

## ILLOGAN PARISH COUNCIL

Minutes of the Community Liaison Committee held at The Council Office, Tolvaddon Energy Park on Monday 23<sup>rd</sup> November 2015 at 7.00 pm.

PRESENT: Cllr Mrs Loxton (Chairman), Cllr Holmes (Vice Chairman), Cllr Ms Cadby, Cllr Pavey, Cllr Miss Pollock and Cllr Mrs Roberts.

ALSO PRESENT: Ms S Willsher (Clerk) and three members of the public

The Chairman explained the safety procedures.

### **CL15/11/17 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Mr Dolling and Mrs Prouse.

There were no members absent.

### **CL15/11/18 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

There were no interests declared.

### **CL15/11/19 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications from members for dispensations.

### **CL15/11/20 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)**

There were no members of the public present.

### **CL15/11/21 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 9<sup>TH</sup> NOVEMBER 2015 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Pavey, seconded by Cllr Holmes and

### **CL15/11/21.2 RESOLVED that the minutes of the meeting of the Community Liaison Group Committee held on the 9<sup>th</sup> November 2015 are received and approved and signed by the Chairman.**

On a vote being taken on the matter there were 4 votes FOR and 0 votes AGAINST.

### **CL15/11/22 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

In response to a question the Clerk confirmed that the future agenda items raised at the last meeting namely consideration of collection boxes

at future Christmas Lights Switch On Events and the responses to the letters introducing the Committee to outside organisations would be discussed at the January meeting.

**CL15/11/23 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET AND AGREE ANY FUTURE ACTIONS**

An updated budget had been circulated.

It was proposed by Cllr Holmes, seconded by Cllr Mrs Loxton and

**CL15/11/23.2 RESOLVED that the update on the events budget is NOTED.**

On a vote being taken the matter was approved unanimously.

**CL15/11/24 TO JUDGE THE CHRISTMAS CARD COMPETITION AND AGREE THE WINNERS AND ANY APPROPRIATE ACTIONS**

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Loxton and

**CL15/11/24.2 RESOLVED that all 10 pupils would be given a selection box for entering the competition due to the low numbers of entrants. That Harry was the winner of the 9 to 11 years age group, Ruby Payne was the winner of the 7 to 8 years and Jack Castle was the winner of the 4 to 6 years and all would receive 10 cards. The Clerk would keep a list of all entrants and their ages. Cllrs Mrs Loxton, Mrs Roberts, Miss Pollock and Holmes would attend Illogan School on Friday 27<sup>th</sup> November at 1.15pm to present the prizes during the school assembly.**

On a vote being taken the matter was approved unanimously.

**CL15/11/25 TO FINALISE THE ARRANGEMENTS FOR THE 2015 ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Mrs Loxton, seconded by Cllr Mrs Roberts and

**CL15/11/25.2 RESOLVED that the prizes for the School competition would be purchased Tuesday 24<sup>th</sup> November 2015; the Chairman of the Council would switch the lights on; the carol sheet would be printed next week; the Clerk would liaise with Mr Turner and ask whether he could set the PA System up on the evening and take it away with him after the event; Cllr Mrs Loxton would be at Illogan School to set the lantern parade off at the appropriate time; little bags of Haribo sweets would be given to the children by Father Christmas and all persons involved would meet outside the Robartes Arms at 5.30pm on Friday 4<sup>th</sup> December 2015 for a briefing with the Clerk.**

On a vote being taken the matter was approved unanimously.

**CL15/11/26 TO FINALISE THE ARRANGEMENT FOR THE 2015 PARK BOTTOM CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Pavey, seconded by Cllr Holmes and

**CL15/11/26.2 RESOLVED that the Chairman of the Council would switch the lights on; the carol sheet would be printed next week; little bags of Haribo sweets would be given to the children by Father Christmas and all persons involved would meet outside the Robartes Arms at 6.00pm on Saturday 5<sup>th</sup> December 2015 for a briefing with the Clerk; the Christmas lights would be plugged in in the New Inn, the Clerk, Admin Assistant and the Council’s Contractor would meet the landlord on Wednesday 25<sup>th</sup> November 2015 to put the leads in the New Inn at the correct position.**

On a vote being taken the matter was approved unanimously.

**CL15/11/27 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**

To review the Christmas Lights Switch On Events at the next meeting.

**CL15/11/28 DATE AND TIME OF NEXT MEETING**

The next meeting would be held on Monday 11<sup>th</sup> January 2016, 6.30pm in the Council Office.

There being no further business the meeting closed at 7.10pm.

Signed .....

Date .....