

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 10 December 2014 at 7:00pm.

PRESENT: Councillors Mrs J Ferrett (Vice Chairman), Mrs V Cadby, D Crabtree, D Ekinsmyth, P Holmes, Mrs M Loxton, L Pavey, Miss J Pollock, S Richardson, Mrs M Roberts and Mrs M Thompson

IN ATTENDANCE: Ms S Willsher (Clerk), Ms J Whitmore (Admin Assistant), Cllr M Moyle

The Vice Chairman explained the safety procedures.

FC14/12/01 CHAIRMAN'S WELCOME AND APOLOGIES

Cllr Mrs Ferrett welcomed members.

Apologies

Cllr G Ford

Absent

Cllr S Szoka

FC14/12/02 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no declarations of disclosable pecuniary or non-registerable interests.

FC14/12/03 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations.

FC14/12/04 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINS – EVERY SPEAKER HAS A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

FC14/12/05 CHAIRMAN'S ANNOUNCEMENTS

The Vice Chairman updated members on Cllr Ford's progress since his eye operation and it was thought he would be able to resume his responsibilities in the New Year.

The Christmas Lights Switch-on Events at Illogan and Park Bottom were a success and Cllr Mrs Ferrett thanked all those who were responsible for organising the events.

FC14/12/06 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 19 NOVEMBER 2014 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

FC14/12/06.2 RESOLVED to receive and approve the Minutes of the Full Council Meeting on 19 November 2014 and the Chairman to sign them

On a vote being taken the matter was approved unanimously.

FC14/12/07 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

The Clerk confirmed that she had been taking regular readings of the water meter and the gauge had barely moved since November. It appeared that the problem relating to the previous high water bills had resolved itself.

FC14/12/08 TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE LAST FULL COUNCIL MEETING:

- i. Finance and Resources: 12 November 2014**
- ii. Events: 17 November 2014**
- iii. Planning and Environmental Services: 19 November 2014**
- iv. Footpaths Working Party: 24 November 2014**

It was proposed by Cllr Mrs Thompson, seconded by Cllr Mrs Roberts, and

FC14/12/08.2 RESOLVED to note the Minutes of the Committee Meetings held since the last Full Council Meeting as follows:

- i. Finance and Resources: 12 November 2014**
- ii. Events: 17 November 2014**
- iii. Planning and Environmental Services: 19 November 2014**
- iv. Footpaths Working Party: 24 November 2014**

On a vote being taken the matter was approved unanimously.

FC14/12/09 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF DECEMBER 2014 (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Mrs Thompson, seconded by Cllr Pavey, and

FC14/12/09.2 RESOLVED to authorise payment of accounts for the month of December 2014 in the sum of £8,558.89.

On a vote being taken the matter was approved unanimously.

FC14/12/10 TO RECEIVE THE RECOMMENDATIONS FROM THE FINANCE AND RESOURCES COMMITTEE ON THE BUDGET AND PRECEPT FOR THE FISCAL YEAR 2015/2016

It was proposed by Cllr Mrs Thompson, seconded by Cllr Pavey,

FC14/12/10.2 RESOLVED to receive the recommendations from the Finance and Resources Committee on the budget and precept for the fiscal year 2015/2016.

On a vote being taken the matter was approved unanimously.

FC14/12/11 TO SET THE BUDGET FOR THE FISCAL YEAR 2015/2016

It was proposed by Cllr Mrs Thompson, seconded by Cllr Ekinsmyth, and

FC14/12/11.2 RESOLVED to set the budget for the fiscal year 2015/2016 as recommended by the Finance & Resources Committee in the sum of £198,064.

On a vote being taken the matter was approved unanimously.

FC14/12/12 TO SET A PRECEPT TO CORNWALL COUNCIL FOR THE FISCAL YEAR 2015/2016

It was proposed by Cllr Mrs Thompson, seconded by Cllr Pavey, and

FC14/12/12.2 RESOLVED to set the precept to Cornwall Council for the Fiscal Year 2015/2016 as recommended by the Finance & Resources Committee in the sum of £197,050.

On a vote being taken the matter was approved unanimously.

FC14/12/13 TO CONSIDER THE GRANT APPLICATION AND CONFIRMATION OF INFORMATION FOR FOUR LANES MALE CHOIR (LGA 1972 S.137)

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock, and

FC14/12/13.2 RESOLVED that Illogan Parish Council would grant the sum of £300 to the Four Lanes Male Choir towards the cost of extending the roof on their trailer.

On a vote being taken there were 10 votes FOR and 0 votes AGAINST.

FC14/12/14 TO CONSIDER THE GRANT APPLICATION FOR CORNWALL AIR AMBULANCE (LGA 1972 S.137)

It was proposed by Cllr Pavey, seconded by Cllr Mrs Roberts, and

FC14/12/14.2 RESOLVED that Illogan Parish Council would grant the sum of £100 to Cornwall Air Ambulance towards the cost of the Air Ambulance.

On a vote being taken there were 10 votes FOR and 0 votes AGAINST.

FC14/12/15 TO APPOINT A PERSON TO BECOME THE POINT OF CONTACT FOR THE POLICE, BE THE POLICE LIAISON AND TO ATTEND MEETINGS ON BEHALF OF THIS COUNCIL AND REPORT BACK

It was proposed by Cllr Pavey, seconded by Cllr Mrs Cadby and

FC14/12/15.2 RESOLVED to appoint Cllr Mrs Roberts as the point of contact for the police, to be the police liaison and to attend meetings on behalf of this Council and report back, for a period of six months, at which time the situation would be reviewed.

On a vote being taken the matter was approved unanimously.

FC14/12/16 TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND AGREE RESPONSES AND ACTIONS (UP TO DATE LIST TO BE TABLED AT THE MEETING)

1. CPIR Community Network Panel meeting, Wednesday 10 December - Postponed until Wednesday 25 February 2015, 7-9pm at Pool Innovation Centre

Cllrs Ekinsmyth and Pavey were planning to attend.

2. Cornwall Council – first draft of *A Case for Cornwall* (seeking views and opinions on the 15-page document from the Council and individual members with the aim of taking an amended version to Cornwall Council’s Full Council meeting on the 20 January 2015)

Cllr Ekinsmyth reported that he had attended a briefing by the leader of Cornwall Council in light of devolution. Cornwall was in a good position to have its own assembly. The general feeling appeared to be in favour but it would be debated.

The information was available on the Cornwall Council website and the Clerk would also circulate the information. Members

were asked to send their comments to the Clerk for forwarding to Cllr Ekinsmyth and Cornwall Council. There would be further consultations held.

FC14/12/17

TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk reported that there would be a Finance and Resources Committee meeting on Wednesday 17 December 2014, 7pm in the Council Office.

Health and safety work was ongoing.

When using the meeting table for Committee meetings in the Council Office the light sensors were not triggered which resulted in the lights periodically going off. This meant that someone needed to navigate the office in poor light or the dark to trigger the sensor to turn the lights back on. Moving around the office in the poor light or the dark was a health and safety risk. The Clerk had spoken to the landlord and the landlord's maintenance contractor who confirmed the sensors could be over-ridden and a switch installed at the Council's expense. The cost of installing a light switch would be £70 +VAT. The Clerk asked members to consider the options.

It was proposed by Cllr Holmes, seconded by Cllr Pavey and

FC14/12/17.2

RESOLVED to authorise the installation of a light switch in the sum of £70 plus VAT.

On a vote being taken the matter was approved unanimously.

The Council Office would be closed from 24 December 2014 until 5 January 2015. Members were asked to contact the Vice Chairman or Cllr Pavey in the event of an emergency who would follow the appropriate procedure to deal with the matter. Emergency information would be posted on the website, noticeboards, answerphone and on the office door.

FC14/12/18

TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES:

a. Police

There was no report from the police.

b. Representatives to Outside Organisations

There were no reports from outside organisations.

c. Cornwall Councillors

Cllr Ekinsmyth reported that the final version of the Cornwall Local Plan would be presented to Council next week and would then be forwarded to Government with a revision on the number of houses. Everything was in place for the transfer of Illogan Park to Illogan Parish Council. The process had affected the way devolution would be carried out in future.

Cllr Moyle reported that following the changes at Cornwall Council the re-organisation of committees would take several months. Generally there had been no major issues to deal with but he had received calls on dog mess, rubbish bags and bins, lack of police presence and planning issues. Cllr Moyle would be meeting the Chief Fire Officer regarding the community aspect surrounding the new fire station at Tolvaddon as he wanted to formalise commitments from the Fire Service.

Cllr Mrs Thompson left the meeting at 7.47pm.

FC14/12/19 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES

a. Police liaison meeting – report from Cllr Mrs Roberts

FC14/12/20 TO AGREE THE 2015 MEETING DATES AND ANY FUTURE ACTIONS

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Miss Pollock and

FC14/12/20.2 RESOLVED to agree the 2015 meeting dates as follows:

<p>Full Council Wednesday 21 January Wednesday 18 February Wednesday 18 March Wednesday 15 April Wednesday 20 May Wednesday 17 June Wednesday 15 July August – RECESS Wednesday 16 September Wednesday 21 October Wednesday 18 November Wednesday 16 December</p> <p>Planning and Environment Committee Wednesday 07 & 21 January Wednesday 04 & 18 February Wednesday 04 & 18 March Wednesday 01 & 15 April Wednesday 06 & 20 May Wednesday 03 & 17 June Wednesday 01 & 15 July</p>	<p>Events Committee Monday 12 January Monday 9 February Monday 9 March Monday 13 April Monday 8 June Monday 7 September Monday 5 October Monday 2 and 23 November</p> <p>Finance and Resources Committee Wednesday 14 January Wednesday 8 April Wednesday 22 July Wednesday 23 September Wednesday 14 October Wednesday 11 November</p> <p>Staffing Committee Wednesday 28 January Wednesday 22 April Wednesday 8 July</p>
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Wednesday 05 August Wednesday 02 & 16 September Wednesday 07 & 21 October Wednesday 04 & 18 November Wednesday 09 December	Wednesday 9 September Governance Review Committee Wednesday 11 February Wednesday 25 March Wednesday 24 June Wednesday 30 September Wednesday 28 October
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On a vote being taken the matter the matter was approved unanimously.

FC14/12/21 DATE & TIME OF NEXT MEETING:

Wednesday 21 January 2015, 7.00pm in Penwartha Hall.

There being no further business the meeting closed at 7.50pm.

Signed

Date

ACCOUNTS FOR PAYMENT DECEMBER 2014							
Ref:	Cheque	Expenditure	Payee	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
567	2976	Electricity for Office	Southern Electric		£125.36	£6.26	£131.62
568	2977	Office Rent from 30 Dec 14 to 28 Feb 15	Homes and Communities Agency		£977.67	£195.53	£1,173.20
569	2978	Service Charge for Office	DTZ		£152.53	£30.51	£183.04
570-572	2980-2981	Salaries and non-consolidated payments	All Staff		£3,680.95		£3,680.95
573	2982	Road Signs	Hirst Signs Ltd	EC14/07/24.2	£934.15	£186.83	£1,120.98
574	2983	Cable ties and broom	Macsavors Ltd		£14.15	£2.83	£16.98
575	2984	Expenses	D Ekinsmyth		£26.00		£26.00
576	2985	Annual Subscription	SLCC		£235.00		£235.00
577	2986	3rd quarter - Chairmans allowance	G Ford		£125.00		£125.00
578	2987	Contractor	D Heyes		£1,293.53		£1,293.53
579	2988	Petty Cash Top Up	S Willsher		£140.21		£140.21
580	2989	Hire of PA System for Xmas Lights events	Bridge Sound and Light		£20.00		£20.00
581	2990	Expenses	S Willsher		£22.50		£22.50
582	2991	Christmas Trees	Trevenson Moor Garden Centre	EC14/11/6.2	£300.00		£300.00
583	2992	Stationery	Martin Luck Group		£25.57	£5.11	£30.68
584	2993	Expenses	J Whitmore		£7.20		£7.20
	SO	Storage Container	Low Cost Self Storage		£43.33	£8.67	£52.00
			Total		£8,123.15	£435.74	£8,558.89