

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 18 November 2015 at 7.00pm.

PRESENT: Cllrs Pavey (Chairman), Ms Cadby, Crabtree, Ekinsmyth, Ford, Holmes, Mrs Loxton, Miss Pollock, Richardson, Mrs Roberts, Szoka and Uren.

IN ATTENDANCE: Ms Willsher, Clerk; Ms Whitmore, Admin. Assistant.

The Chairman explained the safety procedures.

FC15/11/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Mrs Cadby, Mrs Ferrett and Mrs Thompson.

There were no members absent.

FC15/11/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no declarations of disclosable pecuniary or non-registerable interests.

FC15/11/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no requests for dispensations.

FC15/11/4 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

FC15/11/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman had represented the Council at the Carn Brea, Portreath and Illogan Remembrance Services. Cllrs Ekinsmyth, Ford, Mrs Loxton, the Chairman and the Clerk had met with Kieran Highman of Cornwall Council regarding moving forward with the Neighbourhood Plan.

FC15/11/6 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 21 OCTOBER 2015 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Ekinsmyth and

FC15/11/6.2 RESOLVED to receive and approve the Minutes of the Full Council Meeting held on 21 October 2015 and the Chairman to sign them.

On a vote being taken on the matter there were 10 votes FOR and 0 votes AGAINST.

FC15/11/7 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

FC15/10/7 - FC15/09/5.3 – Cornwall Association of Local Councils were emailed regarding advice on whether Illogan Parish Council and Carn Brea Parish Council could prosecute the person(s) responsible for the unlawful closure of the lane from Spar Lane to Merritts Hill and a response was awaited.

FC15/10/17 - FC15/09/19.2 – Cornwall Council were contacted requesting ownership of the war memorial and a response was awaited.

FC15/10/25 – response received from Lavigne Lonsdale regarding the project manager fees – emails attached

FC15/11/8 TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE LAST FULL COUNCIL MEETING:

- i. Finance and Resources 14 October 2015**
- ii. Planning and Environmental Services 21 October 2015**
- iii. Planning and Environmental Services 4 November 2015**
- iv. Community Liaison 9 November 2015**
- v. Finance and Resources 11 November 2015**

It was proposed by Cllr Ford, seconded by Cllr Ekinsmyth and

FC15/11/8.2 RESOLVED to note the Minutes of the following Committee Meetings held since the Last Full Council Meeting.

- i. Finance and Resources 14 October 2015**
- ii. Planning and Environmental Services 21 October 2015**

- iii. **Planning and Environmental Services 4 November 2015**
- iv. **Community Liaison 9 November 2015**
- v. **Finance and Resources 11 November 2015**

On a vote being taken on the matter there were 10 votes FOR and 0 votes AGAINST.

Cllr Holmes queried the Planning & Environmental Services Committee Meeting minutes and he would raise it with the Committee at its next meeting on 2 December 2015.

FC15/11/9 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATION FOR THE MONTH OF OCTOBER 2015

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

FC15/11/9.2 RESOLVED to receive reports on the payments, receipts and bank reconciliation for the month of October 2015.

On a vote being taken the matter was approved unanimously.

FC15/11/10 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF NOVEMBER 2015

It was proposed by Cllr Holmes, seconded by Cllr Crabtree and

FC15/11/10.2 RESOLVED that the £330 to the Truro Diocesan Board regarding the Manningham Path Licence Fee not be paid and that the Clerk would write again explaining why the Council were unprepared to make the payment.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Mrs Roberts, seconded by Cllr Miss Pollock and

FC15/11/10.3 RESOLVED that with the exception of the cheque for £330 to the Truro Diocesan Board of Finance, to authorise payment of accounts for the month of November 2015 in the sum of £111,086.21.

On a vote being taken the matter was approved unanimously.

FC15/11/11 TO RECEIVE THE RECOMMENDATIONS FROM THE FINANCE AND RESOURCES COMMITTEE ON THE BUDGET AND PRECEPT FOR THE FISCAL YEAR 2016/2017

It was proposed by Cllr Mrs Roberts, seconded by Cllr Crabtree and

FC15/11/11.2 RESOLVED to receive the recommendations from the Finance and Resources Committee on the budget and precept for the fiscal year 2016/2017.

On a vote being taken on the matter there were 10 votes FOR and 1 vote AGAINST. Cllr Szoka voted against the motion.

FC15/11/12 TO SET THE BUDGET FOR THE FISCAL YEAR 2016/2017

It was proposed by Cllr Ford, seconded by Cllr Ekinsmyth and

FC15/11/12.2 RESOLVED to set the budget for the fiscal year 2016/2017 in the sum of £208,789.00.

On a vote being taken on the matter there were 10 votes FOR and 1 vote AGAINST. Cllr Szoka voted against the motion.

FC15/11/13 TO SET A PRECEPT TO CORNWALL COUNCIL FOR THE FISCAL YEAR 2016/2017

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

FC15/11/13.2 RESOLVED to set the precept to Cornwall Council for the fiscal year 2016/2017 in the sum of £208,087.00

On a vote being taken on the matter there were 10 votes FOR and 1 vote AGAINST. Cllr Szoka voted against the motion.

FC15/11/14 TO CONSIDER COUNCILLORS' INVOLVEMENT IN THE CHRISTMAS LIGHTS EVENTS AND AGREE ANY FUTURE ACTIONS

Cllr Mrs Loxton reminded members that the Christmas Lights switch-on events were on Friday 4 and Saturday 5 December. The events were the only ones completely organised by the Council and Cllr Loxton asked that everyone support one or both events.

FC15/11/15 TO DISCUSS 3 YEAR FINANCIAL FORECASTS AND THE PUBLIC CONSULTATION EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

FC15/11/15.2 RESOLVED that the matter be referred back to the Finance & Resources Committee with delegated powers to draft a 3-year financial forecast to present to Full Council, and to draft the arrangements for a public consultation event and report back to Full Council.

On a vote being taken the matter was approved unanimously.

FC15/11/16 TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND AGREE RESPONSES AND ACTIONS

1. Waller & Hart Solicitors – letter regarding allotments – **Agreed to await the outcome of Cllr Ekinsmyth’s site meeting with Cornwall Council’s Planning Officer. Recommended that the Chairman of Full Council or the Chairman of Planning & Environmental Services and the Clerk also attend.**
2. Email from Cllr Mrs Ferrett regarding the North Coast Cluster Group letter received at the last meeting.

It was proposed by Cllr Ford, seconded by Cllr Holmes and

FC15/11/16.2 RESOLVED that Illogan Parish Council write to the North Coast Cluster Group commending them for their efforts and write to Cornwall Councillor Adam Paynter, Portfolio Holder, the recipient of the original letter, making clear our support for the North Coast Cluster Group.

On a vote being taken the matter was approved unanimously.

3. Various correspondence from the North Coast Cluster Group regarding footpath maintenance under the Local Maintenance Partnership scheme – **Noted**
4. Cornwall Council email – Tender in Cornwall website is being decommissioned on the 1st January 2016 - **Noted**
5. Peninsula Community Health Annual Review - **Noted**
6. CALC – NALC newsletter - **Noted**

7. Cornwall Council Communities and Devolution Bulletin - **Noted**
8. CALC – FAQ update on issuing of summons and papers for Council meetings - **Noted**
9. Safer Cornwall newsletter - **Noted**
10. South West Council autumn newsletter - **Noted**
11. Communities and Devolution Bulletin – Independent Remuneration Panel vacancies - **Noted**
12. Cornwall Council – Paperless Planning Workshop, The Parkhouse Centre, Bude on the 1 February 2016 from 6pm - **Noted**
13. South West Councils advisory bulletin update November - **Noted**
14. Community Network Panel meeting – 25 November 2015, 7pm in Pool Innovation Centre - **Noted**
15. Police and Crime Commissioners monthly report - **Noted**

FC15/11/17

TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

- It had been brought to the Clerk’s attention that there was a leaning and cracked large oak tree in Manningham Wood. The Clerk met with the Cornwall Council tree officer and discussed the tree, and requested quotes from tree surgeons to fell the tree and had the area cordoned off with cones to prevent access. The tree officer completed a risk assessment of the tree and it was considered by the HSE to be a tolerable level of risk (where imposed on others). The tree officer’s recommendations were :

Possible Management Options

- 1. Accept the level of risk, retain the tree, monitor it’s condition, take no remedial action*
- 2. Reduce the risk of harm to site users by reducing/preventing access to the area within falling distance of the tree (area to north)*
- 3. Remove entirely the risk of harm to site users by felling the tree*

It was suggested that option two was the most pragmatic and cost effective solution.

Recommendations

It was recommended that Illogan Parish Council make a decision regarding acceptable risk thresholds and whether the benefits of remedial action outweigh the cost (financial and biodiversity/landscape) of remedial work.

It was suggested that these decisions be informed by considering :

- *the value of this tree (biodiversity and landscape character)*
- *the value of public access to the area within falling distance*
- *the cost of tree removal*
- *the cost of closing of informal paths, restricting access to the area within falling distance of the tree*

It is suggested that permanently closing the informal paths will be the most cost effective, pragmatic means of reducing the risk of harm further.

The tree officer's full report and risk assessment was circulated

The Clerk asked that the Council agree what they would like to do in respect of the tree and if appropriate agree a budget and delegated powers etc.

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Loxton and

FC15/11/17.2 RESOLVED to accept the recommendations of the Tree Officer to close the path in the area of the damaged oak tree in Manningham Wood.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Richardson, seconded by Cllr Szoka and

FC15/11/17.3 RESOLVED to review the situation regarding the damaged oak tree in six months.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Ford, seconded by Cllr Pavey and

FC15/11/17.4 RESOLVED to authorise the Clerk to arrange for the erection of wooden barriers around the damaged oak tree, to a maximum cost of £200.00.

On a vote being taken the matter was approved unanimously.

- PAT testing has been completed on the Council's equipment.
- The NAS drive had to be turned off during PAT testing to enable the extension lead it was plugged into to be tested. This unexpectedly caused some issues with the NAS drive which had now been rectified. Seagate who produces the NAS drive had agreed to replace the unit free of charge as it should not have malfunctioned in the way it did and they cannot diagnose why it did it.
- The water meter reading on the 16 October 2015 was 69 and on the 18 November 2015 it was 69.
- Other health and safety work was ongoing.

FC15/11/18 TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES:

a. Police

Cllrs Mrs Roberts and Mrs Loxton attended the recent Police Liaison Committee meeting. George Eustace, MP was also in attendance. The main topic concerned the closing of Redruth police station. The Chief Inspector stated he would prefer two extra officers on the streets than in a station that was hardly ever used. Redruth Town Council had provided space for officers to work from if and when required.

There was a discussion concerning whether to hold a referendum to see if people might be prepared to pay more for policing; however the figures produced were last year's.

There had been a spate of thefts from cars in the Robartes Terrace area and in the Tehidy Woods car parks. It was agreed to put something on the Illogan Parish Council Facebook page to warn people not to leave belongings on show in their cars and to ensure that their vehicles were locked.

Subject to availability Cllr Mrs Roberts suggested that the next Police Liaison Committee meeting be held at Penwartha Hall.

Cllr Pavey would be attending an event at Heartlands and would check if the community police office was still there.

b. Representatives to Outside Organisations

There were no reports from representatives to outside organisations.

c. Cornwall Councillors

Cllr Ekinsmyth reported he had been invited to meet the four candidates for the role of Chief Executive at Cornwall Council. All had stated they would move to the area if elected.

He was dealing with a number of ongoing planning issues. The Local Plan was being presented to Cabinet in two weeks' time and hopefully would be available by next September.

He would be attending a Community Network meeting next week and had also attended, with Cllr Ford, and 'Open Doors' meeting where the Chief Executive and Deputy Chief Executive of Cornwall Council explained Cornwall Council's direction.

FC15/11/19 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES

There were no specific items raised for discussion at a future meeting.

FC15/11/20 DATE & TIME OF NEXT MEETING:

Wednesday 9 December 2015, 7pm in Penwartha Hall.

FC15/11/21 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED.

It was proposed by Cllr Mrs Roberts, seconded by Cllr Crabtree and

FC15/11/21.2 RESOLVED that under the 1960 Public Bodies (Admissions to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

FC15/11/22 TO RECEIVE AND APPROVE THE DRAFT TENDER DOCUMENTATION FOR AN INDEPENDENT INTERNAL AUDITOR, AGREE THE DEADLINE DATE FOR COMPLETED TENDERS TO BE RETURNED TO THE COUNCIL AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Holmes, seconded by Cllr Ekinsmyth and

FC15/11/22.2 RESOLVED to receive and approve the draft tender documentation for an independent internal auditor and to agree the deadline date of 23 December 2015 for completed tenders to be returned.

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 8.14pm.

Signed

Date

ACCOUNTS FOR PAYMENT NOVEMBER 2015							
Ref:	Cheque	Expenditure	Payee	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
764	3172	Contractor	D Heyes		£1,128.97		£1,128.97
765	3173	Strimmer Service	Portreath Garden Mchy Ltd		£83.33	£16.66	£99.99
766-768	3174-3176	Salaries	All Employees		£3,586.54		£3,586.54
769	3177	Grass Cutting	Greens Grounds & Trees		£110.00		£110.00
770	3178	Transfer	Public Sector Deposit Fund		£100,000.00		£100,000.00
771	3179	Manningham Wood Management Plan	CEC	PM15/01/19.2	£1,675.00	£335.00	£2,010.00
772	3180	Budget training	CALC	FC15/04/11.2	£22.00	£4.40	£26.40
773	3181	Insurance Premium	Came & Company		£2,386.84		£2,386.84
774	3182	IT Support and Website hosting	Focus Technology		£34.50	£6.90	£41.40
775	3183	Hall Hire for Youth Club	Illogan Village Hall		£410.00		£410.00
776	3184	Planning Conference	Cornwall Council		£24.99	£5.01	£30.00
777	3185	Santa Suit	Pure Imagination Enterprises Ltd (Clowning Around)	CL15/11/16.2	£85.00		£85.00
778	3186	Stationery and Printing	Martin Luck		£936.70	£6.14	£942.84
779	3187	Petty Cash Top Up	S Willsher		£84.43		£84.43
780	3188	Manningham Path Licence Fee 30.03.07 - 29.03.10	Savills (UK)Ltd Client Account re Truro Diocesan Board of Finance Ltd		£330.00		£330.00
	SO	Storage Unit	Low Cost Self Storage		£43.33	£8.67	£52.00
	DD	Internet	BT		£76.50	£15.30	£91.80
					£111,018.13	£398.08	£111,416.21