

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 20th May 2015 at 7.00pm.

PRESENT: Councillors Ford (Chairman), Mrs Ferrett (Vice Chairman) Mrs Cadby, Crabtree, Ekinsmyth, Holmes, Mrs Loxton, Pavey, Miss Pollock, Richardson, Mrs Roberts, Mrs Thompson and Uren.

IN ATTENDANCE: Ms S Willsher (Clerk), Ms J Whitmore (Admin. Assistant) and 16 members of the public.

The Chairman explained the safety procedures.

FC15/05/1 TO ELECT A CHAIRMAN FOR THE MUNICIPAL YEAR 2015/2016 AND THE CHAIRMAN TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

FC15/05/1.2 RESOLVED to elect Cllr Pavey as Chairman for the municipal year 2015/2016.

On a vote being taken on the matter there were 13 votes FOR and 0 votes AGAINST.

Cllr Pavey read aloud and signed the Chairman's Declaration of Acceptance of Office.

Cllr Pavey thanked the members for their support and stated that he looked forward to the many debates and decisions that the Council now faced.

He moved to thank the outgoing Chairman which was approved unanimously.

FC15/05/2 TO APPOINT A VICE CHAIRMAN FOR THE MUNICIPAL YEAR 2015/2016

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Thompson and

FC15/05/2.2 RESOLVED to elect Cllr Mrs Ferrett as Vice Chairman for the municipal year 2015/2016.

On a vote being taken on the matter there were 13 votes FOR and 0 votes AGAINST.

FC15/05/3 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

The Chairman welcomed the 16 members of the public. He thanked the outgoing Chairman for his dedication over the past two very demanding years and referred to his article in the Illogan Parish Review which highlighted the necessity to work together to face the challenges ahead.

He looked forward to the many debates on issues such as further devolvement of services from Cornwall Council.

Apologies

Cllr Szoka.

Absent

None.

FC15/05/4

MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

FC15/05/5

TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations.

FC15/05/6

TO PRESENT THE CHAIRMAN'S CERTIFICATES (CLLR G FORD)

Cllr Ford presented certificates to the following:

- i. Mr Alan Pope in acknowledgement of the many years as Musical Director of the Camborne Youth Band and as trainer for the Cornwall Youth Band;

Cllr Mrs Thompson left the meeting at 7.42 pm.

- ii. Mr Matthew Opie in acknowledgement of attendance over many years at training events and for participating in the 60th Anniversary Concert of the Cornwall Youth Band in April 2015;
- iii. Mr Jeremy Williams in acknowledgement of the personal commitment given voluntarily over many years to maintaining the verges at Merrose Lane End Cross Roads.

There was also a certificate for Mr Robert Williams in acknowledgement of the personal commitment given voluntarily over many years to maintaining the verges at Bassett Road and Poldark Road junction. Unfortunately Mr Williams was unable to attend the meeting; he would be presented with his certificate at a later date.

Cllr Mrs Thompson returned to the meeting at 7.44pm.

FC15/05/7

TO PRESENT THE RAY UREN AWARD

The Chairman briefly explained the Ray Uren Award was presented to a member of the public annually. The Award was made to mark

outstanding contributions to the community in any field by any individual outside paid professional duty.

The Chairman presented the Ray Uren Award to Mr Steven Turner who, amongst other things, had been Secretary to 1st Illogan Scouts since 2008, Scout Leader since 2013, Secretary of Illogan Village Hall Committee since 2008, technical support to the Illogan Players amateur dramatic group and Chairman of the Illogan Parish Fair, now a major event for Illogan which incorporates the Horticultural and Domestic Fair set up four years ago by Mr Turner and other residents of the parish.

Mr Turner thanked the Council for the award and also wished to acknowledge the support of his family and the other volunteers in the village who supported the various groups, societies and charities.

FC15/05/8

PUBLIC PARTICIPATION (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

There were no comments from members of the public.

Seven members of the public left the meeting at 8.00pm.

FC15/05/9

TO REVIEW REPRESENTATION ON OR WORK WITH EXTERNAL BODIES AND ARRANGEMENTS FOR REPORTING BACK AND AGREE ANY FUTURE ACTIONS

Representatives from Cornwall Air Ambulance, Four Lanes Male Choir and Illogan Youth Group spoke following grants received from the Council during the previous municipal year:

Cornwall Air Ambulance

The representative expressed a sincere thank you for the grant which went to core running costs. Without such support the helicopters could not fly. Just before Christmas Cornwall Air Ambulance took possession of two new air ambulances which, unlike the previous red colour, were white with red and gold. One was in constant use with the other as back-up. They have been fitted for night flying which means 50 extra missions per year. The Cornwall Air Ambulance operates 365 days a year. Upcoming events were posted on their website (www.cornwallairambulance.org) and it was suggested that the representative remain in touch so that news and information could be included in the Illogan Parish Review.

Four Lanes Male Choir

The choir had sung in various venues in Illogan in the past year and would continue to do so. Some 18 months ago the choir had acquired choir stands with rails to replace old wooden boxes. The plan was to adapt the current trailer however; further investigation had found that the trailer was beyond its best and it would be more cost efficient to purchase a new trailer. They were currently looking to purchase a suitable trailer. It was agreed that the choir would provide a photograph for the Illogan Parish Review when available.

Illogan Youth Group

The representative reported that over the winter months the numbers had dropped but these have picked up again in recent months with approximately 37 youths attending over the last six weeks, ranging in age from 12 to 18. The younger ones enjoyed activities such as face-painting, games, crafts, cooking and film nights. Work with the older youths differed, including a scheme called 'Ad Action' which tackled drugs and alcohol abuse.

There is another club meeting on Tuesday evenings so the Group was considering changing the night to attract more youths. They had also promoted the Group through outreach including taking the van to the park, speaking at schools on areas such as bullying and mental ill health, and were planning to attend the Illogan Parish Fair on 11 July. The Group had made an application to 'Reaching Communities' about running further outreach projects.

Youth work had not been so successful in the last year and the group was addressing ways of improving the impact of their presence, including introducing 'youth stars' to monitor how the youths were progressing. Their current programme was half way through a six month cycle and they would report again at the end of that time.

9 members of the public left the meeting at 8.20pm.

FC15/05/10

TO RECEIVE REPORTS FROM THE 2014/2015 CHAIRMAN AND VICE CHAIRMAN

In his report on the municipal year 2014-15, Cllr Ford drew attention to the depth, breadth and sheer volume of the matters that now occupied the Council. The Council has now taken control of and responsibility for two Council areas – open spaces and the built environment - as it takes possession of Illogan Park and starts preparing a Neighbourhood Plan.

Cllr Ford extended his thanks for the large contributions by the very professional and dedicated staff – the Clerk (Sarah Willsher) and Assistant (Jo Whitmore) and to members who had given so much time to Committee work, additional "outside bodies" and continuing personal development.

Jo in the office assembles and lays out the Illogan Review, helped by a small advisory group – and this has developed into an outstanding publication of its kind. It should go forward to envisage national assessment.

He reminded members of the contributions to Illogan community life made by the various clubs using the Park and their practical and technical help with the transfer process; the Village Hall and Illogan Fair teams; and the Christmas Lights events enhanced by the musicians of the Camborne Youth Band.

He closed with a fulsome and heartfelt tribute to the exemplary support, assistance and patient understanding during the last two years given him by Cllr Jill Ferrett as Vice Chairman.

The Vice Chairman thanked the Clerk and Admin. Assistant for their work and felt that moving forward the Council would need to re-draw its responsibilities.

FC15/05/11 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 15 APRIL 2015 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

FC15/05/11.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on 15th April 2015 and the Chairman to sign them.

On a vote being taken on the matter there were 10 votes FOR and 0 votes AGAINST.

FC15/05/12 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

The Clerk reported that she had taken a water meter reading earlier in the day; the reading was 68 compared with a reading of 68 taken last month.

Cllr Crabtree had wanted to attend the budget training course but it was full. There would be another one in Liskeard at the end of September which he hoped to attend but could not guarantee he would be available. The Clerk would ask members for a volunteer to take his place if necessary.

FC15/05/13 TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE LAST FULL COUNCIL MEETING:

- i. Planning and Environment 15 April 2015**
- ii. Finance and Resources 22 April 2015**
- iii. Planning and Environment 6 May 2015**

It was proposed by Cllr Holmes, seconded by Cllr Mrs Loxton and

FC15/05/13.2 RESOLVED to note the Minutes of the following Committee meetings held since the last Full Council meeting:

- i. Planning and Environment 15 April 2015**
- ii. Finance and Resources 22 April 2015**
- iii. Planning and Environment 6 May 2015**

On a vote being taken the matter was approved unanimously.

FC15/05/14 TO CONFIRM THE BANK MANDATE AND APPOINT SIGNATORIES

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Thompson and

FC15/05/14.2 RESOLVED to maintain the current bank mandate and signatories.

On a vote being taken the matter was approved unanimously.

FC15/05/15 TO APPOINT STANDING COMMITTEES, AGREE TERMS OF REFERENCE AND THE NUMBER OF MEMBERS ON EACH COMMITTEE AND APPOINT MEMBERS TO STANDING COMMITTEES AND THE CHAIRMAN OF THE COMMITTEES

Cllr Mrs Roberts left the meeting at 8.32pm.

Cllr Mrs Roberts returned to the meeting at 8.33pm.

Terms of Reference for the current committees, a report from Cllr Ford and a recommendation from the April Full Council Meeting had been circulated with the agenda. The recommendation from the last Full Council meeting had been for four committees, as follows:

1. Amalgamate Finance and Resources Committee and Governance Review Committee
2. Planning Committee
3. Amenities Committee
4. Staffing Committee

It was proposed by Cllr Ford, seconded by Cllr Mrs Ferrett and

FC15/05/15.2 RESOLVED that in principal all members of the Council were encourage to be on not less than two standing Committees.

On a vote being taken on the matter there were 10 votes FOR and 0 votes AGAINST.

It was further proposed by Cllr Ekinsmyth, seconded by Cllr Pavey and

FC15/05/15.3 RESOLVED that Councillors Holmes, Miss Pollock, Mrs Loxton and Mrs Thompson would meet to discuss the Committee structure of the Council; they would produce a report with their recommendations which would be presented and considered at the June Full Council meeting.

On a vote being taken the matter was approved unanimously.

FC15/05/16 TO CONSIDER PAYMENT OF ANY SUBSCRIPTIONS FALLING TO BE PAID ANNUALLY

It was proposed by Cllr Holmes, seconded by Cllr Mrs Roberts and

FC15/05/16.2 RESOLVED to pay the annual subscriptions to CALC, SLCC, South West Councils, LCR and DIS

On a vote being taken the matter was approved unanimously.

FC15/05/17 TO SET THE DATES, TIMES AND PLACE OF ORDINARY MEETINGS OF THE FULL COUNCIL FOR THE YEAR AHEAD

It was proposed by Cllr Pavey, seconded by Cllr Mrs Ferrett and

FC15/05/17.2 RESOLVED that the calendar dates for Full Council ordinary meetings for the municipal year 2014/2015 would be as follows:

**Wednesday 17 June 2015
Wednesday 15 July 2015
August – RECESS
Wednesday 16 September 2015
Wednesday 21 October 2015
Wednesday 18 November 2015
Wednesday 9 December 2015**

On a vote being taken the matter was approved unanimously.

FC15/05/18 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF APRIL 2015

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

FC15/05/18.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of April 2015

On a vote being taken the matter was approved unanimously.

FC15/05/19 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF MAY 2015 (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

FC15/05/19.2 RESOLVED to authorise payment of accounts for the month of May 2015 in the sum of £9,292.60.

On a vote being taken the matter was approved unanimously.

FC15/05/20 TO RECEIVE AND APPROVE THE RECOMMENDATIONS FROM THE FINANCE AND RESOURCES COMMITTEE REGARDING EARMARKED RESERVES AND COUNCIL FUNDS AND AGREE ANY

FUTURE ACTIONS (MEETING - 22.04.15 - MINUTES FR15/04/8.2 AND FR15/04/8.3)

The Committee received the recommendations from the Finance and Resources Committee regarding earmarked reserves and Council funds, as follows:

- that £1,000.00 be earmarked to code 7 – Printing;
- that £3,000.00 be earmarked to code 104 – Maintenance;
- that £2,000.00 be earmarked to code 302 – Litter Control;
- that £2,000.00 be earmarked to code 305 – Footpath Maintenance;
- that £40,000.00 be earmarked to code 502 – Capital Development;
- that £8,000.00 be earmarked to code 604 – Neighbourhood Plan; and
- that £100,000.00 from the current account and £100,000.00 from the deposit account is transferred to the Public Sector Deposit Fund.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Crabtree and

FC15/05/20.2 RESOLVED

to receive and approve the recommendations from the Finance and Resources Committee regarding earmarked reserves and Council funds, as follows:

- **that £1,000.00 be earmarked to code 7 – Printing;**
- **that £3,000.00 be earmarked to code 104 – Maintenance;**
- **that £2,000.00 be earmarked to code 302 – Litter Control;**
- **that £2,000.00 be earmarked to code 305 – Footpath Maintenance;**
- **that £40,000.00 be earmarked to code 502 – Capital Development;**
- **that £8,000.00 be earmarked to code 604 – Neighbourhood Plan; and**
- **that £100,000.00 from the current account and £100,000.00 from the deposit account is transferred to the Public Sector Deposit Fund.**

On a vote being taken the matter was approved unanimously.

FC15/05/21 TO RECEIVE AND APPROVE THE END OF YEAR ACCOUNTING STATEMENTS, EXPLANATION OF VARIANCES AND BANK RECONCILIATIONS FOR THE ANNUAL RETURN FOR THE FINANCIAL YEAR ENDING 31 MARCH 2015 AND APPROVE THE CLERK/RFO AND CHAIRMAN TO SIGN THEM

It was proposed by Cllr Mrs Thompson, seconded by Cllr Crabtree and

FC15/05/21.2 RESOLVED to receive and approve the end of year accounting statements, explanation of variances and bank reconciliations for the Annual Return for the financial year ending 31 March 2015 and approve the Clerk/RFO and Chairman to sign them.

On a vote being taken the matter was approved unanimously.

FC15/05/22 TO RECEIVE THE INDEPENDENT INTERNAL AUDITORS REPORT AND AGREE FUTURE ACTIONS

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Thompson and

FC15/05/22.2 RESOLVED to receive the independent internal auditor's report.

On a vote being taken the matter was approved unanimously.

FC15/05/23 TO COMPLETE THE ANNUAL GOVERNANCE STATEMENT FOR THE FINANCIAL YEAR ENDING 31 MARCH 2015 AND APPROVE THE CLERK/RFO AND CHAIRMAN TO SIGN THEM

The Chairman read each statement out and members unanimously agreed the Council's response.

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

FC15/05/23.2 RESOLVED to complete the Annual Governance Statement by answering boxes one to eight with 'yes' and box nine is answered 'n/a' for the financial year ending 31 March 2015 and approve the Clerk/RFO and Chairman to sign them.

On a vote being taken the matter was approved unanimously.

Cllr Mrs. Roberts left the meeting at 9.05pm.

FC15/05/24 TO RECEIVE THE FUNDING AGREEMENT FROM CORNWALL COUNCIL FOR ILLOGAN PARK, CONSIDER WHETHER TO SIGN THE AGREEMENT AND AGREE ANY FUTURE ACTIONS

It was agreed to defer receipt of the funding agreement from Cornwall Council until the Clerk was able to confirm that the completion date had been changed from 30 June 2016 to 1 September 2017.

FC15/05/25 TO RECEIVE THE LEASE FOR THE COUNCIL OFFICE AND ADVICE FROM THE COUNCIL'S SOLICITOR. CONSIDER THE NEW LEASE, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

FC15/05/25.2 RESOLVED to defer receiving the lease for the Council Office until the Clerk has written to the solicitor requesting advice on whether the Council would be able to negotiate on any of the points included in the revised terms.

On a vote being taken the matter was approved unanimously.

FC15/05/26 TO RECEIVE AN EMAIL FROM CLLR MRS LOXTON REGARDING ILLOGAN PARISH FAIR, CONFIRM WHO WILL ATTEND THE FAIR AND AGREE ANY FUTURE ACTIONS

It was agreed that Cllr Mrs Loxton would liaise with members individually regarding attendance at the Illogan Parish Fair.

Cllr Mrs Loxton left the meeting at 9.19pm.

Cllr Holmes left the meeting at 9.18pm.

Cllr Holmes returned to the meeting at 9.20pm.

FC15/05/27 TO DISCUSS THE CORRESPONDENCE REGARDING THE BUS SERVICE AND AGREE ANY FUTURE ACTIONS

An email had been received from Mr Edwards, Group Leader, Passenger Transport, Cornwall Council, providing information on 'hail and ride', location of bus stops, and bus pole and flag at the The Pasty Shop, together with a copy of a brief prepared for county, town and parish councillors.

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

FC15/05/27.2 RESOLVED that the Clerk would reply to Mr Edwards asking for his specific and precise assurance that the whole of the Illogan Parish was treated as 'hail and ride' and that the post and flag outside The Pasty Shop is monitored.

On a vote being taken the matter was approved unanimously.

FC15/05/28 TO CONSIDER AN EVENT TO CELEBRATE THE TRANSFER OF ILLOGAN PARK TO ILLOGAN PARISH COUNCIL AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Pavey, seconded by Cllr Mrs Ferrett and

FC15/05/28.2 RESOLVED to defer the consideration of an event to celebrate the transfer of Illogan Park to Illogan Parish Council to a future date.

On a vote being taken the matter was approved unanimously.

FC15/05/29 TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND AGREE RESPONSES AND ACTIONS

1. Cornwall Fire & Rescue Service – Opening of Camborne, Pool, Redruth Community Fire Station - On Sunday 17 May 2015 the fire station will be fully operational. Over the coming months there will be a number of open days, coffee mornings and events etc. - **NOTED**
2. DIS Information Services – Information and costs of DIS Extra; an easy to understand fortnightly publication which keeps people updated on matters of the law, planning, housing, environment, localism, finance and employment - **NOTED**
3. NHS – Peninsula Community Health magazine - **NOTED**
4. Andy March – Young People Cornwall – youth club session due to be held on 12th May 2015 was cancelled due to staff illness – **NOTED. The Clerk to monitor invoices to ensure the Council is not charged for the evening.**
5. Cornwall Council – Cornwall Local Plan hearing dates have changed to Monday 27th July 2015 for two weeks ending on Friday 7th August 2015 - **NOTED**
6. Cornwall Council – Communities and Devolution Bulletin re Toilet Tenders - **NOTED**
7. Cornwall Council – Minutes from Community Network Panel meeting held on the 22nd April 2015 - **NOTED**
8. Cormac – notes from the Mineral Tramways Partnership steering Group meeting - **NOTED**
9. Cornwall Council – Communities and Devolution Bulleting re Highways and traffic update – **NOTED. The Clerk to send the information to Cllrs Holmes and Miss Pollock.**

FC15/05/30

TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

- Councillors' email addresses had been set up – contact details would be changed on all Council documentation
- The Council's Facebook page was live; Facebook account users were now able to search Illogan Parish Council and 'like' the page for updates on Council activities in the area.
- A rota was needed for the internal audits – the audit for April still needed to be done and May was due to be done in a couple of weeks. Volunteers were requested. **Cllrs Mrs Thompson and Uren agreed to undertake April's and Cllrs Mrs Cadby and Richardson agreed to undertake May's.**
- The fire alarms and extinguishers had their annual service. Other health and safety work was ongoing.
- A member of the public had contacted the Clerk to advise that her dog had been injured on the branch of a felled tree in Manningham Wood. Kernow Tree Surgery removed the branch at no charge.

FC15/05/31

TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES

- i. The Committee structure of the Council
- ii. Setting of clear objectives and tasks for the Council, how to achieve them and a process to review them regularly.
- iii. Litter and waste in Illogan Park.

FC15/05/32

DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 17th June 2015, 7.00pm in Penwartha Hall.

FC15/05/33

THAT UNDER THE 1960 PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED.

It was proposed by Cllr Pavey, seconded by Cllr Holmes and

FC15/05/33.2

RESOLVED that under the 1960 Public Bodies (Admissions to Meetings) Act the Press and Public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

FC15/05/34 TO RECEIVE COMPLETED TENDERS FOR AN ARCHITECT FOR ILLOGAN PARK IMPROVEMENTS, AGREE ANY FUTURE ACTIONS, APPOINT A CONTRACTOR AND APPROVE ANY ASSOCIATED EXPENDITURE.

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

FC15/05/34.2 RESOLVED to shortlist tenders 1, 2, 3, 5 and 7 and that the shortlisted tenderers are invited to give a presentation to the Council to support their tender, if any tenderer declines to give a presentation they will automatically exclude themselves from being awarded the contract.

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 9.37pm.

Signed

Date

ACCOUNTS FOR PAYMENT MAY 2015							
Ref:	Cheque	Expenditure	Payee	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
664	3073	Expenses	S Willsher		£78.15		£78.15
665-667	3074-3076	Salaries	All Employees		£3,586.54		£3,586.54
668	3077	Contractor	D Heyes		£1,438.30		£1,438.30
669	3078	Social media setup and training	Focus Technology Europe Ltd		£620.00	£124.00	£744.00
670	3079	Clrs Emails	Focus Technology Europe Ltd	FR15/04/11.2	£270.00	£54.00	£324.00
671	3080	IT Support	Focus Technology Europe Ltd		£26.00	£5.20	£31.20
672	3081	Screens & Graphics Card	Focus Technology Europe Ltd	FR15/04/9.2	£179.96	£35.99	£215.95
673	3082	Grass Cutting Illogan Park x 3	Greens Grounds & Trees		£330.00		£330.00
674	3083	LCR Subscription	NALC		£34.00		£34.00
675	3084	Service Charge for Office	Vine Property Management		£439.19		£439.19
676	3085	Petty Cash Top Up	S Willsher		£59.71		£59.71
677	3086	Office Rent 30.06.15 - 29.09.15	Vine Property Management		£1,462.50	£292.50	£1,755.00
678	3087	Expenses	J Whitmore		£2.70		£2.70
679	3088	Stationery	Martin Luck		£98.90	£14.76	£113.66
	SO	Storage Unit	Low Cost Self Storage		£43.33	£8.67	£52.00
	DD	Internet	BT		£73.50	£14.70	£88.20
					£8,742.78	£549.82	£9,292.60