

## ILLOGAN PARISH COUNCIL

Minutes of the Planning & Environmental Services Committee held on Wednesday 3<sup>rd</sup> August 2016 at 7pm at 7pm in Penwartha Hall, Voguebeloth, Illogan

**PRESENT:** Cllr Mrs Roberts (Chairman), Ford (Vice Chairman), Crabtree, Ekinsmyth, Holmes (not a member of this Committee and until point mentioned), Mrs Loxton (not a member of this Committee), Pavey, Miss Pollock (not a member of this Committee and until point mentioned), Szoka (from point mentioned), Mrs Thompson, Uren and Williams.

**IN ATTENDANCE:** Ms S Willsher, Clerk; Cllr Moyle, Cornwall Council and 4 members of the public (3 until point mentioned).

The Chairman explained the safety procedures.

### **PM16/08/1 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Mrs Ferrett. Cllr Szoka apologised for late arrival.

Absent: there were no members absent.

### **PM16/08/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY WORTH £25 OR OVER**

Cllr Crabtree declared a non-registerable interest in the planning application for Demelza.

### **PM16/08/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no requests from members for dispensations.

### **PM16/08/4 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON THE 6<sup>TH</sup> AND 20<sup>TH</sup> JULY 2016 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

#### **PM16/08/4.2 RESOLVED to receive and approve the Minutes of the Meeting of this Committee held on the 6<sup>th</sup> July 2016 and the Chairman to sign them.**

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Ford, seconded by Cllr Pavey and

#### **PM16/08/4.3 RESOLVED to receive and approve the Minutes of the Meeting of this Committee held on the 20<sup>th</sup> July 2016 and the Chairman to sign them.**

On a vote being taken the matter was approved unanimously.

**PM16/08/5**

**MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

Minute PM16/07/11.2 – Illogan Park Rugby Club were replacing the rugby posts in Illogan Park.

In response to a question the Clerk confirmed that all of the clubs had signed the Terms of Use for Illogan Park and had paid the fees.

**PM16/08/6**

**PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 10 MINUTES – EVERY SPEAKER HAS A LIMIT OF 3 MINUTES UNDER THE COUNCIL'S STANDING ORDERS)**

There were no comments from members of the public.

**PM16/08/7**

**TO DISCUSS PLANNING APPLICATIONS RECEIVED UP TO THE DATE OF THE MEETING (CLLR MRS THOMPSON)**

i. **IPC2016/033**

**PA16/06201**

**Mr R Tucknott, Grandgrade Ltd, Beacon View, Mount Whistle Road, South Tehidy**

**Demolition of existing dwelling; Erection of replacement dwelling**

It was proposed by Cllr Mrs Thompson, seconded by Cllr Ford and

**PM16/08/7.2**

**RESOLVED**

**that Illogan Parish Council supports this application providing there are conditions applied to ensure that there is no further development of the garage or garden store to the rear of the site; that the garage is tied to dwelling and can only be used by occupants of the dwelling and not sub-let. There are concerns regarding the huge size of the proposed dwelling compared to the size of the plot; the proximity of the proposed dwelling to the boundaries of the site and concerns regarding overlooking.**

On a vote being taken the matter was approved unanimously.

Cllr Szoka entered the meeting during this item at 7.05pm.

ii. **IPC2016/034**

**PA16/05877**

**Mr Leonard Body, Demelza, Park Bottom, Illogan**

**Retention of side extension and pitched roof to car port**

Cllr Crabtree left the room.

It was proposed by Cllr Ford, seconded by Cllr Pavey and

**PM16/08/7.3**

**RESOLVED**

**that Illogan Parish Council strongly resists this application as it is an un-neighbourly development and there are severe questions arising from the planning officers initial comments regarding building regulations.**

On a vote being taken the matter was approved unanimously.

**PM16/08/8 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL**

- PA16/03715 – Mrs Lesley Thomas, Land Adjacent to Silver Lyne, Trevelyan Road, Illogan – Outline planning permission with all matters reserved – Detached dwelling and garage – APPROVED
- PA16/05100 – Akiva and Claire Eaton – Rear of 20 Paynters Lane End Estate, Illogan – Change of use of land for domestic curtilage (retrospective) - WITHDRAWN
- PA16/03113 - Mr Steven Wilkinson, 1 Magor Hill Cottages, Magor Hill, Magor Downs, Camborne, Cornwall - Creation of new gated access - APPROVED

**PM16/08/9 TO NOTE PLANNING ENFORCEMENT CASES RECEIVED FROM CORNWALL COUNCIL**

No planning enforcement cases had been received.

**PM16/08/10 TO RECEIVE A REPORT ON ACTIVITIES IN MANNINGHAM WOOD, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

The Clerk reported that there was a lot of litter being left in the area of Manningham Wood that was being used as a den. There had not been any further complaints from members of the public. She was in the process of obtaining quotes to remove the logs that were being used as seating.

**PM16/08/11 TO RECEIVE THE ANNUAL PLAY INSPECTION REPORT FOR THE PLAY EQUIPMENT AT ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

Members considered the Annual Play Inspection Report. Further to discussion:

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

**PM16/08/11.2 RESOLVED that the Clerk obtained quotes to re-hang the gates to the play area with the correct opening all the way around and that the Clerk would arrange for the padlock to be replaced on the maintenance gate.**

On a vote being taken the matter was approved unanimously.

**PM16/08/12 TO RECEIVE AND APPROVE THE DRAFT EXPLANATION OF THE PLANNING PROCESS FOLLOWED BY THIS COMMITTEE AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Mrs Roberts, seconded by Cllr Ford and

**PM16/08/12.2 RESOLVED to receive and approve the Explanation of the Planning Process followed by the Planning and Environmental Services Committee and that the explanation is uploaded to the Council's website with the following amendments:**

- **Page 1 – bullet point number 1 – amend to read 'Notification from Cornwall Council of a planning application is received by email. The email contains the planning application number allocated by Cornwall Council, name of the applicant, address of the site, proposed works and the date that Cornwall Council would like Illogan Parish Council's (The Council's) comments back'; and**
- **Page 2 – bullet point 2iii – amend to read 'Maintain the Parish Councils objection to the proposal against the planning officer's recommendation and request committee consideration by the Cornwall Council planning committee (which the Cornwall Council Planning Officer) will then discuss with the Divisional Member who may or may not agree with your view).**

On a vote being taken the matter was approved unanimously.

**PM16/08/13 TO RECEIVE THE DRAFT DEALING WITH REQUESTS FOR MAINTENANCE OF GREEN SPACES POLICY AND FLOW CHART AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

**PM16/08/13.2 RESOLVED to receive and approve the Dealing with Requests for Maintenance of Green Spaces Policy and Flow Chart and that the Policy and Flow Chart are adopted for use by this Council.**

On a vote being taken the matter was approved unanimously.

**PM16/08/14 TO RECEIVE ADDITIONAL INFORMATION REGARDING THE MOTION FROM CLLRS HOLMES AND MISS POLLOCK 'THAT ILLOGAN PARISH COUNCIL ENQUIRES INTO THE COST OF UPGRADING BY THE COMPLETION OF THE FOOTPATH BETWEEN HUNTER'S FIELD AND TOLVADDON WITH THE INTENTION OF INSTALLING A TARMAC SURFACE FOR FOUR METRES AND A WIDTH OF TWO METRES. THAT IF NECESSARY THE MONIES NEEDED TO PAY FOR THIS IMPROVEMENT COMES FROM THE COUNCIL RESERVES', AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE (DEFERRED FROM FULL COUNCIL)**

The Clerk reported that the land was not adopted as highway; the highway stopped at the road. The land was not registered with the Land Registry. As the developer went bankrupt during the development the land would have passed to the Duchy of Cornwall. If the Council wanted to surface the area highlighted in the motion they would need to write to the Duchy of Cornwall to seek permission to complete the work.

It was noted that Cornwall Council had cut the grass in this area for many years. There was no other path to go from Huntersfield to Tolvaddon and there were no pavements alongside the road. The path was used by many residents to access the bus stops and shop. The history of the area was

explained, when the path was originally put in it was not a through way and was for the residents of Huntersfield to access the green at the end of it. Further to discussion:

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

- PM16/08/14.2 RESOLVED** that the Clerk would write to the Duchy of Cornwall requesting permission for this Council to surface the section of path between Huntersfield and Tolvaddon and to request that they provided this Council with funding towards the work. That the Clerk would obtain quotes for the area to be surfaced. That the Clerk would seek permission from Cornwall Council for the area to be surfaced. That the Clerk drafts a policy for dealing with such requests in the future.

On a vote being taken the matter was approved unanimously.

- PM16/08/15 TO RECEIVE ADDITIONAL INFORMATION REGARDING THE REQUEST TO TRIM THE HEDGES AND BRAMBLES ON THE PATH FROM HUNTERSFIELD TO TOLVADDON TO ENABLE A BLIND PERSON TO WALK TO THE SHOP SAFELY, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE (DEFERRED FROM FULL COUNCIL)**

The Clerk reported that she had received an email reporting that some of the pathway had been cleared. The paths was getting narrower with overgrown vegetation.

A member of the public reported that the bushes were planted and had previously been maintained by Cornwall Council. They explained how the blind person found his way to the shop and had witnessed him getting disorientated and heading in the wrong direction because of the overgrown vegetation. Some of the brambles had been badly trimmed and they were now sticking out and were dangerous.

Further to discussion:

It was proposed by Cllr Pavey, seconded by Cllr Mrs Roberts and

- PM16/08/15.2 RESOLVED** that the Clerk would urgently contact Cornwall Council to request that they trim the bushes and brambles on the path from Huntersfield to Tolvaddon and that the Clerk points out that an attempt at trimming the brambles has been made which has made them dangerous for users of the path and that a response is requested within 24 hours. That the Clerk organises for one of the Councils contractors to make the path safe and that expenditure up to a maximum of £200 is approved.

On a vote being taken the matter was approved unanimously.

Cllrs Holmes, Miss Pollock and three members of the public left the meeting at 7.49pm.

**PM16/08/16 TO RECEIVE THE CORNWALL TRAFFIC MANAGEMENT PARKING POLICY STATEMENT AND AGREE A RESPONSE OR ANY FUTURE ACTIONS**

Members considered the Cornwall Traffic Management Parking Policy Statement and further to discussion:

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

**PM16/08/16.2 RESOLVED that Cllrs Crabtree and Pavey would meet with the Clerk to formulate a response to the Cornwall Traffic Management Parking Policy Statement on behalf of this Council and that they would report back to the next meeting.**

On a vote being taken the matter was approved unanimously.

**PM16/08/17 TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING, AGREE RESPONSES AND ANY APPROPRIATE ACTIONS**

An email had been received from Cornwall Council regarding the planning applications got The Barnyard, Illogan. The Planning Officer explained why they disagreed with the comments made by this Council and asked whether we would agree with his recommendations, agree to disagree or maintain our objection.

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

**PM16/08/17.2 RESOLVED that the Clerk would respond to Cornwall Council stating that this Council maintains its original objections to the planning applications for The Barnyard, Churchtown, Illogan.**

On a vote being taken the matter was approved unanimously.

An email regarding the Cornwall Wide Housing Equality Objective was noted.

An email had been received from a resident who lived next to Illogan Park requesting that the trees on the Park side of the hedge were lowered.

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

**PM16/08/17.3 RESOLVED that the Clerk would respond, to the resident who lived next to Illogan Park requesting that the trees on the Park side of the hedge were lowered, that the Council had commissioned a tree survey for Illogan Park and had completed the actions contained within the survey and that no further tree works would be completed at this time.**

On a vote being taken the matter was approved unanimously.

**PM16/08/18 TO REVIEW ARRANGEMENTS AT ILLOGAN PARK, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

The Clerk updated members on the progress of the refurbishments works in the changing rooms at Illogan Park.

Cllr Crabtree updated members on the Illogan Park Improvements Working Group meeting held last week.

**PM16/08/19 TO NOTE ANY INFORMATION REGARDING THE CRICKET FIELD AT MARY’S WELL AND AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

There was no information.

**PM16/08/20 TO RECEIVE AN UPDATE ON LAND AT MILLGRIST MEADOW AND AGREE ANY FUTURE ACTIONS**

Cllr Mrs Roberts was concerned that there did not seem to be much progress. Members considered the history of the area and actions that could be taken. Further to discussion:

It was proposed by Cllr Mrs Thompson, seconded by Cllr Pavey and

**PM16/08/20.2 RESOLVED that the Clerk would write to Carn Brea Parish Council suggesting that a meeting is organised with the owner of Millgrist Meadow to get an update on progress and his intentions for the area.**

On a vote being taken the matter was approved unanimously.

**PM16/08/21 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**

There were no items raised.

**PM16/08/22 DATE AND TIME OF NEXT MEETING**

The next meeting would be held on Wednesday 17<sup>th</sup> August 2016, 7pm in the Council Office.

There being no further business the Chairman closed the meeting at 8.21pm.

Signed: .....

Date: .....