

ILLOGAN PARISH COUNCIL

Minutes of the Planning & Environmental Services Committee held at the Penwartha Hall, Illogan on Wednesday 3rd February 2016 at 7.00pm at Penwartha Hall, Voguebeloth.

PRESENT: Cllr Ford (Vice Chairman), Crabtree (not a member of this Committee), Ekinsmyth (not a member of this Committee), Mrs Ferrett, Holmes, Pavey, Miss Pollock, Szoka, Mrs Thompson and Uren.

IN ATTENDANCE: Ms S Willsher, Clerk

The Chairman explained the safety procedures.

PM16/02/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs Roberts.

Absent: there were no members absent.

PM16/02/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY WORTH £25 OR OVER

Cllr Uren declared a non-registerable interest in the tenders for the Footpath and Open Spaces Maintenance.

PM16/02/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations.

PM16/02/4 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON THE 6TH JANUARY 2016 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

PM16/02/4.2 RESOLVED to receive and approve the Minutes of the Meetings of this Committee held on the 6th January 2016 with the correction to the type on page 392 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

PM16/02/5 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS FOR INFORMATION ONLY

The Clerk reported that she had attend the Paperless Planning training at Cornwall Council as the Camborne session was fully booked.

PM16/02/6 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 10 MINUTES – EVERY SPEAKER HAS A LIMIT OF 3 MINUTES UNDER THE COUNCIL'S STANDING ORDERS)

There were no members of the public present.

PM16/02/7 TO DISCUSS PLANNING APPLICATIONS RECEIVED UP TO THE DATE OF THE MEETING (CLLR HOLMES)

- i. **IPC2016/001
PA16/00009
Mr Anthony Powell, 69 Sunnyside Parc, Illogan
Conversion of existin garage and first floor extension above**

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

- PM16/02/7.2 RESOLVED that Illogan Parish Council supports the application for 69 Sunnyside Park subject to windows not being put in the side.**

On a vote being taken the matter was approved unanimously.

- ii. **IPC2016/002
PA15/11873
Mr and Mrs R Gilbert, 1 Red River Cottages, Roscroggan
Demolition of existing dwelling; erection of a replacement dwelling and erection of new garage/workshop**

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

- PM16/02/7.3 RESOLVED that Illogan Parish Council supports the application for 1 Red River Cottages. There are concerns that the plans are out of keeping with the area; about flooding issues and sewerage treatment. Illogan Parish Council requests that a condition if planning permission is granted that there is a condition added that the Butterfly Conservation Area is not adversely impacted by the planning process.**

On a vote being taken on the matter there were 5 votes FOR and 1 vote AGAINST.

- iii. **IPC2016/003
PA16/00617
Mr Doug Goldsworthy, Acor, South Drive, Tehidy
T1 monterey cypress to be felled, they are small and poor specimens, dwarfed by the main tree. T2 sycamore, immature, due to the low union the tree will never grow into mature tree without the risk of failure, recommended to fell. T3 and T5 sycamore both growing out of the steep bank adjacent to the garage. Mr Goldsworthy would like a crown thin, removing no branch with a diameter of over 50mm to be removed to reduce the sail area, as the prevailing wind comes across from the SW. T4 Ash to be felled, the tree is suffering from Canker. T6 T7 Ash to be felled, Armillaria.**

It was proposed by Cllr Holmes, seconded by Cllr Uren and

- PM16/02/7.4 RESOLVED that Illogan Parish Council supports the application for Acor.**

On a vote being taken the matter was approved unanimously.

PM16/02/8

TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

- PA15/03447/PREAPP – Mr Geoffrey Baber, Little Nance, Mount Whistle Road, South Tehidy, Camborne – Pre-application enquiry for the proposed construction of 2 new semi-detached dwellings to replace existing detached bungalow – Closed – advice given/app submitted
- PA15/11912 – Mrs Denise Jackson, 3 The Stables, Tehidy Park, Tehidy, Camborne – Works to trees subject to a tree preservation order. Coppicing of mixed woodland (mostly elm and sycamore). Removal of lowest branch on large sycamore adjacent to 4 The Stables - APPROVED

PM16/02/9

TO NOTE PLANNING ENFORCEMENT CASES RECEIVED FROM CORNWALL COUNCIL

No planning enforcement cases had been received from Cornwall Council.

PM16/02/10

TO RECEIVE AND APPROVE RECOMMENDATIONS AS FOLLOWS FROM ILLOGAN PARK IMPROVEMENTS WORKING GROUP AND AGREE ANY FUTURE ACTIONS

It was agreed to recommend to the Planning and Environmental Services Committee that:

- ***That the short term plans for the Park are amended and that the timescales are reviewed for the long term aims.***
- ***The current changing rooms are refurbished.***
- ***That all 3 clubs would provide the Council with a list of improvements they would like made to the facilities.***
- ***That tender documents were drawn up and the tender process was commenced with a view to the work being completed between April and August 2016 whilst the facilities were not in use by the Clubs.***
- ***That a public consultation event was held on a Saturday in Penwartha Hall from 10am -4pm to discuss the future of the Park with the 3 options the architects presented during the tender process.***
- ***That following the consultation event plans are finalised and a planning application submitted to Cornwall Council with a view to obtaining planning permission.***
- ***That consideration is given to phasing the project over a number of years.***
- ***That the goal mouths are fenced off and repaired at the end of the current season, the goal posts are removed and small posts erected for children to use to the right hand side of the rugby pitch.***

It was proposed by Cllr Ford, seconded by Cllr Mrs Ferrett and

PM16/02/10.2

RESOLVED

to receive and approve the following recommendations from the Illogan Park Improvements Working Group and that the Clerk would start preparing the appropriate paperwork:

- That the short term plans for the Park are amended and that the timescales are reviewed for the long term aims.
- The current changing rooms are refurbished.
- That all 3 clubs would provide the Council with a list of improvements they would like made to the facilities.
- That tender documents were drawn up and the tender process was commenced with a view to the work being completed between April and August 2016 whilst the facilities were not in use by the Clubs.
- That a public consultation event will be held on a Saturday in Penwartha Hall from 10am -4pm to discuss the future of the Park with the 3 options the architects presented during the tender process.
- That following the consultation event plans are finalised and a planning application submitted to Cornwall Council with a view to obtaining planning permission.
- That consideration is given to phasing the project over a number of years.
- That the goal mouths are fenced off and repaired at the end of the current season, the goal posts are removed and small posts erected for children to use to the right hand side of the rugby pitch.

On a vote being taken on the matter there were 7 votes FOR and 0 votes AGAINST.

PM16/02/11

TO RECEIVE THE PRE-APPLICATION ADVICE ON ILLOGAN PARK FROM CORNWALL COUNCIL AND ADDITIONAL INFORMATION, RECEIVE RECOMMENDATIONS FROM THE ILLOGAN PARK IMPROVEMENTS WORKING GROUP AND ORGANISE A PUBLIC CONSULTATION EVENT REGARDING THE OPTIONS FOR THE PARK, INCLUDING DATE, TIME, VENUE, ATTENDEES, CONTENT/DISPLAYS ETC

It was agreed to recommend to the Planning and Environmental Services Committee that a consultation event was held in Penwartha Hall, Voguebeloth, Illogan on a Saturday between 10am and 4pm. The event will be well publicised by the Council. There would be displays with the 3 options the architects presented to the Council during the tender process.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Pavey and

PM16/02/11.2

RESOLVED

to receive the pre-application advice on Illogan Park from Cornwall Council and to receive and approve the recommendations from the Illogan Park Improvements Working Group that a consultation event was held in Penwartha Hall, Voguebeloth, Illogan on a Saturday between 10am and 4pm. The event will be well publicised by the Council. There would be displays with the 3 options the architects presented to the Council during the tender process.

On a vote being taken on the matter there were 7 votes FOR and 0 votes AGAINST.

The consultation event would be organised by the Planning and Environmental Services Committee. The Football and Rugby Clubs will be kept informed. Representatives from the Football and Rugby funding bodies would be invited to the consultation event.

PM16/02/12 TO RECEIVE AND APPROVE THE DRAFT MANAGEMENT PLAN FOR ILLOGAN PARK, RECOMMENDATIONS FROM THE ILLOGAN PARK IMPROVEMENTS WORKING GROUP, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was agreed to recommend to the Planning and Environmental Services Committee that the draft Management Plan for Illogan Park is received and approved.

Cllr Mrs Ferrett commended the Clerk on her work on the Management Plan.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Pavey and

PM16/02/12.2 RESOLVED that the Management Plan for Illogan Park is received and approved.

On a vote being taken on the matter there were 7 votes FOR and 0 votes AGAINST.

PM16/02/13 TO RECEIVE AN UPDATE ON THE BUS SHELTER AT TOLVADDON, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk reported that Cornwall Council had said that they did not own the land the Council intended to put a bus shelter on at Tolvaddon. The Clerk had made enquiries and had not been able to establish who owned the land. A land registry search could be completed at a cost of £28. Members discussed whether the land could be owned by the Duchy and that under the statute of limitations that if Cornwall Council had maintained the land for over 12 years they could own it. Further to discussion:

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

PM16/02/13.2 RESOLVED that the Clerk completes a Land Registry search on the land at Tolvaddon that the Council would like to erect a bus shelter on and to approve the expenditure of £28.

On a vote being taken the matter was approved unanimously.

PM16/02/14 TO DISCUSS FLY TIPPING IN THE PARISH, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllr Crabtree reported that there was an ongoing and regular issue with fly tipping at the end of the road past the New Inn. It recently took two and a half hours to remove the fly tipped waste. He believed that battery operated cameras were available to Cornwall Council and he asked whether Illogan Parish Council could write to request that they are installed to try and catch the fly tippers.

It was proposed by Cllr Mrs Thompson, seconded by Cllr Mrs Ferrett and

- PM16/02/14.2 RESOLVED** that the Clerk writes to Cornwall Council highlighting the ongoing issue with fly tipping at the end of the Road past the New Inn, Park Bottom and requesting that the Council installs cameras in the area to try and catch the people that are fly tipping.

On a vote being taken the matter was approved unanimously.

- PM16/02/15 TO RECEIVE A REPORT FROM CLLR EKINSMYTH ON WHITE LINES, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

Cllr Ekinsmyth reported that he had received a number of requests from members of the community for parking controls to ease obstruction in their locality. There was no budget at Cornwall Council to complete the works in an acceptable timescale. He gave examples of the cost implications of white lines, yellow lines and painted wording. Some of the costs could be reduced if the Council worked with Carn Brea Parish Council. Further to discussion:

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

- PM16/02/15.2 RESOLVED** that the consideration of a joint line painting project with Carn Brea Parish Council is referred to the Full Council

On a vote being taken the matter was approved unanimously.

- PM16/02/16 TO CONSIDER THE DRAFT RESPONSE FROM THE PLANNING FORUM ON PLANNING CONSULTATION ON AMENDMENTS TO THE NATIONAL PLANNING POLICY FRAMEWORK, CONSIDER A RESPONSE TO THE CONSULTATION AND AGREE ANY FUTURE ACTIONS (DEFERRED FROM FULL COUNCIL)**

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

- PM16/02/16.2 RESOLVED** that Illogan Parish Council adopts the draft response from the Planning Forum on the planning consultation on amendments to the National Planning Policy Framework and that the Clerk send the response to the DCLG and CALC.

On a vote being taken on the matter there were 7 votes FOR and 0 votes against.

- PM16/02/17 TO RECEIVE THE CORNWALL COUNCIL TOWN PARKING REVIEW SURVEY, AGREE A RESPONSE AND ANY FUTURE ACTIONS**

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Pavey and

- PM16/02/17.2 RESOLVED** that members of the Council respond to the Cornwall Council Town and Parking Review individually.

On a vote being taken the matter was approved unanimously.

PM16/02/18

TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING, AGREE RESPONSES AND ANY APPROPRIATE ACTIONS

1. Email from a member of the public – 'About eleven years ago the County Council carried out a Village Enhancement Scheme. One of the more apparent changes was that at Paynters Lane End. During that process the CC contractor set granite setts around the base of the Finger Post and cleaned and repainted it. From the present state of the Finger Post it is time to repeat that exercise. Would the Parish Council consider setting aside a small fund to enable that to be carried out? If no full repainting, then, at least, a thorough clean. If repainting County Highways used to recommend white Bath Paint, except of course for the lettering. Yes, I appreciate that the Finger Post belongs to Cornwall Council.'

It was proposed by Cllr Pavey, seconded by Cllr Uren and

PM16/02/18.2 RESOLVED **that the Clerk obtains quotes to clean and repaint the finger post at Paynters Lane End. The Clerk would respond to the member of the public thanking them for their email and letting them know that the Council are looking into completed the suggested works.**

On a vote being taken the matter was approved unanimously.

2. Email from Cornwall Council about a drop in event on Thursday 11th February 2016, 1pm-8pm in the main hall at Heartlands regarding a potential development by Cornwall Council in Tolvaddon of approximately 35 homes for rent or to buy including some affordable rented homes. – **Noted.**
3. Email from a member of the public regarding the proposal for 2 wind turbines at Gwel an Mor – the turbines will be in Portreath Parish although will affect Alexandra Road, Mary's Well, Cot Road, Aviary Court and Tehidy - **Noted**
4. Email from Mr Chapman on behalf of Constantine, Germoe, Manaccan, Mawgan-in-Meaneague, St Antony, St Keverne, St Martin and Wendron Parish Councils regarding paperless planning - **Noted**

PM16/02/19

TO REVIEW ARRANGEMENTS AT ILLOGAN PARK, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk reported that the Football and Rugby Clubs had been completing pitch inspections everytime they used the pitches. The Football Clubs were putting sand in the goal mouths for each game at their own expense; they had asked whether the Council would consider purchasing some bags of kiln dried sand and storing them in the changing rooms for the Clubs to use. The Clerk had obtained quotes from four local suppliers for the sand. Further to discussion:

It was proposed by Cllr Holmes, seconded by Cllr Pavey and

PM16/02/19.2 RESOLVED that Illogan Parish Council opens and account with Bradfords.

On a vote being taken on the matter there were 7 votes FOR and 1 vote AGAINST.

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

PM16/02/19.3 RESOLVED that the Clerk liaised with the Football Clubs and agreed an appropriate quantity of sand and that the sand was purchased from Bradfords and that the cost of £3.13 +VAT per bag is approved.

On a vote being taken the matter was approved unanimously.

The Clerk also reported that there were some loose stones from the hedge which were repeatedly being moved back and forth between the hedge and the pitch.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Thompson and

PM16/02/19.4 RESOLVED that Cllrs Crabtree and Holmes would liaise to remove the loose stones from Illogan Park.

On a vote being taken the matter was approved unanimously.

Cllr Mrs Ferrett reported that there was information that this Council had requested from Cornwall Council which was still outstanding regarding fees and utilities. Further to discussion:

It was proposed by Cllr Mrs Thompson, seconded by Cllr Pavey and

PM16/02/19.5 RESOLVED that the Clerk would send a Freedom of Information Request to Cornwall Council for information on the utilities and fees for Illogan Park and that the Cornwall Councillor, Cllr Ekinsmyth, would also try to obtain the information.

On a vote being taken the matter was approved unanimously.

PM16/02/20 TO NOTE ANY INFORMATION REGARDING THE CRICKET FIELD AT MARY'S WELL AND AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

There was no further information.

PM16/02/21 TO RECEIVE AN UPDATE ON LAND AT MILLGRIST MEADOW AND AGREE ANY FUTURE ACTIONS

Cllr Ekinsmyth reported that on Tuesday 2nd February 2016 Cllrs Charles Bickford (Chairman) and Bob Drew (Vice Chairman) of Carn Brea Parish Council went to the address, believed to be the home of Mr D J Richards of Millgrist Meadow Developments Ltd. The property was up for sale, and was empty of furniture. A letter was put through the letterbox explaining the

purpose of the visit and asking Mr Richards to make contact. The Cllrs went to a neighbouring property and made enquiries about Mr Richards. They were advised that he was still living locally, lodging with people in the area. They were given Mr Richards` s mobile telephone number, and the information about where he was working. The Cllrs then went to his place of work and made enquiries there, which confirmed Mr Richards was working there, although he was not present at that time. The Cllrs made contact on the 3rd February 2016 with Mr Richards owner of Milgrist. The latest information was that Mr Richards intended putting in a planning application for 2 dormer bungalows on the site.

PM16/02/22 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

There were no items raised.

PM16/02/23 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Wednesday 17th February 2016, in Penwartha Hall, time to be confirmed.

PM16/02/24 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Ford, seconded by Cllr Pavey and

PM16/02/24.2 RESOLVED that under the 1960 Public Bodies (Admissions to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

PM16/02/25 TO RECEIVE COMPLETED TENDERS FOR FOOTPATH AND OPEN SPACES MAINTENANCE, AGREE ANY FUTURE ACTIONS, APPOINT A CONTRACTOR, APPROVE ANY ASSOCIATED EXPENDITURE AND AGREE ANY RECOMMENDATIONS TO FULL COUNCIL

Cllr Uren left the room.

It was proposed by Cllr Ford, seconded by Cllr Pavey and

PM16/02/25.2 RESOLVED that tenders 10,11 and 12 are not considered further as they were received after the specified deadline.

On a vote being taken on the matter there were 6 votes FOR and 1 vote AGAINST.

It was proposed by Cllr Ford, seconded by Cllr Mrs Ferrett and

PM16/02/25.3 RESOLVED that tenders 8 and 9 are not considered further as not all of the paperwork had been returned.

On a vote being taken on the matter there were 4 votes FOR and 2 votes AGAINST. Cllr Holmes voted against the motion.

It was proposed by Cllr Ford, seconded by Cllr Mrs Ferrett and

PM16/02/25.4 RESOLVED that tender 7 is not considered further as it was above the Councils budget.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Holmes, seconded by Cllr Mrs Thompson and

PM16/02/25.5 RESOLVED that tenders 1 and 3 are not considered further.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Pavey, seconded by Cllr Mrs Ferrett and

PM16/02/25.6 RESOLVED to recommend to Full Council that Greenstick Limited T/A: Greens Grounds and Tree are appointed for the Footpath and Open Spaces Maintenance and that they are given an initial 1 year contract with the option to extend the contract if all parties are willing to do so.

On a vote being taken on the matter there were 4 votes FOR and 0 votes AGAINST.

Cllr Uren re-entered the meeting.

PM16/02/26 TO RECEIVE AND APPROVE THE DRAFT TENDER DOCUMENTS FOR PLAYGROUND INSPECTIONS, AGREE A CLOSING DATE, WHERE TO ADVERTISE AND ANY FUTURE ACTIONS

It was proposed by Cllr Pavey, seconded by Cllr Ford and

PM16/02/26.2 RESOLVED to receive and approve the draft tender documents for Playground Inspections.

On a vote being taken the matter was approved unanimously.

PM16/02/27 TO RECEIVE QUOTES TO TIDY UP THE FALLEN OAK TREE IN MANNINGHAM WOOD, AGREE ANY FUTURE ACTIONS, APPOINT A CONTRACTOR AND APPROVE ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Ford, seconded by Cllr Holmes and

PM16/02/27.2 RESOLVED to appoint Kernow Tree Surgery to tidy up the fallen oak tree in Manningham Wood.

On a vote being taken the matter was approved unanimously.

PM16/02/28 TO RECEIVE QUOTES FOR THE SIGNS TO BE ERECTED IN MANNINGHAM WOOD TO MARK THE GREAT PARISH ROAD, APPROVE A QUOTE AND THE ASSOCIATED EXPENDITURE AND WHERE TO ERECT THE SIGNS

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

PM16/02/28.2 RESOLVED that signs are erected on the wall on the Platt and on the churchyard end of post and rail fence that runs along the footpath between Manningham Wood and the Churchyard. The signs would be purchased from Contract Signs and that the erections costs would not exceed £50.00.

On a vote being taken the matter was approved unanimously.

PM16/02/29 TO RECEIVE QUOTES FOR DOG WASTE AND LITTER SIGNS FOR MANNINGHAM WOOD AND ILLOGAN PARK, APPROVE A QUOTE AND THE ASSOCIATED EXPENDITURE AND WHERE TO ERECT THE SIGNS

It was agreed to defer this item and that the Cornwall Councillor, Cllr Ekinsmyth, would ask Cornwall Council if they could give the Council any signs.

There being no further business the Chairman closed the meeting at 9.12pm.

Signed:

Date: