

## **ILLOGAN PARISH COUNCIL**

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 17th April 2013 at 7:00 p.m.

PRESENT: Councillors D Ekinsmyth (Chairman), T. Wilkins, (Vice Chairman), R Bentley, Ms V.R. Cadby, Mrs J Ferrett, G.D. Ford, P Holmes, J.V. Mayne, L Pavey, S Szoka, Mrs M Thompson

IN ATTENDANCE: Ms S Willsher, Clerk; Ms J Whitmore, Admin. Assistant, and one member of the public.

### **FC13/04/1 SAFETY PROCEDURES**

The Chairman explained the safety procedures.

### **FC13/04/2 CHAIRMAN'S WELCOME & APOLOGIES FOR ABSENCE**

The Chairman welcomed all present. Apologies for absence were received from Cllr S Richardson.

### **FC13/04/3 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY EXCEEDING £25**

There were no interests declared.

### **FC13/03/4 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications from members for dispensations.

### **FC13/04/5 PUBLIC PARTICIPATION**

There were no comments from the public.

### **FC13/04/6 CHAIRMAN'S ANNOUNCEMENTS**

- The heating unit in the office failed for several days and temperatures dropped well below the legal limit for working. Staff worked from home during the period. The Chairman apologised to anyone who had difficulty contacting the office during that time.
- The meeting was the last before elections in May and the Chairman announced there would be an Extraordinary Full

Council meeting on 24 April to discuss any outstanding issues and as an opportunity to thank those members standing down.

**FC13/04/7**

**TO RECEIVE A REPORT FROM THE CLERK**

All work was ongoing, particularly with gearing towards the elections, including further revision and updating of policies and procedures.

**FC13/04/8**

**TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON THE 20<sup>TH</sup> MARCH 2013 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Wilkins, seconded by Cllr Mrs Thompson and

**FC13/04/8.2**

**RESOLVED that the Minutes of the Full Council Meeting held on Wednesday 20<sup>th</sup> March 2013 are received and approved and signed by the Chairman.**

On a vote being taken the matter was approved unanimously.

**FC13/04/9**

**TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF MARCH 2013**

It was proposed by Cllr Ford, seconded by Cllr Mayne and

**FC13/03/9.2**

**RESOLVED that the statement of payments, receipts and bank reconciliations for the month of March 2013 are received.**

On a vote being taken the matter was approved unanimously.

**FC13/04/10**

**TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF APRIL 2013**

Cllr Ekinsmyth spoke to the list of payments for April 2013. The fee for cleaning was queried and the Clerk explained that the cleaner, who had suffered ill health, realised she would be unable to continue. A new cleaner was being sought.

It was proposed by Cllr Ford seconded by Cllr Mayne and

**FC13/03/10.2**

**RESOLVED that accounts totalling £8,043.43 are approved for payment in April 2013.**

On a vote being taken the matter was approved unanimously.

**FC13/04/11** **TO RECEIVE THE LEASE FOR UNIT 2 WHEAL AGAR, TOLVADDON ENERGY PARK, APPROVE THE SIGNING OF THE LEASE AND COMPLETING THE DECLARATION BEFORE A SOLICITOR AND APPROVE ANY ASSOCIATED EXPENDITURE**

Problems with the heating had delayed signing the lease, and other issues of concern were highlighted by Members. It was proposed by Cllr Mayne, seconded by Cllr Wilkins and

**FC13/04/11.2** **RESOLVED** **that Cllrs Ekinsmyth, Wilkins, Pavey and Szoka, together with the Clerk, arrange to meet with Robert Churchill, Estates Manager for Tolvaddon Energy Park, to clarify all the points listed in the lease.**

On a vote being taken the matter was approved unanimously.

**FC13/04/12** **TO RECEIVE AND APPROVE THE CLOSING EARMARKED RESERVES FOR THE FINANCIAL YEAR ENDED 31<sup>ST</sup> MARCH 2013**

It was proposed by Cllr Ford, seconded by Cllr Bentley and

**FC13/03/12.2** **RESOLVED** **that the closing earmarked reserves for the financial year ended 31<sup>st</sup> March 2013 be received and approved.**

On a vote being taken the matter was approved unanimously.

**FC13/04/13** **TO ADOPT THE STANDING ORDERS**

It was proposed by Cllr Wilkins, seconded by Cllr Szoka and

**FC13/04/13.2** **RESOLVED** **that the Council adopt the Standing Orders.**

On a vote being taken the matter was approved unanimously.

**FC13/04/14** **TO RECEIVE AND APPROVE THE DRAFT DIGNITY AT WORK POLICY**

It was proposed by Cllr Ford, seconded by Cllr Holmes and

**FC13/04/14.2** **RESOLVED** **that the Council receive and approve the draft Dignity at Work Policy.**

On a vote being taken the matter was approved unanimously.

**FC13/04/15**      **TO RECEIVE AND APPROVE THE DRAFT EXPENSES POLICY**

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

**FC13/04/15.2**      **RESOLVED**      **that the Council receive and approve the draft Expenses Policy.**

On a vote being taken the matter was approved unanimously.

Cllr Mrs Ferrett entered the meeting at 7.45pm.

**FC13/04/16**      **TO CONSIDER THE CONTINUING COMPILATION AND PRODUCTION OF THE ILLOGAN REVIEW AND AGREE FUTURE ACTIONS**

Cllr Benney would not be standing for election in May and members discussed whether this was an appropriate time to bring the Review in-house under the direction of the officers.

It was proposed by Cllr Ford, seconded by Cllr Wilkins and

**FC13/04/16.2**      **RESOLVED**      **that the responsibility for production of the Illogan Parish Review be transferred to the officers.**

On a vote being taken there were 10 votes FOR and 0 votes AGAINST.

**FC13/04/17**      **TO CONSIDER WHETHER TO COMMENCE DISCUSSIONS WITH CORNWALL COUNCIL REGARDING THE POSSIBLE DEVOLUTION OF ILLOGAN PARK AND AGREE FUTURE ACTIONS**

Members agreed that bringing Illogan Park under the control of the Parish Council was appropriate. It was suggested that the Parish Council prepared a list of other sites it might be interested in taking over from Cornwall Council. It was further suggested that a working party be appointed after the elections to examine the devolution of assets in the parish and report their findings to Full Council.

It was proposed by Cllr Holmes, seconded by Cllr Mrs Cadby and

**FC13/04/17.2**      **RESOLVED**      that the Parish Council would commence discussions with Cornwall Council regarding the possible devolution of Illogan Park.

**FC13/04/18**      **TO RECEIVE AND APPROVE THE RECOMMENDATIONS FROM THE PLANNING AND ENVIRONMENT COMMITTEE ON THE RESPONSE TO THE CORNWALL LOCAL PLAN STRATEGIC POLICIES 2010-2030 PRE-SUBMISSION DOCUMENT MARCH 2013**

The extract from April's Planning and Environment Committee Meeting had been circulated to members.

It was proposed by Cllr Ford, seconded by Cllr Pavey and

**FC13/04/18.2**      **RESOLVED**      to receive and approve the recommendations from the Planning and Environment Committee on the response to the Cornwall Local Plan Strategic Policies 2010-2030 Pre-Submission Document March 2013 as detailed below:

**8 – Environment** 'For CPIR to be renowned as a destination for cultural and heritage related tourism; in doing so acting as the hub for experiencing the World Heritage Site. Maintain the separate identities of Camborne, Pool, Illogan and Redruth, whilst utilizing their collective strength' - to note that Illogan has two Areas of Outstanding Natural Beauty as well as a number of "green fingers", which should be a priority for any Local Plan for this area to enable this objective to be achieved.

- that with respect to *Objective 2 – Housing of the Local Plan*, the Council recommend that attention is drawn to:
  - a. the level of wages in Cornwall as a whole which excludes the majority of the indigenous population from purchasing a house, and especially younger parishioners, and

**b. the drain on resources from retirees moving to Cornwall who, after a number of years, need part- or full-time care within the County, making the current proposals unsustainable.**

**FC13/04/19 TO CONSIDER THE GRANT APPLICATION RECEIVED FROM ST ILLOGAN CHURCH**

Further information had been received regarding the proposed "Historical Panel" in the churchyard.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Wilkins and

**FC13/04/19.2 RESOLVED to donate £300.00 to St. Illogan Church towards the erection of a Historical Panel in the churchyard.**

**FC13/04/20 TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND RECOMMEND ACTION**

- Email from Steve Turner requesting that the Council include a poster and flyer in the next edition of the Review regarding the Illogan Parish Fair. The Parish Council's contractor will charge to deliver inserts. Mr Turner could apply for a grant in the usual way to help with advertising costs.
- Email from PCSO Morwenna Harris stating she would be unable to attend the Annual General Meeting; she would send a report.
- Letter from the Grapevine Community Church thanking the Council for the grant towards roofing repairs.
- Letter and newsletter from Western Power Distribution.
- Circular from CALC regarding Training and Events for 2013, which the Clerk would circulate to the new Council in May.

**TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES:**

**a. Police**

Cllr Wilkins spoke to the report received from PCSO Morwenna Harris.

During the period 20 March 2013 to 17 April 2013 there were 17 crimes (a decrease of 2 crimes for the same period last year) and 60 calls for police assistance (an increase of 13 calls for the same period last year).

Crimes reported were broken down as follows:

Theft non-specific	1
Theft from motor vehicle	1
Burglary	1
Common assault and battery	1
Affray	1
Drive or attempt to drive with excess alcohol in body	1
Complaint re: dogs Minor Injury	2
Criminal damage to dwellings	2
Criminal damage to vehicle	1
Possession of drugs Class B	3
Communications Act	1
Cause fear or provocation of violence	1
Harassment	1

**b. Representatives to Outside Organisations**

Cllr Mayne had attended the recent Mineral Tramways meeting which legally must meet twice a year. As Cllr Mayne would be stepping down at the forthcoming elections, a new representative would be required. The next Mineral Tramways meeting was scheduled for October.

**c. Cornwall Councillors**

Cllr Wilkins had met with a representative of Cornwall Highways. A number of playgrounds were in disrepair but there was no money available for repairs and/or upgrading. The playground at Illogan Park no longer met with Health and Safety requirements.

**FC13/04/22 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETING**

Ray Uren Award.

**FC13/04/23 DATE & TIME OF NEXT MEETING**

Wednesday 24 April 2013, 6.30 pm at the Penwartha Hall, Voguebeloth, Illogan.

**FC13/04/24 TO EXCLUDE THE PRESS AND THE PUBLIC**

It was proposed by Cllr Ford, seconded by Cllr Mayne and

**FC13/02/24.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public are excluded from the remainder of the meeting due to the confidential nature of the business to be discussed.**

On a vote being taken the matter was approved unanimously.

**FC13/04/25 TO RECEIVE THE TENDERS FOR THE MAINTENANCE OF THE FOOTPATHS AND APPOINT A CONTRACTOR**

Three tenders were received and opened by the Clerk in the presence of the Council.

It was proposed by Cllr Holmes, seconded by Cllr Mrs Cadby and

**FC13/04/25.2 RESOLVED to accept the tender from Mr T Jordan and appoint him as contractor for the maintenance of the footpaths.**

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 8.25 pm.

Signed: .....

Dated: .....