

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday, 18th April 2012 at 7.00 p.m.

PRESENT: Councillors D Ekinsmyth (Chairman), T. Wilkins, (Vice Chairman), R. J. Bentley, Ms V. R. Cady, G.D. Ford, P.T. Holmes, J.V. Mayne, S.R.S. Szoka, I. Yates

IN ATTENDANCE: Ms S Willsher (Locum Clerk), Mrs K Smith (Young People Cornwall) (from and until points mentioned) and five members of the public

The Chairman explained the safety procedures.

FC12/04/1 CHAIRMAN'S WELCOME & APOLOGIES FOR ABSENCE

The Chairman welcomed all present. Apologies for absence were received from Cllr Benney.

FC12/04/2 MEMBERS TO DECLARE PERSONAL AND PREJUDICIAL INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no interests declared.

FC12/04/3 PUBLIC PARTICIPATION

A member of the public congratulated the Council on the latest review; they thought it was excellent.

A member of the public said that there was a problem with children playing on the grass at Sunnyside Park. They asked that the Parish Council passed a bylaw to stop children playing on the grass. Members asked that this item is included on the agenda of the next Council meeting.

A member of the public asked if any response had been received to the allotment questionnaire completed recently. Councillor Wilkins said that he had spoken to the portfolio holder who had assured him that a response would be sent. It was suggested that the Parish Council looked into a compulsory purchase order for allotment land or that the Council helped members of the public identify alternative allotments locally. It was also suggested that enquiries should be made to Cornwall Council to ask if they had any land available to lease.

FC12/04/4 CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

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FC12/04/5 TO RECEIVE AN UPDATE FROM AMANDA LEONARD ON THE GREEN RIPPLE PROJECT

Cllr Ekinsmyth said that Amanda Leonard had been unable to attend the meeting; she hoped to attend another meeting. The work was continuing in Tolvaddon. They were looking into setting up a community interest company to manage the legacy from the feed in tariffs.

FC12/04/6 TO RECEIVE A REPORT FROM KATE SMITH ON THE YOUTH WORK SERVICES IN ILLOGAN FROM YOUNG PEOPLE CORNWALL AND CONSIDER THE CONTINUATION FOR A FURTHER YEAR AT A COST OF £494 PER MONTH FOR STAFFING AND £445 PER QUARTER FOR HIRE OF ILLOGAN VILLAGE HALL

Mrs K Smith gave an update on the Illogan 'Youthy': Project. She said that:

- February onwards numbers of young people increased from averaging 7 young people a week to 15.
- An increase in 13 and 14 year olds. Really positive. This showed how new young people were having more involvement and promotion was working.

- Recent sessions included –
 - Crafts :Jewellery making/ craft gift boxes)
 - Life skills workshops (healthy eating/ cooking using eatsome funding which has now ended)
 - Issue based workshops : Creating a new an up to date drugs and alcohol information display board / taking part in sexual health educational games
 - Team challenges
 - Communication games

- Projects
 - Dragon project: Young people planned/designed and created a group piece of art)
 - Garden project: Young people had been making plans throughout the winter months to finish the garden project this summer.

- Trips
 - Bowling: 10 young people attended the trip. Individuals fund raised by carrying out sponsored silences and non-swearing challenges.

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- Young People and the wider Community : Youth Forum outcomes
 - This year 3 youth forum meetings have taken place with the aim to ensure young people are involved in the design and delivery of their sessions and their project as a whole in terms of the wider community.
 - Attended by 9 young people
- A group representative has been attending the village hall meetings.
 - In response to the consequences of the shelter incident the group involved created their own lengthy letter of apology which was read out by a young person at the meeting.
 - The group involved in the incident also carried out 2 litter picks in and around the hall.
 - Young people have been planning a community bake sale to take place on the 29th of June from 2pm – 4pm. To raise money for resources and future trips.
 - Young people are planning to have involvement in the community fete this summer (face painting / using van equipment to create activities/ selling food)
 -

THE FUTURE

Young people have a planned a trip to lazer tag to happen in June. NCS CPR group will potentially be supporting the group to finish the garden.

Young people want a community open day for the garden on completion.

A 'tidy and sort' session is happening in May to sort out the room and clean the kitchen.

It was proposed by Cllr Holmes, seconded by Cllr Bentley and

FC12/04/6.2 Resolved to continue the youth work in Illogan at a cost of £494 per month for staffing and £445 per quarter for hiring the Village Hall

On a vote being taken the matter was approved unanimously.

FC12/04/7 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON WEDNESDAY 21ST MARCH 2012 AND THE CHAIRMAN TO SIGN THEM

Minutes FC12/03/18 – 26 had the seconders added.

Page 69 – Minute FC12/03/28b – should be Amanda Leonard.

It was proposed by Cllr Wilkins, seconded by Cllr Yates and

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FC12/04/7.2 Resolved *that the minutes of the Full Council meeting held on Wednesday 21st March 2012 are received and approved with the above amendments and signed by the Chairman.*

On a vote being taken the matter was approved unanimously.

FC12/04/8 TO RECEIVE THE MINUTES OF THE PLANNING AND ENVIRONMENT COMMITTEE HELD ON WEDNESDAY 4TH APRIL 2012

Minutes PM12/04/5.4 – Cllr Szoka did not vote.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Mayne and

FC12/04/8.2 Resolved *that the minutes of the Planning and Environment Committee meeting held on Wednesday 4th April 2012 are received.*

On a vote being taken the matter was approved unanimously.

FC12/04/9 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF MARCH 2012

It was proposed by Cllr Holmes, seconded by Cllr Wilkins and

FC12/04/9.2 Resolved *that payments, receipts and bank reconciliations for the month of March 2012 are received.*

On a vote being taken the matter was approved unanimously.

FC12/04/10 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF APRIL 2012

It was proposed by Cllr Ford, seconded by Cllr Bentley and

FC12/04/10.2 Resolved *that accounts totaling £8,257.93 are authorised for payment.*

On a vote being taken the matter was approved unanimously.

FC12/04/11 TO RECEIVE AN APPROVE THE RECOMMENDATIONS FOR THE LEVELS OF EAR-MARKED RESERVES FROM THE FINANCE AND RESOURCES COMMITTEE

It was proposed by Cllr Ford, seconded by Cllr Mayne and

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FC12/04/11.2 Resolved *that the Ear-Marked reserves for 2012/2013 are set at:*

<i>Legal Costs</i>	<i>£2250.00</i>
<i>Training</i>	<i>£3850.00</i>
<i>Election Expenses</i>	<i>£9300.00</i>
<i>General Donation</i>	<i>£1000.00</i>
<i>Youth Related</i>	<i>£9542.00</i>
<i>Penwartha Hall Refurbishment</i>	<i>£1000.00</i>
<i>Wheeled Sports</i>	<i>£2000.00</i>
<i>General Maintenance</i>	<i>£3500.00</i>
<i>Bus Shelter Maintenance</i>	<i>£1000.00</i>
<i>Manningham Wood Maintenance</i>	<i>£10000.00</i>
<i>Manningham Wood Project</i>	<i>£4902.00</i>
<i>Tolvaddon Maintenance</i>	<i>£1000.00</i>
<i>Bus Shelters</i>	<i>£17500.00</i>
<i>Capital Development</i>	<i>£40000.00</i>
<i>Office Equipment</i>	<i>£1500.00</i>
<i>Parish Signs</i>	<i>£1000.00</i>
<i>Bins</i>	<i>£500.00</i>
<i>Community Development Fund</i>	<i>£10000.00</i>
<i>Regeneration Reserve</i>	<i>£10000.00</i>
<i>Parish Office</i>	<i>£3857.00</i>
<i>Parish Plan</i>	<i>£4086.00</i>
<i>Total</i>	<i>£137,787.00</i>

On a vote being taken the matter was approved unanimously.

FC12/04/12 TO RECEIVE AND APPROVE THE END OF YEAR ACCOUNTING STATEMENTS FOR THE ANNUAL RETURN

It was proposed by Cllr Holmes, seconded by Cllr Ford and

FC12/04/12.2 Resolved *to receive and approve the end of year accounting statements for the Annual Return*

On a vote being taken the matter was approved unanimously.

FC12/04/13 TO COMPLETE THE ANNUAL GOVERNANCE STATEMENT

Members answered each question in the Annual Governance Statement.

It was proposed by Cllr Ford, seconded by Cllr Wilkins and

FC12/04/13.2 Resolved *that the Annual Governance Statement is*

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completed and signed by the Chairman and Locum Clerk.

On a vote being taken the matter was approved unanimously.

FC12/04/14 TO CONSIDER CONTRIBUTING TOWARDS THE "FLAME FESTIVAL" AT HEARTLANDS

It was proposed by Cllr Mayne, seconded by Cllr Ford and

FC12/04/14.2 Resolved *that there is no donation given to Heartlands towards the "Flame Festival".*

On a vote being taken on the matter there were 7 votes FOR and 0 votes AGAINST.

FC12/04/15 TO CONSIDER PROVIDING A START UP FUND FOR ILLOGAN PARISH FAIR

It was proposed by Cllr Ford, seconded by Cllr Holmes and

FC12/04/15.2 Resolved *to provide a start up fund of £500 and that the Locum Clerk confirms which budget it will be taken from at the next meeting.*

On a vote being taken the matter was approved unanimously.

FC12/04/16 TO CONSIDER SUPPORTING THE GRAPEVINE COMMUNITY CHURCH

It was proposed by Cllr Mayne, seconded by Cllr Ford and

FC12/04/16.2 Resolved *to send a letter of support and ask that a grant application form is completed for due on in June 2012 as per the Councils Grant Awards Policy.*

On a vote being taken the matter was approved unanimously.

FC12/04/17 TO CONSIDER THE 'DRESSING OF MARY'S WELL' AND TO APPROVE THE EVENT AND ASSOCIATED COSTS

The Locum Clerk reported that the Council's insurance would not cover the dressing of the well; any damage to the well would be covered.

It was proposed by Cllr Holmes, seconded by Cllr Mayne and

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FC12/04/17.2 Resolved *to support the 'Dressing of Mary's Well' on Thursday 12th July and to contribute £50 to the event subject to the appropriate insurance cover being in place.*

On a vote being taken the matter was approved unanimously.

FC12/04/18 TO RECEIVE AND APPROVE THE RECOMMENDATIONS FROM THE ILLOGAN EVENTS ADVISORY GROUP FOR PARTY IN THE PARK TO CELEBRATE THE QUEEN'S DIAMOND JUBILEE AND ALLOCATE A BUDGET

Cllr Wilkins spoke to the recommendations from the Illogan Events Advisory Group.

It was proposed by Cllr Yates, seconded by Cllr Wilkins and

FC12/04/18.2 Resolved *to support on principle the plans for the Party in the Park to celebrate the Queen's Diamond Jubilee subject to a detailed cost analysis the budget will be set at a later date.*

On a vote being taken the matter was approved unanimously.

FC12/04/19 TO CONSIDER PROVIDING EVERY CHILD IN THE PARISH WITH A COMMEMORATIVE ENVELOPE WITH A QUEEN'S DIAMOND JUBILEE STAMP AND FRANKED BY PAYNTERS LANE END POST OFFICE PROTECTED IN A CELLOPHANE POUCH

It was proposed by Cllr Wilkins, seconded by Cllr Ford and

FC12/04/19.2 Resolved *to approve providing every child in the Parish with a commemorative envelope with the Queen's Diamond Jubilee stamp and franked by Paynters Lane End Post Office protected in a cellophane pouch at an approximate cost of £640.*

On a vote being taken the matter was approved unanimously.

FC12/04/20 TO APPROVE THE RECOMMENDATIONS FROM THE GARDENING WORKING PARTY TO HOLD THE GARDENING COMPETITION

There had been thirteen entries plus the school. The Gardening Working Party had recommended that the competition was held and that it was advertised further to encourage more entrants.

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It was proposed by Cllr Ford, seconded by Cllr Yates and

FC12/04/20.2 Resolved *that the gardening competition is held and that the costings are approved at a future meeting of the Council.*

On a vote being taken the matter was approved unanimously.

FC12/04/21 TO RECEIVE AN UPDATE ON FOOTPATH MAINTENANCE IN THE PARISH AND AGREE FUTURE ACTION IF REQUIRED

The Locum Clerk reported that Mr Ernie Sampson had been awarded the footpath maintenance contract.

A member said that the triangle of grass at Park Bottom needed cutting.

FC12/04/22 TO RECEIVE AN UPDATE ON THE HUB PROJECT

The Locum Clerk reported that a letter had been received from Hedleys Solicitors late today. She would report on the advice at the next meeting.

FC12/04/23 TO NOTE THE DEPARTMENT FOR TRANSPORT PUBLIC ENQUIRY INTO THE CORNWALL COUNCIL (CAMBORNE, POOL, REDRUTH) (HIGHWAY IMPROVEMENTS) COMPULSORY PURCHASE ORDER 2011 AND THE CORNWALL COUNCIL (CAMBORNE, POOL, REDRUTH) (HIGHWAY IMPROVEMENT) (CLASSIFIED ROAD) (SIDE ROADS) ORDER 2011 TO START ON TUESDAY 19TH JUNE 2012 IN THE PENVENTON PARK HOTEL, REDRUTH

It was proposed by Cllr Ford, seconded by Cllr Wilkins and

FC12/04/23.2 Resolved *to note The Department for Transport's Public Enquiry into The Cornwall Council (Camborne, Pool, Redruth) (Highway Improvements) Compulsory Purchase Order 2011 and The Cornwall Council (Camborne, Pool, Redruth) (Highway Improvement) (Classified Road)(Side Roads) Order 2011 to start on Tuesday 19th June 2012 in the Penventon Park Hotel, Redruth and that it is referred to the Planning and Environmental Committee.*

On a vote being taken the matter there were 6 votes FOR and 2 votes AGAINST.

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FC12/04/24 TO CONSIDER SENDING A LETTER TO LOCAL COUNCILS ASKING THAT THEIR CHAIRMAN/MAYOR'S REFER THE MEDIA TO THIS COUNCIL FOR ITEMS IN THIS PARISH

Cllr Holmes said that the Mayors/Chairmen of other local parishes were aware of the etiquette and procedure to refer the media to the local Council. He felt that they should be reminded that they should not comment on items within Illogan Parish.

It was proposed by Cllr Holmes, seconded by Cllr Bentley and

FC12/04/24.2 Resolved *to write to local Council's and the media and remind them of the code of conduct and etiquette of referring the media to this Council for items in this parish.*

On a vote being taken the matter was approved unanimously.

FC12/04/25 TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND RECOMMEND ACTION

There was no correspondence.

FC12/04/26 TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES

a. Police

There was no report.

b. Representative to outside organisations

Cllr Ford reported that CALC were converting to a charity that was limited by guarantee. The service provided to Councils would not change.

c. Cornwall Councillors

Cllr Wilkins reported that Cornwall Council had received 18,000 – 20,000 telephone calls about waste per week. There had been 7,266 complaints received about missed collections. 470,000 collections had been made across Cornwall.

2 members of the public left the meeting at 8.40pm.

FC12/04/27 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

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There were no items to be discussed at future meetings.

FC12/04/28 DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 16th May 2012, 7pm at Penwartha Hall, Voguebeloth, Illogan. This was the Annual Parish Meeting and Annual Council meeting.

FC12/04/29 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Ekinsmyth, seconded by Cllr Bentley and

FC12/04/29.2 Resolved *that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.*

On a vote being taken the matter was approved unanimously.

FC12/04/30 TO RECEIVE AN UPDATE ON STAFFING

Councillor Ekinsmyth reported that the Clerk had given the Council three months notice that she would be retiring on the 30th June 2012.

The staffing committee would need to meet to agree a job description, person specification and advert for the post of Clerk.

Members noted the excellent work of the Clerk during her years working for the Council.

There being no further business the Chairman closed the meeting at 8.55pm

Signed:

Date: