

ILLOGAN PARISH COUNCIL

Minutes of the Illogan Park Improvements Working Group held in Penwartha Hall, Voguebeloth, Illogan on Monday 30th November 2015 at 7.00pm.

PRESENT: Councillor Mrs Ferrett (Chairman), Mr Simons (Vice Chairman), Councillor Crabtree (not a member of this Committee), Councillor Ekinsmyth, Mr Bartlam, Mr Bowman, Mr Maddern and Mr Rowe.

ALSO PRESENT: Ms Willsher, Clerk

The Chairman explained the safety procedures.

IPIWG15/11/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Pavey.

There were members absent.

IPIWG15/11/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

IPIWG15/11/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations.

IPIWG15/11/4 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER HAS A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)

It was agreed that public participation would be taken during the following items.

IPIWG15/11/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON THE 6TH JULY 2015 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ekinsmyth, seconded by Mr Rowe and:

IPIWG15/11/5.2 RESOLVED: that the minutes of the meeting of the Illogan Park Improvements Working Group held on the 6th July 2015 are received and approved and signed by the Chairman with the amendment to the minute number for the appointment of a Vice Chairman to IPIWG15/07/2.2.

On a vote being taken the matter was approved unanimously.

IPIWG15/11/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

In response to a question the Clerk confirmed that the architects were awaiting the pre-application response from Cornwall Council.

IPIWG15/11/7 TO CONSIDER THE DRAFT TERMS AND CONDITIONS FOR THE USE OF THE SPORTS PITCHES AND CHANGING FACILITIES AT ILLOGAN PARK AND THE DRAFT ILLOGAN PARK PITCH INSPECTIONS CHECKLIST, CONSIDER COMMENTS FROM THE FOOTBALL AND RUGBY CLUBS AND MAKE RECOMMENDATION ON THE FINAL DOCUMENTS TO FULL COUNCIL

The Chairman expressed her disappointment at the lack of responses from the Football and Rugby Clubs; the Clubs apologised.

The Clubs were happy with the contents of the draft agreement and pitch inspection checklist. The pitch would need to be checked by the Clubs before every use and the checklist completed and stored.

It was proposed by Cllr Mrs Ferrett, seconded by Mr Bowman and:

IPIWG15/11/7.2 RESOLVED: to recommend to Full Council that the Draft Terms and Conditions for the Use of the Sports Pitches and Changing Facilities at Illogan Park and the Draft Illogan Park Pitch Inspections Checklist are received and approved and sent to the Clubs for signing.

On a vote being taken the matter was approved unanimously.

IPIWG15/11/8 TO CONSIDER THE FEE STRUCTURE FOR USE OF THE SPORTS PITCHES AND CHANGING FACILITIES AT ILLOGAN PARK AND MAKE RECOMMENDATIONS TO FULL COUNCIL

Members discussed the number of times the Football and Rugby Clubs use the pitches; the Rugby Club play about 15 matches per year and train once a week for 8 months of the year. It was confirmed that the Rugby Club payed Cornwall Council £357.00 per annum for unlimited use of the pitch and changing facilities and Illogan Football Club paid £439.95 + VAT per annum. The Rugby Club had always provided and maintained the goal posts on the rugby pitch. The past and future maintenance of the pitches was discussed and it was suggested that the Clubs could complete some of the maintenance themselves with their members volunteering. It was also suggested that the Council purchased the equipment needed to cut the grass and that volunteers

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that were appropriately trained used the equipment to cut the grass; at the present time there was nowhere to store any such equipment, however it could be looked into and considered in the future. The Rugby Club and the New Inn Titans were small clubs with limited membership and fund and if the hire charges were too expensive it could mean that the clubs would not be feasible and would have to cease. It was noted that if the MUGA was installed it would be well used and would create a revenue stream for the Council. Members discussed whether annual charges and charging per use; the clubs would prefer an annual charge.

It was agreed that the Clerk would chase Cornwall Council for the results of the pre-application for the Park.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Ekinsmyth and:

IPIWG15/11/8.2 RESOLVED: that the fee structure is referred to Full Council for them to consider taking into account the comments made by the Clubs and that the Council would contact the Clubs once a decision on the fees had been made.

On a vote being taken the matter was approved unanimously.

IPIWG15/11/9 TO CONSIDER HOW TO MONITOR/ENFORCE THE TERMS AND CONDITIONS CONTAINED WITHIN THE DRAFT AGREEMENT FOR ILLOGAN PARK AND AGREE ANY FUTURE ACTIONS

It was proposed by Mr Simons, seconded by Cllr Ekinsmyth and:

IPIWG15/11/9.2 RESOLVED: that all Clubs using the facilities at Illogan Park would provide the Council with the names and contact details of two people who would monitor the usage in line with the terms of the Agreement. The same two persons will sign the agreement on behalf of the Clubs and will be key holders.

On a vote being taken the matter was approved unanimously.

It was noted that the Council did not want there to be any arguments between users of the facilities; the Council would also complete spot checks on the facilities and would implement a structure to resolve any issues that arise.

IPIWG15/11/10 TO CONSIDER THE ARRANGEMENTS FOR KEYS AND KEYHOLDERS FOR THE CHANGING FACILITIES AT ILLOGAN PARK AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Ekinsmyth and:

IPIWG15/11/10.2 RESOLVED: that the Clerk would maintain a list of key holders and their contact details; keys would not be moved around between club members; the Clubs would inform the Council when they were using the facilities; whoever loses keys will cover the cost of cutting a new set of keys; if keys are lost the Council must be notified immediately; only key holders can open and close the changing facilities; if the Clubs need additional sets of keys they will check with the Clerk and the Clubs will cover the cost of having the keys cut; the Clubs would forward the Clerk a list of current key holders and their contact details; and the Council will consider as and when necessary whether to change the locks to the changing facilities after keys are lost.

On a vote being taken the matter was approved unanimously.

IPIWG15/11/11 TO CONSIDER THE COMPILATION OF A MANAGEMENT PLAN FOR ALL ELEMENTS OF ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY RECOMMENDATIONS TO THE PLANNING AND ENVIRONMENTAL SERVICES COMMITTEE

The goal mouths on the football pitch were in a poor condition and there was doubt whether they would last the season with the current level of use. The goal mouths had been damaged for years and had never been properly maintained. The goal mouths were in such a poor condition that they might not be repairable and the only option might be to move the pitch. The goal mouths were a key area of usage during matches. Professional pitches have raised goal mouths; members did not know whether or how this could be achieved in a public park. Another local football team top soiled and turfed their goal mouths after the last match of the season. The goal mouths would also benefit from the removal of the goals between matches to

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discourage members of the public to use; other goal posts could be erected on a different area of the site for use by the public. Illogan Football Club had aluminum goal posts which could be erected in Illogan Park and small goal posts which could be erected for use by the public. The person who maintains the pitches at the British Legion may be able to offer advice on maintenance of the pitches at the Park. The Clubs volunteered to organise the repairs needed for the goal mouths.

It was noted that there were members of the clubs who were qualified professionals who might be willing to do some of the testing at a reduced rate.

Members discussed the floodlights which had been erected in the Park by the football pitch. The Chairman reminded the Clubs that Illogan Parish Council owned the Park and that nothing should be done in the Park without the Councils permission.

It was agreed that the Clerk would draft a Management Plan for the Park which would be considered by the Council and all of the Clubs.

IPIWG15/11/12 TO CONSIDER AND REVIEW ARRANGEMENTS FOR ILLOGAN PARK AND AGREE ANY FUTURE ACTIONS

Mr Rowe reported that he was losing the support of other members of the Illogan Football Club to remain in the village due to the condition of the pitch. The Club was incurring significant costs hiring other pitches. The Club was continuing to grow and their biggest issue was facilities. There were multiple teams within the Club including two team for each age group between the under 8s and under 13s; it was feared that they would have to begin a waiting list system. The Club was meeting with the FA to discuss its options for the future.

Members discussed the usage of the football pitch and that with two teams playing on it; the pitch was not getting rested at all during the weekends. It was agreed that the football clubs would discuss the pitch usage and rest times and would report back with a solution that was workable.

IPIWG15/11/13 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

Future items would include:

- Fee structure for use of the facilities
- Development of the Park/Consultation event
- Number of games/training on the pitches

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IPIWG15/11/14 DATE AND TIME OF NEXT MEETING

The next meeting would be held in mid-January 2016.

There being no further business the Chairman closed the meeting at 8.35pm.

Signed: Chairman

Date: