

ILLOGAN PARISH COUNCIL



Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday, 21st September 2011 at 7.00 p.m.

PRESENT: Councillors D Ekinsmyth (Chairman), R.J. Bentley (from point mentioned), Ms V.R. Cadby, G.D. Ford, P.T. Holmes (from and until point mentioned), J.V. Mayne, Mrs V. Poole (from and to point mentioned), S Richardson, S.R.S. Szoka, I. Yates

IN ATTENDANCE: Mrs S. Moore (Locum Clerk) and six members of the public

FC11/09/1 CHAIRMAN'S WELCOME & APOLOGIES FOR ABSENCE

The Chairman welcomed everyone.

Apologies were received from Councillors Davies, Richardson and Wilkins.

Apologies for late arrival were received from Councillors Bentley, Holmes and Mrs Poole.

FC11/09/2 MEMBERS TO DECLARE PERSONAL AD PREJUDICIAL INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA

There were no interests declared.

FC11/09/3 PRESENTATION OF THE RAY UREN MEMORIAL AWARDS

The Chairman introduced Mrs Carol Uren, Ray Uren's daughter, who had attended to witness the presentation.

The Chairman presented the awards to Mrs Monica Wilkes and David Dolling.

Mrs Wilkes received the award for her involvement with Illogan Women's Institute, her work with Illogan Church, local youth, Illogan Regeneration Group and the Parish Plan group. She was an active member of the community. Mrs Wilkes thanked the Council for her award and said that it was a great honor.

David Dolling had spent many years on the beat in the Illogan area. He had given up opportunities of promotion to remain in Illogan. Mr Dolling said that he was humbled to receive the award and thanked the Council.

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Councillor Bentley entered the meeting at 7.10pm.

Five members of the public left the meeting at 7.13pm.

FC11/09/4 PUBLIC PARTICIPATION

There were no public comments.

FC11/09/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman had attended a memorial presentation at RAF Portreath.

He thanked everyone who had helped set up the new office. The telephone and internet had now been connected. It was hoped that the office would be open to the public Monday to Wednesday from 9am until 1pm.

FC11/09/6 TO CONFIRM THE MINUTES OF THE COUNCIL MEETINGS AND THE CHAIRMAN TO SIGN THEM

Councillors Holmes and Mrs Poole entered the meeting at 7.20pm.

It was agreed to defer the minutes of the Staffing Committee until the press and public had been excluded.

Full Council – 20th July 2011

It was proposed by Cllr Ekinsmyth, seconded by Cllr Bentley and

FC11/09/6.2 Resolved that the minutes of the Full Council meeting held on Wednesday 20th July 2011 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

Extraordinary Meeting – 3rd August 2011

It was proposed by Cllr Ekinsmyth, seconded by Cllr Mayne and

FC11/09/6.3 Resolved that the minutes of the Extraordinary Meeting held on Wednesday 3rd August 2011 are received and approved and signed by the Chairman.

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On a vote being taken the matter was approved unanimously.

Extraordinary Meeting – 24th August 2011

It was proposed by Cllr Ekinsmyth, seconded by Cllr Ms Cadby and

- FC11/09/6.4** ***Resolved that the minutes of the Extraordinary Meeting held on Wednesday 24th August 2011 are received and approved and signed by the Chairman.***

On a vote being taken the matter was approved unanimously.

FC11/09/7 **TO RECEIVE REPORTS FROM THE MINUTES**

Bus Service – The Locum Clerk would organise a meeting shortly.

Letter of objection to the Rural Advocate – The Chairman had the matter in hand.

Councillor Mayne had requested an agenda item on bins. This matter would be discussed at the Planning and Environmental Services Committee.

FC11/09/8 **FINANCE**

To receive reports of the finances of the Council.

Mr White was fully advising the Chairman and the Locum Clerk on the Council budgets and finances.

The Chairman spoke to the reports circulated to members. It was agreed that the second half of the precept would be left in the current account and reviewed at a later date.

To authorise payment of accounts.

A list of payments to be made was circulated to members. The Locum Clerk explained that a cheque for the Parish Plan had been returned and was being re-issued as it had been addressed incorrectly. The Clerk had returned the petty cash for the Council.

It was proposed by Cllr Ford, seconded by Cllr Holmes and

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FC11/09/8.2 *Resolved that accounts totaling £13,574.36 are authorised for payment.*

On a vote being taken the matter was approved unanimously.

To consider grant applications received from the Scouts

It was proposed by Cllr Holmes, seconded by Cllr Szoka and

FC11/09/8.3 *Resolved to award a grant of £397.50 to the Scouts from the youth budget (LGA 1972 S.137).*

On a vote being taken the matter was approved unanimously.

FC11/09/9 **TO ADOPT THE PARISH PLAN**

A formal presentation of the Parish Plan had been held. A copy of the Plan was circulated to members. There were copies of the data available for Councillors. It was noted that the Council's policies should be appendixes to the Plan.

It was proposed by Cllr Bentley, seconded by Cllr Szoka and

FC11/09/9.2 *Resolved that the Parish Plan is adopted.*

On a vote being taken the matter was approved unanimously.

FC11/09/10 **TO RECEIVE REPORTS FROM THE:**

Police

There was no report.

Green Ripple

Councillor Ekinsmyth said that the first part of the scheme would be 'blow your house up'. Air would be blown into the houses to establish where drafts were coming from.

Fourteen to twenty household had expressed an interest. It was hoped that the work would commence in the next four weeks. If required sheep wool and other sustainable insulation would be provided to homeowners. Councillor Szoka said that removing drafts could increase damp,

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condensation, radon gas and flu bugs. The Green Ripple project were receiving advise from various professional bodies. A newsletter would be produced. Consultation to get feedback on transport and an electric car project with a public charging point at the shop would be completed. Phase two of the project would encourage residents to rent their roof space for solar pv panels.

Representatives to outside organisations

Councillor Bentley said that he had not received the minutes from the last meeting of the Friends on Manningham Woods.

Councillors Ms Cadby and Szoka had been unable to attend the last Illogan Parish Hall meeting.

Cornwall Councillors

There was no report.

FC11/09/11

TO DISCUSS THE ARRANGEMENTS FOR CHRISTMAS LIGHTS 2011 AND AGREE FUTURE ACTION

The Locum Clerk explained that Cornwall Council were requesting applications for road closures three months prior to the event. A license may need to be sought for the erection of the lights. The Locum Clerk advised that the appropriate license is obtained. It would be a shame if the Christmas lights were erected and then taken down by Cornwall Council due to there being no license.

It was proposed by Cllr Holmes, seconded by Cllr Bentley and

FC11/09/11.2 Resolved to apply for road closures and all relevant licenses.

On a vote being taken the matter was approved unanimously.

It was agreed that the Locum Clerk would liaise with Councillors Benney and Wilkins regarding arrangements for the 2011 Christmas Lights. An appeal would be put in the West Briton for interested people to become involved with the Christmas Lights Committee.

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- FC11/09/12 TO RECEIVE AN UPDATE ON THE HUB PROJECT**
The request to borrow had been sent. There was a meeting scheduled for Monday morning with the architect to go through the tenders. The Parish Office needed to be completed by the end of March 2012.
- FC11/09/13 TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND RECOMMEND ACTION**
The Chairman spoke to the report from Councillor Ford about a NALC Larger Council Conference in November. Councillor Ford recommended that a representative from this Council attended the conference. A lot of information would be shared on future changes. It was agreed that a provisional place on the conference was booked and that the matter was discussed as an agenda item at the October meeting.
- FC11/09/14 TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC ON THE GROUNDS OF EXEMPT INFORMATION UNDER STANDING ORDER 60**
It was proposed by Cllr Ford, seconded by Cllr Mayne and
- FC11/09/14.2 Resolved to exclude members of the press and public on the grounds of exempt information under Standing Order 60.**
- On a vote being taken the matter was approved unanimously.
- One member of the public left the meeting at 8.20pm.
- FC11/09/15 TO APPROVE THE RECOMMENDATIONS OF THE STAFFING COMMITTEE AND AGREE FUTURE ACTIONS**
It was proposed by Cllr Ekinsmyth, seconded by Cllr Szoka and
- FC11/09/15.2 Resolved that the minutes of the Staffing Committee held on Tuesday 6th September 2011 are received and approved and signed by the Chairman.**
- On a vote being taken the matter was approved unanimously.

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Councillor Ekinsmyth said that he had been advised by South West Employers to keep staffing as temporary as possible until the Clerk returns to work.

Further to discussion it was:

It was proposed by Cllr Mayne, seconded by Cllr Holmes and

FC11/09/15.3 Resolved to appoint Mrs S Moore as Locum Clerk, acting Responsible Financial Officer and acting Proper Officer to the Council for fifteen hours per week on a month by month rolling contract remunerated at the same rate as the Clerk. ,

On a vote being taken on the matter there were 8 votes FOR and 1 vote AGAINST.

Councillors Holmes and Mrs Poole left the meeting at this point at 8.50pm.

It was proposed by Cllr Mayne, seconded by Cllr Ford and

FC11/09/15.2 Resolved to extend and alter the minutes secretary's contract For a further six months working ten hours per week and that she is supported in attending on appropriate training courses.

On a vote being taken the matter was approved unanimously.

FC11/09/16 DATE & TIME OF NEXT MEETING
Wednesday 19th October 2011 at 7pm.

There being no further business the Chairman closed the meeting at 8.55pm.

Signed:

Date:

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