

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 20 November 2013 at 7:00 p.m.

PRESENT: Councillors G D Ford (Chairman), Mrs J Ferrett (Vice Chairman), Ms K Bowden, Ms V Cadby, D Ekinsmyth, P Holmes, Mrs M Loxton, L Pavey, S Richardson, Mrs M Roberts, S Szoka, Mrs M Thompson and T Wilkins

IN ATTENDANCE: Ms S Willsher (Clerk), Ms J Whitmore (Admin. Assistant) and 4 members of the public

The Chairman explained the safety procedures.

FC13/11/01 CHAIRMAN'S WELCOME AND APOLOGIES

The Chairman welcomed members and the public.

Apologies were received from Cllr R Bentley.

FC13/11/02 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

FC13/11/03 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations.

FC13/11/04 PUBLIC PARTICIPATION (MAXIMUM OF 10 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

The members of the public present deferred speaking until Item FC13/11/09.

FC13/11/05 CHAIRMAN'S ANNOUNCEMENTS

The Illogan Parish Review was being delivered and extra copies would be made available at various locations.

The Chairman had attended three Remembrance Services (Portreath, Carn Brea and Illogan) as a representative of Illogan Parish Council.

FC13/11/06 TO RECEIVE A REPORT FROM THE CLERK

There was no report from the Clerk.

FC13/11/07 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 16 OCTOBER 2013 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Mrs Ferrett and

FC13/11/07.2 RESOLVED that the Minutes of the Meeting of the Committee held on 16 October 2013 be received and approved and signed by the Chairman, with an amendment to Item FC13/10/18 indicating that the first bullet point referred to the applicant, and the second and third bullet points related to members of the public.

On a vote being taken there were 10 votes FOR and 0 AGAINST.

FC13/11/08 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

The Chairman thanked the Clerk and Admin. Assistant for arranging the Circular Tour.

FC13/11/09 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL (PLANS - CLLR MRS ROBERTS):

- i. **IPC2013/050: PA13/09796
Mrs Fiona Vigus, Oakland Lodge, Halgoss, Tehidy, Camborne: Certificate of Lawfulness for the Continued Use of Property without Compliance with Condition 7 Attached to Planning Approval W2/88/00737/O (Agricultural Occupation)**

A representative for Mrs Vigus spoke regarding the history of the property and the Certificate of Lawfulness.

It was proposed by Cllr Richardson, seconded by Cllr Holmes and

FC13/11/09.2 RESOLVED that Illogan Parish Council has no objection to PA13/09796, Oakland Lodge, Halgoss, Tehidy – Certificate of Lawfulness for the Continued Use of the Property without Compliance with Condition 7 attached to Planning Approval W2/88/00737/O.

On a vote being taken the matter was approved unanimously.

FC13/11/10 TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE LAST FULL COUNCIL MEETING:

i. Events Committee 21 October 2013

It was proposed by Cllr Wilkins, seconded by Cllr Pavey and

FC13/11/10.2 RESOLVED that the Minutes of the Events Committee meeting held on 21 October 2013 be NOTED.

The matter was approved by majority vote.

ii. Finance and Resources Committee 28 October 2013

It was proposed by Cllr Pavey, seconded by Cllr Szoka and

FC13/11/10.3 RESOLVED that the Minutes of the Finance and Resources Committee meeting held on 28 October 2013 be NOTED.

The matter was approved by majority vote.

iii. Planning and Environment Committee 6 November 2013

It was proposed by Cllr Richardson seconded by Cllr Mrs Cadby and

FC13/11/10.4 RESOLVED that the Minutes of the Planning and Environment Committee meeting held on 28 October 2013 be NOTED.

The matter was approved by majority vote.

iv. Events Committee 11 November 2013

It was proposed by Cllr Wilkins seconded by Cllr Mrs Loxton and

FC13/11/10.5 RESOLVED that the Minutes of the Events Committee meeting held on 11 November 2013 be NOTED.

The matter was approved by majority vote.

v. Staffing Committee 12 November 2013

It was proposed by Cllr Ekinsmyth, seconded by Cllr Mrs Thompson and

FC13/11/10.6 RESOLVED that the Minutes of the Events Committee meeting held on 12 November 2013 be NOTED.

The matter was approved by majority vote.

FC13/11/11 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF OCTOBER 2013

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

FC13/11/11.2 RESOLVED to receive the reports on payments and bank reconciliations for the month of October 2013.

On a vote being taken the matter was approved unanimously.

FC13/11/12 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF NOVEMBER 2013

It was proposed by Cllr Ford seconded by Cllr Holmes and

FC13/11/12.2 RESOLVED to authorise payment of accounts for the month of November 2013 in the sum of £6,612.06

On a vote being taken the matter was approved unanimously.

FC13/11/13 TO RECEIVE A REPORT FROM THE CLERK ON HEALTH AND SAFETY AND AGREE FUTURE ACTIONS

The Clerk would undertake any future health and safety and risk assessment checks following completion of the appropriate training.

Recent PAT testing and an electrical check had condemned the Christmas lights and they were therefore destroyed. Replacement lights had been discussed and approved at the Events Committee and replacements had been ordered.

The Council's contractor, David Heyes, had advised that two of the Council's noticeboards had become too small to cope with the number of agendas and other information that needed to be displayed and one was damaged and water was getting inside. It was agreed that the Clerk would look at possible locations and prices for new noticeboards and report to the Planning and Environment Committee.

FC13/11/14 TO RECEIVE AND APPROVE THE RECOMMENDATIONS FROM THE STAFFING COMMITTEE AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Holmes, seconded by Cllr Mrs Cadby and

FC13/11/14.2 RESOLVED to allow the Clerk to remain in the meeting during discussions concerning her revised contract.

On a vote being taken the matter was approved unanimously.

Cllr Ekinsmyth spoke to the Substantive Motion SC13/11/7.2 included in the Staffing Committee Minutes dated 11 November. A report from the Clerk was circulated detailing current and likely duties. Concern was expressed that if the Council took over Illogan Park then the proposed increased hours would be insufficient and Cllr Ekinsmyth confirmed that the increase to full-time hours had been determined based on both current and future workloads.

Further to discussion:

It was proposed by Cllr Wilkins, seconded by Cllr Holmes and

FC13/11/14.3 RESOLVED to approve the Staffing Committee's recommendation that Illogan Parish Council employ the Clerk on a full time basis and revise her SCP appropriately as per the national guidelines, on the proviso that she resigns her roles as part-time Clerk to Mawnan Parish Council and any other part-time employment; that her whole time and attention is given to Illogan Parish Council; that this full-time position would include the ongoing management of all activities associated with the efficient running of Illogan Parish Council; that she attends and completes all necessary courses to fulfill this role; and that the Admin. Assistant's hours be increased by three hours to accommodate the additional work created alongside the Clerk.

On a vote being taken there were 12 votes FOR and 1 AGAINST.

FC13/11/15 TO RECEIVE AND APPROVE A MOTION FROM CLLRS HOLMES, WILKINS, MS CADBY, PAVEY AND MISS BOWDEN:

'That Illogan Parish Council offer £1 to purchase the freehold of Illogan Park from Cornwall Council and this

Council shall also pay for the legal fees of both councils on this matter'

It was proposed by Cllr Richardson, seconded by Cllr Ford and resolved that Illogan Parish Council enter into negotiations with Cornwall Council for the purchase of the freehold of Illogan Park. The motion fell with 2 votes FOR and 9 votes AGAINST.

It was proposed by Cllr Holmes, seconded by Cllr Mrs Cadby and

FC13/11/15.2 RESOLVED AS A SUBSTANTIVE MOTION that Illogan Parish Council enter into negotiations with Cornwall Council to purchase the freehold of Illogan Park for £1.00 or for an acceptable purchase price.

On a vote being taken there were 12 votes FOR and 1 AGAINST.

FC13/11/16 TO RECEIVE AND APPROVE A MOTION FROM CLLRS HOLMES, WILKINS, MS CADBY, PAVEY AND MISS BOWDEN:

'That the Clerk to Illogan Parish Council be appointed the Projects Manager for all matters concerning the obtaining of Illogan Park for the Illogan Parish Council. That the Parish Clerk's hours be increased to a scale necessary to complete this project'.

In light of item FC13/11/14 regarding increasing the Clerk's hours members considered that the motion relating to the appointment of a Projects Manager for Illogan Park was no longer relevant.

It was proposed by Cllr Holmes, seconded by Cllr Mrs Cadby and resolved that the Clerk be appointed the Project Manager for Illogan Park and that members consider appointing representatives to act for the Council in obtaining the freehold. The motion fell with 3 votes FOR and 9 votes AGAINST.

FC13/11/17 TO RECEIVE AND APPROVE A MOTION FROM CLLR EKINSMYTH AND AGREE FUTURE ACTIONS:

'That all items of Planning should be dealt with at the Planning And Environment Committee and not Full Council'

It was proposed by Cllr Ekinsmyth, seconded by Cllr Mrs Cadby and

FC13/11/17.2 RESOLVED that the motion concerning all items of planning being dealt with at Planning and Environment Committee be deferred until the next Full Council meeting.

On a vote being taken the matter was approved unanimously.

FC13/11/18 TO RECEIVE CORNWALL COUNCIL'S DRAFT STATEMENT OF LICENSING POLICY CONSULTATION AND AGREE A RESPONSE

Cornwall Council's draft statement of Licensing Policy Consultation was circulated to members and it was identified that although the members had been asked for their views, insufficient information had been supplied in order to make informed comments.

It was proposed by Cllr Holmes, seconded by Cllr Ford and

FC13/11/18.2 RESOLVED that Illogan Parish Council NOTE Cornwall Council's Draft Statement of Licensing Policy Consultation.

On a vote being taken there were 12 votes FOR and 0 AGAINST.

FC13/11/19 TO CONSIDER SETTING UP A YOUTH COUNCIL, AGREE FUTURE ACTIONS AND RESPONSIBILITIES

Information on the Local Youth Council Network was circulated to members and Cllr Mrs Loxton's first meeting was scheduled for the following week.

It was proposed by Cllr Ford, seconded by Cllr Mrs Loxton and

FC13/11/19.2 RESOLVED that considering setting up a youth council be deferred until the next meeting.

On a vote being taken the matter was approved unanimously.

FC13/11/20 TO SET A DATE FOR A MEETING OF THE GOVERNANCE AND REVIEW COMMITTEE TO REVIEW STANDING ORDERS

It was proposed by Cllr Ford, seconded by Cllr Mrs Loxton and

FC13/11/20.2 RESOLVED that the Clerk would contact members by email to arrange a meeting of the Governance and Review Committee to review Standing Orders.

On a vote being taken the matter was approved unanimously.

FC13/11/21 TO CONSIDER THE CHANGES TO THE BUS SERVICE, AGREE ANY APPROPRIATE FUTURE ACTIONS AND ANY APPROPRIATE RESPONSES

It was proposed by Cllr Mrs Thompson, seconded by Cllr Ford and

FC13/11/21.2 RESOLVED That the representatives of the bus company based in Camborne be asked to

attend a Full Council meeting of Illogan Parish Council to give an account of the changes implemented in the timetable and the reasons for the changes.

On a vote being taken the matter was approved unanimously.

FC13/11/22 TO DISCUSS TRAFFIC CONTROL AT PAYNTERS LANE END AND AGREE ANY APPROPRIATE FUTURE ACTIONS

Cllr Wilkins had referred to the traffic control situation at Paynters Lane End in his report. A crossing would cost approximately £40,000 and he would be contacting Cornwall Council again regarding a school crossing patrol. Information would be included in the next Review.

FC13/11/23 TO CONSIDER CHRISTMAS CELEBRATIONS, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllr Mrs Loxton offered the use of her house on 28 December for a small gathering and members thanked her for her consideration.

FC13/11/24 TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND AGREE RESPONSES AND ACTIONS

There was no other correspondence received up to the date of the meeting.

FC13/11/25 TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES:

a. Police

The Clerk spoke to the report for 20 November 2013. During the period 17 October to 20 November 2013 there were 13 crimes reported (against 20 for the same period last year – a decrease of 7), and 48 calls for police assistance (against 49 for the same period last year – a decrease of 1). The breakdown was as follows:

- 1 x Criminal Damage to Vehicle
- 2 x Common Assault and Battery
- 1 x Theft from Motor Vehicle
- 1 x Burglary
- 2 x Complaints re: Dogs Minor or Non-injury
- 1 x Production Concerned in Drugs Class B
- 1 x Possession of Drugs Class A
- 2 x Sexual Assault on a Female
- 1 x Communications Act
- 1 x Cause Intentional Harassment Alarm Distress

There were no notable crimes to report this month and the figures were again lower than last year. The Remembrance Parade ran smoothly again this year with no problems reported.

b. Representatives to Outside Organisations

There were no reports from representatives to outside organisations.

c. Cornwall Councillors

Cllr Wilkins spoke to the report circulated to members at the meeting which covered the gardening contract at Penwartha, two potentially difficult planning applications, flooding at Park Bottom, the Christmas Lights, traffic calming at Paynters Lane End, the proposed LDD factory and the extension works at Illogan School.

Cllr Wilkins explained matters for consideration at the upcoming budget meeting at Cornwall Council.

FC13/11/26

TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS, AGREE WHERE TO DISCUSS AND TIMESCALES

- a. Planning items to Planning & Environment Committee
- b. Bus services
- c. Youth Council
- d. Traffic at Paynters Lane End

FC13/11/27

DATE & TIME OF NEXT MEETING:

Wednesday 11 December 2013, 7pm at the Penwartha Hall, Voguebeloth, Illogan.

There being no further business the meeting closed at 9.30 pm.

Signed

Date