

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 20th January 2016 at 7.00pm.

PRESENT: Councillors Pavey (Chairman), Mrs Ferrett (Vice Chairman), Crabtree, Ekinsmyth, Ford, Holmes, Mrs Loxton, Miss Pollock, Mrs Roberts, Szoka, Mrs Thompson and Uren.

IN ATTENDANCE: Ms S Willsher, Clerk; Cllr Moyle, Cornwall Council (until point mentioned), and two members of the public (until point mentioned)

The Chairman explained the safety procedures.

FC16/01/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Ms Cadby and Richardson.

There were no members absent.

FC16/01/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

Cllr Szoka declared that he was friends with the owner of An Vownder but did not have an interest although he would not take part in the discussion.

FC16/01/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no requests for dispensations.

FC16/01/4 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

There were no comments from members of the public.

FC16/01/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman wished everyone a Happy New Year.

FC16/01/6 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 9TH DECEMBER 2015 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ekinsmyth, seconded by Cllr Mrs Thompson and

FC16/01/6.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on 9th December 2015 with the correction to the spelling error on page 316 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

FC16/01/7 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

The Clerk reported that she was still waiting a responses from CALC regarding Mill Grist Meadow and from Cornwall Council regarding the war memorial. In response to a question the Clerk confirmed that she had not received a response or any acknowledgement to the letter sent to Truro Diocesan Board of Finance.

FC16/01/8 TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE LAST FULL COUNCIL MEETING:

- i. Planning and Environmental Services Committee 2nd December 2015**
- ii. Planning and Environmental Services Committee 6th January 2016**
- iii. Community Liaison Committee 11th January 2016**

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

FC16/01/8.2 RESOLVED to note the Minutes of the following Committee meetings held since the last Full Council meeting:

- i. Planning and Environmental Services Committee 2nd December 2015**
- ii. Planning and Environmental Services Committee 6th January 2016**
- iii. Community Liaison Committee 11th January 2016**

On a vote being taken the matter was approved unanimously.

FC16/01/9 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF DECEMBER 2015

It was proposed by Cllr Mrs Thompson, seconded by Cllr Crabtree and

FC16/01/9.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of December 2015.

On a vote being taken the matter was approved unanimously.

FC16/01/10 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF JANUARY 2016 (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Homes, seconded by Cllr Miss Pollock and

FC16/01/10.2 RESOLVED to authorise payment of accounts for the month of January 2016 in the sum of £7,056.49.

On a vote being taken on the matter there were 11 votes FOR and 1 vote AGAINST.

FC16/01/11 TO RECEIVE CLLR PAVEY'S RESIGNATION FROM THE ILLOGAN PARK IMPROVEMENTS WORKING GROUP AND APPOINT A MEMBER TO FILL THE VACANCY

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Ekinsmyth and

FC16/01/11.2 RESOLVED to receive Cllr Pavey's resignations from the Illogan Park Improvements Working Group and to appoint Cllr Crabtree to the Group.

On a vote being taken the matter was approved unanimously.

FC16/01/12 TO RECEIVE CORRESPONDENCE AND INFORMATION REGARDING THE PROPOSED ALLOTMENTS AT PARK BOTTOM, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The information that had been received was circulated to members.

Members discussed the housing development and potential allotment land being dealt with separately; the allotment land area would be 2 acres; access and egress; the power pylon on the site; the ownership of Park Bottom Developments; the benefit and desirability of the land; the disappointment that the letter received was not in the gist of what was agreed at the site meeting held with the planning officer and owner; contamination issues with the land raised at the last planning meeting and the investment the Council would need to make for the land to be useable as allotments.

It was proposed by Cllr Ford, seconded by Cllr Mrs Ferrett and proposed that the Council do not proceed any further in this matter as we cannot accept the transfer of the allotment land with the proposed conditions. The motion fell with there being 5 votes FOR and 6 votes AGAINST.

It was proposed by Cllr Holmes, seconded by Cllr Szoka and

FC16/01/12.2 RESOLVED to respond to the solicitors that Illogan Parish Council wish to continue negotiations regarding the allotment land and request that conditions 4 and 5 on the proposals from the 20th May 2015 are removed.

On a vote being taken on the matter there were 8 votes FOR and 3 votes AGAINST.

FC16/01/13 TO RECEIVE A REPORT FROM CLLRS MRS FERRETT AND PAVEY FOLLOWING NEGOTIATIONS WITH MR AND MRS UTERHARK REGARDING THE LAND AT THE END OF WOODBINE LANE, AGREE A RESPONSE TO THE LAND REGISTRY AND ANY FUTURE ACTIONS AND ASSOCIATED EXPENDITURE

Cllrs Mrs Ferrett and Pavey reported that a positive and productive meeting had been held with Mr and Mrs Uterhark. Mr and Mrs Uterhark were concerned about how the land looked and how it was maintained and

that they did not want any changes made to the land whilst they lived in the cottage.

It was proposed by Cllr Pavey, seconded by Cllr Mrs Ferrett and

FC16/01/13.2

RESOLVED

'That Illogan Parish Council proceed with the application to have the area of land known as The Mowey registered in their name.

Pursuant to this registration Illogan Parish Council will covenant with Mr and Mrs Uterhark of (please fill in full address) that:

"Whilst Mr and Mrs Uterhark remain willing and capable they will continue to maintain the area to the current standard. Should Mr and Mrs Uterhark cease (or intend to cease) to maintain the area they must notify the Council and the Council will take over the maintenance and maintain the area to the same standards as it is now."

Illogan Parish Council will not make any changes to the appearance and/or usage of the area including the erection of any boundary marking/fencing, seating or notices.

That if the Council decides to sell or otherwise dispose of the land whilst Mr and Mrs Uterhark are living in the cottage that the Council must inform them prior to any action being taken

The parish council's solicitor handling the registration of the land to prepare the correct legal wording of this covenant.'

On a vote being taken the matter was approved unanimously.

Mrs Uterhark agreed that she would write to the Land Registry and withdraw her objection to the registration of the land in the Council's name.

One member of the public left the meeting at 7.55pm.

FC16/01/14

TO CONSIDER THE DRAFT RESPONSE FROM THE PLANNING FORUM ON PLANNING CONSULTATIONS ON AMENDMENTS TO THE NATIONAL PLANNING POLICY FRAMEWORK, CONSIDER A RESPONSE AND AGREE ANY FUTURE ACTIONS

The draft response was circulated to members; Cllr Ford spoke to the paperwork.

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

FC16/01/14.2 RESOLVED that the draft response from the Planning Forum on consultations on amendments to the National Planning Policy Framework is deferred to the next meeting of the Planning and Environmental Services Committee with delegated powers to respond on behalf of this Council.

On a vote being taken the matter was approved unanimously.

FC16/01/15 TO RECEIVE A REPORT FROM THE PLANNING AND ENVIRONMENTAL SERVICES COMMITTEE REGARDING PLANNING APPLICATION PA15/08324, MR TRENGOVE, AN VOWNDER, PAYNTERS LANE – PROPOSED 2 BEDROOM BUNGALOW AND AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was reported that the above mentioned planning application had been considered by the Planning and Environmental Services Committee. The Committee had objected to the application for a number of reasons one of which being that the access to the proposed site was along a narrow lane which had not been adopted as a highway by Cornwall Council. The lane was not suitable for additional traffic or construction traffic. Illogan Parish Council as owners of the freehold of the lane would not allow further vehicular access along the lane for the safety of users of the lane and the park. The Planning Officer had informed the Council that access was a civil matter and not a planning consideration.

It was proposed by Cllr Holmes, seconded by Cllr Mrs Thompson and

FC16/01/15.2 RESOLVED that the Clerk writes to the applicant of planning application PA15/08324, An Vownder, Paynters Lane noting that planning permission has been granted for the erection of a 2 bedroom bungalow and that Illogan Parish Council have not given permission for additional traffic including construction access over the lane owned by this Council. A copy of the letter would be sent to the Cornwall Council planning officer for his records.

On a vote being taken on the matter there were 10 votes FOR and 0 votes AGAINST.

FC16/01/16 TO RECEIVE ANY APPROVE RECOMMENDATIONS FROM COMMITTEES ON THEIR OBJECTIVES FOR THE YEAR AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Holmes, seconded by Cllr Mrs Roberts and

FC16/01/16.2 RESOLVED to receive and approve the following recommendations from Committees on their objectives for the year:

- Finance and Resources – to compile a 3 year financial forecast for the Council

- **Planning and Environmental Services – to attempt to get Cornwall Council planners to work more positively with this Council and to consult more**
- **Community Liaison - that a list of organisations and venues in the parish will be compiled.**

On a vote being taken the matter was approved unanimously.

FC16/01/17 TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND AGREE RESPONSES AND ACTIONS

1. South West Councils - Update on the work they have been doing on the local government national pay negotiations for 2016 - **Noted**
2. TIAA – Fraud survey – **Noted**
3. CALC – circulating information on the Pensions and Auto Enrolment Seminar being held by CRCC on 11th February 2016, 2-4pm in Newquay

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Thompson and

FC16/01/17.2 RESOLVED that the Responsible Financial Officer and Cllr Mrs Thompson attend the CRCC seminar on Pensions and Auto Enrolment in Newquay on the 11th February 2016 from 2-4pm.

On a vote being taken on the matter there were 11 votes FOR and 0 votes AGAINST.

4. Email from Cllr Ford regarding the Queens 90th birthday celebrations

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

FC16/01/17.3 RESOLVED that the Queens 90th birthday celebrations are deferred to the Community Liaison Committee for consideration and that the Committee are authorised to hold extra meetings to consider the celebrations.

On a vote being taken the matter was approved unanimously.

5. Cornwall Council Town Parking Review survey – covering Bude, Penzance, Wadebridge, Falmouth, St Ives, Newquay and Truro – there are residents, non-residents and business questionnaires – deadline for responses is midnight Sunday 28th February 2016.

It was proposed by Cllr Pavey, seconded by Cllr Mrs Loxton and

FC16/01/17.4 RESOLVED that the Clerk would print the Cornwall Council Town Parking Review and circulate to members for consideration at the Planning and

Environmental Services Committee meeting to be held on the 3rd February 2016.

On a vote being taken the matter was approved unanimously.

6. Cornwall for Change – copy of statement issued - **Noted**
7. CPIR Community Network meeting 10th February 2016, 7-9pm in Pool Innovation Centre – agenda items are a presentation by Redruth Youth Council members, presentation by Cllr Jim McKenna Cabinet member for adult care, CPIR community network budget and any other business. - **Noted**
8. Police Commissioner Tony Hoggs monthly report for December 2015 - **Noted**
9. CALC December newsletter – items include Transparency Code, What a great chairman looks like, news from NALC on Neighbourhood Planning, the current position of the Local Maintenance Partnership - **Noted**
10. Communities and Devolution Bulletin – items include S106 planning obligations, Library and OSS Devolution update, refugee update, spending review 2015, cones for communities, Devon and Cornwall crime figures, Cornwall Council forward plan, High Court decision on BT Cornwall contract - **Noted**
11. Performance and Impact Report 2014/15 for Citizens Advice Cornwall - **Noted**
12. Cornwall Council Local Plan update – revisions being considered by the Full Council on 15th December 2015, once revisions agreed it will be sent out to the parishes in January for a formal 6 week consultation period - **Noted**
13. Wellers Hedleys newsletter – items include data protection, new laws coming and an introduction to their staff - **Noted**

FC16/01/18

TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk reported that:

- Water meter reading on the 8th December 2015 was 69 and on the 20th January 2016 it was 69.
- The damaged oak tree in Manningham Wood fell on the morning of the 30th December 2016. The area remained out of access to members of the public. The Cornwall Council Tree Officer had inspected the area and had recommended some remedial works to re-open the paths. The Clerk was in the process of obtaining quotes for the work to be completed; the quotes would be considered at the Planning and Environmental Services Committee meeting on the 3rd February and

the work completed and paths opened as soon as practicable thereafter.

- The Council had some outstanding audits which needed to be completed. It was agreed that the Clerk would contact members and organise for the audits to be completed up to date.
- Other health and safety work was ongoing.

FC16/01/19

TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES:

a. Police

The next Police Liaison meeting would be held on Tuesday 26th January 2016, 10.30-12.30 in Penwartha Hall. Councillors were welcome to attend the meeting. The Clerk would circulate the agenda to members of the Council. It was noted that members of the public could not attend this meeting.

b. Representatives to Outside Organisations

Cllr Mrs Loxton reported that she had attended the first meeting of the year of the Illogan Parish Fair Committee. It had been agreed that every other meeting would be held in the evening to allow people who were unable to attend daytime meetings to be involved in the Fair. The next meeting would be held on Monday 8th February 2016, 7.30 in The Old School Centre.

Cllr Szoka left the meeting at 8.15pm.

In response to a question Cllr Mrs Loxton reported that she had regularly been attending meetings of the Illogan Village Hall Committee. The meetings main purpose was to cover maintenance requirements for the hall. The Committee was in a reasonable financial position and there wasn't anything obviously outstanding.

Cllr Szoka re-entered the meeting at 8.17pm.

c. Cornwall Councillors

Cllr Moyle reported that:

- Boundary Review – the boundaries would be staying the same at the next election. There would be a big cut in the number of Cornwall Councillors in 2021; there are currently 120 and in 2021 there would be 60-90.
- He had received complaints over the Christmas and New Year period regarding noisy neighbours.
- There had been lots of calls regarding litter, fly tipping and planning matters.
- Three people had contacted him regarding the fee structure for Illogan Park; he had referred them to the Clerk or Chairman of Illogan Parish Council.

- He had received a calls regarding the lack of a bus shelter in Tolvaddon.

Cllr Ekinsmyth reported that:

- He had had a conversation with Planning over Land off Church Road, Illogan. He had made the degree of local opposition clear. They had a large number of local objections. He informed them of the dismay at the absence of any local consultation. Apparently the Pre-Application was a largely desk top exercise, looking at all Glebe land in Cornwall; done at a very superficial level. Some concerns over heritage issues and the report of the Tree Officer were currently delaying the decision. At present they can find no written agreement on keeping the land for a cemetery extension. As things sood there were no other issues to restrict Approval. He had made clear his intention to take such an outcome to Committee.
- There will be no Boundary Review by 2017.After hard negotiations the Commission had asked for the proposals to be in by 31st March 2017,and changes implemented by 2021.
- Budget consultations following the Local Government settlement - Key Points were :- the eventual removal of rate support grant completely, currently the main source of funding; local authorities to get 100% Business rates; principal councils allowed to raise additional 2% council tax to pay for Health and Social Care; sale of Housing Association properties and encouragement to buy and a general shift of balance of funding to urban from rural.
- Other regular activity included planning issues, not forgetting Millgrist Meadow; regular monthly surgery; Community Chest.

FC16/01/20 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES

Cllr Mrs Ferrett asked that an item regarding the WI market being given notice due to the owner of the hall putting it up for sale; alternative locations for the market to be held etc. It was agreed that this item would be discussed at the February Full Council meeting.

FC16/01/21 DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 17th February 2016, 7.00pm in Penwartha Hall.

FC16/01/22 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Thompson and

FC16/01/22.2 RESOLVED that under the 1960 Public Bodies (Admissions to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

Cllr Moyle and one member of the public left the meeting.

FC16/01/23 TO RECEIVE COMPLETED TENDERS FOR AN INDEPENDENT INTERNAL AUDITOR, AGREE ANY FUTURE ACTIONS, APPOINT A CONTRACTOR AND APPROVE ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

FC16/01/23.2 RESOLVED that TIAA are appointed as the Independent Internal Auditor and that they are offered a three year contract with a request that they fix their price for the 3 year period.

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 8.36pm.

Signed

Date

ACCOUNTS FOR PAYMENT JANUARY 2016							
Ref:	Cheque	Expenditure	Payee	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
800	3208	Legionella Risk Assessment	Coastline Services Limited	PM15/10/25.2	£120.00	£24.00	£144.00
801	3209	Contractor	D Heyes		£1,213.11		£1,213.11
802	3210	Donation for Xmas Lights Events	Camborne Youth Band	CL16/01/8.2	£250.00		£250.00
803-805	3211-3213	Salary	S Willsher		£3,586.54		£3,586.54
806	3214	Water and Sewerage for Office	South West Water		£20.37		£20.37
807	3215	IT Support and Website hosting	Focus Technology		£34.50	£6.90	£41.40
808	3216	CANCELLED					£0.00
809	3217	Electric for Office	SSE		£132.39		£132.39
810	3218	Ecological Survey for Illogan Park	Tamar Ecology	FC15/09/28.3	£883.00	£176.60	£1,059.60
811	3219	Water for Marys Well	South West Water		£9.98		£9.98
812	3220	Grass Cutting Illogan Park	Greens Grounds & Trees		£110.00		£110.00
813	3221	Petty Cash	S Willsher		£77.40		£77.40
814	3222	Sink unblocking aids	Macsavors		£14.96	£2.99	£17.95
815	3223	Stationery	Martin Luck Group		£74.91	£12.86	£87.77
	SO	Storage Unit	Low Cost Self Storage		£43.33	£8.67	£52.00
	DD	Photocopies	1st Office		£112.69	£22.54	£135.23
	DD	Phone	BT		£98.96	£19.79	£118.75
			Total		£6,782.14	£274.35	£7,056.49