

## ILLOGAN PARISH COUNCIL

Minutes of the Planning & Environmental Services Committee held at the Penwartha Hall, Illogan on Wednesday 4<sup>th</sup> November 2015 at 7.00pm at Penwartha Hall, Voguebeloth.

**PRESENT:** Cllr Mrs Roberts (Chairman), Ford (Vice Chairman), Ekinsmyth (not a member of this Committee), Holmes, Pavey, Miss Pollock, Szoka, Mrs Thompson and Uren.

**IN ATTENDANCE:** Ms S Willsher, Clerk and 7 members of the public (until point mentioned).

The Chairman explained the safety procedures.

**PM15/11/1 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Mrs Ferrett.

Absent: there were no members absent.

**PM15/11/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY WORTH £25 OR OVER**

Cllr Szoka declared a non-registerable interest in the planning application for An Vownder.

**PM15/11/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications for dispensations.

**PM15/11/4 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON THE 7<sup>TH</sup> AND 21<sup>ST</sup> OCTOBER 2015 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Ford, seconded by Cllr Pavey and

**PM15/11/4.2 RESOLVED to receive and approve the Minutes of the Meetings of this Committee held on the 7<sup>th</sup> and 21<sup>st</sup> October 2015 and the Chairman to sign them.**

On a vote being taken the matter was approved unanimously.

**PM15/11/5 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS FOR INFORMATION ONLY**

The Clerk reported that the diseased tree had been removed from Illogan Park; the footpath at Illogan Park had been cut and the Legionella testing would be completed on Thursday 5<sup>th</sup> November

**PM15/11/6 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 10 MINUTES – EVERY SPEAKER HAS A LIMIT OF 3 MINUTES UNDER THE COUNCIL'S STANDING ORDERS)**

It was agreed to take public participation with the relevant planning applications.

**PM15/11/7**

**TO DISCUSS PLANNING APPLICATIONS RECEIVED UP TO THE DATE OF THE MEETING (CLLR MRS THOMPSON)**

- i. **IPC2015/062  
PA15/09353  
Mr and Mrs D Smith, 7 Trevelthan Road, Illogan  
To form a second storey extension over garage**

Members of the public objected to the application for the following reasons:

- The side wall of the garage was 2.9 metres away from the end wall of the neighbouring property, the height was currently 3m with the roof sloping back towards the end wall of 7 Trevelthan Road, it is not acceptable to increase the height of the wall to about 8 metres which will tower over what was a narrow gap between the two properties. It would be an intrusion to bring the wall that close to a neighbouring property.
- There was no precedent in the area for this type of development.
- It would result in the loss of daylight and sunlight to neighbouring properties.
- The household has 4 vehicles, a further bedroom may attract further occupancy which could attract further vehicles. Only one car was parked off the road and the others were parked in the cul de sac and on the main spine road of Trevelthan Eoad. The vehicles caused a hazard when entering and exiting the cul de sac.
- The cul de sac was cluttered with cars and emergency vehicles would find it impossible to pass through.
- The proposals are out of keeping with the area.
- The proposals would result in a loss of privacy to neighbouring dwellings.
- The existing dwelling has substandard noise insulation and an increase in occupation would make the noise issues worse.

1 member of the public entered during this item at 7.10pm.

It was proposed by Cllr Mrs Thompson, seconded by Cllr Ford and

**PM15/11/7.2**

**RESOLVED**

**Illogan Parish Council unanimously and strongly opposes this application for the following reasons:**

- **On all side of the dwelling there are very differing levels e.g. to the left facing and to the rear. 11 Trevelthan Road is much lower than the neighbouring dwellings.**
- **The proposal site is higher than 8 Trevelthan Road and would result in a wall about 3 times the height of the existing wall. This would result in a very overbearing and un-neighbourly development and lead to a narrow dark alleyway.**

- **The proposals would block most of the sunlight from the garden, conservatory and rear bedroom of 11 Trelvelthan Road.**
- **There are severe parking problems on Trelvelthan Road which cause obstruction and hazard which would be exacerbated with the addition of extra living accommodation.**

On a vote being taken the matter was approved unanimously.

5 members of the public left the meeting at 7.22pm.

**ii. IPC2015/063**

**PA15/09245**

**Truro Diocesan Board of Finance, Land At Church Road, Illogan Outline application with some matters reserved for erection of 33 dwellings**

The agent gave the background to the application. There had been a preapplication submitted to Cornwall Council in 2012 which Cornwall Council had responded positively to. The surveys that had been completed had not highlighted any major constraints. The local priest had been consulted in detail regarding the proposals. The development would not impinge on the character of the rectory or surrounding properties. The permissive path from Manningham Wood to the churchyard had been given due regard. The outline permission had some matters reserved including the boundary treatment.

In response to questions the agent said that he was not aware that anyone had been told that they had been communicating with Illogan Parish Council. The preapplication had been completed by the planning consultant with Cornwall Council; it was a wide ranging preapplication that covered multiple sites which was dealt with by Cornwall Council as they saw fit. Savills had been appointed as agents since February 2015, most of the work on this application had been completed prior to their appointment and it was therefore deemed appropriate to submit a full planning application. Savills took public relations seriously and when they were dealing with applications from the start they hold public consultation events and presentations and consult the local Council.

The practice manager of the Homecroft Surgery expressed concern as they rented part of their car park from the diocese and only had a few years left of the current lease. If this parking was lost it would cause parking problems and would exacerbate parking issues on Church Road. The agent said that there were no plans to remove the car park from the surgery.

It was proposed by Cllr Mrs Thompson, seconded by Cllr Miss Pollock and

**PM15/11/7.3**

**RESOLVED**

**Illogan Parish Council objects to this application and requests that it is decided at Planning Committee and not by Planning Officers delegated powers as there are severe strategic issues.**

**Illogan Parish Council are concerned and disappointed that there had been not been any**

**consultation regarding the proposals with members of the public or this Council.**

**The development would cause increased traffic flow which would be detrimental to the village and poses a serious hazard on an increasingly busy principal route. The access and egress for the site would add to the congestion especially during school times as Church Road is used by parents of Illogan School to park to drop off and collect children from the School. Church road is also parked on during weddings and funerals and the inclusion of a junction would increase congestion in the area. The junction at Bridge Road and Ventonraze would be compromised with the proposed addition of a junction to access this site. There is no clear line of site for motorists to Robartes Terrace. The dwellings are unlikely to be affordable for local people. The additional dwellings would put pressure on the local Schools and Doctors surgeries. There are not enough car parking spaces included within the development plans considering the size of the dwelling which would increase the parking and congestion issues in the area. There are not adequate facilities in the area to support the proposed dwellings. The land should remain designated as a cemetery extension as in the draft Local Plan produced by Kerrier District Council. There is also concern for what will happen to the rest of the Glebe Land.**

**that Illogan Parish Council recommends that it be referred to the Planning Authority Committee and not to delegated powers because it raised severe strategic issues requiring further careful consideration, that we recommend objection to this planning application.**

**On 16 October 2012 Mr James responds to Stephen Payne Planning Ltd. Taking pains to point out that after a 2-hour assessment of the site his advice would be "broadbrush" in nature.**

**In this pre app there are client review drawings, simple redline boundary plans, but showing the proposed development site cutting off the pathway behind the Glebe land and for which this Council pays rent.**

**There is then reference to the Cornwall Local Plan, formerly the Core Strategy, which, as we know and perhaps now to our cost, has yet to be implemented. I would like to quote here from Mr James's letter... "In this age of Localism, another very important point to bear in mind is the**

**prudence of early contact with the relevant Parish Council, Divisional Members, and indeed the wider communities in which the sites lie". As far as I am aware we, as the Parish Council, have not been approached on this matter at any stage prior to the current outline application before us.**

**To this current application I refer to the Planning Application form:**

**Para 10: Parking for 54 vehicles. This allows for 1.5 vehicles per household which to my mind is under-stating the number.**

**Para 13: Biodiversity of the site. I think that this would be adversely affected given the proximity of the churchyard and to the cemetery, and given the wildlife nature of locality.**

**Para 17: Gain of residential units – The number of units proposed is as follows:**

**5 x 2-bedroom  
13 x 3-bedroom  
7 x 4-bedroom**

**For market housing that is 25 in total with an additional**

**8 x 2-bedroom for intermediate housing, thus arriving at a total of 33 dwellings.**

**In the Planning document, submitted by Stephen Payne Planning, Town Planning Consultants, 43 Lemon Street, Truro. Dated October 2015**

**They are stating that for the purposes of Section 38(6) of the Planning and Compulsory Purchase Act 2004, there is no Development plan in force in respect of the Glebe land, given that Kerrier District Local Plan 1996-2011 was never formally adopted. And because there is little weight to be attached to the CLP at the present time.**

**Furthermore, as set out in paragraph 14 of the NPPF, the National Planning Policy Framework, they feel that they are able to proceed with their sustainable plan without delay.**

**Their Principle of Development suggests that the site of the Glebe land relates to the "urban" form in the urban area of Illogan because of the following:**

- its setting off Church Road;**
- its relationship to the housing directly opposite along Robartes Terrace;**

- the boundary extending beyond the westernmost boundary of the site to the north and to the south, thereby meaning that development of the site would not extend the built form past its outermost point;
- And the site being enclosed by woodland to the south and east (which provide a good amount of screening from the surrounding countryside and by the cemetery to the north.

Although their argument that planning permission for this submission should be granted is based on the fact that the development plan is absent, they do quote para 2.17 of the CLP which states that "the plan will not be defining settlement boundaries around towns and villages but development should however be limited to infill within the built area, not physically extending these settlements...." they are of the considered opinion that the site reasonably comprises part of the settlement of Illogan, as opposed to being outside it, albeit adjoining, the settlement (for the purposes of Policies 8 and 9 of the CLP).

They submit that planning permission should be granted for development proposals unless any adverse effects of doing so would significantly and demonstrably outweigh the benefits.

Illogan Parish Council would argue that the adverse effects do significantly and demonstrably outweigh the benefits for the following reasons:

1. The proposed plan in principle is not wholly acceptable;
2. The increase in traffic flow is detrimental to the village and poses a serious hazard on an increasingly busy principal route;
3. The egress from the proposed site on a corner would therefore add to the congestion;
4. The area of the Church road is currently used by parents of children at the village school for parking. This has become increasingly busy;
5. The egress onto Church Road further compromises the junction at Bridge Road and Ventonraze;
6. The use of the main road for parking during services at the Parish Church, particularly at funerals and weddings;
7. The development is unlikely to provide affordable housing for those in the village;
8. The development will most certainly bring in families with children, thus putting pressure on the village school numbers.

**Highway Access:**

According to the application this is the sole matter not reserved from this application for future determination. I would insist at this point that we want this whole matter brought forward to the full committee that all matters reserved are open to discussion:

There has been a Transport Statement produced by Ray Trethewey Consulting Ltd to accompany this application which is in accordance with paragraphs 32 and 36 of the NPPF (as supplemented by Policy 27 of the CLP) which provides that:

- safe and suitable access to the site can be achieved for all people;
- improvements can be undertaken within the transport network that cost-effectively limit the significant impacts of the development. Development should only be prevented or refused on transport grounds where the residual cumulative impacts of development are severe.

What they are saying is that not only do they feel a safe and suitable new vehicular access is achievable, taking into account the Ventonraze and Bridge Road junctions, but also that there will be no need for improvements to be undertaken within the local transport network apart from the creation of the vehicular entrance to the proposed development.

From the plans this egress is contiguous to the current entrance to the cemetery, on a difficult bend with clear sight along the road in either direction. It would not be considered a safe egress.

**Planning Obligations:**

- The applicant is willing to enter into an Obligation under Section 106 of the Town and Country Planning Act 1990, only in respect of certain matters which cannot, having regard to advice contained in paragraph 204 of the NPPF, be the subject of planning conditions;
- The applicant will also only agree to a planning obligation if satisfied that it meets the required tests;
- It considers that this might be applicable to the affordable housing, but not necessitating improvements to the local transport system;
- It considered that in respect of off-site infrastructure contributions, the material

**change brought about by Regulation 123 of the Community Infrastructure Levy (CIL) Regulations with effect from 6 April this year, would mean that the Council should clarify and as appropriate justify, whether a contribution is legitimately required whilst the CIL Charging Schedule remains unimplemented.**

**I would suggest therefore that no contribution would likely be forthcoming.**

**Design and Access Statement - Use, Amount and Access:**

#### **Use**

- **33 residential dwellings together with independent amenity and car parking spaces, as a means of supporting the great need for additional housing in the area at present;**
- **This is justified by being well integrated with the existing, predominantly residential surroundings;**
- **The internal access road and the range of dwellings are purely indicative at this stage. What would the reality therefore be?**

#### **Amount**

- **As we already know this has been set at 33 residential dwellings with parking facilities;**
- **The proposed density is wholly unsuitable in this urban location;**
- **Considering factors such as the boundary trees, the prevailing character of the existing surrounding buildings;**
- **The need to ensure an efficient and effective use of the land.**

**It is felt that a development on this scale will provide a good deal of support for existing services and facilities in Illogan, such as shops and bus services. I would draw the Council's attention to perhaps the lack of facilities such as shops and bus services, whilst being true that we have GP surgeries. This development may well put extra pressure on both of them.**

#### **Access:**

- **It is felt by the planners that by placing of the vehicular access in the north eastern corner of the application site, it would ensure safe egress. I believe that it would impose further hazards to that part of Church Road. There is no clear sight to Robartes Terrace and the bend**



**in the road towards Church Road would in itself be unsuitable for egress;**

- **The increase in traffic through the village would, as already stated, cause serious problems, not only at the times for school runs but also Church services and for the day-to-day traffic flow.**

**Conclusion:**

**The planners conclude that this development is highly desirable in the interests of providing suitable and sustainable development in urban areas and in the national guidance contained within the NPPF.**

**They also presume that this sustainable development can be approved without delay in so much as it provides an economic, social and environmental role for Illogan.**

On a vote being taken the matter was approved unanimously.

2 members of the public left the meeting at 8.05pm.

- iii. IPC2015/060  
PA15/09124  
Mr and Mrs T Salmon, Ashingdon Reach, Clifton Road, Park Bottom  
Demolition of garage. Erection of dependent annexe**

It was proposed by Cllr Mrs Thompson, seconded by Cllr Pavey and

**PM15/11/7.4 RESOLVED that there are no objections to the planning application for Ashingdon Reach providing there was a planning condition that tied the annexe to the main dwelling.**

On a vote being taken the matter was approved unanimously.

- iv. IPC2015/061  
PA15/09341  
Mr Barrat, Keepers Gate, Mount Whistle Road, South Tehidy  
Felling of an oak**

It was proposed by Cllr Mrs Thompson, seconded by Cllr Holmes and

**PM15/11/7.5 RESOLVED that there are no objections to the application for Keepers Gate providing a replacement tree is planted.**

On a vote being taken the matter was approved unanimously.

- v. IPC2015/064  
PA15/09607  
Mr Mark Rebder, 4 The Spinney, Tehidy Park, Camborne**

**Proposed rear conservatory**

It was proposed by Cllr Mrs Thompson, seconded by Cllr Uren and

**PM15/11/7.6 RESOLVED that there are no objections to the planning application for 4 The Spinney.**

On a vote being taken the matter was approved unanimously.

- vi. IPC2015/065  
PA15/09480  
Ms Sarah Willsher, Illogan Parish Council, Manningham Woods,  
Paynters Lane, Illogan  
5 year management plan**

It was proposed by Cllr Holmes, seconded by Cllr Mrs Thompson and

**PM15/11/7.7 RESOLVED that the planning application for Manningham Woods is NOTED.**

On a vote being taken the matter was approved unanimously.

- vii. IPC2015/066  
PA15/09873  
Mrs W Bray, Bellever, South Drive, Tehidy  
Removal of dead Silver Birch. Removal of branch of Quercus  
Ilex/Holm Oak (rotten and cracked at base near trunk)**

It was proposed by Cllr Szoka, seconded by Cllr Uren and

**PM15/11/7.8 RESOLVED that there are no objections to the planning application for Bellever.**

On a vote being taken the matter was approved unanimously.

- viii. IPC2015/067  
PA15/08324  
Mr A Trengove, An Vownder, Paynters Lane, Illogan  
Proposed 2 bedroomed bungalow**

Cllr Szoka left the room.

It was proposed by Cllr Mrs Thompson, seconded by Cllr Holmes and

**PM15/11/7.9 RESOLVED Illogan Parish Council objects to the application for An Vownder for the following reasons: - The development would be a back garden development - The development may adversely affect the enjoyment of the people using Illogan Park - The access to the proposed site is along a narrow lane which has not been adopted as a highway by Cornwall Council. The lane is not suitable for**

**additional traffic or construction traffic. Illogan Parish Council as owners of the freehold of the lane will not allow further vehicular access along the lane for the safety of users of the lane and the park.**

On a vote being taken the matter was approved unanimously.

- ix. IPC2015/068  
PA15/09363  
Mr & Mrs D Nicholson, Camelot, Mary's Well, Illogan  
Rear single storey extension to form 2 bedrooms and en-suite  
shower room**

It was proposed by Cllr Mrs Thompson, seconded by Cllr Miss Pollock and

**PM15/11/7.10 RESOLVED that there are no objections to the planning application for Camelot.**

On a vote being taken the matter was approved unanimously.

It was agreed that the Clerk would enquire with Cornwall Council regarding the legality of planning applications that do not have a site notice displayed.

**PM15/11/8 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL**

- PA15/08010 – Mr J Barrat, Keepers Gate, Mount Whistle Road, South Tehidy – Removal of Sycamore tree and works to 2 Beech trees – REFUSED
- PA15/06941 – Mr P Eustice, High Trees, Roscroghan, Camborne – Change of Use, Conversion and extension of traditional barn to create a self-contained dwelling – amended scheme with revised access driveway – APPROVED
- PA15/08123 – Mrs A Webb, Keepers Gate, Mount Whistle Road, South Tehidy – Felling of Turkey Oak and Chestnut Tree – APPROVED
- PA15/08656 – Mr Dean Garner, 19A Alexandra Road, Illogan, Redruth – Non material amendment in relation to decision notice PA13/11768 dated 27.02.14: Removal of a door on the east elevation, alterations to openings in the west elevation, enlarge patio doors to 3.6m and change layout of internal stud walls (no change to windows) – APPROVED
- PA15/09297 – Mr K Hooper, Land North of Sigma, Spar Lane, Illogan – Submission of details to discharge conditions 3 and 4 in respect of Decision Notice PA15/05512 dated 30<sup>th</sup> July 2015 – S52/S106 and discharge of condition apps
- PA15/07532 – Miss Kelly Williams, Lustleigh, Mount Whistle Road, South Tehidy, Camborne – Removal of 2 x Sycamore trees – Part Approved/Part Refused - *CONSENTED WORKS Condition(s): 1 The tree work hereby granted consent shall relate solely to the felling of the Sycamore tree located near to the north boundary of the application site and shall be completed before the expiration of two years from the*

*date of this consent. Reason: To ensure that consented works remain consistent with current best practice and to protect public amenity. REFUSED WORKS Reason(s): 1 The proposed felling of the Sycamore to the north west of the dwelling house is refused consent because there are no tree defects or any arboricultural reasons to justify the felling of this protected tree and its loss would be detrimental to public amenity.*

- PA15/08581 – Mr James Pollock, 8 Roscarrack, Illogan – Replacement ground floor extension (single storey) – APPROVED
- PA15/08638 – Mr D Garner, Lowen Dean, 19A Alexandra Road, Illogan – The addition of a detached double garage – APPROVED

**PM15/11/9 TO NOTE PLANNING ENFORCEMENT CASES RECEIVED FROM CORNWALL COUNCIL**

No planning enforcement cases had been received from Cornwall Council.

**PM15/11/10 TO CONSIDER THE BUDGETS FOR 2016/17 AND MAKE RECOMMENDATIONS TO THE FINANCE AND RESOURCES COMMITTEE**

It was proposed by Cllr Holmes, seconded by Cllr Ford and

**PM15/11/10.2 RESOLVED that the following recommendations are made to the Finance and Resources Committee for the 2016/17 budgets:**

- **Cost Code 302 – Litter Control - £8,526**
- **Cost Code 303 – General Maintenance - £3,654**
- **Cost Code 304 – Bus Shelter Maintenance - £1,700**
- **Cost Code 305 – Footpath Maintenance - £6,695**
- **Cost Code 307 – Manningham Wood Maintenance - £8,437**
- **Cost Code 308 – Tolvaddon Maintenance - £1,500**
- **Cost Code 310 – Verge Clearing - £3,500**
- **Cost Code 401 Manningham Wood Projects - £0**
- **Cost Code 402 – Tolvaddon Project - £0**
- **Cost Code 501 – Bus Shelters – £0**

On a vote being taken the matter was approved unanimously.

**PM15/11/11 TO CONSIDER SPEEDING ISSUES AND AGREE ANY FUTURE ACTIONS**

Members discussed the speeding issues in the area; previous traffic calming schemes which had not been implemented; funding; signage and painting speed limits on the roads; the speedwatch scheme and budgets.

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

**PM15/10/11.2 RESOLVED to recommend to the Finance and Resources Committee that a road safety budget of £5,000 is included in the 2016/17 budget figures.**

On a vote being taken on the matter there were 4 votes FOR and 3 votes AGAINST.

**PM15/11/12 TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING, AGREE RESPONSES AND ANY APPROPRIATE ACTIONS**

There was no correspondence.

**PM15/11/13 TO NOTE ANY INFORMATION REGARDING THE CRICKET FIELD AT MARY'S WELL AND AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

There was no information regarding the cricket field at Mary's Well.

**PM15/11/14 TO RECEIVE AN UPDATE ON LAND AT MILLGRIST MEADOW AND AGREE ANY FUTURE ACTIONS**

There was a meeting with Carn Brea Parish Council scheduled for the 13<sup>th</sup> November 2015.

**PM15/11/15 TO CONSIDER ASKING CORNWALL COUNCIL TO SUPPLY THE DETAILS IT ATTACHES TO AND REQUIRES OF THE TEMPORARY RESIDENTIAL USE OF CARAVANS AT DEVELOPMENT SITES AND THE GROUNDS, SCOPE AND NOTICE FOR REQUEST OF ENFORCEMENT ACTION AGAINST ASSOCIATED PERCEIVED GRIEVANCE AT THE APPARENT ABUSE OF THIS PRACTICE**

It was proposed by Cllr Ford, seconded by Cllr Pavey and

**PM15/10/15.2 RESOLVED to ask Cornwall Council to supply the details it attached to and requires of the temporary residential use of caravans at development sites and the grounds, scope and notice for requests of enforcement action associated perceived grievance at the apparent abuse of this practice.**

On a vote being taken the matter was approved unanimously.

**PM15/11/16 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**

There were no items raised.

**PM15/11/17 DATE AND TIME OF NEXT MEETING**

The next meeting would be held on Wednesday 18<sup>th</sup> November 2015, in Penwartha Hall, time to be confirmed.

**PM15/11/18 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Pavey, seconded by Cllr Ford and

**PM15/11/18.2 RESOLVED that under the 1960 Public Bodies (Admissions to**

**Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.**

On a vote being taken the matter was approved unanimously.

**PM15/11/19 TO RECEIVE AND APPROVE THE DRAFT TENDER DOCUMENTATION FOR FOOTPATH MAINTENANCE AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

**PM15/11/19.2 RESOLVED to receive and approve the draft tender documentation for Footpath Maintenance.**

On a vote being taken the matter was approved unanimously.

**PM15/11/20 TO RECEIVE AND APPROVE THE DRAFT TENDER DOCUMENTATION FOR THE BUS SHELTER AT TOLVADDON AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Mrs Thompson, seconded by Cllr Holmes and

**PM15/11/20.2 RESOLVED to receive and approve the draft tender documentation for the bus shelter at Tolvaddon.**

On a vote being taken the matter was approved unanimously.

**PM15/11/21 TO RECEIVE QUOTES FOR THE SIGNS TO BE ERECTIONS IN MANNINGHAM WOOD TO MARK THE GREAT PARISH ROAD, APPROVE A QUOTE AND THE ASSOCIATED EXPENDITURE AND WHERE TO ERECT THE SIGNS**

It was agree to defer this item until the next meeting.

There being no further business the Chairman closed the meeting at 8.40pm.

Signed: .....

Date: .....