

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 15th June, 2011 at 7.00 p.m.

PRESENT: Councillors D Ekinsmyth (Chairman), T. Wilkin (Vice Chairman), R. L. Benney, R.J. Bentley, Ms V.R. Cadby, D.W. Davies, Ms L.M. Dunstan, P.T. Holmes, J.V. Mayne, Mrs V. Poole, S Richardson, S.R.S. Szoka, I. Yates

IN ATTENDANCE: Mrs S. Ballinger (Clerk), Mrs S Morrissey (Admin Assistant), Cllr Jude Robinson, representative of the West Briton and 4 members of the public.

FC11/06/1 CHAIRMAN'S WELCOME & APOLOGIES FOR ABSENCE
The Chairman welcomed all present. Apologies for absence were received from Cllrs G.D. Ford [on Council Business], and the Police.

FC11/06/2 DECLARATION OF INTERESTS
There were no declarations made.

FC11/06/3 PUBLIC PARTICIPATION
Standing Orders were suspended for the duration of this item.
Friends of Maningham Woods were pleased to announce that they had been awarded £3271 towards Wildlife Nature Trails by the Lottery Fund. They are currently seeking a further £300 towards wildlife signs.

FC11/06/4 CHAIRMAN'S ANNOUNCEMENTS
The Chairman made no announcements.

FC11/06/5 CONFIRMATION OF MINUTES
Planning & Transportation – 11th May 2011 proposed by Cllr Mayne, and seconded Cllr Wilkins

Resolved to confirm the minutes

Finance & Resources – 11th May 2011
Due to the confidential nature of the minutes it was decided to defer discussion of these minutes to the closed session of the meeting.

Annual Parish Assembly – 18th May 2011 proposed by Cllr Ekinsmyth, and seconded Cllr Wilkins

Resolved to confirm the minutes

Annual Parish Meeting – 18th May 2011 proposed by Cllr Ekinsmyth, and seconded Cllr Dunstan

Resolved to confirm the minutes

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Full Council – 18th May 2011 proposed by Cllr Ekinsmyth, and seconded Cllr Wilkins

Resolved to confirm the minutes

The minutes were then duly signed by the Chairman.

FC11/06/6 REPORTS FROM THE MINUTES

A response for Cornwall Council on the 540 bus service was received. The Chairman gave the members an opportunity to read the response, (Appendix A).

The members felt that it would be appropriate to invite Nick Truscott to attend the next Full Council meeting, and to inform the public via a notice in the Notice board.

The Clerk said that she would invite Nick Truscott. Cllr Yates offered to produce a notice for the notice board when the Clerk gave him the details.

FC11/06/7 TO SIGN & SEAL DOCUMENTS

There were no documents to sign

FC11/06/8 FINANCE

a. Reports on the finance of the Council

A presentation was given on the finances of the Council (as shown in Appendix 1

Proposed Cllr Mayne seconded by Cllr Wilkins and unanimously
Resolved that the report be noted.

b. Authorisation of the payments of Accounts

It was proposed Cllr Mayne seconded by Cllr Wilkins and unanimously
Resolved that the Accounts be approved and the cheques were duly signed.

FC11/06/9 REPORTS

a. Police

The Police sent their apologies for not attending the meeting. The Chairman read their report. (Appendix B)

The report contained more detail regarding the crimes. Cllr Yates was not happy at the increase in the crime rate. No further discussion arose.

b. Clerk to Council -

No report

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c. Parish Plan

The Parish Plan will be launched on 23 July 2011 at 11.00 am in the Village Hall. The Chairman asked members to attend the launch of the Parish Plan to show their support.

d. Green Ripple

The Chairman explained that he had been unable to attend recent meetings but said that the launch of the Green Ripple was on 8th July between 5 & 7pm.

e. Representatives of Outside Bodies

There are currently no members representing the Council on outside bodies. See FC11/06/10.

f. Cornwall Councillors

County Cllr Wilkins did not have a report.

County Cllr Jude Robinson spoke to the Council. She apologised for not attending previous meetings and explained that as a County Councillor she had several parish councils to support. She told the Council that she had attended recent Green Ripple meetings. She expressed her admiration for Illogan Parish Council leading the way with the Parish Plan. Cllr Robinson said that she wanted the communication channels to remain strong and encouraged members to make contact with her.

FC11/06/10 OUTSIDE BODIES

The Clerk read the current list of Cllr attending Outside Bodies. Members were invited to participate in outside bodies. The new list is as follows:

County Association of Local Councils - Cllrs Ekinsmyth, Szoka

Illogan Village Hall Management Committee - Cllrs Cadby, Szoka

Footpath Member - Cllr Mayne

Police [PACT] - Cllr Ms Dunstan,

Christmas lights - Cllr Bentley, Cllr Wilkins

Parish Plan Steering Group - Cllrs Bentley, Ekinsmyth, Ford

Friends of Maningham Wood - Cllr R Bentley

It was proposed Cllr Ekinsmyth seconded Cllr Wilkins

Resolved to confirm the new representatives.

FC11/06/11 PROJECT UPDATE

[a] Parish Office & Hub Project

The Clerk reported that at the next meeting of Cornwall Council Planning Committee was expected in the 2nd week of July and that planning approval was anticipated.

The Chairman explained that he would look to move forward quickly with funding and with a target finish date of Christmas. The Clerk explained

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that she had received a letter from Clive Malim, Hub architect. He explained that he was seeking three quoted for each of the following

- i) Structural Engineer
- ii) CDM Co-Coordinator (Health and Safety)
- iii) Asbestos survey
- iv) Mining Survey.

[b] Parish Plan

The Chairman directed member to the quote received from three printers to print the Parish Plan. (Appendix D)

It was proposed Cllr Ekinsmyth seconded Cllr Benney

Resolved, unanimously, to print 20 documents and 2500 booklets with printer B

FC11/06/12 MANINGHAM WOOD – MEMORIAL SEAT

The Chairman asked member to read an email from Carole Trelease who has requested that a bench in memory of her aunt, Rose Mitchell, who has recently died; to be sited on the hill leading from Bridge to Illogan with all costs borne by Carole Trelease.

It was felt that the seat should not be constructed of granite.

It was proposed Cllr Mayne seconded Cllr Dunstan

Resolved to accept, subject to permission and approval from Cornwall Council, upon agreement of the type of seat.

FC11/06/13 CORRESPONDENCE

An invitation was received from Alec Robinson, Leader of Cornwall Council to attend Cornwall Conversations.

FC11/06/14a MOTION TO EXCLUDE THE PUBLIC & PRESS UNDER S.O.66

It was proposed Cllr Ekinsmyth seconded Cllr Wilkins

Resolved to exclude member of public and press.

[b] RAY UREN MEMORIAL AWARD

Two further nominations have been received for the members' consideration

- i) Nomination for Monica Wilkes. (Appendix E)

Cllr Holmes proposed seconded by Cllr Dunstan

Resolved to accept nomination of Monica Wilkes.

Vote 12 in favour, 1 Abstention

- ii) Nomination for T Rowe (Appendix F)

The Clerk explained that Mr Rowe had received an award from Illogan Parish Council on a previous occasion.

Cllr Yates proposed and Cllr Bentley seconded to accept nomination of Mr Terry Rowe.

Vote - 3 in favour, 7 against, 2 Abstentions.

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FC11/06/5 CONFIRMATION OF MINUTES

Finance & Resources – 11th May 2011

The Chairman asked members to review the minutes of the meeting. He reiterated his disappointment and disagreement with the committee's decision to reject his recommendations. He then invited comments. A discussion arose:

i) Pension

Cllr Yates pointed out that discussion of the Clerks pension had been omitted. The Chairman agreed that this should have been included. The Chairman stated that the Clerk did not currently have a pension provision and that this would not change.

ii) Bullying

Discussion arose about the Clerk's statement about how she '*felt bullied and harassed*', focusing on the appropriateness of including feelings in the minutes. It was generally accepted that her feelings needed to be recorded, and that the matter should be investigated. The Chairman agreed to discuss this matter in confidence with the Clerk on behalf of the Council to initially establish why she felt this way. The matter would need to be discussed further at a later stage.

iii) Volunteering for extra duties

Cllr Yates challenged the statement, '*Following a comment by Cllr Mayne, she said that if she had not volunteered and carried out extra duties, they simply would not have been done.*' saying that there should be more detail about Cllr Mayne's comment. The members generally accepted that the question was about how the Clerk volunteered to carry out extra duties without being paid. Councillor Mayne commented that there should now be an agreement between the Council and employees to pay for extra duties as and when they arise. The minutes were not amended.

iv) Challenging the resolution

Cllr Yates stated that the wording of the resolution did not accurately reflect his statement on the night, as follows:

'It was resolved to recommend to Full Council that we set a benchmark scale of point 30 to point 42. It was also proposed that the post holder is moved to point 30 immediately and, as part of stepped increase linked to the appraisal system and as duties increase, towards point 38.'

Cllr Yates wanted his dissatisfaction minuted. The Chairman asked Cllr Yates if he would write his motion down for the benefit of the Admin Assistant, but Cllr Yates declined to do this. Cllr Yates said that his examples of goals to be achieved by the Clerk should have been included, i.e. completion of the new Parish Hub, training of the Temporary Administrative Assistant, before further pay rises should be awarded.

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The Chairman explained that the appraisal process meets Cllr Yates suggestions. Cllr Yates challenged the Chairman saying that he had not seen the appraisal. The Chairman said that this document was confidential, between himself and the Clerk, but he assured the Council that goals had been set. Cllr Yates strongly wished it to be minuted that he had doubts about this.

v) **Comments from the Clerk**

The Chairman invited the Clerk to express her feelings about the pay award for the post. She stated that she was not happy with the situation as other Clerks in the local and national areas were being paid substantially more. She expressed her fears, based on previous experience, about carrying out work towards a project like the building of the Parish Hub that the members could reject, thus preventing her from achieving designated goals and gaining pay awards.

vi) **In conclusion**

The Chairman asked the members whether the minutes were an accurate representation of the meeting, excepting the omission of the Clerk's pension. The minutes remained otherwise unchanged.

Cllr Ekinsmyth proposed seconded by Cllr Wilkins

Vote: 5 in favour, 3 against, 4 Abstain

Resolved to accept minutes.

Cllr Holmes proposed seconded by Cllr Mayne

Vote 11 in favour, 2 Abstain.

Resolved to accept recommendations of Finance and Planning Committee.

The meeting closed at 8.34p.m.