with the Cornwall Council planning officer. The existing access would be utilised. The dwelling was a 4 bed dwelling that was inkeeping with the area. There was a hipped roof facing the neighbouring property to reduce the impact of the dwelling. The highways officer was now happy with the plans and the inclusion of a visibility splay.

It was proposed by Cllr Mrs Roberts, seconded by Cllr Pavey and

**PM16/07/7.2**

**RESOLVED**

**that there are no objections to the planning application for Land Adjacent to The Firs in light of the amended plans.**

On a vote being taken on the matter there were 6 votes FOR and 0 votes AGAINST.

One member of the public left the meeting at 7.16pm.

- ii. IPC2016/023  
PA16/04907  
Mr & Mrs Tippett, Acting Agents Mr Hardy and Mr Swiers, Sanderson Weatherall LLP, The Barnyard, Churchtown, Illogan  
Removal of condition attached to planning decision PA84/00993/FD01 dated 24.04.98 – Continued use of stables as dwelling and holiday units without compliance with conditions 2 and 3 of decision 2/07/00993/F dated 24.07.85 (relating to seasonal occupancy for holiday units)**

It was proposed by Cllr Mrs Roberts, seconded by Cllr Ford and

**PM16/07/7.3**

**RESOLVED**

**that Illogan Parish Council objects to the removal of the conditions for the Barnyard as it would breach the original material planning considerations. These conditions were imposed for good reason to protect the area and the environment. The access road is narrow and regularly used by walkers and school children and is not suitable for further and increased vehicular movements.**

On a vote being taken the matter was approved unanimously.

- iii. **IPC2016/024  
PA16/04908**  
**Mr & Mrs Tippett, Acting Agents Mr Hardy and Mr Swiers,  
Sanderson Weatherall LLP, The Barnyard, Churchtown, Illogan  
Removal of condition 4 attached to planning decision  
PA93/00518/F dated 23.02.95 – conversion of garage block to  
form holiday accommodation and erection of two domestic  
garages and implement store.**

It was proposed by Cllr Mrs Roberts, seconded by Cllr Ford and

**PM16/07/7.4 RESOLVED** that Illogan Parish Council objects to the removal of the conditions for the Barnyard as it would breach the original material planning considerations. These conditions were imposed for good reason to protect the area and the environment. The access road is narrow and regularly used by walkers and school children and is not suitable for further and increased vehicular movements.

On a vote being taken the matter was approved unanimously.

- iv. **IPC2016/025  
PA16/04983**  
**Mr & Mrs Tippett, Acting Agents Mr Hardy and Mr Swiers,  
Sanderson Weatherall LLP, The Barnyard, Churchtown, Illogan  
Discharge of Section 106 obligation dated 1 August 1994 in  
respect of planning approval PA93/00518**

It was proposed by Cllr Mrs Roberts, seconded by Cllr Ford and

**PM16/07/7.5 RESOLVED** that Illogan Parish Council objects to the removal of the conditions for the Barnyard as it would breach the original material planning considerations. These conditions were imposed for good reason to protect the area and the environment. The access road is narrow and regularly used by walkers and school children and is not suitable for further and increased vehicular movements.

On a vote being taken the matter was approved unanimously.

- v. **IPC2016/026  
PA16/05507**  
**Mr Shailer, 93 Alexandra Road, Illogan  
Construction of a single storey rear extension, replacement  
porch extension and general alterations.**

It was proposed by Cllr Mrs Roberts, seconded by Cllr Uren and

**PM16/07/7.6 RESOLVED** that Illogan Parish Council supports the application for 93 Alexandra Road.

On a vote being taken the matter was approved unanimously.

- vi. **IPC2016/027**  
**PA16/05100**  
**Akiva and Claire Eaton, Rear of 20 Paynters Lane End Estate, Illogan**  
**Change of use of land for domestic curtilage (retrospective)**

It was proposed by Cllr Pavey, seconded by Cllr Mrs Ferrett and

- PM16/07/7.7**      **RESOLVED**      **that Illogan Parish Council cannot support the application for the Rear of 20 Paynters Lane End Estate until it has been ascertained who actually owns the land.**

On a vote being taken the matter was approved unanimously.

**PM16/07/8**      **TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL**

- PA16/03011 – Dr M Bull, 88 Alexandra Road, Illogan – Construction of dwelling with detached double garage - WITHDRAWN
- PA16/09245 - Truro Diocesan Board Of Finance , Land At Church Road Illogan Cornwall – proposed residential development of the land, to include affordable housing - REFUSED
- PA16/04996 – Mr May and Mrs Rouffiniac, 1 Ventonraze Terrace, Ventonraze, Illogan – Erection of a larger conservatory to the SE elevation of the property – APPROVED
- PA16/04659 – Mr Andrew Hughes, Corner Cottage, 1 Ventonraze, Illogan – Single-storey rear extension and alterations - REFUSED

**PM16/07/9**      **TO NOTE PLANNING ENFORCEMENT CAESSES RECEIVED FROM CORNWALL COUNCIL**

No planning enforcement cases had been received.

**PM16/07/10**      **TO RECEIVE A REPORT ON ACTIVITIES IN MANNINGHAM WOOD, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

The Clerk circulated a log of activities in Manningham Wood in an area that was being used as a den. There had been a tree felled, bark removed from a tree, a fire/bonfire being lit and reports of drug use.

It was agreed that the Clerk would obtain quotes for signage for Manningham Wood and for the removal of the logs that are being used to sit or the reduction in their size so that they cant be used as seats. There would be a report on further activities and the quotes on the agenda for the next meeting.

One member of the public entered at 7.35pm.  
One member of the public entered at 7.36pm.

**PM16/07/11**

**TO REVIEW ARRANGEMENTS AT ILLOGAN PARK, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

The architects reported on the responses received during the consultation event. The event was well attended and there were a lot of people that were supportive of the proposals for Illogan Park. One of the main objections was the inclusion of a Multi Use Games Area (MUGA). Members of the public had requested a café, a path around the edge of the park, outdoor gym equipment, public toilets and a picnic area. There were some safety concerns with the location of the car park. The most popular finish was timber clad with either a slate or zinc roof.

The next stages were considered including amending the plans inline with public comments, holding a further consultation event, timescales, obtaining planning permission, costings and funding.

It was agreed that quotes for a quantity surveyor would be obtained and that the consultation responses and future actions would be considered at the next full council meeting.

Two members of the public left the meeting at 8.03pm.

The Clerk reported that there had been concerns raised with the potential condition of the rugby posts. The Clerk and Cllr Crabtree had liaised with the rugby club for the posts to be taken down to enable them to be properly inspected and repaired if necessary. The Club took the posts down and destroyed them. It was believed that the rugby posts were owned by the rugby club. The rugby club had asked the Council to replace the rugby posts. Further to an in depth discussion:

It was proposed by Cllr Ford, seconded by Cllr Uren and

**PM16/07/11.2 RESOLVED that Illogan Parish Council does not replace the rugby posts at Illogan Park.**

On a vote being taken on the matter there were 3 votes FOR and 0 votes AGAINST.

The Clerk reported that the Illogan RBL AFC and the New Inn Titans had paid their invoices for the use of the Park. The Rugby Club had signed and returned the amended agreement and had reported that the cheques will be delivered to the Council Office shortly. The Rugby Club and the New Inn Titans had let the Clerk know when they intended to use the facilities for training.

**PM16/07/12**

**TO RECEIVE A REPORT ON THE OWNERSHIP AND MAINTENANCE OF THE LAND AT VALLEY GARDENS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

The Clerk reported that Cornwall Council did not own the land, nor was it registered to anyone. It was maintained and inspected by Cornwall Council. The Clerk spoke to an email from a local resident requesting that play equipment was erected in the site.

It was agreed that Cllr Ekinsmyth would liaise with Cornwall Council to ascertain a way forward.

**PM16/07/13 TO RECEIVE AND APPROVE THE DRAFT USE OF ILLOGAN PARK FOR EVENTS POLICY AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Roberts and

**PM16/07/13.2 RESOLVED to receive and approve the draft Use of Illogan Park for Events Policy with the following amendment to page 2 – Terms and Conditions – 2<sup>nd</sup> sentence of the 3<sup>rd</sup> paragraph – amended to read 'The Park must be left in a clean condition as judged by the Council'.**

On a vote being taken the matter was approved unanimously.

**PM16/07/14 TO CONSIDER A POLICY FOR DEALING WITH REQUESTS FOR THE MAINTENANCE OF UNREGISTERED AREAS OF LAND IN THE PARISH AND AGREE ANY FUTURE ACTIONS**

Members considered potential areas of land that such a policy could apply to and the type of points that should be included in a policy. It was agreed that there should be a list of steps that the Council would consider when receiving requests and that there would be a flow chart to follow. Cllrs Crabtree, Ekinsmyth, Pavey and Williams would work with the Clerk as a task and finish group to draft a policy for consideration at a future meeting.

**PM16/07/15 TO RECEIVE THE RECOMMENDATION FROM THE GOVERNANCE REVIEW COMMITTEE THAT THIS COMMITTEE REVIEWS ITS PROCESSES AND THE APPROPRIATENESS AND TRANSPARENCY OF THE WORK COMPLETED AND AGREE ANY FUTURE ACTIONS**

The Clerk explained that the Governance Review Committee had been considering the governance of the Council and had recently approved the 'Good Governance Policy'. Good governance was ensuring that the Council used the right process for making decisions and that the process was transparent. The Governance Review Committee had recommended to all Council Committees that they review their processes and procedures and the transparency of the work they completed. Further to discussion it was agreed that the Clerk would draft an explanation of the planning process this Committee followed and that once agreed the procedure would be uploaded to the Council's website.

**PM16/07/16 TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING, AGREE RESPONSES AND ANY APPROPRIATE ACTIONS**

1. Cornwall Council – email regarding additional information in relation to planning application PA15/09516 – Mrs M Moor, Land known as High Barbaree, South Drive Tehidy – Outline application for proposed development of three residential dwellings – All matters reserved.

It was proposed by Cllr Mrs Roberts, seconded by Cllr Crabtree and

- PM16/07/16.2 RESOLVED** **that Illogan Parish Council do not make any further comments of the planning application for Land known as High Barbaree until a tree survey has been received.**

On a vote being taken the matter was approved unanimously.

2. Email from the Mining Villages Regeneration Group regarding their website of circular walks encouraging walkers to enter their villages and utilise the facilities – there is an opportunity to extend this project – if the Council are interested they will discuss it with us in further detail

It was proposed by Cllr Mrs Roberts, seconded by Cllr Crabtree and

- PM16/07/16.3 RESOLVED** **that the Council is interested in being involved with the Mining Villages Regeneration Groups website encouraging walkers into local villages and that the Clerk requests further information.**

On a vote being taken the matter was approved unanimously.

3. Email from the owner of Gwel an Mor resort providing an update on works being completed on the site and inviting the Council to visit as a group towards the end of September during daylight hours

It was proposed by Cllr Mrs Roberts, seconded by Cllr Crabtree and

- PM16/07/16.4 RESOLVED** **that the Clerk would accept the invitation for a tour of Gwel an Mor and that she would liaise with the owner and the Council for a suitable date at the end of September 2016.**

On a vote being taken the matter was approved unanimously.

4. Email regarding the planning application for land known as High Barbaree – additional information available on line – requesting that this Council takes steps to ensure that the application is considered by a Cornwall Council Full Planning Committee - Noted
5. Annual Playground Inspection Report for Illogan Park – all items raised are low risk. The report will be an agenda item at the next meeting and the report will be circulated to members. - Noted
6. Email from a local resident raising concern regarding the condition of the planting in the trough at Mary's Well and requesting that it is tidied and replanted.

It was proposed by Cllr Mrs Roberts, seconded by Cllr Crabtree and

- PM16/07/16.5 RESOLVED** **that Cllr Ford would organise for the trough to be planted with the help of volunteers.**

On a vote being taken the matter was approved unanimously.



- 7. CALC email explaining how to raise items for consideration at future meetings of the Planning Partnership.- Noted
- 8. Cornwall Environmental Consultants (CEC) – invitation to play seminar on Tuesday 12<sup>th</sup> July 2016, 9am – 11.30am in Truro.- Noted.

**PM16/07/17 TO NOTE ANY INFORMATION REGARDING THE CRICKET FIELD AT MARY’S WELL AND AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

Cllr Ford reported that he was trying to confirm contact details for the owner of the land.

**PM16/07/18 TO RECEIVE AN UPDATE ON LAND AT MILLGRIST MEADOW AND AGREE ANY FUTURE ACTIONS**

There was no update.

**PM16/07/19 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**

There were no items raised.

**PM16/07/20 DATE AND TIME OF NEXT MEETING**

Wednesday 20<sup>th</sup> July 2016, time to be confirmed in Penwartha Hall.

There being no further business the Chairman closed the meeting at 8.53pm.

Signed: .....

Date: .....