

Minutes of the Finance & Resources Committee Meeting held in The Council Office, Unit 2  
Wheal Agar, Tolvaddon Energy Park, Tolvaddon on Wednesday 14<sup>th</sup> October 2015 at 7.00pm.

PRESENT: Councillors Mrs Thompson (Chairman), Szoka (Vice Chairman), Crabtree,  
Ekinsmyth, Mrs Ferrett (not a member of this Committee and from point  
mentioned), Ford and Pavey.

ALSO PRESENT: Ms Willsher, Clerk

The Chairman explained the safety procedures.

**FR15/10/1 TO RECEIVE APOLOGIES FOR ABSENCE**

There were no apologies; all members were present.

Absent: Cllr Uren.

**FR15/10/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND  
NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN  
RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR  
HOSPITALITY OVER £25**

There were no interests declared.

**FR15/10/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications for dispensations from members.

**FR15/10/4 PUBLIC PARTICIPATION (MAXIMUM 10 MINS – EVERY SPEAKER A  
LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)**

There were no members of the public present.

**FR15/10/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE  
FINANCE AND RESOURCES COMMITTEE HELD ON THE 9<sup>TH</sup> SEPTEMBER  
2015 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Ekinsmyth, seconded by Cllr Ford and:

**FR15/10/5.2 RESOLVED that the minutes of the meetings of the Finance  
and Resources Committee held on the 9<sup>TH</sup>  
September 2015 are received and approved with  
the correction of the typo on page 81 and signed  
by the Chairman.**

On a vote being taken the matter was approved unanimously.

**FR15/10/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS  
OF ACTIONS, FOR INFORMATION ONLY**

There were no matters arising; they were all agenda items.

**FR15/10/7 TO RECEIVE THE AUDIT REPORTS COMPLETED BY COUNCILLORS AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Crabtree, seconded by Cllr Ekinsmyth and:

**FR15/10/7.2 RESOLVED that the audit reports completed by Councillors for May, July and August 2015 are received.**

On a vote being taken the matter was approved unanimously.

**FR15/10/8 TO RECEIVE THE INSURANCE RENEWAL AND AGREE ANY FUTURE ACTIONS**

It was agreed that the Clerk would request that the insurance renewal paperwork was sent to the Council earlier in the year than it had been this year. Members discussed whether there should be figures under buildings and playground equipment rather than those items being included in the street furniture section. In response to a question the Clerk confirmed that bi-annually she goes through the asset register and updates the replacement costs for the Council's assets.

It was proposed by Cllr Szoka, seconded by Cllr Crabtree and:

**FR15/10/8.2 RESOLVED that the insurance renewal is received and approved subject to confirmation on the listing of assets under the buildings and play equipment sections.**

On a vote being taken the matter was approved unanimously.

Cllr Mrs Ferrett entered the meeting during this item at 7.09pm.

**FR15/10/9 TO REVIEW THE BUDGETS AND ACTUAL INCOME AND EXPENDITURE TO DATE FOR THE FISCAL YEAR 2015-2016 AND AGREE ANY FUTURE ACTIONS**

It was agreed that the Clerk would chase Cornwall Council regarding payment of the first half of the grant for Illogan Park. Members discussed the level of the current account and that the funds do not gain any interest in the current account.

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and:

**FR15/10/9.2 RESOLVED that £100,000.00 would be transferred by cheques into the Public Sector Deposit Fund.**

On a vote being taken the matter was approved unanimously.

**FR15/10/10 TO RECEIVE DETAILED ESTIMATES OF ALL RECEIPTS AND PAYMENTS INCLUDING THE USE OF RESERVES FOR THE 2015/16 FISCAL YEAR AND THE FIRST DRAFT BUDGETS FOR THE 2016/17 FISCAL YEAR AND AGREE ANY FUTURE ACTIONS**

It was agreed that Cost Code 21 – ‘Website Maintenance’ would be renamed ‘Website and IT’ and Cost Code 308 – ‘Tolvaddon Maintenance’ would be renamed ‘Rosemullion Park’.

Members asked the Clerk to confirm the date that the pensions auto enrolment applies to this Council for the next meeting.

Cllr Ford reported that NALC had agreed to increase their subscriptions for 2016/17 by 1p per elector.

Cllr Crabtree reported that during the CALC Finance and Audit training he recently attended it was recommended that Council’s had a devolution budget to allow for any devolved services that may arise during the year.

The Clerk reported that she had received a phone call regarding a planning application for the Glebe Land. She had requested confirmation that the path from Manningham Wood to the Churchyard would not be blocked as the Council had a licence agreement with the Diocese. It was confirmed that the path would not be obstructed. The licence fee for the path had never been requested from the Council. There could be licence fees payable by this Council.

The formula for the amenities section of the report was not correct, it was agreed that the Clerk would check and correct this for the next meeting.

It was agreed that the Clerk would set up the laptop and projector for the next meeting to display the budget on.

The Clerk would add Cost Codes to the spreadsheet for ‘Devolution’ and ‘Road Safety’ for consideration at the next meeting.

It was proposed by Cllr Ford, seconded by Cllr Crabtree and:

**FR15/10/10.2 RESOLVED that the budget for Cost Code 203 – Illogan Feast would be £0 for 2016/17.**

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Pavey, seconded by Cllr Ford and:

**FR15/10/10.3 RESOLVED that Cost Code 602 – Regeneration Reserve would be deleted.**

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Ford, seconded by Cllr Pavey and:

**FR15/10/10.4 RESOLVED** that the detailed estimated of all receipts and payments including the use of reserves for the 2015/16 fiscal year and the first draft budget for the 2016/17 fiscal year are received.

On a vote being taken the matter was approved unanimously.

**FR15/10/11 TO DISCUSS THE CHARGES FROM BARCLAYS TO TRANSFER FUNDS TO THE PUBLIC SECTOR DEPOSITR FUND, AGREE ANY APPROPRIATE ACTIONS AND CONSIDER HOW TO TRANSFER FUNDS IN THE FUTURE**

Cllr Crabtree explained that the Council resolved to transfer funds from the Barclays accounts into the Public Sector Deposit Fund. The Clerk contact Barclays and was told to write requesting the transfer; no-one informed the Clerk that there would be charges for the transfer to be made. He felt that the charges should be queried with Barclays; he spoke to a draft letter which explained the situation and requested a refund of the charges. Further to discussion:

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and:

**FR15/10/11.2 RESOLVED** that a letter be sent to Barclays explain the situation regarding the bank charges for the transfer of funds from the Council's accounts and requesting a refund of the charges stating that the Council will refer the matter to the Financial Ombudsman if a satisfactory outcome cannot be agreed.

On a vote being taken the matter was approved unanimously.

**FR15/10/12 TO REVIEW THE COUNCIL'S IT AND IT SERVICE CONTRACT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

The Clerk reported that the current IT service contract was with Focus Technology Europe Limited, the contract contained a clause for it to be extended by the written consent of both parties. The Clerk had made enquiries and Focus Technology Europe Limited were willing to extend the contract under the same terms.

It was proposed by Cllr Pavey, seconded by Cllr Ekinsmyth and:

**FR15/10/12.2 RESOLVED** that the Council's IT service contract with Focus Technology Europe Limited is extended for one year under the same terms.

On a vote being taken the matter was approved unanimously.

**FR15/10/13 DATE AND TIME OF NEXT MEETING**

The next meeting would be held on, Wednesday 11<sup>th</sup> November 2015, 7pm in the Council Office. Cllr Mrs Thompson forwarded her apologies for the next meeting.

There being no further business the Chairman closed the meeting at 8.37pm.

Signed: .....

Date: .....