

ILLOGAN PARISH COUNCIL

Minutes of the Illogan Park Improvements Working Group held in the Council Office, Unit 2 Wheal Agar, Tolvaddon Energy Park, Tolvaddon, Camborne on Monday 25<sup>th</sup> July 2016 at 6.30pm.

PRESENT: Cllr Mrs Ferrett (Chairman), Cllr Crabtree (Vice Chairman), Cllr Ms Cadby, Cllr Ekinsmyth (from point mentioned), Mr Bartlam, Mr D Rowe and Mr Simons.

ALSO PRESENT: Ms Willsher, Clerk

The Chairman explained the safety procedures.

**IPIWG16/07/1 TO ELECT A CHAIRMAN FOR THE 2016/17 MUNICIPAL YEAR**

It was proposed by Cllr Crabtree, seconded by Mr Simons and:

**IPIWG16/07/1.2 RESOLVED: that Cllr Mrs Ferrett is elected Chairman of the Illogan Park Improvements Working Group for the 2016/17 municipal year.**

On a vote being taken the matter was approved unanimously.

**IPIWG16/07/2 TO APPOINT A VICE CHAIRMAN FOR THE 2016/17 MUNICIPAL YEAR**

It was proposed by Mr Simons, seconded by Cllr Mrs Ferrett and:

**IPIWG16/07/2.2 RESOLVED: that Cllr Crabtree is appointed Vice Chairman of the Illogan Park Improvements Working Group for the 2016/17 municipal year.**

On a vote being taken the matter was approved unanimously.

**IPIWG16/07/3 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Mr Maddern, Mr A Rowe and Mr Troon.

There were no members absent.

**IPIWG16/07/4 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

There were no interests declared.

**IPIWG16/07/5 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications for dispensations.

**IPIWG16/07/6 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINUTES – EVERY SPEAKER HAS A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)**

There were no members of the public present.

**IPIWG16/07/7 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON THE 17<sup>TH</sup> MAY 2016 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Crabtree, seconded by Mr Bartlam and:

**IPIWG16/07/7.2 RESOLVED: that the minutes of the meeting of the Illogan Park Improvements Working Group held on the 17<sup>th</sup> May 2016 are received and approved and signed by the Chairman.**

On a vote being taken the matter was approved unanimously.

**IPIWG16/07/8 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

Page 33 – minute IPIWG16/05/6 – the Clerk reported that a couple of days after the meeting Coastline had attended the office having completed the legionella testing and when asked had reported that the water was running clear.

**IPIWG16/07/9 TO REVIEW COMMUNICATIONS AND AGREE ANY FUTURE ACTIONS**

Cllr Mrs Ferrett reported that the Clubs needed to book the use of the pitches and facilities for both training and matches at Illogan Park with the Clerk. The Council needed to know who was using the facilities and when they were using them. The facilities would be allocated on a first come first served basis.

The Rugby Club and the New Inn Titans had provided the Clerk with their training dates and had forwarded a fixture list. They would let the Clerk know if any of the fixtures changed. Mr Rowe agreed to forward the training dates and fixture list for the Illogan RBL AFC teams using the facilities at Illogan Park.

No training or fixture dates given to the Council = No use

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Mr D Rowe reported that the Illogan RBL Ladies Football team was a completely separate entity from the Illogan RBL AFC. It was agreed that the ladies team would not be able to use the facilities at the Park if they did not sign an agreement with the Parish Council, paid an appropriate fee as agreed by the Council, provided details of contact details and key holders etc.

It was noted that once the fencing had been removed from the goal mouths there was enough room on the football pitch for both clubs to train on. It was agreed that the New Inn Titans could train on the rugby pitch until the fences were removed from around the goal mouths.

**IPIWG16/07/10 TO DISCUSS THE INTENTIONS AND FUTURE AMBITIONS OF THE FOOTBALL AND RUGBY CLUBS USING THE FACILITIES AT ILLOGAN PARK AND AGREE ANY FUTURE ACTIONS**

The New Inn Titans intended to train and play matches on the Park; there was one team playing.

The Illogan Park Rugby Club intended to train and play matches on the Park; there was one team playing.

The Illogan RBL AFC had 3 teams training and the 3<sup>rd</sup> team playing matches at Illogan Park and the youth section occasionally used the facilities.

**IPIWG16/07/11 TO REVIEW THE SIGNING OF THE AGREEMENTS FOR THE USE OF ILLOGAN PARK AND THE TERMS AND CONDITIONS CONTAINED WITHIN IT AND AGREE ANY FUTURE ACTIONS**

The Clerk reported that the New Inn Titans, Illogan Park Rugby Club and the Illogan RBL AFC had returned signed agreements.

Mr Bartlam agreed to forward a link to 'full time' to the Clerk; 'full time' was a website which listed all of the fixtures.

Members of the Clubs thanked the Council for the work they had done at the Park and noted that the pitches were looking good.

**IPIWG16/07/12 TO REVIEW THE BOOKINGS FOR THE USE OF THE FACILITIES AT ILLOGAN PARK AND AGREE ANY FUTURE ACTIONS**

This item had been covered under the item regarding communications.

**IPIWG16/07/13 TO REVIEW KEY HOLDERS FOR THE CHANGING FACILITIES AT ILLOGAN PARK AND AGREE ANY FUTURE ACTIONS**

The Clerk reported that as part of the works being completed to the changing facilities at Illogan Park all of the locks had been changed.

The Illogan Park Rugby Club, New Inn Titans and Illogan RBL AFC provided the Clerk with the names and contact details of their designated key holders. The key holders would need to sign for the keys when they were issued and must agree that they will not be passed to any other member of the Club.

It was noted that the Clubs would need access through the barrier between the buildings to enable them to get rollers on to roll the pitches.

Cllr Ekinsmyth entered the meeting during this item at 7pm.

**IPIWG16/07/14 TO REVIEW THE SITUATION WITH THE RUGBY POSTS AND AGREE ANY FUTURE ACTIONS**

Cllr Crabtree explained that there had been concerns expressed regarding the condition of the rugby posts at Illogan Park. Due to their height it was hard to properly check them whilst they were erected. The Council requested that the Rugby Club took the goal posts down so that they could be properly inspected and if necessary repaired. The Rugby Club had taken the posts down and had destroyed them.

Mr Simons reported that there was a mis-communication somewhere along the line. The Rugby Club had a friendly scheduled for the 13<sup>th</sup> August 2016 and were looking to replace the posts before the match. They anticipated that the posts would cost in the region of £1,000; they had funds that would cover this expenditure although it would leave them short. The Club would hold a fundraiser to replenish their funds. It was agreed that Cllr Ekinsmyth would forward an application for the Club to apply for a grant from his Community Chest.

**IPIWG16/07/15 TO RECEIVE A REPORT ON THE CONSULTATION EVENT HELD ON THE 11<sup>TH</sup> JUNE 2016, AGREE ANY FUTURE ACTIONS AND ANY RECOMMENDATIONS TO FULL COUNCIL**

The report had been circulated to members. The consultation event was well attended. The Multi Use Games Area (MUGA) was the biggest concern for members of the public; it was agreed that this should be excluded from future plans.

The Clerk reported that the Council were obtaining quotes for Quantity Surveyors to provide costings from the plans for the project. There

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would then be a further consultation event one evening and a meeting with the property owners surrounding the Park and then an application for planning permission would be submitted.

**IPIWG16/07/16 TO REVIEW ALL ASPECTS OF ILLOGAN PARK AND AGREE ANY FUTURE ACTIONS**

It was agreed that the Clerk would contact Coastline and enquire as to their schedule and when they anticipated that the improvement works would be completed. The Clerk would keep the Clubs updated on progress.

The New Inn Titans had their first match scheduled for the 20<sup>th</sup> August 2016. It was agreed that the Clerk would contact Greens Grounds and Trees and check whether the goal mouths would be ready and if so to request that the Harris fencing was removed on the 19<sup>th</sup> August 2016.

**IPIWG16/07/17 TO CONSIDER THE FEES FOR THE USE OF THE ILLOGAN PARK FOR THE NEXT SEASON AND MAKE RECOMMENDATIONS TO FULL COUNCIL**

The Clubs suggested that the fees remained the same as this season. Cllrs explained that the fees would need to be increased as the Council had improved the facilities. It was suggested that the fees were increased by 10%. Mr Rowe felt that the Illogan RBL AFC were paying a lot of money already and the Club would not be prepared to pay any extra. It was explained that the fees the Council were charging were based on what they had been paying Cornwall Council and that the Club paid more than the other Clubs as they used the facilities more often.

**IPIWG16/07/18 TO RECEIVE THE RECOMMENDATION FROM THE GOVERNANCE REVIEW COMMITTEE THAT THIS COMMITTEE REVIEWS ITS PROCESSES AND THE APPROPRIATENESS AND TRANSPARENCY OF THE WORK COMPLETED AND AGREE ANY FUTURE ACTIONS**

It was agreed that there would be no action taken.

**IPIWG16/07/19 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**

It was agreed that the items on this meeting minus the specifics that had been dealt with would be ongoing items.

If members would like an item to be on the agenda they could email the Clerk.

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**IPIWG16/07/20 DATE AND TIME OF NEXT MEETING**

The next meeting would be held on Monday 3<sup>rd</sup> October 2016, 6.30pm  
in the Council Office.

There being no further business the Chairman closed the meeting at 7.25pm.

Signed: ..... Chairman

Date: .....