

ILLOGAN PARISH COUNCIL

Minutes of the Illogan Events Advisory Group held at The Council Office, Tolvaddon Energy Park on Wednesday 3rd October 2012 at 7.00pm.

PRESENT: Councillors T Wilkins, R Bentley, G Ford and Mr D Dolling and Mrs A Edwards.

ALSO PRESENT: Ms S Willsher (Clerk)

EC12/10/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Ekinsmyth.

EC12/10/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-DISCLOSABLE PECUNIARY INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY

Mr Dolling declared an interest in the item relating to PAT testing.

EC12/10/3 PUBLIC PARTICIPATION

There were no members of the public present.

EC12/10/4 TO SET THE DATES AND TIMES FOR THE CHRISTMAS LIGHTS SWITCH ON EVENTS

It was proposed by Cllr Wilkins, seconded by Cllr Ford and

EC12/10/4.2 Resolved that the switch on event at the Robartes Arms will be held on Friday 14th December 2012 the children will mass at Illogan School at 6pm, the parade will leave the school at 6.15pm and arrive at the Robartes at 6.30pm, the lights will be switched on at 7pm. The switch on event at the New Inn will be held on Saturday 15th December 2012 commencing at 6.30pm with the lights being switched on at 7pm.

On a vote being taken the matter was approved unanimously.

EC12/10/5 TO AGREE THE ROUTE FOR THE PARADE

It was proposed by Cllr Wilkins, seconded by Cllr Bentley and

EC12/10/5.2 Resolved that the route would be the same as in 2011. The parade would start at Illogan School go through the Church onto Church Road and to the Robartes.

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On a vote being taken the matter was approved unanimously.

Mr Dolling said that he would contact the police to ask if they would help marshal the parade. Cllr Ford said that he would ask some volunteers if they would marshal.

EC12/10/6 TO AGREE RESPONSIBILITIES FOR THE APPLICATION FOR THE ROAD CLOSURE ORDER

It was proposed by Cllr Wilkins, seconded by Cllr Ford and

EC12/10/6.2 Resolved that the Clerk completes the application form for the road closure order.

On a vote being taken the matter was approved unanimously.

EC12/10/7 TO AGREE THE RESPONSIBILITIES FOR THE ROAD CLOSURE SIGNAGE AND MARSHALING OF THE ROAD CLOSURES AND ANY ASSOCIATED EXPENDITURE

Mr David Heyes would put out the road closure signs. Cllr Wilkins would contact Cornwall Council and ask if they could supply the signs. Mr Dolling would contact the police and Cllr Ford would speak to volunteers about marshaling the events.

EC12/10/8 TO CONSIDER THE ENTERTAINMENT FOR THE CHRISTMAS LIGHTS SWITCH ON EVENTS AND AGREE RESPONSIBILITIES AND APPROVE ASSOCIATED EXPENDITURE

On the 14th December:

Ingleheart Choir	£100
Camborne Youth Band	Donation and a bucket collection
Snow machine	£35

The winner of the poster competition will turn on the lights.

It was agreed that Cllr Wilkins would ask Camborne Youth Band if they would play in front of the parade.

On the 15th December:

Camborne Youth Band	Donation and a bucket collection
Snow Machine	£35

Cllr Wilkins was looking into a choir

Pam Spriggs would turn the lights on for a £50 donation to the PDSA – Cllr Willkins said that he would pay the donation.

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A person to be Father Christmas was needed for both events. Cllr Wilkins would ask for an article to be put in the West Briton about the events and asking for a Father Christmas and a suitable sound system.

EC12/10/9 TO AGREE RESPONSIBILITIES FOR THE PURCHASE, ERECTION, DECORATION AND REMOVAL OF THE CHRISTMAS TREES

It was agreed that the Christmas trees would be ordered from Trevenson Garden Centre. They would be delivered around the 7th December 2012 and would be erected and decorated by Cllr Wilkins, Mrs Wilkins, Mr Dolling, Mr Heyes and Chris from the garden centre. The trees would be removed on the 7th January 2012 and disposed of by Mr Heyes.

EC12/10/10 TO APPROVE THE ASSOCIATED EXPENDITURE FOR HEALTH AND SAFETY RISK ASSESSMENTS

It was proposed by Cllr Ford, seconded by Cllr Wilkins and

EC12/10/10.2 Resolved that a maximum of £50 is approved for Health and Safety Risk Assessments.

On a vote being taken the matter was approved unanimously.

EC12/10/11 TO APPROVE THE PAT TESTING OF THE CHRISTMAS LIGHTS AND ANY OTHER MAINTENANCE REQUIRED

Mr Dolling left the room.

It was proposed by Cllr Bentley, seconded by Cllr Wilkins and

EC12/10/11.2 Resolved that Mr Paul Dolling PAT tests the Christmas lights and completes any maintenance required.

On a vote being taken the matter was approved unanimously.

Mr Dolling re-entered the room.

Mr Dolling said that he had spoken to people who had attended the 2011 switch on event at Robartes and they felt that the area outside of Manningham Woods was dark and needed additional lighting. It was agreed that Mr Dolling would investigate the cost implications and availability of battery operated lights and report to the next meeting of this committee.

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It was agreed that the next meeting would be held on Wednesday 31st October 2012, 7pm in the Council Office.

There being no further business the Chairman closed the meeting at 7.45pm.