

ILLOGAN PARISH COUNCIL

Minutes of the Planning & Environmental Services Committee held at the Penwartha Hall, Illogan on Wednesday 1st April 2015 at 7.00 pm at Penwartha Hall, Voguebeloth.

PRESENT: Cllr Pavey (Chairman), Mrs Roberts (Vice Chairman), Crabtree (not a member of this Committee), Ekinsmyth, Mrs Ferrett (from point mentioned), Ford, Holmes (from point mentioned), Miss Pollock and Szoka

IN ATTENDANCE: Ms S Willsher (Clerk)

The Chairman explained the safety procedures.

PM15/04/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs Thompson.

Absent: there were no members absent.

PM15/04/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY WORTH £25 OR OVER

There were no interests declared.

PM15/04/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no requests for dispensations.

PM15/04/4 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON THE 4TH AND 18TH MARCH 2015 AND THE CHAIRMAN TO SIGN THEM

Cllr Holmes entered the meeting at 7.03pm.

It was proposed by Cllr Mrs Roberts, seconded by Cllr Miss Pollock and

PM15/04/4.2 RESOLVED to receive and approve the Minutes of the Meetings of this Committee held on 4th and 18th March 2015 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

PM15/04/5 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

The Clerk reported that the letter and map regarding the proposed bus shelter at Tolvaddon had been circulated; the sign had been made for Mary's Well and she was discussing the walking of footpaths with Cllrs Mrs Ferrett and Mrs Roberts.

PM15/04/6 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 10 MINUTES – EVERY SPEAKER HAS A LIMIT OF 3 MINUTES UNDER THE COUNCIL'S STANDING ORDERS)

There were no members of the public present.

PM15/04/7 TO DISCUSS PLANNING APPLICATIONS RECEIVED UP TO THE DATE OF THE MEETING (CLLR S SZOKA)

- i. IPC2015/016
PA15/01836
Mr and Mrs Abraham, Magor Downs Cottage, Magor Downs, South Tehidy, Magor Downs
Removal of chimneys, construction of conservatory & balconies, installation of wood burners & velux roof windows**

It was proposed by Cllr Szoka, seconded by Cllr Mrs Roberts and

PM15/04/7.2 RESOLVED that Illogan Parish Council supports the application for Magor Downs Cottage.

On a vote being taken the matter was approved unanimously.

- ii. IPC2015/017
PA15/01975
Mrs D Atkinson, 3 The Stables, Tehidy Park, Tehidy
Listed Building Consent for replacing windows and internal works**

It was proposed by Cllr Ford, seconded by Cllr Holmes and

PM15/04/7.3 RESOLVED Illogan Parish Council noted the initial comments from the Planning Officer and defers their comments for more detailed information from the Planning Officer. Members request that no decision is made on the application until the additional information has been supplied to Illogan Parish Council and members have had the opportunity to comment on it.

On a vote being taken the matter was approved unanimously.

- iii. IPC2015/018
PA15/01927
Mr Jonathan Rogers, Orchard Housing Ltd, Wilmar, Mount Whistle Road, South Tehidy
Demolition of exiting dwelling and construction of replacement house and garage**

It was proposed by Cllr Holmes, seconded by Cllr Pavey and

PM15/04/7.4 RESOLVED that Illogan Parish Council supports the application for Wilmar.

On a vote being taken the matter was approved unanimously.

- iv. **IPC2015/019**
PA15/02062
Mr David Malen, Cornwall County Council, Property Services,
Land At Tolvaddon, Camborne
Variation of condition 2 attached to decision notice
PA14/03919 to allow minor material amendment to include
revisions to the storage yard area

It was proposed by Cllr Miss Pollock, seconded by Cllr Ekinsmyth and

PM15/04/7.5 RESOLVED that Illogan Parish Council supports the planning application for Land At Tolvaddon.

On a vote being taken the matter was approved unanimously.

- v. **IPC2015/020**
PA15/02194
Mr G Tresidder, The Chalet, Rosewarne Dairy Farm,
Rosewarne Downs, Camborne
Removal of condition attached to decision notice
PA07/00608/F to allow unconditional occupation of the
property

Cllr Mrs Ferrett entered the meeting at 7.18pm.

It was proposed by Cllr Ford, seconded by Cllr Miss Pollock and

PM15/04/7.6 RESOLVED that Illogan Parish Council supports this application subject to it reducing the housing target for the parish as it would be a residential dwelling and not a holiday let.

On a vote being taken the matter was approved unanimously.

PM15/04/8 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

- *PA14/08805 – Mrs Fiona Vigus, Land Adj to Oakland Lodge, Halgoss, Tehidy – Proposed change of use from horticultural storage to residential dwelling – APPROVED*
- *PA15/01620 – Mrs Dale Whilton, The Barn, Halgoss, Tehidy – Various tree works including felling of two trees – APPROVED*

PM15/04/9 TO NOTE PLANNING ENFORCEMENT CASES RECEIVED FROM CORNWALL COUNCIL

Closed Cases

- Chyryn, Harris Mill, Illogan, Redruth – Alleged demolition of barn instead of the approved conversion PA14/01645

It was proposed by Cllr Pavey, seconded by Cllr Szoka and

PM15/04/9.2 RESOLVED that the Planning Enforcement Cases received from Cornwall Council are noted and that the Clerk writes to Cornwall Council asking why Town and Parish Councils are not given any information on the cases.

On a vote being taken the matter was approved unanimously.

PM15/04/10 TO RECEIVE A REPORT FROM THE CLERK ON ILLOGAN PARK, AGREE AN ACTION PLAN AND ANY APPROPRIATE FUTURE ACTIONS

The Clerk reported that she had been chasing Cornwall Council regarding the funding agreement for Illogan Park and had received an answerphone message and an email from Scott Sharples, Cornwall Council stating that the freehold of Illogan Park had completed on the 13th February 2015. She telephoned the Council's solicitor who confirmed that completion had taken place on the 13th February 2015. The Clerk immediately phoned the Council's insurance company and it was confirmed that the Council had automatically been covered by the liability section of their insurance as soon as they became liable for the Park. The insurance company had requested an action list with dates for when risk assessments would be completed, the asset register would be updated including replacement and rebuild costs. The Clerk circulated copies of emails to and from Cornwall Council and the Council's solicitors.

In response to a question the Clerk confirmed that Illogan Parish Council resolved to sign the legal agreement at the January Full Council meeting; at this time a completion date was not discussed. The Clerk had emailed the solicitor stating that the legal agreement had been posted first class and that she would let the solicitor know when the Council wanted to completed after the next meeting.

The Clerk had also received an email from Cornwall Council regarding their maintenance of the site and had responded requesting that they do not complete any further work in the Park that could have a financial impact on Illogan Parish Council.

The Clerk circulated a draft action plan to members for Illogan Park which included taking meter readings, changing the locks, updating the asset register and completing risk assessments.

Members discussed the situation, the service received from the solicitor, how deeds are usually transferred, the Funding Agreement with Cornwall Council and the future of the Park.

Further to an indepth discussion:

It was proposed by Cllr Holmes, seconded by Cllr Mrs Roberts and

PM15/04/10.2 RESOLVED to approve the following action plan for Illogan Park:

- **Change locks of changing rooms** – Contractor appointed and cost approved by Planning Committee.
- **Asset Register** - Update spreadsheet. Visit park and changing rooms, list equipment on site and in changing rooms, rebuild cost for changing rooms etc that Illogan Parish Council is responsible for. Investigations to obtain replacement costs for all assets at Illogan Park that Illogan Parish Council are responsible for. Send updated asset register to insurance company for quote to add to insurance. Council to consider quote for insurance company.
- **Risk Assessments** - Clerk will need to visit the site and complete a risk assessment once the locks are changed and the toilets, changing rooms etc can be easily accessed.
- **Utilities** - Chase Scott re utility suppliers. Take meter readings
Contact utility suppliers change details to IPC and provide the meter readings

On a vote being taken on the matter there were 6 votes FOR and 2 votes AGAINST.

PM15/04/11 TO CONSIDER ERECTING TWO BINS IN ILLOGAN PARK AS REQUESTED BY THE ILLOGAN PARK IMPROVEMENTS WORKING GROUP (DEFERRED 4TH FEBRUARY 2015, MINUTES – PM15/02/14)

It was proposed by Cllr Holmes, seconded by Cllr Ekinsmyth and

PM15/04/11.2 RESOLVED that two bins are erected in Illogan Park as requested by the Illogan Park Improvements Working Group.

On a vote being taken on the matter there were 6 votes FOR and 1 vote AGAINST.

PM15/04/12 TO CONSIDER CORRESPONDENCE UP TO THE DATE OF THE MEETING, AGREE RESPONSES AND ANY APPROPRIATE ACTIONS

An email had been received from the Cornwall Council Planning Officer dealing with planning application PA15/01856 for 1 The Woodlands. The planning officer was minded to part approve and part refuse the application and explained the reasoning and asked whether this Council would agree to disagree on this occasion. Further to discussion:

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

- PM15/04/12.2 RESOLVED** that in response to the email from the Cornwall Council Planning Officer regarding PA15/01856 for 1 The Woodlands that Illogan Parish Council would stand by their original comments.

On a vote being taken the matter was approved unanimously.

An email had been received from Kernow Tree Surgery confirming the work they had completed in Manningham Wood and explaining that the removal of 1 tree (T5) had been postponed as they had found a large amount of decay on the limb they had intended to use as an anchor. Kernow Tree Surgery were revising their plan and amending their method statement before they remove the tree.

A letter had been received from the Council's footpaths contractor agreeing to the amendments to the contract.

- PM15/04/13 TO NOTE ANY INFORMATION REGARDING THE LAND AT MARY'S WELL AND AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

There was no information regarding the land at Mary's Well.

- PM15/04/14 TO RECEIVE AN UPDATE ON LAND AT MILLGRIST MEADOW AND AGREE ANY FUTURE ACTIONS**

There was no update on the land at Millgrist Meadow.

- PM15/04/15 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**

Members requested that there was an agenda for consideration of whether this Council and Carn Brea Parish Council could initiate any action regarding the land at Millgrist Meadow.

- PM15/04/16 DATE AND TIME OF NEXT MEETING**

The next meeting would be held before Full Council on Wednesday 15th April 2015 in Penwartha Hall if any planning applications were received.

- PM15/04/17 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

- PM15/04/17.2 RESOLVED** that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

PM15/04/18 TO RECEIVE COMPLETED TENDER FOR GROUNDS MAINTENANCE AT ILLOGAN PARK, AGREE FUTURE ACTIONS, APPOINT A CONTRACTOR AND APPROVE ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Ford and

PM15/04/18.2 RESOLVED that Illogan Parish Council takes the advice received from other local Council's and revises the specification for the grounds maintenance of Illogan Park so that there are twenty cuts per annum, the grass is not collected and that the grass is cut fortnightly throughout the growing season. The Clerk would contact the contractors who had returned tenders and ask that they review their tenders in light of the amended specification and return them by Wednesday 8th April 2015 and that the grounds maintenance tenders are considered and a contractor appointed at the Full Council meeting scheduled for Wednesday 15th April 2015.

On a vote being taken on the matter there were 5 votes FOR and 0 votes AGAINST.

PM15/04/19 TO RECEIVE COMPLETED TENDERS FOR IMPROVEMENTS TO THE WC'S AT ILLOGAN PARK, AGREE ANY FUTURE ACTIONS, APPOINT A CONTRACTOR AND APPROVE ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

PM15/04/19.2 RESOLVED AS A SUBSTANTIVE MOTION that Pyrocheck Firedoors and Property Maintenance are appointed to complete the improvements to the WC's at Illogan Park at a total cost of **£1,979.40.**

On a vote being taken on the matter there were 5 votes FOR and 1 vote AGAINST.

PM15/04/20 TO RECEIVE THE QUOTES TO REPLACE TWO INTERNAL DOORS IN ILLOGAN PARK CHANGING ROOMS, APPOINT A CONTRACTOR AND APPROVE ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Ford, seconded by Cllr Pavey and

PM15/04/20.2 RESOLVED to appoint Ben Daddow to replace two internal doors in Illogan Park Changing Rooms at a cost of **£128.46.**

On a vote being taken on the matter there were 7 votes FOR and 1 vote AGAINST.

PM15/04/21 TO RECEIVE AND APPORVE THE RECOMMENDATIONS FROM THE ILLOGAN PARK IMPROVEMENTS WORKING GROUP AND THE DRAFT TENDER DOCUMENT FOR AN ARCHITECT FOR ILLOGAN PARK AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Mrs Ferrett and

PM15/04/21.2 RESOLVED to receive and approve the draft tender pack for an architect for Illogan Park.

On a vote being taken on the matter there were 7 votes FOR and 1 vote AGAINST.

There being no further business the Chairman closed the meeting at 8.58pm.

Signed:

Date: