

ILLOGAN PARISH COUNCIL

Minutes of the Planning & Environmental Services Committee held on Wednesday 7th March 2018 at 7pm in Penwartha Hall, Voguebeloth, Illogan

PRESENT: Cllr Mrs Ferrett (Chairman), Crabtree (Vice Chairman), Ekinsmyth (not a member of this Committee and until point mentioned), Ford, Holmes (from and until point mentioned), Pavey, Miss Pollock (not a member of this Committee and from point and until mentioned), Mrs Roberts, Mrs Thompson and Williams.

IN ATTENDANCE: Ms S Willsher, Clerk; 28 members of the public (2 from point mentioned and all until points mentioned)

The Chairman explained the safety procedures.

PM18/03/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Szoka

Absent: there were no members absent.

PM18/03/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY WORTH £25 OR OVER

There were no interests declared.

PM18/03/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

PM18/03/4 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETINGS OF THIS COMMITTEE HELD ON THE 7TH AND 21ST FEBRUARY 2018 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Thompson and

PM18/03/4.2 RESOLVED to receive and approve the minutes of the meetings of the Planning and Environmental Services Committee held on the 7th and 21st February 2018 and the Chairman to sign them.

On a vote being taken on the matter there were 6 votes FOR and 0 votes AGAINST.

PM18/03/5 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

Page 687 – Minute PM18/02/5 – There had still not been a response from Coastline regarding the changing room door. Calls were not returned and emails not responded to. The Clerk was maintaining a log.

Page 690 – Minute PM18/02/12.2 – The Legionella Compliance Contract was signed by the Clerk and returned to Churchill. The Clerk had met with Churchill and had given them keys to the changing facilities. The first report had been received and explained and had been circulated to members.

Page 691 – Minute PM18/02/13.2 – Unfortunately the Cornwall Council Planning Conference was fully booked. Cllrs Crabtree and Williams were put on the cancellation list but did not manage to get a space.

Page 692 – Minute PM18/02/15.2 – the Clerk had written to the member of the public regarding the wall at Crendon. The public had telephoned and said that the Council had got it wrong and that it wasn't a civil matter and that they should contact Cornwall Council. The Clerk explained that the advice that it was a civil matter had come from Cornwall Council.

Page 693 – Minute PM18/02/15.3 - The Clerk had emailed CALC for advice on needles on the 8th February 2018. The Clerk had emailed the Police on the 8th February 2018. Cllr Ford reported that he had obtained advice from CALC which he would circulate to the Clerk in the next couple of days.

Page 695 – Minute PM18/02/15.4 – The Clerk had reported the issues on Byway 17 on the 8th February 2018. On the 20th February there was a notice received for the emergency closure of the byway from the 20th February 2018 to the 12th March 2018.

Page 696 – Minute PM18/02/15.5 – The Clerk completed and submitted an online form including the correspondence from the public and stating that this Council supported the moving of the bin in Alexandra Road.

Page 696 – Minute PM18/02/16.2 – The Clerk had written to the Rugby Club regarding the showers on the 14th February 2018. No response had been received.

Page 696 – Minute PM18/02/16.3 – The Clerk had written to the Football Clubs asking them to return keys on the 12th February 2018. No feedback had been received as to whether or not the keys had been returned. Cllr Crabtree confirmed that no keys had been returned to date.

In response to a question about what to do next regarding the issues at Illogan Park, the Clerk confirmed that the Council had agreed to review the management and use of the facilities at Illogan Park at the end of the current season.

Page 697 – Minute PM18/02/16.4 – The Clerk had written to the Rugby Club and the Illogan RBL regarding the bollard key at Illogan Park. No responses had been received.

2 members of the public entered the meeting during this item at 7.05pm.

2 members of the public entered the meeting during this item at 7.07pm

PM18/03/6

TO RECEIVE CORRESPONDENCE FROM THE ILLOGAN CUBS REQUESTING PERMISSION TO COMPLETE A LITTER PICK IN ILLOGAN PARK AND TO PLANT SOME BULBS ON THE PLATT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Cub leader introduced the young leader and a cub. They explained why they wanted to complete a litter pick in Illogan Park and to plant bulbs on The Platt. There were 22 cubs, 1 young leader and 3 leaders in the group. The young leader helped the cubs complete their badges and organised games and activities. They would like to complete a litter pick in Illogan Park on Thursday 15th March 2018 from 6 – 7.30pm. They wanted to do the litter pick as litter could harm wild animals, destroy plants and animals and make the area look messy. They explained the badges and what was involved to achieve them. They wanted to plant bulbs on The Platt to make it look prettier.

Cllr Mrs Ferrett thanked the Cubs for their very detailed report. Cllr Mrs Roberts congratulated the Cubs on coming forward and offering to complete projects in the community.

In response to a question regarding light, the Cub leader responded that it had got dark at 7.05pm tonight and they thought that by next week the evening light would have drawn out a bit more and that they would monitor the light during the evening.

The Council had received advice regarding bulb planting and the daffodil bulbs did not need to be planted until September. At the moment there were no other sites that could be planted although there was a chance that this could change.

The Cubs asked if they would be able to plant summer flowers in The Platt instead of bulbs, the Cubs could then look after and weed them etc. during the summer months; it was hoped that they could complete the planting after Easter.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Roberts and

PM18/03/6.2

RESOLVED

that the Cubs can complete a litter pick in Illogan Park on Thursday 15th March 2018 from 6 – 7.30pm. That the Council will lend the Cubs the litter pickers. That the Cubs can complete some planting, the time, place and plants will be agreed before the project commences.

On a vote being taken the matter was approved unanimously.

5 members of the public left the meeting at this point at 7.16pm.

PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 10 MINUTES – EVERY SPEAKER HAS A LIMIT OF 3 MINUTES UNDER THE COUNCIL’S STANDING ORDERS)

Leylandii Trees – Lamanva Road and Lamanva Close

A member of the public explained that Cormac had started work felling the Leylandii trees between Lamanva Close and Lamanva Road. They believe that there had been a request from one homeowner for the tree at the end of their garden to be reduced in height and trimmed; they did not know how or why it had escalated to all of the trees being felled. The trees were about 3m in height and had been planted as a screen between Lamanva Road and Lamanva Close when the dwellings in the close had been built. Previously there had been ad hoc basis. They would like to see the tree trimmed annually to an agreed height. The tree provided a uniform boundary and a sense of character to the area. Behind the trees there is a scrappy hedge which is full of brambles and weeds and is not fit for purpose. There had not been any consultation with local residents. They felt that Cormac should have completed an ecological survey before felling the trees especially as it was the bird nesting season. When Lamanva Close was built planning permission had been included that the Leylandii trees could not be removed without planning permission and that they should be replaced. They asked Illogan Parish Council to help them stop Cormac from removing the remaining Leylandii trees; to get confirmation that the trees will not be felled but maintained to an agreed height annually and that the trees that had already been felled are replaced with a suitable replacement.

A member of the public had a photo of the trees from 2001, when the trees were trimmed regularly which was acceptable to everyone.

Cllr Mrs Ferrett reported that this Council were not aware of any works planned by Cormac.

Cllr Ekinsmyth reported that there had been a request to manage the trees. He had been told by Cormac that there was no budget available until the autumn. He was intending to consult residents during the summer. He confirmed that the felling of the trees had been stopped. The land and the trees were owned by Cornwall Council; therefore, we would need to negotiate with them regarding the future works to the trees etc.

A member of the public said that there had been about 15 Leylandii trees removed. The area was now a complete mess as it was covered in waste and brambles etc., they felt that this needed addressing as soon as possible.

A member of the public reported that there had not been any regular maintenance to the Leylandii trees other than trimming completed by individual property owners. The trees provided security and privacy for residents. The planning permission stated that the trees had to be planted, kept tidy and that there needed to be planning permission if they were to be removed.

A member of the public reported that the RSPB had been informed of the works as trees should not be felled during the bird nesting season.

A member of the public reported that there were no trees at the end of their garden. They had requested that the trees were trimmed but not removed. They felt vulnerable as the back of the property was now open. They did not feel that Leylandii were right for the area but they did not need removing.

The Clerk, Cllr Ekinsmyth and Cllr Ford had worked hard to get the felling stopped.

Cllr Mrs Ferret said that she appreciated that there was a lot of strong feeling regarding the trees and confirmed that there would be an agenda item for the next Full Council meeting to discuss the trees.

Land Adj Pine Tops

The owner explained that their key focus had been on the protection and retention of the general woodland feel around the site, they had employed the services of professional tree consultants to complete a full assessment and prepare a comprehensive scheme which was agreed by the Cornwall Council tree officer at the pre-application stage. The scheme involved the loss of some low value trees however the principal trees remain unaffected. Self-build property held a real excitement for the application and there were benefits to completing the work. It would provide work for local craftsmen, materials would be purchased from local suppliers and it would add quality housing stock within Cornwall. The proposal was carefully sited to minimise impact on adjacent properties, there was already significant screening in place and no overlooking issues. They would replace the lost trees with a native hedge on the proposed new boundary between the existing property and the new plot focusing on species that offer food and protection to wildlife as well as an aesthetic solution that fitted in with the local area.

A member of the public strongly objected to the proposals for the erection of a dwelling on Land Adj Pine Tops as it was situated in a beautiful sylvan setting and once formed part of the Tehidy Plantation. In 2014, when the application for Pine Tops was made Illogan Parish Council strongly recommended it be refused on 3 reasons. Highways, however, did not object neither did the County Tree Officer and although the third point was not satisfied Illogan Parish Council withdrew their objection. The applicant stated that they wished to make an entrance via South Drive but this would be another entrance at a dangerous point if coming from either direction along South Drive. Two cyclists had been killed in this vicinity in the last 15 years. In June 2010 the government urged a change of opinion in such cases as this application and this was carried over into the National Planning Policy Framework (NPPF), so called 'garden grabbing'. This application would have an adverse effect on the character of the area and appearance of the area. They felt that the Tehidy visual envelope would have ensured the proposed application would fail. The NPPF did not imply that in all circumstances that a ruling must follow in favour of the planning application as appeal hearings had pointed out since the Framework was introduced. The trees were sacrosanct in the fight against global warming and their assistance in the prevention of flooding. Tehidy Residents Association were very keen to see this piecemeal encroachment into this sylvan area stopped once and for all.

Store Adj The Coach House

The applicant explained that the proposal was for a single property which was to be occupied by their daughter who was a special needs teacher. They offered to answer any questions the Council had.

Cllr Ekinsmyth and 12 members of the public left the meeting at 7.35pm.

PM18/03/8

TO DISCUSS PLANNING APPLICATIONS RECEIVED UP TO THE DATE OF THE MEETING (CLLR FORD)

4 members of the public left the meeting at 7.36pm.

- i. IPC2018/012
PA18/01094
Miss A Matthew, Watergate Villa, Watergate, Illogan
Proposed dormers, alteration to porch and internal alterations to existing cottage. Removal of dilapidated workshop/store and construction of replacement building to form additional accommodation**

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

PM18/02/8.2

RESOLVED

that Illogan Parish Council supports the application for Watergate Villa subject to a condition tying the new building for ancillary accommodation to the main house which we believe is acceptable to the applicant.

On a vote being taken on the matter there were 7 votes FOR and 0 votes AGAINST.

Cllrs Holmes and Miss Pollock entered the meeting during this item at 7.38pm.

- ii. IPC2018/013
PA18/01508
Mr C P Hancock, Store Adj The Coach House, Churchtown, Illogan, Redruth**

It was proposed by Cllr Ford, seconded by Cllr Pavey and

PM18/02/8.3

RESOLVED

that Illogan Parish Council resists the application for the Store Adj The Coach House on the grounds of over-development of a small and restricted site which would result in an overbearing and inappropriate dwelling where one would not normally be allowed. There is no provision for linked off-road parking in this very congested area which is on a sharp bend with limited visibility and is also used for the children at the school which is situated across the road. The proposals are most unlikely to receive listed building consent on the grounds of damaging the setting, character and appearance of a listed building.

On a vote being taken the matter was approved unanimously.

- iii. **IPC2018/014
PA18/01312
Messrs. Sheppard, Drillserve Ltd, Roscroggan Mill, Roscroggan,
Camborne
Construction of storage building**

Cllr Ekinsmyth re-entered the meeting during this item at 7.43pm.

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

PM18/02/8.4 RESOLVED that Illogan Parish Council supports the application for Roscroggan Mill.

On a vote being taken the matter was approved unanimously.

- iv. **IPC2018/015
PA18/01520
Mr and Mrs Denslow, Land Adj Pine Tops, Halgoss, Tehidy
Construction of dwelling**

It was proposed by Cllr Ford, seconded by Cllr Holmes and

PM18/02/8.5 RESOLVED that Illogan Parish Council is opposed to the application for Land Adj Pine Tops for three reasons. It is being premature before the evaluation and potential adoption of the emerging Illogan Parish Neighbourhood Development Plan. There is concern at the immediate and eventual threat to the trees (after removal of failing specimens) which are an essential feature of the local visual amenity and character of this area. The total lack of any demonstrable demand for such a development within the broader planning assessments and strategy of the parish as a whole and the current policy of the local planning authority.

On a vote being taken on the matter there were 7 votes FOR and 0 votes AGAINST.

5 members of the public left the meeting at 7.52pm.

PM18/03/9 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

- PA17/11200 – Barrows, Italian Pavilion, Tehidy Park, Tehidy – Amendments to a Listed Building Consent PA16/12062 including alterations to changing room to fit an electrical cupboard and replacing the wine store with WC – **APPROVED**
- PA17/10569 – Mr A Richards, Land North of Ferndale, Well Lane, Illogan, Churchtown – Retention and completion of access and construction of garage – **APPROVED**

- PA17/10760 – Miss RGF Butterfield, Land South of Railway Terrace, Trevelyan Road, Illogan – Demolition of old garage and the erection of a small detached dwelling – **Failed to determine**

The Clerk looked on the planning portal and couldn't find any further information, so she emailed the planning officer asking what it meant and what happened next. The Planning Officer sent the following response to the request for clarification – *'The applicant agreed an extension of time to determine the application, however, has since submitted an appeal to the Secretary of State (Planning Inspectorate) for non-determination of the application. The application is currently with the Appeals team who, I understand, are considering whether or not to draw this to the attention of the Secretary of State. Depending on the outcome, we may be required to determine the application (recommendation for refusal), or, alternatively, wait the outcome of the Inspectors decision.'*

- PA18/00198 – Martin, Tallem, South Drive, Tehidy – Felling of T1 Turkey Oak, crown thin of T2 Turkey Oak, felling of T3 Turkey Oak and coppice T4 Sycamore tree – **APPROVED**
- PA17/11202 – Mr A Warner, Land Adj to 40 Kennedy Close, Illogan – Outline planning with all matters reserved for one two-bedroom dwelling – **REFUSED** – The Clerk looked on the planning portal for the reason(s) for refusal and they were not available (07.03.18)

It was noted that at the meeting held on the 7th February 2018 Cllr Ekinsmyth had agreed to ask Cornwall Council for the reasons why the planning application for Tehidy Mill Farm had been refused. There was no report available for this meeting and Cllr Ekinsmyth was asked to find out the information and to report back to the meeting scheduled to be held on Wednesday 4th April 2018.

PM18/03/10

TO NOTE PLANNING ENFORCEMENT CASES RECEIVED FROM CORNWALL COUNCIL

Closed Cases

- EN17/00626 - Extension to existing stable block and alleged erection of a new stable block - Tehidy Mill Farm, Tehidy Mill, Roscroggan, Camborne - Planning application referenced PA18/01144 has been received seeking to regularise the matter and therefore my case can be closed and diarised for 8 weeks to check decision

PM18/03/11

TO RECEIVE CORRESPONDENCE AND ADDITIONAL INFORMATION FROM THE CORNWALL COUNCIL PLANNING OFFICER REGARDING PLANNING APPLICATION PA17/10146 – BUILDING PLOT MILLGRIST MEADOW – PROPOSED 2 NO. SEMI-DETACHED HOUSES ON EXISTING CORNER PLOT, AGREE A RESPONSE UNDER THE PROTOCOL FOR LOCAL COUNCILS

Members were disappointed that as the residents of the neighbouring property had been too unwell to object to the amended plans that the Planning Officer thought they were happy with them when in fact they were not.

It was proposed by Cllr Holmes, seconded by Cllr Mrs Roberts and

- PM18/03/11.2 RESOLVED** that the correspondence from the planning officer regarding planning application PA17/10146 – Building Plot Millgrist Meadow is noted and that the Council maintain their objections and request that the application is decided by the Cornwall Council Planning Committee.

On a vote being taken the matter was approved unanimously.

It was agreed that the Clerk would inform the Planning Officer that it was a unanimous vote.

- PM18/03/12 TO RECEIVE THE 2018-2019 LOCAL MAINTENANCE PARTNERSHIP (LMP) PAPERWORK, AGREE WHETHER TO SIGN AND RETURN THE ACCEPTANCE AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Roberts and

- PM18/03/12.2 RESOLVED** that the 2018-19 Local Maintenance Partnership (LMP) paperwork is received and that the acceptance signed by the Clerk and returned to Cornwall Council.

On a vote being taken the matter was approved unanimously.

- PM18/03/13 TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL SOUTH WEST COAST PATH MAINTENANCE PARTNERSHIP INVITATION 2018, AGREE A RESPONSE AND ANY FUTURE ACTIONS**

Cllr Mrs Ferrett commended the Clerk on the work she had completed to assist members.

Cllr Holmes felt that the path was not in this Parish but was in Portreath. He believed that the Parish boundary ran inland from Bassetts Cove.

It was proposed by Cllr Holmes , seconded by Cllr Pavey and

- PM18/03/13.2 RESOLVED** that the consideration of the correspondence regarding the South West Coast Path Maintenance Partnership would be deferred to the next meeting and that the Clerk would confirm the location of the parish boundary between Illogan and Portreath and that she would report to the next meeting of this Committee.

On a vote being taken the matter was approved unanimously.

PM18/03/14

TO RECEIVE THE RECOMMENDATIONS FOR IMPROVEMENTS TO ILLOGAN PARK CREATED BY THE COMMUNITY LIAISON COMMITTEE, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllr Crabtree spoke to the recommendations from the Community Liaison Committee regarding improvements to Illogan Park. The recommendations included obtaining quotes for the erection of a basketball hoop; drafting tender documents for the provision of public toilets by either converting a room or erecting a new building; drafting tender documents for a mobile tea/coffee van to have a pitch at Illogan Park; obtain quotes/tenders to install benches and picnic benches in the old garden area; and to draft tender documents for the reinstatement of floral beds in the old garden area. He stated that the Council had made improvements for the sports clubs and children. The Committee felt that the focus should be on providing improvements for the general public.

Members felt that the Cubs or other youth groups in the area could be invited and encouraged to be involved in the reinstatement of the floral beds, they could assist with planting and weeding etc.

In response to a question regarding the previous plans for new changing facilities and parish office in the Park, it was confirmed that the Clubs did not want to pay more for the use of the facilities and were not committed to assisting the Council obtain funding and therefore it was felt that the Council's focus should be on the general community.

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

PM18/03/14.2

RESOLVED

that the recommendations for improvements to Illogan Park created by the Community Liaison Committee are received and approved and that the Clerk would draft tender/quote documents for the erection of a basketball hoop; the provision of public toilets by either converting a room or erecting a new building; for a mobile tea/coffee van to have a pitch at Illogan Park; to supply and install benches and picnic benches in the old garden area; and for the reinstatement of floral beds in the old garden area.

On a vote being taken the matter was approved unanimously.

PM18/03/15

TO CONSIDER THE CLEANING OF THE FINGER POST BY THE DOUBLE ROUNDABOUTS IN ILLOGAN, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENIDTURE

It was proposed by Cllr Holmes, seconded by Cllr Mrs Thompson and

PM18/03/15.2

RESOLVED

that the Clerk would obtain quotes for the cleaning of the finger post by the double roundabouts in Illogan.

On a vote being taken on the matter there were 7 votes FOR and 0 votes AGAINST.

PM18/03/16 TO RECEIVE A REPORT FROM THE CLERK ON 'TENDER DAYS' CONSIDER WHETHER THERE COULD BE ANY BENEFIT TO THE COUNCIL, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllr Mrs Ferrett thought that 'tender days' sounded interesting and could be of benefit to the Council, she also noted that the Clerk would need members support if a 'tender day' was held.

The Clerk reported that the Council did not have any current tenders out. She thought it could be worth bearing in mind when considering and approving draft tender documents etc.

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Thompson and

PM18/03/16.2 RESOLVED that the report from the Clerk on 'Tender Days' is received.

On a vote being taken the matter was approved unanimously.

PM18/03/17 TO RECEIVE CORRESPONDENCE FROM RESIDENTS OF ALEXANDRA ROAD, REQUESTING THAT A STREET LIGHT IS INSTALLED ON THE VACANT POST, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Members discussed whether the correspondence should be classed as one letter or six as they all contained the same wording even though they had been addressed and signed by different people; members were undecided.

In response to a question it was confirmed that SSE were not the only supplier of street lighting.

It was felt by some members that the Parish Council was the lighting authority and as they had contributed towards the installation of street lights in the past that there had been a precedent set. It was further noted that as the lighting scheme was not complete there was no enforceable speed restrictions or limits in Alexandra Road.

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Roberts and

PM18/03/17.2 RESOLVED that the Clerk would draft tender documents for the supply and installation of a street light on the vacant post in Alexandra Road; and that the Clerk would contact Cornwall Council and ask if they would be willing to equally share the cost of the supply and installation of the street light as they had done previously.

On a vote being taken on the matter there were 7 votes FOR and 0 votes AGAINST.

PM18/03/18

TO CONSIDER CORRESPONDENCE RECEIVED UP TO THE DATE OF THE MEETING, AGREE RESPONSES AND ANY FUTURE ACTIONS

1. 10.02.18 – A member of the public contacted a Councillor regarding an area of land to the left of the path that runs from the back of the houses along Penwarne Close to Tehidy Gardens. The area had previously been maintained by Cornwall Council who cut the area about 6 months ago. An adjacent property owner had laid tarpaulin, planted shrubs and placed some large rocks along the strip of land. A member of the public believed that this section of land was unregistered. The public were concerned that the person who had planted the shrubs etc was intending to take over the piece of land. The Councillor contacted the Clerk and asked her to contact the member of the public to discuss the matter. The Clerk met with the member of the public on the 15th February 2018 and took some photographs, which had been printed and circulated for members to look at.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Thompson and

PM18/03/18.2

RESOLVED

that the Clerk will respond to the member of the public that the Council will monitor the situation regarding the shrub planting etc on the area of land to the left of the path from the back of the houses along Penwarne Close to Tehidy Gardens, if the public had any further concerns they should not hesitate to contact the Council.

On a vote being taken the matter was approved unanimously.

2. 19.02.18 - Two members of the public came into the Council Office to request that yellow lines were painted in front of the bus shelter that was situated at the end of Tregarrian Road, Tolvaddon. The Parish Council installed the shelter a couple of years ago, cars and large vans were being parked in front of it, sometimes for a period of 2 weeks, this was preventing the use of the shelter as the residents couldn't see if the bus was coming and then the bus could not stop near the shelter. The Clerk raised the comments above with representatives from Cornwall Council and the First Kernow at the Full Council meeting held on the 21st February 2018, they agreed to ask their drivers and look into the issues reported.
3. 19.02.18 - Telephone call from a member of the public regarding the standing water and soggy soil at the Trevelyan Road entrance to Illogan Park. They said that the children were unable to access the play area and dog walkers were unable to access the dog waste bin. Could the Council put any hard-surface down to alleviate the problem. They had met another local resident who had a disabled parent with them and they were unable to access the play area via other gaps in the hedge. They also asked whether the dog waste bin could be moved from the railings of the children's play area and put onto the gate between the two sections of the park.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Thompson and

PM18/03/18.3

RESOLVED

that the entrance to the children's play area, the standing water and soggy soil would be monitored; that the Council would consider moving the bin from the fence of the children's play area; and that the Clerk would look into the logistics etc of moving the bin.

On a vote being taken the matter was approved unanimously.

4. 16.02.18 - A Cornwall Council Planning Officer sent an email to Carn Brea Parish Council regarding the building plot at Millgrist Meadow. The Chairman of Carn Brea Parish Council copied this Council into their response to the Planning Officer as detailed below:

'I think you might be getting ahead of yourself with this request to invoke the Local Protocol. You will be aware that the site in Millgrist Meadow lies partly within Carn Brea Parish and partly within Illogan Parish. The original unamended PA was sent to Carn Brea Parish Council for a view and we considered the matter at our Planning Committee on 21st December 2017 responded to you on 22nd December 2017. I am aware that Illogan Parish Council had responded to you slightly earlier, given that their Planning Committee meets slightly ahead of ours, but certainly in December 2017. We were then advised by the Planning Department that an amended PA had been submitted. This has been sent to both Illogan Parish Council and ourselves for respective views on the revised plan. The Planning Committee of Illogan Parish Council met on Wednesday 7th February 2017 and considered the revised scheme. I was present as a member of the public and listened to their debate.

The Planning Committee of Carn Brea Parish Council has the revised application on its agenda for discussion at its Planning meeting on Thursday 22nd February 2018, which is next week. We have not yet considered the revised scheme as requested by yourself. I would suggest that your message invoking the Local Protocol is premature and that you should wait until Carn Brea Parish Council has had the proper opportunity to consider the revised scheme, its response to the revised scheme, and has replied to you. I am sure you will see that the process has not yet run its full course.

We would be grateful if you would acknowledge this message and that you agree that you will wait until Carn Brea Planning Committee has discussed the matter before making any decision on the matter.'

The Planning Officer sent the following response on the same date:

'Yes, you are absolutely right. Apologies for that. I can confirm that the LPA will wait for Carn Brea's planning meeting on 22nd February 2018 to hear your feedback. Apologies again. I am a junior officer who came in to help another Planning Officer and did not realise that

there was a parish split. I hope that you can appreciate that there is a steep learning curve for new starters in planning.'

5. 09.02.18 - Email from Cornish Solidarity regarding planning on Cornwall, for people or profit?
6. 20.02.18 – Email from Cornwall Council regarding the emergency closure of Byway 17, which runs from Reskaddinick Road to Rosewarne Farm and through Roscroggan Valley, was closed from Tuesday 20th February 2018 until Monday the 12th March 2018. The closure was necessary to enable Cormac to repair the erosion and damage to the surface of the path. The closure would be in place 24 hours a day. If you needed to contact Cormac the telephone number was 0300 1234 202
7. 22.02.18 - Email regarding changes to Cornwall Council's Planning Newsletters – copy of the email attached

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Thompson and

PM18/03/18.4

RESOLVED

that the email regarding changes to Cornwall Council's Planning Newsletters and that the Clerk would return the response requesting that this Council is sent the Neighbourhood Plan E-bulletin, Town and Parish Council Newsletter and the Planning Newsletter.

On a vote being taken the matter was approved unanimously.

8. 26.02.18 – Seminar Neighbourhood and Urban Renewal in post-Brexit Britain – *'Raymond Holden, a commentator and journalist on urban areas and cities, is delighted to be staging eight key events in 2018 that will focus upon strategies for neighbourhood and urban renewal in post-Brexit Britain at the following locations: Liverpool 2nd May; London 9th May; Sheffield 15th May; Newcastle 7th June; Bristol 14th June; Belfast 21st June; Glasgow 28th June; Cardiff 5th July; and Birmingham 6th July. Details can be found at <https://rayholdenurban.wordpress.com/2017/10/18/seminar-neighbourhood-renewal-in-a-post-brexit-england/>*
9. 26.02.18 - Email from a member of the public – *'On Sunday all day – we all experience strong curry/garlic/ onion fat cooking smells from the Manha Indian Takeaway. The extractor chimney was working but we suspect that the filters need cleaning or some improvements needed to remove the smells from ground level. The smell was very strong along the street and in adjacent resident's gardens'. The Clerk reported the complaint to Cornwall Council's Environmental Health team and sent the following response to the member of the public – 'Thank you for your email. I will report your concerns to Cornwall Council.'*

01.03.18 – Response received from Cornwall Council Environmental Protection Officer – *'With regard to this query I can advise that we*

have had reports/complaints about this in the past and have previously reminded the proprietor to carry out regular maintenance, which he has always claimed that he does. I will make my colleagues in the Food and Health & Safety team aware just in case the premises are due for an inspection. In terms of determining whether the smell may amount to a statutory nuisance this Section has a standard investigation procedure, which begins by sending a standard letter to the person being complained about, advising them that we have received a complaint. It does not say who has complained. The complainant would also be sent a diary sheet on which to make a note of the incidences complained of over the course of a few weeks. On return of this form the case would be assessed and the best course of action decided. If it appeared to be a regular and significant problem then an officer would attempt to witness the smell (probably a number of times) to determine whether the service of a formal notice was necessary.

In order to proceed we would need the resident to make a complaint direct or give you permission to pass on their details so that the complaint procedure can begin.

I hope this suitably explains our position and should you have any queries please do not hesitate to contact me.'

05.03.18 - The Clerk responded to the complainant, copying the email received from Cornwall Council and asking that they confirmed how they wanted to proceed.

07.03.18 – Email received from member of the public – *'If the problem persists I will make a formal enquire/complaint with Cornwall Council – the problem seems to occur now and then. Wind direction dependant and whether they have cleaned their extractor system/filters.'*

07.03.18 – email from Cornwall Council advising that the food and health and safety team had confirmed that the premises was due to be inspected very soon so the filters etc would be checked.

- 10.** 27.02.18 - Cornwall Council Neighbourhood Planning E-Bulletin – items included Welcome; Liskeard NDP Hearing; Neighbourhood Planning Surgeries in March 2018; Designations; Strategic Environment Assessment Screening (SEA); Pre-submission Consultation; Plan proposals statutory consultation; Examination; Referendum; Made Neighbourhood Plans; Toolkit and Guidance Notes; Government Legislation; Updates to neighbourhood planning processes, coming into force on 31 January; Other Information; Town, Parish & City Council Online Mapping
- 11.** 03.03.18 – email from a member of the public who had recently signed the petition “Project Heritage Lottery Funding for Park” and wanted to ask if the Council could add their name to the petition and if they could share it.
- 12.** 05.03.18 – LMP maps

13. 28.02.18 – CALC – circulated invitation to attend a South West Water Stakeholder Workshop with lunch – 15th March 2018, St Mellion International Resort from 9.15am until 2.45pm
14. 28.02.18 – Great Western Improvement Work – changes to West of England services – reminder that electrification work between Newbury and Reading started on Monday 12th March
15. 27.02.18 - Francis Carne Associated – details of a sticker they had designed to combat the ever-increasing problem of dog fouling. Prices varied depending on quantities ordered.
16. South Crofty Mine – Invitation for Cllr Mrs Thompson to the Liaison Group Meeting 28th March 2018, 3pm in the Mine’s Office, Pool

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Thompson and

PM18/03/18.5

RESOLVED

that the Clerk would confirm that Cllr Mrs Thompson would be attending the South Crofty Mine Liaison Group meeting on the 28th March 2018. The Clerk would also confirm whether it would be ok for Cllr Miss Pollock to attend the meeting as she had been to previous meetings.

On a vote being taken the matter was approved unanimously.

17. 06.03.18 – Various telephone calls from members of the public who were extremely concerned that the Leylandii trees in Lamanva Close were being felled. The residents had not been consulted or told about any works planned to the trees which were at the ends of their gardens. They had tried contacting Cornwall Council and had not got anywhere. There had been an answerphone message left, so the Clerk emailed Cornwall Council making enquiries. When no response had been received and further calls were then received, the Clerk contacted the Community Link Officer, who managed to get the work stopped until the Cormac highways manager who authorised the work in Cormac had returned from leave and the situation had been investigated. It had been agreed that no further works would be completed until the Cormac highways manager had liaised with the Cornwall Council Community Link Officer, residents and Illogan Parish Council.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Thompson and

PM18/03/18.6

RESOLVED

that there would be an agenda item for the next Full Council meeting to discuss the felling of the Leylandii trees in Lamanva Road and Lamanva Close.

On a vote being taken the matter was approved unanimously.

- 18.** 06.03.18 – email reporting damage to the pipe work at Mary’s Well following the snow. The water supply had been isolated. Photos sent in of the damage.

07.03.18 – We were having trouble printing the photos that were sent in by the public. The Administration Assistant went to the Well whilst putting the agendas on the notice boards and found that there had been a new section added and the fountain repaired. We do not know who completed the repairs. Photos of the repair were taken.

- 19.** 06.03.18 – Email from J2E Community Employment Specialist – *‘I work for Disability Cornwall on a programme that supports people with a health condition or disability to progress towards employment. The Woodland Trust suggested I contact you after an enquiry I made about volunteer opportunities at Manningham Woods. A client that I am currently working with is interested in doing some voluntary work and has identified Manningham Woods as he lives nearby. He has a qualification in conservation and he enjoys the woods during his dog walks. He has had a brain injury which has left him with epilepsy so he would not be able to volunteer on his own. I was wondering if there is a community group who maintain the woods that he could get involved in. I hope that you can help us with this.’*

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Thompson and

PM18/03/18.7

RESOLVED

that the Clerk would respond that unfortunately there were no volunteering opportunities in Manningham Woods and that if anything changed the Council would make contact.

On a vote being taken the matter was approved unanimously.

- 20.** The Council’s contractor had reported that there was graffiti on the bus shelter in Constantine Terrace. Photos taken.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Thompson and

PM18/03/18.8

RESOLVED

that the graffiti on the bus shelter in Constantine Terrace would be cleaned during the monthly maintenance and that the contractor is authorised to use whatever he needs as long as the surface of the bus shelter is not damaged.

On a vote being taken the matter was approved unanimously.

PM18/03/19

TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENIDTURE

The Clerk reported that the quarterly play equipment inspection had been completed and no defects were found.

PM18/03/20 TO NOTE ANY INFORMATION REGARDING THE CRICKET FIELD AT MARY'S WELL, AND AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

There was no information.

PM18/03/21 TO RECEIVE AN UPDATE ON LAND AT MILLGRIST MEADOW AND AGREE ANY FUTURE ACTIONS

This had been covered previously on the agenda.

PM18/03/22 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

There were no items raised.

PM18/03/23 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Wednesday 21st March 2018, time to be confirmed in Penwartha Hall.

PM18/03/24 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

PM18/03/24.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

Cllrs Ekinsmyth, Holmes, Miss Pollock and 3 members of the public left the meeting at 8.40pm.

PM18/03/25 TO RECEIVE CLARIFICATION ON THE QUOTE FOR BULB PLANTING ON THE PLATT, TO RECEIVE ADVICE REGARDING BULB PLANTING ON THE PLATT, CONSIDER THE QUOTE IN LIGHT OF THE ADDITIONAL INFORMATION, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Mrs Thompson, seconded by Cllr Mrs Roberts and

PM18/03/25.2 RESOLVED that the quote for bulb planting would not be considered as the Council had agreed that the Cubs could plant bulbs; this resolution will be reviewed in due course.

On a vote being taken the matter was approved unanimously.

PM18/03/26 TO RECEIVE THE COMPLETED TENDERS FOR ILLOGAN PARK GROUNDS MAINTENANCE, AGREE ANY FUTURE ACTIONS AND RECOMMENDATIONS TO FULL COUNCIL ON THE APPOINTMENT FO A CONTRACTOR

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

PM18/03/26.2 RESOLVED to recommend to the Full Council that the contract is split between 2 contractors and that Greens (Cornwall) Limited would be awarded the grass cutting element and that Kernow Tree Surgery and Grounds Maintenance would be awarded the hedge trimming element as per the tender paperwork submitted.

On a vote being taken the matter was approved unanimously.

PM18/03/27 TO RECEIVE THE COMPLETED TENDERS FOR ILLOGAN PARK REPAIRS TO ACCESS LANE, AGREE ANY FUTURE ACTIONS AND RECOMMENDATIONS TO FULL COUNCIL ON THE APPOINTMENT OF A CONTRACTOR

Cllr Mrs Roberts left the meeting at 8.45pm and was not present for the vote.

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Ferrett and

PM18/03/27.2 RESOLVED that as the Rugby Club had filled in most of the post holes that further repairs to the lane would be deferred until after all of the improvement works had been completed.

On a vote being taken the matter was approved unanimously.

PM18/03/28 TO RECEIVE A LIST OF MAINTENANCE REQUIRED TO THE BUS SHELTERS PROVIDED BY THE COUNCIL'S CONTRACTOR AND VERIFIED BY 2 COUNCILLORS. TO RECEIVE TENDER/QUOTE DOCUMENTS FOR THE REQUIRED REPAIRS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

On a vote being taken on the matter there were 6 votes FOR and 0 votes AGAINST.

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

PM18/03/28.2 RESOLVED that Cornwall Council is invited to give a presentation on their scheme to take over and maintain bus shelters and that the decision regarding maintenance is deferred until after the presentation.

On a vote being taken on the matter there were 6 votes FOR and 0 votes AGAINST.

Cllr Roberts re-entered the meeting during this item at 8.48pm.

There being no further business the Chairman closed the meeting at 8.50pm.

Signed:

Date: