

ILLOGAN PARISH COUNCIL

Minutes of the Planning & Environmental Services Committee held on Wednesday 6th April 2016 at 7pm in Penwartha Hall, Voguebeloth, Illogan.

PRESENT: Cllr Mrs Roberts (Chairman), Ford (Vice Chairman), Crabtree (not a member of this Committee), Ekinsmyth (not a member of this Committee), Mrs Ferrett (from point mentioned), Holmes, Pavey, Miss Pollock, Szoka, Mrs Thompson and Uren.

IN ATTENDANCE: Ms S Willsher, Clerk and 2 members of the public (1 from point mentioned; both until point mentioned).

The Chairman explained the safety procedures.

PM16/04/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs Ferrett for late arrival.

Absent: there were no members absent.

PM16/04/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY WORTH £25 OR OVER

There were no interests declared.

PM16/04/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no requests for dispensations.

PM16/04/4 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETINGS OF THIS COMMITTEE HELD ON THE 2ND AND 16TH MARCH 2016 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

PM16/04/4.2 RESOLVED to receive and approve the Minutes of the Meetings of this Committee held on the 2nd March 2016 and the Chairman to sign them with the correction of the typos.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Mrs Thompson, seconded by Cllr Uren and

PM16/04/4.3 RESOLVED to receive and approve the Minutes of the Meetings of this Committee held on the 16th March 2016 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

1 member of the public entered the meeting at 7.03pm.

PM16/04/5

**MATTERS ARISING FROM THE MINUTES AND A REPORT ON
PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

The Clerk reported:

Page 412 – PM16/03/5 re PM16/02/14.2 – Cornwall Council had installed cameras for the fly tipping at Park Bottom. One fixed penalty notice had been issued. They had been collecting good evidence. They were checking the camera was still in situ as they thought it might have been moved or removed.

Page 412 – PM16/03/5 re PM16/02/19.5 – a response had been received from Cornwall Council in response to the FOI request sent.

All other actions had been completed.

Cllr Mrs Roberts reported that she had attended the Cornwall Council Planning Committee meeting regarding planning application PA15/09245 – Land at Church Road. She was disappointed that Cornwall Council had disregarded this Council's comments. The accuracy of some of the photographs of the area shown on the projector at the meeting were queried. There had been support for this Council from some of the Cornwall Councillors. The decision on the planning application had been deferred whilst various aspects of the application were investigated. Cllr Ekinsmyth reported that he had spoken to the planning officer who was awaiting a response to a letter sent to the Truro Diocesan Board of Finance. She was also waiting for responses from highways and the environmental department and estimated that the planning application would not be considered by the planning committee for another couple of months. Cllr Holmes requested the Cornwall Council were asked where they would bury people once the current graveyard was full.

PM16/04/6

**PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF
10 MINUTES – EVERY SPEAKER HAS A LIMIT OF 3 MINUTES UNDER
THE COUNCIL'S STANDING ORDERS)**

There were no comments from members of the public.

PM16/04/7

**TO DISCUSS PLANNING APPLICATIONS RECEIVED UP TO THE DATE
OF THE MEETING (CLLR SZOKA)**

- i. **IPC2016/006
PA16/02260
Mr and Mrs G Williams, Conifers, Mount Whistle Road, South
Tehidy
First floor extension to dwelling**

It was proposed by Cllr Szoka, seconded by Cllr Ford and

PM16/04/7.2

**RESOLVED that Illogan Parish Council supports the
application for Conifers.**

On a vote being taken the matter was approved unanimously.

- ii. **IPC2016/007**

**PA16/02553
Mr I Macquarrie, Woodside, South Drive, Tehidy
Extension and alterations including new two-storey
garage/store**

It was proposed by Cllr Mrs Thompson, seconded by Cllr Pavey and

- PM16/04/7.3 RESOLVED** that Illogan Parish Council supports this application providing that there are conditions attached to permanently tie the garage/store to the dwelling; that the garage/store cannot be used for commercial use; and that the garage/store can only be used for storage and the storage of vehicles. Illogan Parish Council query the inclusion of a 'Juliet' balcony on a garage/store and also the design of the storage area and front door.

On a vote being taken the matter was approved unanimously.

PM16/04/8 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

- PA16/00617 – Mr Doug Goldsworthy, Acor, South Drive, Tehidy – T1 Monterey cypress to be felled they are small and poor specimens, dwarfed by the main tree. T2 sycamore, immature, due to low union the tree will never grow into mature tree without risk of failure, recommended fell. T3 and T5 sycamore both growing out of the steep bank adjacent to the garage. Mr Goldsworthy would like a crown thin, removing no branch with a diameter of over 50mm to be removed to reduce sail area, as the prevailing wind comes across from the SW. T4 Ash to be felled, the tree is suffering from Canker. T6 and T7 to be felled, Armillaria – **Part Approved/Part Refused**
(CONSENTED WORKS Condition(s): 1 The tree work hereby granted consent shall relate solely to the felling of trees T1, T2, T4, T6 and T7 and shall be completed before the expiration of two years from the date of this consent. Reason: To ensure that consented works remain consistent with current best practice and to protect public amenity. 2 All work granted by this consent shall be implemented in accordance with good arboricultural practice as specified by BS 3998 - Recommendations for Tree Work. Reason: In the interests of good arboricultural practice and public amenity. 3 The tree work hereby granted consent shall relate to the felling of the two Monterey Cypress trees (T1) as indicated on the annotated photograph marked as Fig 1. Reason: To define the terms of which the consent is granted and to correctly identify the trees which are to be felled. 4 Unless otherwise agreed in writing by the Local Planning Authority, within one year of the felling of the Ash tree (T4), one 1.2 - 1.5m metre high feathered whip Small Leaf Lime (Tilia cordata) tree shall be planted within 2 metres of the stump of the felled tree in accordance with good practice. The replacement tree shall be planted between November and March and shall be retained thereafter. Should the replacement tree be destroyed, removed or die, a new tree with the same specification shall be planted in the same place as shall any subsequent replacements. Reason: In the interest of public amenity. 5 Unless otherwise agreed in writing by the Local Planning Authority, within one year of the felling of the Ash trees (T6 and T7), two 1.2 - 1.5m metre high feathered whip Hornbeam (Carpinus betulus) trees

shall be planted within 2 metres of the stump of the each tree to be felled in accordance with good practice. The replacement trees shall be planted between November and March and shall be retained thereafter. Should the either of the replacement trees be SCHEDULE ATTACHED TO APPLICATION & DECISION NO: PA16/00617 DATED: 8 March 2016 Phil Mason Head of Planning and Regeneration IDOX/PATPOZ destroyed, removed or die, a new tree with the same specification shall be planted in the same place as shall any subsequent replacements. Reason: In the interest of public amenity. REFUSED WORKS Reason(s): 1 The proposed crown thinning works to T3 & T5 do not accord with good arboricultural practice and have not been specified in accordance with BS3998:2010 Tree Works - Recommendations. It is considered that there are no arboricultural defects or disorders which would justify the crown thinning of the trees. Therefore the proposed crown thinning works should be refused.)

- PA16/01380 – Mr Kieran Lloyd, 40 Rosenannon Road, Illogan – Proposed single storey outbuilding to be used as a gym and garden storage - APPROVED

PM16/04/9 TO NOTE PLANNING ENFORCEMENT CASES RECEIVED FROM CORNWALL COUNCIL

No planning enforcement cases had been received from Cornwall Council.

PM16/04/10 TO AGREE THE TEXT FOR THE DISPLAY BOARDS FOR THE CONSULTATION EVENT FOR ILLOGAN PARK TO HELP THE ARCHITECTS DRAFT THE BOARDS AND AGREE ANY FUTURE ACTIONS

The Clerk circulated notes to members on the text for the display boards.

It was proposed by Cllr Ford, seconded by Cllr Pavey and

PM16/04/10.2 RESOLVED to delegate the drafting of the text for the display boards for the consultation event for Illogan Park to the Councillors on the Illogan Park Improvements Working Group and that they would use the Clerks notes as a template.

On a vote being taken the matter was approved unanimously.

PM16/04/11 TO RECEIVE A REPORT FROM CLLR MRS THOMPSON ON HER INVESTIGATIONS WITH THE CORNWALL RECORDS OFFICE ON THE 'GREAT PARISH ROAD' AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllr Mrs Thompson spoke to her report which was circulated to members. Further to discussion:

It was proposed by Cllr Pavey, seconded by Cllr Uren and

PM16/04/11.2 RESOLVED that the 'Great Parish Road' sign will be erected at Park Bottom and near the Councils sign at Bridge. The signs would be erected by the Council general maintenance contractor.

On a vote being taken on the matter there were 8 votes FOR and 0 votes AGAINST.

Cllr Mrs Ferrett entered the meeting during this item at 7.25pm.

PM16/04/12

TO RECEIVE A MOTION FROM CLLR EKINSMYTH 'THAT ILLOGAN PARISH COUNCIL ENGAGES CORMAC LTD (BEN DICKINSON) TO ORGANISE WHITE LINING AROUND THE GARAGE ENTRANCE IN OXLAND ROAD, ILLOGAN. THIS TO BE DONE IN CONJUNCTION WITH CARN BREA PARISH COUNCIL AT A SHARED COST OF £200, THEN £80 PER LINE AS QUOTED' AND AGREE ANY FUTURE ACTIONS

Cllr Ekinsmyth spoke to a letter he had received from a member of the public requesting that Illogan Parish Council funded the painting of a white line at the entrance to the garages at Oxland Road; the letter had been signed by 10 residents of Oxland Road.

Members discussed Cornwall Council's responsibilities for highways; setting a precedent; who would fund re-painting the white line in the future when it had faded and other repair work that Cormac had not completed in the area.

The Responsible Financial Officer advised that inline with the Council's Financial Regulation 12.8 and the Quotations and Tenders Policy that at least three quotations (priced descriptions of the proposed supply) are sought for the work.

Cllr Ford proposed that Illogan Parish Council accepted the quote from Cormac as submitted by Ben Dickinson for white lining around the garages in Oxland Road in conjunction with Carn Brea Parish Council. The proposal was not seconded and Cllr Ford then withdrew the proposal.

Cllr Ford proposed, seconded by Cllr Mrs Thompson that there was an agenda item at the Annual Parish Meeting to debate the motion. The proposal was withdrawn before a vote was called.

It was agreed that the Clerk would respond to the letter received from the public and that the meeting would move onto the next business on the agenda.

PM16/04/13

TO CONSIDER CORRESPONDENCE UP TO THE DATE OF THE MEETING, AGREE RESPONSES AND ANY APPROPRIATE ACTIONS

A list of correspondence was circulated to members.

1. Invitation from Cornwall Council to an Engagement Event re potential new homes at Tolvaddon on the 15th April 2016, 4pm – 7pm at Pool Innovation Centre – The Clerk advised that the poster had been advertised on this Council's Facebook page, website and would be put on notice boards shortly.
2. Email from a member of the public requesting that the Council considers funding a complete makeover for the garden at the Platt – *'The area was looking sad; brambles abound; Japanese anemone needed serious thinning, ash tree seedlings needed to be dug out; weeding throughout and pruning of the shrubbery. It had the potential to be a pleasant floral corner at that otherwise featureless road junction and would brighten the way for the many people who pass it on the way into the wood'*

It was proposed by Cllr Mrs Thompson, seconded by Cllr Mrs Roberts and

PM16/04/13.2 RESOLVED **that the Clerk would obtain at least three quotes to complete maintenance to the plant on the Platt at the entrance to Manningham Wood.**

On a vote being taken the matter was approved unanimously.

3. Email from a member of the public regarding the path from Manningham Wood to the Cemetery – *'The path from Manningham Wood to the cemetery and beyond was bordered on the east side, that was where the Glebe Field was, by a Post and Rail wooden fence. All of the upright posts were rotten at ground level. Very much time for renewal,(the whole fence).Not bad for eleven years I suppose..'*

There are also some overhead tree branches that needed to be trimmed back.

It was proposed by Cllr Mrs Thompson, seconded by Cllr Mrs Roberts and

PM16/04/13.3 RESOLVED **that the Clerk would monitor the fence along the path from Manningham Wood to the Churchyard. The Clerk would also obtain at least three quotes to trim back the overhead branches along the path.**

On a vote being taken the matter was approved unanimously.

4. Cornwall Council – Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009 – PA15/05500 – Mr and Mrs James Perry, Green Hedges, Spar Lane, Illogan – Proposed erection of a single storey detached timber building for use as self-contained annexe accommodation ancillary to the host dwelling – Further comments must be received by The Planning Inspectorate by the 28th April 2016

It was proposed by Cllr Ford, seconded by Cllr Mrs Ferrett and

PM16/04/13.4 RESOLVED **that no further action is taken in regards to the planning appeal for Green Hedges.**

On a vote being taken the matter was approved unanimously.

5. Email from Cornwall Council re Land to East of Trevelyan Road, Park Bottom, Redruth - Following the approval of reserved matters on the 11th February 2016 we are completing our engineering design works to allow for a commencement of construction operations within the next few months. As I am sure you are aware the current westerly bus stop location is situated where the entrance to the new development will be. The relocation of the stop itself will be dealt with under a section 38/278 agreement with Cornwall Council. However, I am informed that the bus shelter belongs to the Parish Council and as such we are making you aware of the relocation.

6. The Councils contractor has noted that the railings at Parsonage Well are rusty

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

- PM16/04/13.5 RESOLVED that the Clerk would obtain at least three quotes to rub down and repaint the railing at Parsonage Well.**

On a vote being taken the matter was approved unanimously.

- PM16/04/14 TO REVIEW ARRANGEMENTS AT ILLOGAN PARK, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

The Clerk reported that she had received an email from the New Inn Titans reporting that the gas had run out in the changing rooms and requesting that the Council sorted something out for the weekend to enable them to be able to use the showers. It was noted that the Clubs managed the gas and it was also agreed that the Clerk would speak to the Rugby Club regarding the gas.

The Council's contractor repaired a damaged window in the changing rooms; the wooden boarding and glass had been removed. It later transpired that in the shower head had been broken in the changing rooms adjacent to the damaged window. It was agreed that the Clerk would report this incident and any future incidents to the police.

- PM16/04/15 TO NOTE ANY INFORMATION REGARDING THE CRICKET FIELD AT MARY'S WELL AND AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

There was no information regarding the cricket field at Mary's Well.

- PM16/04/16 TO RECEIVE AN UPDATE ON LAND AT MILLGRIST MEADOW AND AGREE ANY FUTURE ACTIONS**

There was no update on the land at Millgrist Meadow.

- PM16/04/17 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**

Cllr Ford requested an item to discuss Cornwall Council Planning Officers deciding applications when this Council had requested an extension of the deadline until the morning after the scheduled planning meeting.

- PM16/04/18 DATE AND TIME OF NEXT MEETING**

The next meeting would be held on Wednesday 20th April 2016, time to be confirmed in Penwartha Hall.

- PM16/04/19 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Thompson and

- PM16/04/19.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.**

On a vote being taken the matter was approved unanimously.

PM16/04/20 TO RECEIVE COMPLETED PLAY INSPECTION TENDERS FOR ILLOGAN PARK, APPOINT A CONTRACTOR(S), AGREE ANY FUTURE ACTIONS AND APPROVE ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Holmes, seconded by Cllr Pavey and

PM16/04/20.2 RESOLVED that Greens Grounds and Trees are appointed to complete the operational play equipment inspections as per their tender and Mant Leisure are appointed to complete the annual play equipment inspection as per their tender and that the associated expenditure is approved.

On a vote being taken on the matter there were 8 votes FOR and 1 vote AGAINST.

PM16/04/21 TO RECEIVE AND APPROVE THE DRAFT TENDER DOCUMENTATION FOR REFURBISHMENT OF THE CHANGING FACILITIES AT ILLOGAN PARK, AGREE A CLOSING DATE AND ANY FUTURE ACTIONS

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

PM16/04/21.2 RESOLVED to receive and approve the draft tender documentation for Refurbishment of the Changing Facilities at Illogan Park; that the deadline would be 4pm Monday 25th April 2016 and that the Clerk would circulate the tender documents to the Football and Rugby Clubs.

On a vote being taken on the matter there were 8 votes FOR and 1 vote AGAINST.

PM16/04/22 TO RECEIVE AND APPROVE THE DRAFT TENDER DOCUMENTATION FOR THE REPAIR OF THE FOOTBALL GOAL MOUTHS AT ILLOGAN PARK, AGREE A CLOSING DATE AND ANY FUTURE ACTIONS

It was proposed by Cllr Mrs Thompson, seconded by Cllr Mrs Roberts and

PM16/04/22.2 RESOLVED to receive and approve the draft tender documentation for the Repair of the Football Goal Mouths at Illogan Park; that the deadline would be 4pm Monday 25th April 2016 and that the Clerk would circulate the tender documents to the Football and Rugby Clubs.

On a vote being taken on the matter there were 8 votes FOR and 1 vote AGAINST.

PM16/04/23 TO RECEIVE AND APPROVE THE DRAFT TENDER DOCUMENTATION FOR WASTE MANAGEMENT FOR ILLOGAN PARK, AGREE A CLOSING DATE AND ANY FUTURE ACTIONS

It was proposed by Cllr Mrs Thompson, seconded by Cllr Mrs Roberts and

PM16/04/23.2 RESOLVED to receive and approve the draft tender documentation for Waste Management at Illogan Park; that the deadline would be 4pm Monday 25th April 2016 and that the Clerk would circulate the tender documents to the Football and Rugby Clubs.

On a vote being taken on the matter there were 8 votes FOR and 1 vote AGAINST.

There being no further business the Chairman closed the meeting at 8.24pm.

Signed:

Date: