

ILLOGAN PARISH COUNCIL

Minutes of the Extra Ordinary Full Council Meeting held at the Penwartha Hall on Wednesday 31st January 2018 at 7.00pm.

PRESENT: Councillors Mrs Roberts (Chairman), Mrs Ferrett (Vice Chairman), Mrs Christie, Crabtree, Ekinsmyth (from point mentioned), Ford, Pavey, Mrs Thompson and Williams.

IN ATTENDANCE: Ms S Willsher, Clerk; three members of the Illogan Parish Neighbourhood Development Plan Steering Group; and 1 member of the public.

The Chairman explained the safety procedures.

FC18/01/25 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Ms Cadby, Holmes, Miss Pollock and Szoka. Cllr Ekinsmyth apologised for late arrival.

There were no members absent.

FC18/01/26 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

FC18/01/27 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

FC18/01/28 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

A member of the public made the following comments:

- They gave full credit to the Illogan Parish Neighbourhood Development Plan Steering Group for all their hard work producing the draft plan.
- They had looked at the draft plan and felt that it was a golden opportunity to lay down the way we wanted to go forward.
- They believed that this Council was well ahead of most other Parish Council's in the area and that the plan produced could become a template for other areas in Cornwall.
- They would like to see a table of the polices included in the plan in one easy to find place so that people did not need to go through the whole document to locate them.
- They also felt that it would be helpful to compile a list of all the social housing in the Parish.

TO RECEIVE THE DRAFT ILLOGAN PARISH NEIGHBOURHOOD DEVELOPMENT PLAN, NOTE ANY COMMENTS AND APPROVE THE DOCUMENT FOR PRE-SUBMISSION CONSULTATION

Cllr Ford queried whether there should be anything included in the plan on the management of surface water drainage. The Steering Group members confirmed that drainage was covered in the draft Plan on page 31 and by policy 26 of the Cornwall Local Plan.

In response to a question the Steering Group confirmed that once the pre-submission consultation had been completed and submitted to Cornwall Council that Cornwall Council would then complete the sustainability appraisal.

It was noted that the definition of affordable housing is included in the document. It was also noted that affordable housing was referred to in two places on page 16 item 5.12 and page 17 item 5.17. It was queried whether all the points regarding affordable housing could be cross referenced, perhaps in a footnote.

Page 8 - item 3.7 – it was noted that the last sentence was incorrect and the Lady Bassett bequeathed the land to Revd Treweweke and not the people of the Parish. The Steering Group members were aware that the sentence was not accurate and that they had been looking into the matter at the Cornwall Records Office; they agreed to remove the last sentence and to include the correct information.

Page 25 – item 5.35 – the last sentence read as if there were buses that ran to Treliske every half an hour whereas they only ran once an hour in that direction. The Steering Group agreed to reword the sentence.

Page 6 – The Preparation Process – it was noted that the stalls at Illogan Parish Fair had not been included in the list; the Steering Group agreed to add the stall at Illogan Parish Fair to the list of consultations that had taken place.

Page 18 – figure 5 – in response to a question the Steering Group explained that there had never been any officially adopted settlement boundaries for the area. The settlement boundaries included in the plan were the same as the boundaries included in draft plans created by the former Kerrier District Council.

Parking Spaces – it was believed that during the Extra Ordinary Planning meeting which had previously been held to discuss the Neighbourhood Development Plan, there was a section that stated that there had to be 2 parking spaces per new dwelling. It was noted that the Council had not seen anything worded as strongly and that they would like it included in the plan. A Councillor wondered how the provision of 2 parking spaces would fit in with the National Planning Policy Framework and whether it would be able to be included in the Plan. The Steering Group thought that parking spaces was covered in the Cornwall Local Plan, they agreed to look into parking space provision and include it in the Plan.

Page 28 – Objective: to protect and enhance green corridors; between the Parish’s individual settlements and between the Parish, Camborne, Pool and Redruth – the Council requested that Portreath was included. The Steering Group stated that there was some overlap with protect gaps in figure 6, the Group agreed to include Portreath.

A letter had been received from the Tehidy Residents Association. A member asked whether the Steering Group had taken the comments on board and if so how. The Steering Group said that they had sought advice from the Cornwall Council Neighbourhood Development Team. The policy on development in gardens had been included in response to the comments from the Tehidy Resident Association and the advice received from the Cornwall Council Neighbourhood Development Team. On page 21, the narrative had been provided by the Tehidy Residents Association. The Group felt that it was unfair to include policies for no development for one specific area as it would then increase the burden for development on other areas of the Parish. They felt that the policy was self-regulating, as if residents did not put their gardens forward for development then they would not be built on. Cllr Mrs Roberts asked the Steering Group to consider the letter from the Tehidy Residents Association as part of the pre-submission consultation.

The Steering Group were congratulated on their hard work, the generic policies that they had produced and the way they had dealt with pressure groups.

Members asked the Steering Group members to comment on the email sent by Cllr Szoka regarding anthrax. The Steering Group had sought advice from Cornwall Council and had received the following response which had been forwarded to the Clerk; the Clerk reported that the email would be circulated for the February Full Council meeting where members would be able to agree any future actions etc.:

'Anthrax is a pathogen not a substance and therefore does not come under the contaminated land legislation.

However, the senior Environmental Health Officer has been working with colleagues in animal health to investigate reports of potential anthrax contamination in Illogan parish. Animal health have written reports for cases since the 1950s, which includes details of their disposal – but you report that this case is earlier than that and there is no written record of it.

*If there is suspicion of anthrax, environmental health would take a precautionary approach. **In this case there was a full investigation, involving Public Health England and a geophysics survey was carried out which revealed no evidence of buried carcasses. The evidence from those reporting the incident was also conflicting –with some reporting that the carcasses were burnt and others that they were buried. In any case, the geophysics search was carried out and no burial pit found.***

I don't think there is evidence to reasonably justify a policy in the plan requiring an investigation into all sites. If the parish council require

more reassurance I'd suggest contacting the senior Environmental Health Officer for procedural issues –although he is in contaminated land rather than animal health, it is a public protection issue and he clearly had had dealings with this specific concern.'

Cllr Mrs Roberts reported she had had met with the MP George Eustice and had asked him to get all the information that he could on the Glebe Field.

Page 11 – item 4.2 – it should read 'Clifton Road' and not 'Clinton Road'.

Page 21 – Policy PH4b – should read 'The site'

Cllr Ekinsmyth entered the meeting at this point at 7.31pm.

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

FC18/01/29.2 RESOLVED

that the draft Illogan Parish Neighbourhood Development Plan is approved for pre-submission consultation with the following amendments:

- **Page 6 – that the stall at Illogan Parish Fair would be added to the list of consultations that had taken place;**
- **Page 8 – item 3.7 – that the last sentence is removed and rewritten with the correct information about the bequeathing of The Glebe Field;**
- **Page 11 – item 4.2 – amend to read 'Clifton Road' and not 'Clinton Road';**
- **Page 21 – Policy PH4b – amend to read 'The site ...';**
- **Page 25 – item 5.35 – that the last sentence would be reworded to clearly explain the frequency of buses and where they go;**
- **Page 28 – that the objective is amended to read 'To protect and enhance green corridors; between the Parish's individual settlements and between the Parish, Camborne, Pool, Portreath and Redruth; and**
- **that the Illogan Parish Neighbourhood Development Plan Steering Group would look into and include a policy that states that there must be the provision of 2 parking spaces for every new dwelling erected in the Parish.**

On a vote being taken on the matter there were 7 votes FOR and 0 votes AGAINST.

FC18/01/30 TO RECEIVE INFORMATION ON NEIGHBOURHOOD PLANNING PRE-SUBMISSION CONSULTATION AND NOTE ANY FUTURE ACTIONS

The information on Neighbourhood Planning Pre-Submission Consultation was noted. The Clerk reported that the actions had been included as agenda items for this meeting.

FC18/01/31 TO AGREE TO SUBMIT A COPY OF THE DRAFT ILLOGAN PARISH NEIGHBOURHOOD DEVELOPMENT PLAN PROPOSAL TO CORNWALL COUNCIL AS THE LOCAL PLANNING AUTHORITY

It was proposed by Cllr Mrs Thompson, seconded by Cllr Crabtree and

FC18/01/31.2 RESOLVED that a copy of the Draft Illogan Parish Neighbourhood Development Plan Proposal is submitted to Cornwall Council as the Local Planning Authority.

On a vote being taken the matter was approved unanimously.

FC18/01/32 TO AGREE THE START DATE FOR THE SIX-WEEK ILLOGAN PARISH NEIGHBOURHOOD DEVELOPMENT PLAN PRE-SUBMISSION CONSULTATION

It was proposed by Cllr Mrs Thompson, seconded by Cllr Pavey and

FC18/01/32.2 RESOLVED that the six-week Illogan Parish Neighbourhood Development Plan Pre-Submission Consultation would start on the 1st March 2018.

On a vote being taken the matter was approved unanimously.

FC18/01/33 TO AGREE WHERE THE ILLOGAN PARISH NEIGHBOURHOOD DEVELOPMENT PLAN PRE-SUBMISSION CONSULTATION WILL BE ADVERTISED

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Thompson and

FC18/01/33.2 RESOLVED that the Illogan Parish Neighbourhood Development Plan Pre-Submission Consultation would be advertised in at least the following places:

- **Illogan Parish Review;**
- **Illogan Parish Council's Website;**
- **Illogan Parish Neighbourhood Development Plan's Website;**
- **Illogan Parish Council's Facebook page;**
- **Illogan Parish Neighbourhood Development Plan's Facebook page;**
- **Local media – if possible a feature in the West Briton;**
- **Local shops;**
- **Doctors surgeries; and**
- **Libraries etc.**

On a vote being taken the matter was approved unanimously.

FC18/01/34 TO AGREE WHEN AND WHERE THE ILLOGAN PARISH NEIGHBOURHOOD DEVELOPMENT PLAN CAN BE VIEWED

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Roberts and

FC18/01/34.2 RESOLVED that the Illogan Parish Neighbourhood Development Plan can be viewed in the Council Office during opening hours and on the Illogan Parish Council website and the Illogan Parish Neighbourhood Development Plan website.

On a vote being taken the matter was approved unanimously.

FC18/01/35 TO AGREE THE ILLOGAN PARISH NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUPS EMAIL WORDING TO SEND OUT TO LOCAL BUSINESSES AND OTHER CONSULTATION BODIES, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

FC18/01/35.2 RESOLVED that the following wording is agreed to send out to local businesses and other consultation bodies:

'Following on from the survey we asked you to complete last year concerning your views about the Illogan Parish Neighbourhood Development Plan, we wanted to let you know that a draft version of the Plan has now been submitted to Illogan Parish Council.

The draft contains the objectives under the key themes as identified through consultation with you and other residents and has resulted in specific proposals for policies that will be unique to the Parish and will form part of the statutory development plan for the area. Where there are no specific local policies, we have shown where existing policies within the framework of the Cornwall Local Plan represents and supports the views that you have shared with us.

Just as we invited you through the questionnaire, as business owners/operators, along with all residents of the Parish, we want you to read and consider the Plan and make any comments or give feedback. A six-week consultation phase will therefore begin from 1st March 2018.

To enable you to do this, the Plan will be available to read in the following formats/locations:

- *a summary will be delivered with the upcoming Parish Review.*
- *Hard copies of the full Plan will be available at the Illogan Parish Offices.*
- *Via the NDP website*
www.illoganneighbourhoodplan.wordpress.com
- *Via a link on the Parish Council website*
www.illoganparishcouncil.gov.uk

Your feedback can be given in the following ways:

- *Via a link on the NDP web page*
- *Via the NDP Facebook page*
- *Direct to Illogan Parish Council*

We hope that you take the time to consider this important document and look forward to hearing your views.'

On a vote being taken the matter was approved unanimously.

FC18/01/36 TO AGREE HOW TO COLLATE THE RESPONSES AT THE END OF THE SIX-WEEK PRE-SUBMISSION CONSULTATION, AGREE HOW ANY NECESSARY AMENDMENTS WILL BE MADE BASED ON THE EVIDENCE RECEIVED AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

FC18/01/36.2 RESOLVED that the Illogan Parish Neighbourhood Development Plan Steering Group will collate the responses at the end of the six-week pre-submission consultation.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Roberts and

FC18/01/36.3 RESOLVED that any amendments made to the Illogan Parish Neighbourhood Development Plan after the six-week pre-submission consultation would be made in agreement between the Council and the Illogan Parish Neighbourhood Development Plan Steering Group during a Full Council meeting and that there would be an agreement to proceed within appropriate timescales.

On a vote being taken the matter was approved unanimously.

Members thanked the Illogan Parish Neighbourhood Development Plan Steering Group for all the work that they had completed.

FC18/01/37

DATE & TIME OF NEXT MEETING

The next Full Council meeting would be held on Wednesday 21st February 2018, 7.00pm in Penwartha Hall.

There being no further business the meeting closed at 7.42pm.

Signed

Date