

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 21st November 2018 at 7.00pm.

PRESENT: Councillors Mrs Roberts (Chairman), Crabtree (Vice Chairman), Ms Cadby, Ekinsmyth, Mrs Ferrett, Ford, Holmes, Miss Pollock, Szoka, Mrs Thompson and Williams.

IN ATTENDANCE: Ms Willsher, Clerk; Mrs Curtis, Administration Assistant and 2 members of the public

The Chairman explained the safety procedures.

FC18/11/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllr Pavey

There were no members absent.

FC18/11/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

FC18/11/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations.

FC18/11/4 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

There were no comments from the public.

One member of the public joined the meeting at 7.03pm

FC18/11/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported that she had attended a presentation event at the Fire Station on Friday 19th October. Young people with learning difficulties had attended training on a variety of aspects including team work and first aid and were presented with certificates.

On Sunday 21st October she attended the Civic Service for Camborne Mayor. On the morning of Sunday 4th November, she attended Carn Brea's Service of Remembrance. Saturday 10th November she was accompanied by the Vice Chair to the Festival of Remembrance in St. Andrews Church, Redruth.

Sunday 11th November, she attended the Remembrance Service at Illogan Parish Church.

On Thursday 15th November she attended Illogan Scouts in the Village Hall. As part of their Parliament Week they held a debate which was excellent.

FC18/11/6 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 17th OCTOBER 2018 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

FC18/11/6.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on 17th October 2018 and the Chairman to sign them.

On a vote being taken on the matter there were 10 votes FOR and 0 AGAINST

FC18/11/7 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

Page 717 – Minute FC18/10/15 re Minute FC18/09/18.2 – the Clerk had received the following advice regarding the potential expenditure by the Council on a celebratory afternoon tea to recognise the achievements of three longstanding members if the Parish wished to recognise the achievements of them gaining degrees:

'Dear Sarah

Sorry for the delay in responding – it seems that the reply got lodged in the draft box and then deleted.

I have read the information provided and would offer the following advice on the proposal made to council.

The wording of the proposal is unclear. I would advise that an Internal Auditor might question:

- i) Why the council chose to honour these three graduates and on what basis these had been identified – what was the procedure and criteria for nominations for the award?*
- ii) The number of guests to the party which in turn would allow the council to assess the cost.*
- iii) The number of members attending the event – nominees, councillors, partners?*

The resolution suggests the use of the Chairman's allowance for this event. The allowance is specifically for those expenses incurred by the Chairman in office and although it can be used to host invited guests, I am not sure that this event would be an appropriate use of the allowance. That being the case it would fall under LGA 1972 S137 which would require the council to prove the commensurate benefit to the electorate.

I would strongly advise that before committing to the event the council clarifies:

- i) Is the purpose to honour the long service or the graduation? Either way the council should understand the process by which these individuals have been identified and ensure that they are happy that this does not create a precedent. The resolution recognises the academic achievement rather than the community service.*

From the background information it would appear that the three residents have already been honoured for their academic achievements and I am unclear of the justification for a further event.

- ii) The council may wish to think about an annual 'good citizen' award which could recognise outstanding achievement, long service to the community etc; it would encourage the community to come forward with nominations and be an open and more transparent process. It appears from members' research that these residents have given significant service to the community and the local school but this is not reflected in the resolution to host the party.*

- iii) A more detailed understanding of the costs – as the resolution stands it is very unclear of the exact numbers i.e. will the guests be bringing partners. This will be important if the council is using S137 to cover the costs.*

I hope that this advice is of help. I am sure that the council will be able to recognise these local residents once it has clarified the purpose and costings.

Page 759 – Minute FC18/10/30.2 – The Clerk received the following response to the letter sent to George Eustice MP requesting that no further land was broken at The Glebe Field until anthrax testing had been completed:

'Dear Ms Willsher

Thank you for your copy correspondence regarding Glebe Field and the Anthrax risk.

I note from your correspondence that you have written to Phil Mason, Service Director – Planning and Sustainable Development at Cornwall Council, requesting that he look into the matter further. I would be most grateful if you would keep me informed of any future developments on this case and if you do not receive a satisfactory response from the Council, then please do not hesitate to contact me.'

It was noted that the letter from George Eustice was sent to the Clerk's home address although he had not been given her address. It was agreed that the Clerk would write and request that all further correspondence was sent through the Council Office.

Page 760 – Minute FC18/10/40.2 – Greens (Cornwall) Ltd would trim the access lane to Illogan Park in the next couple of weeks.

Page 761 – Minute FC18/10/41.2 – CGS Contractors had removed the granite gatepost etc at Illogan Park.

FC18/11/8 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATION FOR THE MONTH OF OCTOBER 2018

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Roberts and

FC18/11/8.2 RESOLVED to receive the reports on payments, receipts and bank reconciliation for the month of October 2018.

On a vote being taken the matter was approved unanimously.

FC18/11/9 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF NOVEMBER 2018 (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Roberts and

FC18/11/9.2 RESOLVED to authorise payment of accounts for the month of November 2018 in the sum of £13,714.33 (incl VAT).

On a vote being taken on the matter there were 10 votes FOR and 1 vote AGAINST.

FC18/11/10 TO RECEIVE THE RECOMMENDATIONS FROM THE FINANCE AND RESOURCES COMMITTEE ON THE BUDGET AND PRECEPT FOR THE FISCAL YEAR 2019/2020

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

FC18/11/10.2 RESOLVED that the recommendations from the Finance and Resources Committee on the Budget and Precept for the Fiscal Year 2019/2020 are received. The Clerk was thanked for her work in the preparation of the documents.

On a vote being taken the matter was unanimously approved.

FC18/11/11 TO SET THE BUDGET FOR THE FISCAL YEAR 2019/2020

It was proposed by Cllr Crabtree, seconded by Cllr Holmes and

FC18/11/11.2 RESOLVED that the Budget for the Fiscal Year 2019/2020 is set at £220,034

On a vote being taken on the matter there were 10 votes FOR and 1 vote AGAINST.

FC18/11/12 TO SET A PRECEPT TO CORNWALL COUNCIL FOR THE FISCAL YEAR 2019/2020

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Roberts and

FC18/11/12.2 RESOLVED that the Precept to Cornwall Council for the Fiscal Year 2019/2020 if set at £220,032

On a vote being taken on the matter there were 10 votes FOR and 1 vote AGAINST

FC18/11/13 TO NOTE THAT NO GRANT APPLICATIONS HAVE BEEN RECEIVED AND AGREE ANY FUTURE ACTIONS

It was agreed that the Grant Application process would be advertised in the next Parish Review.

FC18/11/14 TO CONSIDER AND AGREE OFFICE OPENING HOURS OVER THE CHRISTMAS AND NEW YEAR PERIOD AND CONTACT APPRANGEMENT IN CASE OF AN EMERGENCY

It was proposed by Cllr Mrs Roberts, seconded by Cllr Ferrett and

FC18/11/14.2 RESOLVED that the Parish Office would be closed for the Christmas and New Year period from Thursday 20th December 2018 until 2nd January 2019. That during the Office closure Cllrs Crabtree and Mrs Roberts would be the emergency contacts for members of the public.

On a vote being taken the matter was unanimously approved.

FC18/11/15 TO RECEIVE THE CORNWALL COUNCIL INTEGRATED RISK MANAGEMENT PLAN CONSULTATION, AGREE A RESPONSE AND ANY FUTURE ACTIONS

It was proposed by Cllr Mrs Thompson, seconded by Cllr Mrs Roberts and

FC18/11/15.2 RESOLVED that Cornwall Council's Integrated Risk Management Plan is received and that Cllrs Ekinsmyth, Ford, Mrs Roberts and the Clerk would meet in the Parish Office on Monday 26th November at 6.30pm to complete the questionnaire before the deadline on 30th November.

On a vote being taken the matter was unanimously approved.

FC18/11/16 CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND AGREE RESPONSES AND ACTIONS

1. Email from a member of the public re the street light in Alexandra Road –

'Earlier this year a petition was presented to the Council from all the affected properties in Alexandra Road where there is a post but no street light.

David Ekinsmyth was for it as I showed the distances between each post from No 34 to the mini-roundabouts proved it was double the spacing of all the other lights.

I rang him a couple of months ago & he advised that you were seeking additional quotes for the work, we are now into the dark evenings and still no street light.

What is the position at the moment? Why is it taking so long when it has the support of all the affected residents and our local councillor?'

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

FC18/11/16.2 RESOLVED that the request for a street light in Alexandra Road would be added to the agenda of the next Full Council meeting.

On a vote being taken on the matter there were 5 votes FOR and 3 votes AGAINST.

2. Email from Illogan Green Ripple –

'I am writing to you on behalf of the Illogan Green Ripple project that you may recall installed 8 Solar PV arrays on houses and the shop in Tolvaddon back in 2012.

A key intention of the project was always to seek to reinvest any surpluses made from the project back into further community owned renewable energy systems in the Illogan Parish. We have now accumulated enough funds to look at the installation of a 20-30KW solar PV array that could be installed on a single or on multiple buildings.

I am contacting you to see if there may be any buildings or activity in the Parish that could be supported by a new solar PV installation, potentially enabling significant reductions in energy costs for the host building(s).

Any thoughts or ideas you have would be much appreciated and I am happy to discuss the project in more detail with you. We are however on a fairly short time frame with the Feed in Tariff due to end at the end of March 2019.

I hope to hear back from you soon

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Thompson and

FC18/11/16.3 RESOLVED that a representative from Green Ripple would be invited to the next Full Council meeting

On a vote being taken the matter was unanimously approved

3. CALC re Crantock Parish Council – *'Further to our recent e-mail, we have been in contact with Cllr Ben Dobson, Chair of Crantock Parish Council, to clarify the position regarding its request for funding assistance and the potential risks to contributing councils. The Solicitors acting for Crantock PC have referred Cllr Dobson to the statement on the CrowdJustice "Terms of Use" which he believes is relevant to the current situation. This states:*

Risks of funding litigation - *In our view UK case law indicates that pure funders – Backers who don't have a personal interest in the Case, don't stand to benefit from it and don't control the course of the Case – will not typically have any liability beyond their initial Pledge. Like any existing practice based on law, this could change. In any case we are obliged to emphasise that we do not give, and this is not, legal advice, and should not be construed as such – in particular, we cannot advise whether or not the Courts would see you as a pure funder or not in any particular circumstance. If you have concerns on this point you should seek independent legal advice. We make no warranties or representations as to costs or other risks of donating to any particular Case.*

New legislation that came into effect in the UK in April 2015 indicates that in judicial review cases, people who donate over a certain amount may have to be identified to the courts. That amount has been set at £3,000. This requirement could expose backers who give over £3,000 to judicial reviews in certain instances to further costs risks. The requirement brought in by this legislation will exist whether you donate to a case online or offline.

Cllr Dobson has asked us to draw members' attention to the full statement at (<https://www.crowdjustice.com/terms-and-conditions/>)'

4. NALC Spring Conference on the 11th February 2019 in London - Tracy Crouch MP to speak; conference to shine a light on youth services; How can all tiers of local government work together to deliver effective services?
5. Illogan Parish Neighbourhood Development Plan Steering Group update 23.10.18 and an update on affordable housing figures.
6. South West Councils newsletter – items included NALC Star Council Awards; Ethnicity pay reporting; South West challenge; Acas guidance on employment references; Spotlight on HR toolkit; Forthcoming events.
7. NALC newsletter – items included New London town council could be on the cards; Join NALC on a study tour to Bishop's Stortford;

Sevenoaks Town Council are finalists for transport award; Spring conference 2019

8. Came and Company newsletter – items included Fireworks and bonfires; SLCC conferences
9. CALC email re feedback on new audit regime 2018-2019, deadline for responses 23.11.18:

'As you are aware, this has been the first year of a new audit regime therefore feedback on any issues that your council may have come across during the audit process would be welcome. Howard Midworth from SAAA will be attending the next meeting of the South West Local Councils Associations to talk about how the audit arrangements for this year have gone. Sarah Mason will be attending this meeting and would be grateful for your feedback on the following questions to inform the discussion.

1. Was the paperwork from PKF Littlejohn clear and easy to understand?
2. Were PKF Littlejohn responsive to communications?
3. Were you notified in time for the 30th September deadline?
4. Did you identify anything that needs to be improved?
5. If your council met the qualifying criteria, please could you confirm whether you ruled your council exempt or opted for the full audit?
6. Do you have any other comments regarding the audit process this year?

It was proposed by Cllr Mrs Robert, seconded by Cllr Crabtree and

FC18/11/16.4 RESOLVED that the Clerk would return answers to CALC on the new audit regime 2018/2019 by the end of the week.

On a vote being taken the matter was unanimously approved.

10. NALC newsletter – items included NALC celebrates star council award winners; Local government minister praises “parish power”; NALC’s call to end toilet tax answered by government; NALC launches new diversity report at annual conference; Spring conference 2019
11. NALC newsletter – items included NALC launches new toolkit on digital mapping; Lord Porter calls on local councils to help deliver community-led housing; Local government minister praises “parish power”; Join NALC on a study tour of Bishop’s Stortford; Spring conference 2019
12. CALC email regarding potential spam emails
13. Email from Camborne Town Council – *‘Owing to a reduction in the sponsorship level for our summer floral display, along with our recent move from the Basset Centre into the Passmore Edwards*

library, we are in possession of a number of Amberol floral display half units (both wall & pole mounted) and large window boxes that are surplus to requirements. They could, however, be very useful for towns and parishes that would like to produce a floral display in their areas but have decided against in light of the cost of the initial purchases.'

- 14.** NALC Chief Executives Bulletin – items included Meeting with locality; Community transport award and new partnership; New legal guidance; Joint Information Governance Group (JIGG); Get involved in #OurDay; Tree charter day; Future of local councils survey; Weather ready; And finally
- 15.** Email from Illogan Parish Neighbourhood Development Plan Steering Group re the combined response from the Group and Cornwall Council to the initial queries from the examiner.
- 16.** Cornwall Council Safer Partnership Plan 2019/2022 consultation, closing date 13th December 2018.

It was proposed by Cllr Mrs Roberts, seconded by Cllr Crabtree and

FC18/11/16.5 RESOLVED that the Cornwall Safer Partnership Plan 2019/2020 would be deferred to the next Full Council meeting.

On a vote being taken the matter was unanimously approved.

- 17.** Changes to the Public Sector Deposit Fund

It was proposed by Cllr Mrs Roberts, seconded by Cllr Crabtree and

FC18/11/16.6 RESOLVED that the changes to the Public Sector Deposit Fund would be added to the agenda for the next Finance and Resources Committee meeting.

On a vote being taken the matter was unanimously approved.

- 18.** Email re Illogan Parish Neighbourhood Development Plan copy of examiners report which is confidential to the Steering Group and Parish Council at this time and arranging a working group meeting.
- 19.** Email re Illogan Parish Neighbourhood Development Plan – organising a steering group meeting; Steering Group will share their findings with the Council after the Steering Group meeting; Cornwall Council are aiming for a referendum date of the 21st February with the referendum timetable starting on the 14th January 2018
- 20.** Email from a member of the public enquiring as to the possibility of placing a memorial bench in the village for their sibling who recently passed away. They would like to know whether they can purchase a bench to be erected, the procedure, costs etc.

The Clerk emailed stating that she would raise the request with the Council and let them know the response.

The public replied *'Thank you so much for your swift response, it is greatly appreciated. Whilst a bench would be preferred I fully understand the huge number of issues this entails, safety, position, and of course any local objection, so if a bench proves impossible or too difficult, a tree is an alternative'*.

It was proposed by Cllr Mrs Roberts, seconded by Cllr Crabtree and

FC18/11/16.7 RESOLVED that the request from a member of the public for a memorial bench in the village would be discussed further at the next meeting of the Illogan Park Management and Maintenance Task and Finish Group.

On a vote being taken the matter was unanimously approved.

21. Letter from Landlords solicitor, Burness Paul, re change name and bank account details
22. NALC newsletter – items included Double boost for community led transport initiatives; Job vacancy Worcestershire Association of Local Councils; NALC launches new toolkit on digital mapping; Spring conference 2019
23. SLCC branch meeting on the 4th December 2018, 2.15pm, preceded by a visit to Charlestown Shipwreck Centre at 11.30am and lunch at 1pm – agenda items included Welcome by Mark Williams Chairman; Apologies; Presentation on Kresen Kernow - the new Archive Centre; The future of partnership working with Cornwall Council; To receive the Training Representative's report; To receive the National Forum Rep's report; To receive the Treasurer's report; To receive the Smaller Councils Secretary's report; Questions and topics from Clerks; Any other business or urgent matters; Date and Time of next meeting

FC18/11/17 TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk reported that:

- A quarterly internal audit was due and asked if there were two Cllrs willing to complete the audit.
Cllrs Crabtree and Mrs Roberts agreed to undertake the next quarterly internal audit.
- At the December Council meeting we usually had mulled wine, juice and mince pies after the meeting. Traditionally the Chairman had paid out of their allowance, however, the Chairman's allowance had been changed this year. The Clerk asked whether Councillors still

wanted the refreshments and how they wanted to cover the expenditure?

It was proposed by Cllr Mrs Roberts, seconded by Cllr Crabtree and

FC18/11/17.2 RESOLVED that the expenditure for mince pies, juice and mulled wine for the end of the December Full Council meeting would be taken from petty cash.

On a vote being taken the matter was unanimously approved.

- The Christmas trees were erected and decorated; the Clerk thanked Greens Grounds and Trees, the Administration Assistant, DJM Gardening and Groundwork Solutions and Cllrs Crabtree, Ford, Mrs Thompson and Williams for their help. The lights were being switched on at Tolvaddon on Thursday 29th November, Illogan on Friday 30th November and Park Bottom on Saturday 1st December. All help would be much appreciated.

The Chairman thanked the Clerk for her help erecting and decorating the Christmas trees.

- Other health and safety work was ongoing.

FC18/11/18 TO RECEIVE AN UPDATE ON THE GLEBE FIELD AND AGREE ANY FUTURE ACTIONS

The Clerk reported that a letter had been sent to Phil Mason, Cornwall Council Planning Department and despite being followed up no response had been received to date.

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Thompson and

FC18/11/18.2 RESOLVED that the Clerk would write to George Eustice MP expressing this Council's strong disappointment that no response had been received to their letter sent to Cornwall Council, asking George Eustice to investigate the matter and stating that the Council looks forward to his urgent reply.

On a vote being taken the matter was unanimously approved.

FC18/11/19 TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE LAST FULL COUNCIL MEETING:

- i. **Community Liaison Committee – 8th October 2018**
- ii. **Illogan Park Managements and Maintenance Task and Finish Group – 10th October 2018**
- iii. **Finance and Resources Committee – 10th October 2018**
- iv. **Planning and Environmental Services Committee – 17th October 2018**
- v. **Community Liaison Committee – 22nd October 2018**
- vi. **Staffing Committee – 31st October 2018**

- vii. **Illogan Park Management and Maintenance Task and Finish Group – 6th November 2018**
- viii. **Planning and Environmental Services Committee – 7th November 2018**
- ix. **Community Liaison Committee – 12th November 2018**
- x. **Finance and Resources Committee – 14th November 2018**

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Thompson and

FC16/01/19.2 RESOLVED to note the Minutes of the following Committee meetings held since the last Full Council meeting:

- i. **Community Liaison Committee – 8th October 2018**
- ii. **Illogan Park Management and Maintenance Task and Finish Group – 10th October**
- iii. **Finance and Resources Committee – 10th October 2018**
- iv. **Planning and Environmental Services Committee – 17th October 2018**
- v. **Community Liaison Committee – 22nd October 2018**
- vi. **Staffing Committee – 31st October 2018**
- vii. **Illogan Park Management and Maintenance Task and Finish Group – 6th November**
- viii. **Planning and Environmental Services Committee – 7th November 2018**
- ix. **Community Liaison Committee – 12th November 2018**
- x. **Finance and Resources Committee – 14th November 2018**

On a vote being taken the matter was approved unanimously.

FC18/11/20 TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES:

a. Police

Cllr Mrs Roberts reported that there had been no recent meetings with the police and the next one would take place on either 3rd or 4th December 2018.

b. Representatives to Outside Organisations

Cllr Williams reported that although he had attended the recent meeting of the Village Hall Committee there was nothing to report.

c. Illogan Parish Neighbourhood Development Plan Steering Group

Please see the following report from the Chairman of the Illogan Parish Neighbourhood Development Plan Steering Group:

October saw the Illogan Neighbourhood Plan, pass the Cornwall Council's criteria to comply with relevant legislation and an Independent Examiner was appointed. Our examiner was then submitted the document from Cornwall Council and made an unattended visit to the Parish on 30th October 2018. During the process the examiner raised several queries to the Illogan Neighbourhood Planning Team, via Cornwall Council and the NDP team responded in a timely manner.

I am pleased to inform you that on the 14th November we received news from Cornwall Council that the Independent Examiner had recommended that our NDP should proceed to referendum. The examiner, during the process of examination, had made certain recommendations and modifications, just 21 in total. Most of these were just matters of amending words to strengthen our policy's or the removal of certain words as the examiner found them unnecessary.

The working group then met on the 16th November to discuss the items recommended for modification, and we have arranged to meet with the Steering Group to discuss these items on Monday 26th November.

Cornwall Council have confirmed that as Illogan covers two election divisions the referendum will have to be published on Cornwall Council's cabinet work programme for 28 days, which is a statutory process. The referendum could be held as early as 21st February with the referendum timetable starting on 14th January 2019.

There is a six week referendum timetable, which needs to be followed where specific information is published, such as the Information for Voters, Notice of referendum etc.

The Neighbourhood Plan document will also be available as hard copies in locations across the parish which Cornwall Council will organise. We are just awaiting the CC Elections team to confirm the February date.

I am told the referendum is held in the same way as an Election but with a Yes/No vote. We need to have just over 50% majority of the residents who vote on the day, and not 50% of the Electoral Register for the plan to be successful. If this is the case then the plan will hold full weight from the date of the referendum and Cornwall Council will produce a report to make the plan Legal, again this is statutory process.'

d. Cornwall Councillors

Cllr Ekinsmyth reported that he had attended a planning meeting to discuss the proposed development at Merritts Hill. The committee agreed to refuse this development. There were other planning issues which were currently still under discussion such as a proposal for a large development in Higher West Tolgus.

He was involved in the Performance Management Review of Cornwall Council. They were looking at the performance indicators which showed extremely variable results.

Consultation about the budget was still on-going and there continued to be a substantial gap which needed a resolution.

Cllr Ekinsmyth referred to the Cornwall Investment programme and pointed out that the Government was not funding local councils as much as they had previously. Council were being encouraged to get involved in money making activities to fill the gap.

Locally the issues remained around the leylandii trees in Lamanva Road. Earlier this year Cornwall Council cut down some of the trees and they now wished to cut down those remaining. Residents were vehemently opposed to this and it had been suggested that a meeting would be arranged with residents to discuss the future of the trees, such as the possibility of giving them a licence to oversee this piece of land etc.

Speedwatch had been postponed until the New Year.

Cllr Ekinsmyth reported that he had spoken to Sparnon Silver Band and suggested they might like to apply for funding from his Community Chest.

He reported that the Illogan Review did an excellent job and was read by members of the public.

**FC18/11/21 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS;
AGREE WHERE TO DISCUSS AND TIMESCALES**

To consider holding a Celebratory afternoon tea to recognise the achievements of three longstanding members in obtaining degrees.

FC18/11/22 DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 12th December 2018, 7.00pm in Penwartha Hall.

Two members of the public left the meeting at 8.03pm

**FC18/11/23 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO
MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO
THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

**FC18/11/23.2 RESOLVED that under the 1960 Public Bodies (admission to
meetings) Act the Press and Public were
excluded due to the confidential nature of the
business to be discussed.**

On a vote being taken the matter was unanimously approved.

FC18/11/24 TO RECEIVE APPLIATION FOR THE TWO VACANT POSITIONS OF COUNCILLOR FOR THE TEHIDY WARD AND INTERVIEW THE CANDIDATES AND CONSIDER ANY FUTURE ACTIONS

An application had been received and the applicant would be invited to the next Full Council meeting.

FC18/11/25 TO RE-ADMIT MEMBERS OF THE PRESS AND PUBLIC

N/A

FC18/11/26 TO CO-OPT UP TO 2 COUNCILLORS TO REPRESENT THE WARD OF TEHIDY

N/A

FC18/11/27 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

N/A

FC18/11/28 TO RECEIVE THE DRAFT TENDER DOCUMENT FOR A PROJECT MANAGER FOR THE BUILD PROJECT AT ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Homes, seconded by Cllr Miss Pollock and

FC18/11/28.2 RESOLVED that the draft tender document for a Project Manager for the build project at Illogan Park is received and approved.

On a vote being taken on the matter there were 9 votes FOR and 2 votes AGAINST

FC18/11/29 TO RECEIVE DRAFT TENDER DOCUMENTATION FOR THE REFRESHMENT PITCH AT ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

FC18/11/29.2 RESOLVED that the draft tender document for the refreshment pitch at Illogan Park is received and approved.

On a vote being taken on the matter there were 10 votes FOR and 0 votes AGAINST

FC18/11/30 TO RECEIVE QUOTES FOR TREE SAFETY INSPECTIONS IN MANNINGHAM WOOD AND ILLOGAN PARK AND RECOMMENDATIONS FROM THE PLANNING AND ENVIRONMENTAL SERVICES COMMITTEE, APPOINT A CONTRACTOR, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE.

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

FC18/11/30.2 RESOLVED that the quotes for tree safety inspections in Manningham Wood and Illogan Park and the recommendations from the Planning and Environmental Services Committee are received and that Hi-Line Contractors SW Ltd. Are appointed to complete the surveys.

On a vote being taken on the matter there were 10 votes FOR and 1 AGAINST.

There being no further business the meeting closed at 8.17pm

Signed

Date

ACCOUNTS FOR PAYMENT NOVEMBER 2018						
Expenditure	Payee	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)	Legislation
To Ratify						
Internet Services	BT		£130.20	£26.04	£156.24	LGA 1972 s.111(1)
Direct Debit taken 31.10.18 - included in October accounts						
To Pay						
Annual Subscription	SLCC		£247.00		£247.00	LGA 1972 s.143
Expenses	S Willsher	Partly CL18/10/31.2 and CL18/10/25.2	£151.60		£151.60	Local Government (Financial Provisions) Act 1963 s.5
Expenses	J Curtis		£32.60		£32.60	Local Government (Financial Provisions) Act 1963 s.5
Six monthly fire alarm testing	Fal Fire		£110.50	£22.10	£132.60	Health and Safety at Work Act 1974
Legionella Testing	Churchill Service Solutions		£28.50	£5.70	£34.20	LGA 1972 s.111(1)
Ellis Electrical	Supply and Install hot water cyclinders at Illogan Park	FC18/10/6.2	£4,050.87	£810.17	£4,861.04	LGA 1972 s.111(1)
CGS Contractors	Removal of gatepost etc at Illogan Park	FC18/10/41.2	£1,102.00	£220.40	£1,322.40	LGA 1972 s.111(1)
IT Support and Web Hosting	iCT4 Limited		£133.23	£26.65	£159.88	LGA 1972 s.111(1)
Salaries	All Employees		£3,640.92		£3,640.92	LGA 1972 s.112 and Income Tax Act 2007, s.38
Litter Picking & General Maintenance	DJM		£1,153.24		£1,153.24	LGA 1972 s.111(1)
Christmas Trees	Cedar Croft Nurseries	CL18/10/31.2	£184.58	£36.92	£221.50	LGA 1972 s.111(1)
Changing lock on rear door of changing rooms	A Richards		£116.00		£116.00	LGA 1972 s.111(1)
Petty Cash	S. Willsher		£96.93		£96.93	LGA 1972 s.111(1)
Stationery	Complete Business Solutions		£10.75	£2.15	£12.90	LGA 1972 s.111(1)
Contractor	Greens Grounds and Trees		£1,195.00	£239.00	£1,434.00	
Storage Unit	Low Cost Self Storage		£43.33	£8.67	£52.00	LGA 1972 s.111(1)
Staple Cartridges	1st Office		£37.93	£7.59	£45.52	LGA 1972 s.111(1)
			£12,334.98	£1,379.35	£13,714.33	