

ILLOGAN PARISH COUNCIL

Minutes of the Illogan Events Committee held at The Council Office, Tolvaddon Energy Park on Monday 2ND December 2013 at 7.00pm.

PRESENT: Councillors Wilkins (Chairman), Bentley, Mrs Loxton and Pavey, and Mr Dolling and Mrs Edwards.

ALSO PRESENT: Ms S Willsher (Clerk)

The Chairman explained the safety procedures

EC13/12/1 TO RECEIVE APOLOGIES FOR ABSENCE

There were no apologies received.

EC13/12/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

The Clerk declared that Willsher Plant were her family's company; she had no involvement or interest in the company.

EC13/12/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no requests for dispensations.

EC13/12/4 PUBLIC PARTICIPATION

There were no members of the public present.

EC13/12/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON THE 18TH NOVEMBER 2013 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Bentley, seconded by Cllr Mrs Loxton and

EC13/12/5.2 RESOLVED: that the minutes of the Events Committee meeting held on the 18th November 2013 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.



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EC13/12/6

TO CONFIRM ALL ARRANGEMENTS FOR THE CHRISTMAS LIGHTS SWITCH ON EVENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllr Wilkins reported that he had booked the telescopic floodlight for the New Inn; he would donate the cost of the floodlight. The light would be placed in a neighbour's garden and Cllr Ford would donate the cost of the electricity to reimburse the property owner. Cllr Wilkins would collect the floodlight on Friday 13th December 2013.

The running order for Illogan was confirmed as:

- 6.30pm – Children's Lantern Parade leaves the School
- 6.45pm – Children's Lantern Parade arrives in the Square
- Welcome by Mr Dolling
- Blessing by the Rector
- Introduction of School poster competition prize winners by Mr Dolling
- 7.00pm – Christmas Lights are switched on
- Introduction of Camborne Youth Band and arrival of Father Christmas – the snow machine will be operated when Father Christmas arrives.
- Camborne Youth Band plays and carols are sung

Cllr Wilkins asked Mr Dolling to give the list of carols to Mr Pope from Camborne Youth Band.

Members confirmed that the standard, most well-known versions of Once in Royal David's City, Silent Night and O Little Town of Bethlehem and the Merritt's version of While Shepherds Watch would be played and sung at both events.

The band would play other carols until the Lantern Parade arrived in the Square on the Friday evening.

Cllr Ford would get the fruit which would be apples and satsuma's. Cllr Wilkins would get six tins of sweets. The fruit and sweets would be in Father Christmas's sack to distribute to the children at both events.

The Clerk reported that the barriers would cost £1.95 each and twelve had been booked. The signs, cones and barriers would be delivered free of charge and the barriers would be collected on Saturday morning and delivered to the New Inn. Mr Heyes would put the signs and cones in his van overnight for safe keeping. The signs and cones would be put in Cllr Wilkins's car on



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Saturday evening and he would liaise with Brandon Tool Hire regarding a collection time on Monday so that he could drop them back to the New Inn for collection. The barriers would be left chained and padlocked in the New Inn car park from Saturday night until collection on Monday morning; Cllr Wilkins would unlock the padlock and collect the chain when he drops the signs and cones back. Cllr Wilkins would get a suitable chain from Macsalvors.

Cllr Wilkins confirmed that the landlords at both the Robartes and New Inn were happy with the arrangements.

The running order for Park Bottom was confirmed as:

- 6.50pm - Welcome by Cllr Pavey
- Blessing by the Minister
- Introduction of Wilf and Sue from the shop at Park Bottom
- 7pm – Christmas Lights are switched on
- Introduction of Camborne Youth Band
- 1st carol is played whilst Cllr Pavey encourages the crowd to sing and listen for the bell
- Father Christmas arrives– the snow machine will be operated when Father Christmas arrives.
- Camborne Youth Band plays and carols are sung
- Pasties and mince pies

The trees would be collected from Trevenson Moor Garden Centre and the first tree delivered to the Robartes Arms at 10am on Friday 6th December 2013. The delivery driver would trim the trunk down with a chainsaw and help upright the tree. The lights would be put on the tree on Friday 13th December 2013; there was an electrician, Mr Lee Pascoe, on standby if needed for any electrical works. It was confirmed that Mr Pascoe would be able to provide health and safety documentation and electrical certificates for all work he was required to complete. Cllr Wilkins, Mr Dolling and Mr Heyes would be on site to assist with the erection of the tree and lights. Cllr Wilkins, Mrs Wilkins, Cllr Mrs Loxton and Mrs Edwards would decorate the trees on Saturday 7th December and possibly Sunday 8th December.

It was proposed by Cllr Bentley, seconded by Cllr Wilkins and

EC13/12/6.2


RESOLVED:

to approve that the trees will be collected, delivered and the trunks trimmed by Willsher Plant at a cost of £160 and that Mr Lee Pascoe is authorised to complete any necessary electrical works required; the cost

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would be ratified at the January meeting.

On a vote being taken the matter was approved unanimously.

The lights were newly purchased and were covered by warranty. The warranty would be nullified if the cabling was cut to insert the red button to switch the lights on with. Further to discussion it was agreed that a remote control would be used to turn the lights on; the MC would announce 'that by the wonders of modern technology, aim the remote at the tree and after 3...'.



Members asked the Clerk to calculate the wattage of the lights, the number of hours and days they would be lit and how much electricity they would use for the January meeting so that the Committee could agree how much to reimburse the landlords of the New Inn and Robartes Arms.

Cllr Wilkins confirmed that he had cable ties for the lights and decorations.

EC13/12/7 TO RECEIVE THE BUDGET FOR THE CHRISTMAS LIGHTS SWITCH ON EVENTS

The Clerk spoke to the budget which had not significantly altered from the last meeting. The cost of marshals had been reduced to £202.76 and the barriers would cost about £24.

EC13/12/8 TO RECEIVE THE ENTRIES FOR THE SCHOOL POSTER COMPETITION AND AGREE A WINNER WHO WILL SWITCH ON THE CHRISTMAS LIGHTS AT ILLOGAN

Cllr Wilkins said that he was disappointed with the number of entries for the school poster competition this year. Members discussed the prizes for the competition. In previous years winners had received gift vouchers. Cllr Wilkins reported that there was some nice arts and crafts equipment in The Works. It was agreed that arts and crafts equipment was purchased from The Works for 1st, 2nd and 3rd prize winners; Cllr Ford would donate the prizes.


It was agreed that:

1st prize winner was Hannah Corrigan from Year 6.
2nd prize winner was Isabella Baxter from class 5R.
3rd prize winner was Rhys from class 3T.



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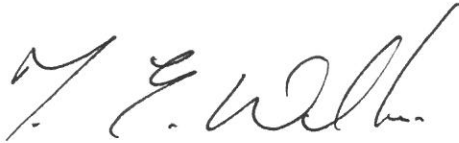
The prizes would be presented during the school assembly week commencing Monday 9th December 2013 at about 1.20pm. Mr Dolling and Cllr Mrs Loxton would present the prizes.

Cllr Wilkins would wrap the prizes in Christmas wrapping paper.

EC13/12/9 DATE & TIME OF NEXT MEETING

The next meeting would be held on Monday 13th January 2014 at 7pm in the Council Office.

There being no further business the Chairman closed the meeting at 8.06pm.



13-1-2014

