

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday, 20th February 2013 at 7.00 p.m.

PRESENT: Councillors T. Wilkins, (Vice Chairman), R. L. Benney, Ms V.R. Cadby, Mrs J Ferrett, G.D. Ford, P.T. Holmes, J.V. Mayne, L Pavey, S Richardson, Mrs M Thompson

IN ATTENDANCE: Ms S Willsher, Clerk; Ms J Whitmore, Admin. Assistant and one member of the public.

FC13/02/1 The Clerk explained the safety procedures.

FC13/02/2 VICE CHAIRMAN'S WELCOME & APOLOGIES FOR ABSENCE

The Vice Chairman welcomed all present. Apologies for absence were received from Cllrs D Ekinsmyth and S R S Szoka

FC13/02/3 MEMBERS TO DECLARE PERSONAL AND PREJUDICIAL INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no interests declared.

FC13/02/4 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

FC13/02/5 TO NOTE THE APPOINTMENT OF MS JO WHITMORE AS OFFICE ADMINISTRATION ASSISTANT

Cllr Wilkins welcomed Ms Jo Whitmore Council as the Office Administration Assistant.

It was proposed by Cllr Mrs Thompson, seconded by Cllr Ford and

FC13/02/5.2 RESOLVED that the appointment of Ms Whitmore as Office Administration Assistant is NOTED.

On a vote being taken the matter was approved unanimously.

FC13/02/6 PUBLIC PARTICIPATION

There were no comments from the public.

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FC13/02/7 CHAIRMAN'S ANNOUNCEMENTS

The Chairman's Report had been previously circulated.

It was proposed by Cllr Holmes, seconded by Cllr Pavey and

FC13/02/7.2 RESOLVED that the Chairman's report is received.

On a vote being taken the matter was approved unanimously.

FC13/02/8 TO RECEIVE A REPORT FROM THE CLERK

With the Chairman and Vice Chairman, attended a meeting with three officers from Cornwall Council to discuss the potential devolved services and the process.

Participated in the shortlisting and interviewing of applicants for the post of Office Administration Assistant. All applicants were written to.

Attended the SLCC Regional Conference held in Saltash.

Installed, rearranged and networked the new office furniture and equipment to accommodate the increase in officers, and completed the re-structuring of the filing system.

Ongoing completion of actions from various council meetings.

Information on Neighbourhood Planning training (1 March in Bodmin and 8 March in St Austell) was previously circulated. The Clerk asked members to let her know if they wished to attend either or both of these meetings.

In response to a question the Clerk confirmed that she was in the process of arranging for the new dog bins to be erected. Cllr Ford said that there was a problem with dog waste in the Churchyard and suggested that the Council considered putting any spare bins in the churchyard.

FC13/02/9 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON WEDNESDAY 20TH JANUARY 2013 AND THE VICE CHAIRMAN TO SIGN THEM

Page 86, FC13/01/5 - change "nee" to "new"

Page 89, FC13/01/12.3 - change "Planning and Environment Committee" to "Finance and Resources Committee"

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Page 90, FC1/01/14, second paragraph - change "auctioning" to "actioning"

Page 90, FC13/01/14.2 - change "principal" to "principle"

It was proposed by Cllr Ford, seconded by Cllr Holmes and

FC13/02/9.2 RESOLVED that the Minutes of the Full Council Meeting held on Wednesday 20 January 2013 are received and approved with the above amendments and the Minutes are signed by the Vice Chairman.

On a vote being taken the matter was approved unanimously.

FC13/02/10 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF JANUARY 2013

It was proposed by Cllr Ford, seconded by Cllr Mayne and

FC13/02/10.2 RESOLVED that the statement of payments, receipts and bank reconciliations for the month of January 2013 are received.

On a vote being taken the matter was approved unanimously.

FC13/02/11 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF FEBRUARY 2013

Cllr Ford spoke to the list of payments for February 2013.

It was proposed by Cllr Ford, seconded by Cllr Mayne and

FC13/02/11.2 RESOLVED that accounts totalling £5,533.42 are approved for payment in February 2013.

On a vote being taken the matter was approved unanimously.

FC13/02/12 TO CONSIDER THE GRANT APPLICATION RECEIVED FROM ILLOGAN SCHOOL

Members discussed the ownership of the wall and the content of the application form.

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It was proposed by Cllr Holmes, seconded by Cllr Mrs Cadby and

- FC13/02/12.2 RESOLVED that there is no donation to Illogan School towards the cost of rebuilding part of the wall.**

On a vote being taken the matter was approved unanimously.

- FC13/02/13 TO CONSIDER FUTURE ARRANGEMENTS FOR POWERING THE LIGHTS FOR THE CHRISTMAS TREE IN ILLOGAN**

Cllr Wilkins was pleased to report that the Christmas lights switch-on events were improving year on year and there were more people attending them. He explained that there had been some unforeseen problems with powering the lights on the tree outside the Robartes Inn, Illogan in 2012. He suggested that in 2013 the tree was positioned on The Platt and that the original power supply was re-instated. Further to discussion:

It was proposed by Cllr Holmes, seconded by Cllr Mayne and

- FC13/02/13.2 RESOLVED that in principle the Christmas tree is moved to The Platt and that, subject to the approval of cost, the power supply is re-instated to power the Christmas lights.**

On a vote being taken the matter was approved unanimously.

- FC13/02/14 TO RECEIVE A REPORT FROM THE PLANNING AND ENVIRONMENT COMMITTEE ON CREATING A NEIGHBOURHOOD PLAN**

Cllr Richardson said that the Planning and Environment Services Committee had agreed that he would look into what was involved with a Neighbourhood Plan, sources of support and the cost implications of producing a plan. He said that there was support available from officers of Cornwall Council. He suggested that Mr James, Community Network Manager, be invited to a future meeting to give members a presentation on Neighbourhood Planning. The Clerk, Admin Assistant and Cllr Ford would attend the Planning Aid training day in Bodmin on 1st March for Councils considering completing a Neighbourhood Plan. Cllr Wilkins would attend the Planning Aid training day in St Austell on 8th March. Any other Councillors wishing to attend either training day should contact the Clerk.

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FC13/02/15 TO CONSIDER ENCOURAGING INTEREST FROM MEMBERS OF THE PARISH IN THE COUNCIL AND IN THE FORTHCOMING ELECTIONS, AND AGREE FUTURE ACTIONS

Cllr Ford spoke to the report that had been prepared by the Chairman and circulated to members. It was suggested that the open days were held on the 15th, 16th, 22nd and 23rd March 2013 in the Council Office. Further to discussion:

It was proposed by Cllr Ford, seconded by Cllr Wilkins and

FC13/02/15.2 RESOLVED that Illogan Parish Council holds two sets each of two days on a "drop-in" basis (Friday and Saturday) in the Council's office to promote the work of the Council and of the local council sector; to inform and encourage all those who might consider standing for election to the Council in May; and that the Council promotes this initiative widely and enthusiastically, including the use of notices at all its installations and by a leaflet distribution.

On a vote being taken the matter was approved unanimously.

FC13/02/16 TO DISCUSS THE CONDITION OF THE ROADS IN THE PARISH

Members expressed concern about the rate the roads were deteriorating in the Parish; the speed that repairs had disintegrated; the damage being caused to vehicles; the supervision of the contractors; the professional qualifications of the staff completing the works; and the funding of repairs. It was noted that Cormac were responsible for the roads and due to funding restrictions were unable to completely resurface the roads and were therefore completing temporary spraying and chipping of surfaces. Cllr Wilkins had a site meeting to discuss highways issues with Mr Dickinson, the highways manager for the area. It was suggested that an article was put in the Illogan Review to show that this Council was aware of the condition of the roads and was working with Cornwall Council to improve them. It was agreed that the Clerk would write to Mr A Hooper, Cornwall Council, with a copy sent to the Cornwall Council portfolio holder to highlight this Council's concerns.

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FC13/02/17 TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND RECOMMEND ACTION

Edition 12 of the Town and Parish Council Newsletter was circulated. Mr John Pollard, the editor, was prepared to attend a Council meeting to discuss devolution.

An email was previously circulated regarding Neighbourhood Planning training to be held in Bodmin on the 1st March 2013.

Cllr Ford said that the CALC AGM was being held on Thursday 21st March 2013. He was attending the meeting in another capacity but would represent this Council as well if there was no-one else who wanted to attend.

FC13/02/18 TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES:

a. Police

There had not been a report received from the police.

It was proposed by Cllr Mayne, seconded by Cllr Mrs Ferrett and

FC13/02/18.2 RESOLVED that the Clerk writes to the new chief at Camborne Police Station, highlighting how much this Council values police attendance at meetings and requesting that if officers are unable to attend that a report is sent.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Ford, seconded by Cllr Mrs Ferrett and

FC13/02/18.3 RESOLVED that the police are formally invited to attend the Annual Council Meeting.

b. Representatives to outside organisations

In response to a question the Clerk said that she had been unable to contact the General Manager for the Camborne First Bus Depot and David Edwards from Cornwall Council to invite them to a meeting of this Council to discuss the rural bus service.

c. Cornwall Councillors

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Cllr Wilkins reported that Cornwall Councillors would vote on the Council Tax next week.

An extraordinary meeting had been held to agree housing needs, to be included in the Cornwall Local Plan. The level of housing to be included in the Plan had been agreed by Cornwall Council. The Cornwall Local Plan would be going out for consultation shortly.

FC13/02/19 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

There were no items raised to be discussed at future meetings.

FC13/02/20 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Wednesday 20th March 2013, 7.00 p.m. at the Penwartha Hall, Voguebeloth, Illogan

FC13/02/21 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED.

It was proposed by Cllr Ford, seconded by Cllr Mayne and

FC13/02/21.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public are excluded from the remainder of the meeting due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

FC13/02/22 TO CONSIDER THE QUOTE FOR INSTALLATION AND MAINTENANCE OF FIRE SAFETY EQUIPMENT

Members asked the Clerk to seek further advice from Camborne Community Fire Station on the requirements for fire safety in the office and to obtain three quotes for the provision of the equipment specified.

There being no further business the Vice Chairman closed the meeting at 8.25 p.m.

Signed:

Date: