

ILLOGAN PARISH COUNCIL

Minutes of the Illogan Events Advisory Group held at The Council Office, Tolvaddon Energy Park on Tuesday 4th December 2012 at 7.00pm.

PRESENT: Councillors T Wilkins and Mr D Dolling

ALSO PRESENT: Ms S Willsher (Clerk)

As the meeting was no quorate no decision could be made. It was agreed that the members present would confirm the arrangements made for the Christmas Lights Switch On events.

EC12/12/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr R Bentley and Mrs A Edwards.

EC12/12/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-DISCLOSABLE PECUNIARY INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY

There were no interests declared.

EC12/12/3 PUBLIC PARTICIPATION

There were no members of the public present.

EC12/12/4 TO RECEIVE AND APPROVE THE MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON THE 3RD OCTOBER 2012 AND THE CHAIRMAN TO SIGN THEM

It was agreed to defer this item until the next meeting.

EC12/12/5 TO CONFIRM ARRANGEMENTS FOR THE ERECTION OF ROAD SIGNS AND MARSHALING OF THE ROAD CLOSURES

Cllr Wilkins had arranged all of the appropriate signage to be supplied by Cornwall Council. Mr Heyes would put out the signs at 6pm. The Friends of Illogan School would be marshaling the road closures. Mr Dolling had spoken to the police who had agreed that they would attend providing there were no incidents that they were required to attend.

EC12/12/6 TO CONFIRM THE ARRANGEMENTS FOR THE DELIVERY, ERECTION AND DECORATION OF THE CHRISTMAS TREES

The Clerk reported that all of the lights had been PAT tested. The trunks of the trees had been reduced in diameter to fit the holes

they would be erected in. Cllr Wilkins said that the trees would be delivered on Friday 7th December at 11.30am at Robartes Terrace and then to the New Inn. Cllr Wilkins, Mrs Heyes, Mr Dolling and two employees from Trevenson Garden Centre would help erect the trees. The lights and top decorations would be erected when the trees were delivered. The lower decorations would be placed on the trees on Saturday 8th December 2012 by Cllr Wilkins and Mrs Wilkins.

Cllr Wilkins said that he had been notified that the Robartes Inn would close on the 9th December 2012. He was contacting the purchaser to ask if they would be able to power the lights after the closure of the inn. If they were unable to power the lights or the sound system for the switch on Cllr Willkins would ask the Co-Op or a neighbouring property if they would be able to power the lights. He would consult an electrician regarding the length of cable and would ensure that the cable was secured safely.

EC12/12/7 TO CONFIRM THE ENTERTAINMENT FOR THE SWITCH ON EVENTS

14TH December 2012 – Robartes Inn

The following entertainment had been arranged:

- Ingleheart Choir
- Father Christmas would hand out sweets to the children
- The children would parade with lanterns; they would start making the lanterns on Thursday
- Cllr Wilkins was judging the poster competition on Monday; the winner would switch on the lights at 7pm
- Mr Dolling was confirming the pipers
- After the school children have completed the parade and the lights are switched on there would be carol singing
- There would be two snow machines
- A sound system had been arranged

15th December 2012 – New Inn

- Camborne Youth Band
- Redruth Womens Choir; they would be bringing lanterns
- Pam Spriggs from Radio Cornwall would switch the lights on at 7pm
- Father Christmas would hand out sweets to the children
- The band and choir would play alternately or combined
- The owners of the New Inn would bring out mulled wine
- The Premier Inn would provide pasties
- There would be two snow machines

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- A sound system had been arranged

EC12/12/8 TO REVIEW THE BUDGET AND EXPENDITURE FOR THE CHRISTMAS EVENTS

Ingleheart Choir	£100
Father Christmas	£50
Camborne Youth Band	£100
Redruth Womens Choir	Expenses
Pam Spriggs	£50 donation to the PDSA – Cllr Willkins said that he would pay the donation.
Snow Machines	£140
Sound System	
Battery Lights	£40
Sweets	£30
Pipers	£20
Christmas Trees	£190
PAT Testing	£2.50
Total	£722.55 plus the expenses for the choir and the sound system

EC12/12/9 TO RECEIVE A REPORT FROM THE CLERK AND MR DOLLING ON LIGHTING AND AGREE FUTURE ACTIONS AND EXPENDITURE

The lights had all been PAT tested. One set of battery operated lights had been purchased for Robartes Terrace during the switch on event.

There being no further business the Chairman closed the meeting at 7.40pm.