

ILLOGAN PARISH COUNCIL

Minutes of the Illogan Events Committee held at The Council Office, Tolvaddon Energy Park on Monday 21st October 2013 at 7.00pm.

PRESENT: Councillors Wilkins (Chairman), Pavey and D Dolling and Mrs A Edwards

ALSO PRESENT: Ms S Willsher (Clerk)

The Chairman explained the safety procedures

EC13/10/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Ford and Mrs Loxton.

EC13/10/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

EC13/10/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no requests for dispensations.

EC13/10/4 PUBLIC PARTICIPATION

There were no members of the public present.

EC13/10/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON THE 22ND MAY 2013 AND THE CHAIRMAN TO SIGN THEM

It was agreed to defer this item to the next meeting.

EC13/10/6 TO RECEIVE AN UPDATE FROM COUNCILLOR WILKINS AND THE CLERK REGARDING ROAD SIGNS FOR THE CHRISTMAS LIGHTS EVENTS AND AGREE FUTURE ACTIONS

Cllr Wilkins reported that Cornwall Council were unable to provide road signs as they had had a lot of signs stolen. The Clerk had quotes for the provision of signs

It was agreed that the quote from Brandon Tool Hire is received and approved and that the Clerk ordered the sign and the expenditure would be ratified at the next meeting.

EC13/10/7 TO RECEIVE A QUOTE FOR MARSHALS TO SUPERVISE THE ROAD CLOSURES, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk spoke to the quote received. It was agreed that the Clerk would contact the Camborne Regeneration Forum and ask if they had any trained marshals available and the associated costs.

EC13/10/8 TO CONFIRM THE ENTERTAINMENT FOR THE CHRISTMAS LIGHTS SWITCH ON EVENTS, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Camborne Youth Band had been booked for both events. The piper had confirmed that they would lead the children's lantern parade. The snow machine had been booked for both evenings. The sound system had been booked for the 14th December.

EC13/10/9 TO RECEIVE CORRESPONDENCE FROM CHURCHES TOGETHER, AGREE FUTURE ACTION AND A RESPONSE

Members asked the Clerk to confirm the use of the sound system for Friday 13th December 2013. It was agreed that the Rector and Minister would do blessings one on each evening.

EC13/10/10 TO AGREE THE CAROLS, VERSION OF CAROLS AND PLAYLISTS FOR BOTH SWITCH ON EVENTS

It was agreed to defer this item until the next meeting.

EC13/10/11 TO AGREE THE RUNNING ORDR FOR THE EVENTS

Friday 13th December 2013

- 6.30pm – Children's Lantern Parade leaves the School
- 6.45pm – Children's Lantern Parade arrives in the Square
- Welcome by Mr Dolling
- Blessing by the Minister/Rector
- Introduction of School poster competition prize winners by Mr Dolling
- 7pm – Christmas Lights are switched on
- Introduction of Camborne Youth Band and arrival of Father Christmas
- Camborne Youth Band plays and carols are sung

Saturday 14th December 2013

- Welcome by Mr Dolling

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- Blessing by the Minister/Rector
- Introduction of Wilf and Sue from Park Bottom shop
- 7pm – Christmas Lights are switched on
- Introduction of Camborne Youth Band and arrival of Father Christmas
- Camborne Youth Band plays and carols are sung
- Pasties and mince pies

EC13/10/12 TO CONSIDER ADDITIONAL LIGHTING ON THE PLATT AREA, AGREE FUTURE ACTIONS AND RESPONSIBILITIES AND ANY ASSOCIATED EXPENDITURE

Mr Dolling had purchased two sets of ten metre batter operated lights for £35 to go on the Platt area.

It was agreed that there would be an article in the Illogan Review regarding the activities and recommending that members of the public bring torches to aid them in reading the carol sheets.

EC13/10/13 TO CONSIDER DECORATING THE LAMP POSTS AND AN ACTION PLAN FOR INCREASING THE DECORATIONS OVER THE COMING YEARS

It was noted that if members wanted to attach anything to lamp posts they would need to have permission from Cornwall Council. It was agreed to consider decorating lamp posts and increasing the decorations in the spring of 2014.

EC13/10/14 TO RECEIVE A REPORT FROM CLLRS PAVEY AND WILKINS ON REFRESHMENTS FOR THE CHRISTMAS LIGHTS SWITCH ON EVENTS

Cllr Pavey was awaiting confirmation of the donation of the mince pies. Cllr Wilkins confirmed that the shop at Park Bottom would donate 100 pasties; he would confirm the price for an additional 30 pasties.

EC13/10/15 TO RECEIVE AN UPDATE FROM THE CLERK ON PRINTING TIME AND COST IMPLICATIONS OF CHRISTMAS CARDS, AGREE FUTURE ACTIONS, RESPONSIBILITIES AND ANY ASSOCIATED EXPENDITURE

Cllr Wilkins had spoken to Illogan School who did not want to do a Christmas card competition and would be doing a poster competition.

EC13/10/16 DATE & TIME OF NEXT MEETING

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The next meeting would be held on Monday 11th November 2013 at 7pm in the Council Office.

There being no further business the Chairman closed the meeting at 7.55pm.