

Minutes of the Finance & Resources Committee Meeting held in The Council Office, Unit 2
Wheal Agar, Tolvaddon Energy Park, Tolvaddon on Wednesday 7th March 2016 at 7.00pm.

PRESENT: Councillors Mrs Thompson (Chairman), Szoka (Vice Chairman), Crabtree,
Ekinsmyth (from point mentioned), Pavey and Uren.

ALSO PRESENT: Ms Willsher, Clerk

The Chairman explained the safety procedures.

FR16/03/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Ford.

There were no members absent.

**FR16/03/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND
NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN
RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR
HOSPITALITY OVER £25**

The Clerk declared an interest in the item relating to pensions.

FR16/03/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations from members.

**FR16/03/4 PUBLIC PARTICIPATION (MAXIMUM 10 MINS – EVERY SPEAKER A
LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)**

There were no members of the public present.

**FR16/03/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE
FINANCE AND RESOURCES COMMITTEE HELD ON THE 11TH NOVEMBER
2015 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and:

**FR16/03/5.2 RESOLVED that the minutes of the meetings of the Finance
and Resources Committee held on the 11th
November 2015 are received and approved and
signed by the Chairman.**

On a vote being taken the matter was approved unanimously.

**FR16/03/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS
OF ACTIONS, FOR INFORMATION ONLY**

There were no matters arising.

FR16/03/7 TO RECEIVE A REPORT FROM THE CLERK ON THE LOCAL GOVERNMENT TRANSPARENCY CODE 2015 AND IMPLICATIONS FOR THE COUNCIL IN THE 2016/17 FISCAL YEAR, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllr Ekinsmyth entered the meeting at 7.05pm.

The Clerk reported that in the 2016/17 fiscal year the Council's income would exceed £200,000.00. Under the Local Government Transparency Code 2015 the Council would need to publish additional information and some information in different ways. For example the monthly list of cheques raised are included at the back of the Full Council minutes and in 2016/17 as a minimum expenditure over £500 would need to be published separately. The information needed to be published on the website. Further to discussion:

It was proposed by Cllr Crabtree, seconded by Cllr Uren and:

FR16/03/7.2 RESOLVED that a new heading would be included on the website under 'About Us' to be named 'Transparency Code'. The Clerk would create the new page and include all of the information required as detailed in the section of the Code titled 'Information Recommended for Publication'. The Clerk would keep the page up to date. The Committee would consider adding an item to the internal audit checklist when they review the audit procedure.

On a vote being taken on the matter there were 5 votes FOR and 0 votes AGAINST.

FR16/03/8 TO RECEIVE A REPORT FROM THE CLERK AND CLLR MRS THOMPSON ON THE PENSION AND AUTO-ENROLMENT SEMINAR, CONSIDER HOW TO SET UP A PENSION SCHEME FOR THE COUNCIL, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk left the room.

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and:

FR16/03/8.2 RESOLVED the Chairman would liaise with other local councils and the Clerk to arrange a suitable date for a local financial advisor to attend a meeting and give a presentation on pensions, auto-enrolment and what councils need to do.

On a vote being taken the matter was approved unanimously.

The Clerk re-entered the room.

FR16/03/9 TO CONSIDER WHETHER TO SET UP A DIRECT DEBIT FOR SSE FOR THE OFFICE ELECTRIC SUPPLY AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Mrs Thompson, seconded by Cllr Pavey and:

FR16/03/9.2 RESOLVED that the Clerk contacts SSE to set up a direct debit for the office electric supply and that she requests that the charges are reduced to reflect the direct debit rates.

On a vote being taken the matter was approved unanimously.

FR16/03/10 TO REVIEW THE INTERNAL AUDITS, AGREE A REPORT AND ANY RECOMMENDATIONS TO FULL COUNCIL

It was proposed by Cllr Uren, seconded by Cllr Crabtree and:

FR16/03/10.2 RESOLVED that the Clerk would draft a 'How To' sheet for completing the internal audit for the next meeting. That the internal audit arrangements and checklists are reviewed at the next meeting.

On a vote being taken the matter was approved unanimously.

FR16/03/11 TO CONSIDER HOW TO COMPILE A 3 YEAR FINANCIAL FORECAST AND AN ASSOCIATED CONSULTATION EVENT AND MAKE RECOMMENDATIONS TO FULL COUNCIL

Members discussed devolution; regular Council expenditure; uncertainties with what the Council want to do and where it will be in 3 years' time; that Cornwall Council and the Government are working on 4 year financial plans; current and future Council projects; public consultation; the option to take on additional services and increase the precept or keep the precept the same and don't take anything else on; financial security and good management and breaking the financial forecast into 'green' known expenditure i.e. salaries, rent etc, 'amber' medium term improvements etc and 'red' long term projects.

It was proposed by Cllr Mrs Thompson, seconded by Cllr Ekinsmyth and:

FR16/03/11.2 RESOLVED that for the next meeting of this Committee the Clerk drafts a 3 year forecast for the 'green' regular expenditure of the Council and 'amber' medium term improvements and any other known information. That at the next meeting an article for the Illogan Review is considered listing possible services the Council could consider taking with a tick box for 'yes', 'no', 'maybe' and a column highlighting the likely impact on the precept/council tax for members of the public to consider and complete and possibly return at the consultation event for Illogan Park.

On a vote being taken the matter was approved unanimously.

FR16/03/12 TO CONSIDER QUOTES FOR RISERS FOR THE CLERK'S MONITORS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and:

FR16/03/11.2 RESOLVED to defer consideration of risers for the Clerk's monitors until after the Staffing Committee meeting.

On a vote being taken the matter was approved unanimously.

FR16/03/13 TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND AGREE RESPONSES AND ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and:

FR16/03/13.2 RESOLVED that the correspondence is received and that the suggested links are not put onto the Councils website.

On a vote being taken the matter was approved unanimously.

FR16/03/14 DATE AND TIME OF NEXT MEETING

The next meeting would be held on the 11th May 2016, 7pm in the Council Office.

There being no further business the Chairman closed the meeting at 7.53pm.

Signed:

Date: