

ILLOGAN PARISH COUNCIL

Minutes of the Devolution Committee held at Penwartha Hall, Illogan on Monday 16th June 2014 at 7.00pm.

PRESENT: Councillors Ekinsmyth (Chairman), Bentley, Ms Cadby, Mrs Ferrett, Ford (not a member of this committee), Holmes, Mrs Loxton and Pavey and Mr Bowman, Mr Maddern and Mr Simons.

ALSO PRESENT: Ms S Willsher, Clerk and two members of the public

The Chairman explained the safety procedures.

DC14/06/1 TO ELECT A CHAIRMAN FOR THE MUNICIPAL YEAR 2014/2015

It was proposed by Cllr Holmes, seconded by Cllr Bentley and:

DC14/06/1.2 RESOLVED: to elect Cllr Ekinsmyth as Chairman for the municipal year 2014/2015.

On a vote being taken the matter was approved unanimously.

DC14/06/2 TO APPOINT A VICE CHAIRMAN FOR THE MUNICIPAL YEAR 2014/2015

It was proposed by Cllr Ekinsmyth, seconded by Cllr Ms Cadby and:

DC14/06/2.2 RESOLVED: to appoint Cllr Pavey as Vice Chairman for the municipal year 2015/2015.

On a vote being taken the matter was approved unanimously.

DC14/06/3 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Mr A Rowe.

DC14/06/4 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

DC14/06/5 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

DC14/06/6 TO CO-OPT MEMBERS OF THE PUBLIC ONTO THE DEVOLUTION COMMITTEE

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Loxton and:

DC14/06/6.2 RESOLVED: to co-opt Mr A Rowe and Mr R Bowman from Illogan Football Club and Mr P Simons and Mr S Maddern from Illogan Rugby Club onto the Devolution Committee.

On a vote being taken the matter was approved unanimously.

DC14/06/7 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON THE 12TH MAY 2014 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Pavey, seconded by Cllr Mrs Loxton and:

DC14/06/7.2 RESOLVED: that the minutes of the meeting of the Devolution Committee held on the 12th May 2014 are received and approved with the amendment to the date in the title and signed by the Chairman

On a vote being taken the matter was approved unanimously.

Cllr Mrs Ferrett asked that matters arising and an update on actions were included on future agendas for this Committee.

In response to a question the Clerk confirmed that all of the actions from the previous meeting had been completed.

DC14/06/8 PUBLIC PARTICIPATION

There were no comments from the public.

DC14/06/9 TO RECEIVE CORRESPONDENCE AND REPORTS FROM CORNWALL COUNCIL REGARDING ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Members were pleased to have received the requested reports from Cornwall Council. Each report was considered in detail and raised questions and concerns; it was noted that it was only the changing room building which has been surveyed and not the

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toilet block. In response to a question the Clerk confirmed that the Council's Health and Safety advisor would charge £250 for a full day and a reduced charge for half a day.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Pavey and:

DC14/06/9.2 RESOLVED: that the Council sends the Asbestos Management Plan and Asbestos Survey Report to their Health and Safety Adviser, John Tremelling of A1 Health and Safety and asks whether he considers that the documents are adequate and what he would expect to see to satisfy the legal requirements and that the associated expenditure is approved up to a maximum of £250.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Holmes, seconded by Cllr Mrs Loxton and:

DC14/06/9.3 RESOLVED: that the Electrical Installation Condition Report is NOTED.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Pavey and:

DC14/06/9.4 RESOLVED: to write to Cornwall Council stating that Illogan Parish Council are horrified at the Legionella Risk Assessment report and that the Council expect Cornwall Council to rectify all hazards and put the correct procedures in place before transferring the freehold of the Park to Illogan Parish Council.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Loxton and:

DC14/06/9.5 RESOLVED: that the Clerk confirms with Cornwall Council that all of the defects and recommendations highlighted on the Defects Report Sheet are being rectified by Cornwall Council.

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On a vote being taken the matter was approved unanimously.

DC14/06/10 TO CONSIDER AN ACTION PLAN FOR THE PERIOD IMMEDIATELY AFTER THE TRANSFER OF THE FREEHOLD OF ILLOGAN PARK TO ILLOGAN PARISH COUNCIL, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Football and Rugby seasons began at the beginning of September. Members discussed the Football and Rugby Clubs requirements for the season commencing September 2014 and whether the current facilities could be improved to accommodate the clubs for this season whilst the permanent facilities were planned and erected. It was noted that Cornwall Council were completing some remedial works in the changing rooms. Mr Maddern said that if there was a football and rugby match on the same day there were seventy men trying to shower under six shower heads; the current facilities were not adequate for the clubs needs although they could manage another season. Members discussed the possibility of installing a temporary supplementary unit for the forthcoming season.

Members discussed the remedial works that Cornwall Council was completing. The football clubs and rugby clubs could monitor what work had been completed in the changing rooms. It was suggested that pressure could be put on the new Cornwall Councillor for Illogan to monitor the progress of the works and the devolution of the Park. It was agreed that the Clerk would obtain confirmation in writing from Cornwall Council of the work they had completed in the changing rooms.

It was proposed by Cllr Pavey, seconded by Cllr Mrs Loxton and:

DC14/06/10.2 RESOLVED: that there would be two actions plans; one to improve the current changing facilities and another to plan the consultation and consultation events. To create a working group to discuss the improvements which would need to be made to the changing rooms for the forthcoming season and the working group would report back and make recommendations to the Devolution Committee.

On a vote being taken the matter was approved unanimously.

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It was proposed by Cllr Pavey, seconded by Cllr Mrs Loxton and:

DC14/06/10.3 RESOLVED: that the Illogan Park Improvements Working Group would consist of Mr Bowman, Mr Maddern, Mr Rowe, Mr Simons, the Chairman and Vice Chairman of the Devolution Committee and one Cllr from the Devolution Committee.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Mrs Loxton and:

DC14/06/10.4 RESOLVED AS A SUBSTANTIVE MOTION: that Cllr Mrs Ferrett is appointed to the Illogan Park Improvements Working Group.

On a vote being taken on the matter there were 4 votes FOR and 0 votes AGAINST.

DC14/06/11 TO CONSIDER ARRANGING A PUBLIC CONSULTATION STAND AT ILLOGAN PARISH FAIR, AGREE THE FORMAT OF THE CONSULTATION, ADVERTISING AND SIGNAGE, SET AN ACTION PLAN, MANAGEMENT BEFORE, DURING AND AFTER THE FAIR, HEALTH AND SAFETY REQUIREMENTS, ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was noted that the Fair was on Saturday 19th July 2014 in various locations around Churchtown. Cllr Mrs Loxton updated members on the quiz that was being held at the Fair by the Events Committee.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Mrs Loxton and:

DC14/06/11.2 RESOLVED: that Illogan Parish Council's Devolution Committee has a stand at Illogan Parish Fair, the stand will be manned by members of the Devolution Committee on a rota, members of the football club and rugby club will be in attendance in

their kit, there will be a display of pictures, a survey, the survey will ask members of the public to select their three preferred choices from a list of items they would like to see in Illogan Park, the Clerk would draft a survey and pictures and information for the display for consideration and approval at the next meeting of the Devolution Committee, the surveys would be numbered and at the end of the day one number will be drawn and the drawn number would win the raffle prize which the Chairman of the Council will donate, all members involved will have a name badge with 'Illogan Parish Council' the Council's logo and their name, the arrangements for the Fair will not cost more than £200.

On a vote being taken the matter was approved unanimously.

DC14/06/12 DATE AND TIME OF NEXT MEETING

The Illogan Park Improvements Working Group would meet at 6pm on Tuesday 8th July 2014 in the Council Office.

The next Devolution Committee meeting would be held on Tuesday 15th July at 7pm.

There being no further business the Chairman closed the meeting at 8.11pm.

Signed: Chairman

Date: