

## ILLOGAN PARISH COUNCIL

Minutes of the Planning & Environmental Services Committee held at the Penwartha Hall, Illogan on Wednesday 7<sup>th</sup> October 2015 at 7.00pm at Penwartha Hall, Voguebeloth.

**PRESENT:** Cllr Mrs Roberts (Chairman), Ford (Vice Chairman), Crabtree (not a member of this Committee), Ekinsmyth (not a member of this Committee), Mrs Ferrett, Holmes, Pavey, Miss Pollock, Szoka and Uren.

**IN ATTENDANCE:** Ms S Willsher, Clerk

The Chairman explained the safety procedures.

**PM15/10/1 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Mrs Thompson.

Absent: there were no members absent.

**PM15/10/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY WORTH £25 OR OVER**

There were no interests declared.

**PM15/10/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications for dispensations.

**PM15/10/4 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON THE 2<sup>ND</sup> AND 16<sup>TH</sup> SEPTEMBER 2015 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Ford, seconded by Cllr Pavey and

**PM15/10/4.2 RESOLVED to receive and approve the Minutes of the Meetings of this Committee held on the 2<sup>nd</sup> and 16<sup>th</sup> September 2015 and the Chairman to sign them.**

On a vote being taken the matter was approved unanimously.

**PM15/10/5 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS FOR INFORMATION ONLY**

Cllr Holmes reported that due to unforeseen circumstances a meeting had not been held with Cllrs Ford and Miss Pollock to discuss a lengths man and that the deadline of November 2015 may no longer be realistic for them to produce a report to the Committee.

A meeting had been held with the Cornwall Council footpaths officers regarding the build out onto the footpath off of Alexandra Road along with

some other issues on other paths. Cornwall Council were writing to some landowners to ask that they trim back the side growth on the footpaths. The build out on the footpath off of Alexandra Road had been passed to the enforcement team; the Clerk would keep in regular contact with the enforcement team.

A letter had been received from the Post Office in response to the letter sent by this Council last month. The Post Office were unable to help with road signage and suggested that the Cornwall Council road naming and numbering department were contacted. The Clerk would make enquiries.

**PM15/10/6 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 10 MINUTES – EVERY SPEAKER HAS A LIMIT OF 3 MINUTES UNDER THE COUNCIL’S STANDING ORDERS)**

There were no members of the public present.

**PM15/10/7 TO DISCUSS PLANNING APPLICATIONS RECEIVED UP TO THE DATE OF THE MEETING (CLLR SZOKA)**

- i. IPC2015/052  
PA15/08010  
Mr J Barrat, Keepers Gate, Mount Whistle Road, South Tehidy  
Removal of Sycamore tree and works to 2 Beech trees**

It was proposed by Cllr Szoka, seconded by Cllr Uren and

**PM15/10/7.2 RESOLVED that Illogan Parish Council objects to the application for Keepers Gate and supports the Cornwall Council Tree Officers comments.**

On a vote being taken on the matter there were 6 votes FOR and 0 votes AGAINST.

- ii. IPC2015/053  
PA15/07848  
Mr P Murphy, Tristan, 19 Alexandra Road, Illogan, Redruth  
Annexe extension**

It was proposed by Cllr Szoka, seconded by Cllr Ford and

**PM15/10/7.3 RESOLVED that Illogan Parish Council have no objections to the planning application for Tristan providing there is a planning condition to ensure that it is used ancillary to the house and not as a separate unit and that the connecting door between the main hall and kitchen is to remain unlocked at all times.**

On a vote being taken on the matter there were 7 votes FOR and 0 votes AGAINST.

- iii. **IPC2015/054**  
**PA15/07299**  
**C Williams, Land Adj to Wenappa, Bassett Road, Vogue Beloth, Illogan**  
**Outline planning with all matters reserves for eight affordable dwellings**

It was proposed by Cllr Ford, seconded by Cllr Holmes and

- PM15/10/7.4**      **RESOLVED**      **that Illogan Parish Council strongly and vigorously objects to the application for Land Adj to Wenappa as there are severe highways issues in the area; two people were killed in car accidents in a fortnight not 200 yards from this site; the post office relocated the post box due to vehicular hazards and the previous accidents in the area; there is a poor line of sight onto the road which is dangerous, the entrance is on a bank which is too steep to be safe especially in inclement weather; there are concerns with water run-off and the associated flooding that would be caused; the development would be going into the countryside and is outside the development line and it would result in a further loss of agricultural land. The Council are concerned that the plans and photographs submitted with this application are misleading as they are incorrect and out of date and do not show the large bungalow behind Wenappa named Upyonda.**

On a vote being taken the matter was approved unanimously.

- iv. **IPC2015/055**  
**PA15/08123**  
**Mrs A Webb, Keepers Gate, Mount Whistle Road, South Tehidy, Camborne**  
**Felling of Turkey Oak and Chestnut tree**

It was proposed by Cllr Szoka, seconded by Cllr Pavey and

- PM15/10/7.5**      **RESOLVED**      **that Illogan Parish Council are unable to comment on the planning application for Keepers Gate as the trees have already been felled.**

On a vote being taken the matter was approved unanimously.

- v. **IPC2015/056**  
**PA15/08581**  
**Mr James Pollock, 8 Roscarrack, Illogan**  
**Replacement ground floor extension (single storey)**

It was proposed by Cllr Pavey, seconded by Cllr Miss Pollock and

**PM15/10/7.6 RESOLVED** that Illogan Parish Council objects to the application for 8 Roscarrack as it is an unneighbourly development that is not suited to that particular location which is a congested cul de sac with existing parking issues.

On a vote being taken the matter was approved unanimously.

vi. **IPC2015/057  
PA15/07830  
Mr D Richards, Ferndale, Well Lane, Illogan, Churchtown  
Construction of stable/garage block ancillary to dwelling  
permitted by virtue of PA15/1316 and PA10/08221**

It was proposed by Cllr Ford, seconded by Cllr Pavey and

**PM15/10/7.7 RESOLVED** that Illogan Parish Council has no objections to the planning application for Ferndale providing there is a planning condition that there can be no future severance from the dwelling or any change of use.

On a vote being taken the matter was approved unanimously.

vii. **IPC2015/058  
PA15/07774  
Mr John Waterman, The White Cottage, Tehidy Park, Tehidy,  
Camborne  
Listed Building Consent to replace metal window with wooden  
window, same size, redesign**

It was proposed by Cllr Szoka, seconded by Cllr Holmes and

**PM15/10/7.8 RESOLVED** that Illogan Parish Council has no objections to the application for The White Cottage. Members note the planning officers initial comments regarding the windows being single glazed and request that single glazed glass is sourced that has the same U-value as double glazed.

On a vote being taken the matter was approved unanimously.

**PM15/10/8 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL**

- PA15/03580 – Mr Andrew Richards, Merrose Farm, Illogan Downs, Illogan, Redruth – Erection of a single wind turbine with a tower height of up to 37m and a tip height of up to 49m, along with associated infrastructure – **APPROVED**
- PA15/07634 - Mrs Denise Jackson, 2 The Woodlands, Tehidy Park, Tehidy - Work to a group of trees identified as G1 Mixed Woodland – Mostly Elm and Sycamore, to be managed as coppice on a 20 year rotation, every other year 10% thinned/coppiced. To crown raise T1, T2 and fell T3. This group of trees is under continual pressure from

residents to be felled. This group has only tree cover closest to the buildings. Replacement plantings to establish tree cover away from the buildings, essentially to move the woodland back from the building. Replacement plantings to consist of Hazel 20%, Sweet Chestnut 20%, Hawthorn 10%, Field maple 10%, Holly 10%, Goat Willow 10%, Holm Oak 10%, Berberis darwinii 5% and Euonymus alatus 5%. There is already space for these new plantings adjacent to the path and to the West of the group as it runs clockwise to the rear of 10 The Stables. T1 T2 SYCAMORE Crown rase to East only, branches over hanging 8 Tehidy Copse. Final height of crown after crown raise to be 5m from ground level. This has been requested from 8 Tehidy Copse as the branches are growing over their boundary. T3 SYCAMORE – FELL This tree has die back in the crown and been poorly pruned in the past. –

**PART APPROVED/PART REFUSED - CONSENTED WORKS**

*Condition(s): 1 The tree work hereby granted consent shall be completed before the expiration of two years from the date of this consent. Reason: To ensure that consented works remain consistent with current best practice and to protect public amenity. 2 All work granted by this consent shall be implemented in accordance with good arboricultural practice as specified by BS 3998 - Recommendations for Tree Work. Reason: In the interests of good arboricultural practice and public amenity. 3 Within one year of the felling of T 3 tree hereby permitted, one 1.75 - 2.00 metre high feathered whip light standard Silver Birch (Betula pendula) tree shall be planted within 4 metres of the stump of the felled tree. The replacement tree shall be retained and if it is removed, becomes seriously damaged or diseased or dies within 5 years of planting, it shall be replaced with the same species and specification. Reason: In the interests of visual and residential amenity and in accordance with the aims and intentions of paragraphs 17 and 58 of the National Planning Policy Framework 2012. REFUSED WORKS Reason(s): 1 The proposed works to trees G1 is refused; this is because the specification for the work is unclear and ambiguous and the work would be harmful to the current and future public amenity value of the area.*

- PA15/08558 – Mr D L Hooper, Chy Gywn, Cot Road, Illogan – Submission of details to discharge condition 4 in respect of decision notice PA15/05717 – **S52/S106 and discharge of condition apps – Condition 4 - Before the development hereby permitted is commenced, details of the proposed height, siting, appearance and construction of all boundary treatments (means of enclosure) shall be submitted to and approved in writing by the Local Planning Authority. The approved boundary treatment (means of enclosure) shall be completed in accordance with the approved details prior to the first occupation of the development and notice shall be given to the Local Planning Authority when the approved scheme has been completed. The boundary treatment (means of enclosure) shall not thereafter be altered or removed, other than by necessary replacement. Reason: In the interests of visual and residential amenity and in accordance with the aims and intentions of paragraphs 17 and 58 of the National Planning Policy Framework 2012.**
- PA15/07510 – Mr and Mrs Steve Delaney, Kessenians, 47 Churchtown Road, Illogan – Extension and alteration of existing dwelling to form two self contained flats and alterations to existing vehicle access – **APPROVED**

**PM15/10/9 TO NOTE PLANNING ENFORCEMENT CASES RECEIVED FROM CORNWALL COUNCIL**

No planning enforcement cases had been received from Cornwall Council.

**PM15/10/10 TO RECEIVE AND APPROVE THE APPLICATION FOR PLANNING PERMISSION TO COMPLETE THE TREE WORKS IN MANNINGHAM WOOD THAT ARE SPECIFIED IN THE MANNINGHAM WOOD MANAGEMENT PLAN, AGREE TO SUBMIT THE APPLICATION AND APPROVE THE ASSOCIATED EXPENDITURE**

It was proposed by Cllr Holmes, seconded by Cllr Pavey and

**PM15/10/10.2 RESOLVED to receive and approve the application for planning permission to complete the tree works in Manningham Wood that are specified in the Manningham Wood Management Plan and that the Clerk submit the application to Cornwall Council.**

On a vote being taken the matter was approved unanimously.

**PM15/10/11 TO RECEIVE THE APPLICATION FORM FOR A GRANT FROM CORNWALL COUNCIL FOR A NEW BUS SHELTER AT TOLVADDON AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Szoka, seconded by Cllr Mrs Ferrett and

**PM15/10/11.2 RESOLVED that the Clerk would draft a tender document for the supply and erection of a bus shelter at Tolvaddon for the next meeting of this Committee; the Clerk would make enquiries with the members of the public who requested the bus shelter regarding how many people wait at the location for buses on a normal weekday and that she contacts Cornwall Council to confirm whether the land that it is proposed the bus shelter will be erected on is classed as highway.**

On a vote being taken the matter was approved unanimously.

**PM15/10/12 TO CONSIDER ERECTING SIGNS IN MANNINGHAM WOOD TO MARK THE OLD ROAD AND AGREE ANY FUTURE ACTIONS**

Cllr Holmes explained that the 'Great Parish Road' ran from St Illogan Church to Weeth in Camborne; some parts of the original road had been renamed. He explained the history of the road, the road ran from The Platt to the Church along what is now the path through the woods. He suggested that signs should be erected at both ends of the path to highlight and preserve the history of the area and that the signs should have the Council's logo and 'Great Parish Road' in English and Cornish.

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

- PM15/10/12.2 RESOLVED** that the Clerk would obtain quotes for two signs to be erected in the woods for consideration at the next meeting and that the signs have the Council's logo and Great Parish Road written in both English and Cornish.

On a vote being taken on the matter there were 6 votes FOR and 0 votes AGAINST.

- PM15/10/13 TO CONSIDER HOLDING AN EVENT TO COMMEMORATE THE TRANSFER OF ILLOGAN PARK AND AGREE ANY FUTURE ACTIONS**

It was agreed to defer holding an event until there was something to open or some significant works had been completed.

- PM15/10/14 TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING, AGREE RESPONSES AND ANY APPROPRIATE ACTIONS**

Emails had been received from Mr Lanc regarding the wind turbine at Illogan Downs – the emails requested information on procedural matters which the Clerk had responded to.

- PM15/10/15 TO NOTE ANY INFORMATION REGARDING THE CRICKET FIELD AT MARY'S WELL AND AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was noted that a 'private land' sign had been erected on the gate to the field.

- PM15/10/16 TO RECEIVE AN UPDATE ON LAND AT MILLGRIST MEADOW AND AGREE ANY FUTURE ACTIONS**

Cllr Ekinsmyth reported that he had spoken to the enforcement team at Cornwall Council who were not prepared to write to the owner again. Carn Brea Parish Council were considering the issues at their next meeting. Further to discussion:

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

- PM15/10/16.2 RESOLVED** that the Clerk would complete a Land Registry search on the land at Millgrist Meadow to confirm the current ownership.

On a vote being taken the matter was approved unanimously.

- PM15/10/17 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**

To consider the budget for the 2016/17 financial yeay.

**PM15/10/18 DATE AND TIME OF NEXT MEETING**

The next meeting would be held on Wednesday 21<sup>st</sup> October 2015, in Penwartha Hall, time to be confirmed.

**PM15/10/19 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Ford, seconded by Cllr Holmes and

**PM15/10/19.2 RESOLVED that under the 1960 Public Bodies (Admissions to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.**

On a vote being taken the matter was approved unanimously.

**PM15/10/20 TO CONSIDER THE MAINTENANCE AND USE OF ILLOGAN PARK AND ASSOCIATED DOCUMENTATION, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

Cllr Mrs Roberts asked that it was minuted that the Clerk had done an excellent job preparing the reports.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Pavey and

**PM15/10/20.2 RESOLVED that the process for finalising the draft agreements with the Football and Rugby Clubs would be:**

- **The Planning and Environmental Services Committee agrees draft documentation, fee structure etc.**
- **The draft documentation is circulated to the football and rugby clubs for consideration by their committees with a request for their comments to be made formally in writing to the Clerk of the Council within one month.**
- **A meeting of the Illogan Park Improvements Working Group is called to discuss the documents and comments from the clubs.**
- **The Illogan Park Improvements Working Group make recommendations on the final agreement, fee structure etc to Full Council.**
- **Full Council will receive the recommendation and approve the final documentation, fee structure etc.**
- **Each club will be sent an agreement which will need to be signed and returned to the Council, signed on behalf of the Council and a fully signed copy sent to the clubs for their records.**

On a vote being taken the matter was approved unanimously.



It was proposed by Cllr Pavey, seconded by Cllr Holmes and

**PM15/10/20.3 RESOLVED** **that in the interim both Football Clubs and the Rugby Club will be charged the same fee they were paying Cornwall Council whilst a fee structure is agreed by this Council for the use of the facilities at Illogan Park.**

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

**PM15/10/20.4 RESOLVED** **that the financial year for the fees for Illogan Park will be the same as the Council's financial namely from the 1<sup>st</sup> April until the 31<sup>st</sup> March.**

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Holmes, seconded by Cllr Mrs Ferrett and

**PM15/10/20.5 RESOLVED** **that the Football Clubs and Rugby Club will be charged fees for the use of the facilities at Illogan Park from the date Illogan Parish Council took over the Park from Cornwall Council.**

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Ford, seconded by Cllr Pavey and

**PM15/10/20.6 RESOLVED** **that the Football Clubs and Rugby Club would be invoiced quarterly for the fees for the use of Illogan Park.**

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Holmes, seconded by Cllr Mrs Roberts and

**PM15/10/20.7 RESOLVED** **to receive and approve the draft Terms and Conditions of Use of the Sports Pitches and Changing Facilities at Illogan Park and the Pitch Inspection Checklist and that the Clerk send the draft documents and a letter to the Football and Rugby Clubs.**

On a vote being taken the matter was approved unanimously.

It was unanimously agreed by all members present that the following items would be agenda items for the next meeting of the Illogan Park Improvements Working Group who would make recommendations back to this Committee:

- How to monitor/enforce the terms and conditions contained within the draft agreement i.e. leaving the changing rooms and toilets clean and

tidy. Should the Council clean and smarten up the changing rooms prior to enforcing that element of the agreement? Should an inspection rota be implemented? Etc

- Keys and key holders – who will hold keys to the changing rooms? Can keys be moved around between club members? Does the Council need to be informed when the changing and toilets are being used, dates & times, who will be responsible for opening/closing the facilities? What will happen if keys are lost i.e. new set of keys cut, who cover costs for new key cutting, do the locks on the buildings get changed if keys are lost or after so many keys are lost etc
- Maintenance and management of the Park – consider compilation of a management plan for all elements of the Park including grounds maintenance and management including repairing and the ongoing maintenance of the goal mouths; the appropriate knowledge on the maintenance of sports pitches, goal mouths and goal posts

The Clerk would compile a draft tender document for play area inspections for consideration at the next meeting of the Planning and Environmental Services Committee.

Cllrs Holmes and Miss Pollock left the meeting at 8.44pm.

**PM15/10/21 TO RECEIVE AND APPROVE THE DRAFT TENDER DOCUMENTATION FOR THE FIRST YEARS TREE WORKS IN MANNINGHAM WOOD IN LINE WITH THE MANNINGHAM WOOD MANAGEMENT PLAN AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Ford, seconded by Cllr Pavey and

**PM15/10/21.2 RESOLVED to receive and approve the draft tender documentation for the first years tree works in Manningham Wood in line with the Manningham Wood Management Plan.**

On a vote being taken the matter was approved unanimously.

**PM15/10/22 TO RECEIVE AND APPROVE THE DRAFT TENDER DOCUMENTATION FOR TREE SAFETY INSPECTIONS IN MANNINGHAM WOOD AND ILLOGAN PARK AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Ferrett and

**PM15/10/22.2 RESOLVED to receive and approve the draft tender documentation for tree safety inspections in Manningham Wood and Illogan Park.**

On a vote being taken the matter was approved unanimously.

**PM15/10/23 TO RECEIVE QUOTES TO REMOVE A DISEASED AND DYING SYCAMORE TREE FROM ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Pavey, seconded by Cllr Uren and

**PM15/10/23.2 RESOLVED to receive the quotes to remove a diseased and dying Syacamore tree from Illogan Park; to appoint Kernow Tree Surgery to complete the work and to approve the expenditure of £250 + VAT.**

On a vote being taken the matter was approved unanimously.

**PM15/10/24 TO RECEIVE A QUOTE TO MAINTAIN THE FOOTPATH ADJACENT TO ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Mrs Roberts, seconded by Cllr Pavey and

**PM15/10/24.2 RESOLVED to receive the quote to maintain the footpath adjacent to Illogan Park; to appoint Greens Grounds and Trees to complete the work and to approve the expenditure of £60 for the first cut and £25 per cut thereafter.**

On a vote being taken the matter was approved unanimously.

**PM15/10/25 TO RECEIVE QUOTES FOR LEGIONELLA TESTING THE CHANGING ROOMS AND TOILETS AT ILLOGAN PARK, AGREE A QUOTE AND APPROVE THE ASSOCIATED EXPENDITURE**

It was proposed by Cllr Pavey, seconded by Cllr Ford and

**PM15/10/25.2 RESOLVED to receive the quotes for Legionella testing the changing rooms and toilets at Illogan Park; to appoint Coastline Housing to complete the work and to approve the expenditure of £120.**

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 8.53pm.

Signed: .....

Date: .....