

ILLOGAN PARISH COUNCIL

Minutes of the Community Liaison Committee held at The Council Office, Tolvaddon Energy Park on Monday 12th September 2016 at 6.30 pm.

PRESENT: Cllr Crabtree (Chairman), Cllr Mrs Roberts (Vice Chairman), Cllr Holmes, Cllr Pollock.

ALSO PRESENT: Ms S Willsher, Clerk and the landlord of the New Inn.

The Chairman explained the safety procedures.

CL16/09/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received Cllrs Ms Cadby, Mrs Loxton and Pavey.

Mr Dolling and a representative from Illogan School were absent.

CL16/09/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL16/09/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL16/09/4 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)

It was agreed that public comments would be taken with the agenda items.

CL16/09/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 6TH JUNE 2016 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Mrs Roberts, seconded by Cllr Crabtree and

CL16/09/5.2 RESOLVED that the minutes of the meeting of the Community Liaison Group Committee held on the 6th June 2016 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

CL16/09/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

- CL16/09/7** **TO RECEIVE AN UPDATE CONSIDER THE ARRANGEMENTS FOR THE 2016 PARK BOTTOM CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**
- An updated action list had been circulated to members.
- The landlord of the New Inn reported that they had a marquee which they would erect in the car park in case of inclement weather and for the PA system. The New Inn had a PA system that could be used for the event. The Premier Stores would donate 50 pasties and the New Inn would provide mince pies and mulled wine. The tree would be erected at the front of the pub in the same position as last year. Father Christmas could change in the same place as last year.
- CL16/09/8** **TO RECEIVE AN UPDATE AND CONSIDER THE ARRANGEMENTS FOR THE 2016 ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**
- An updated action list had been circulated to members.
- The school competition would need to be organised at the next meeting.
- CL16/09/9** **TO RECEIVE THE RECOMMENDATION FROM THE GOVERNANCE REVIEW COMMITTEE THAT THIS COMMITTEE REVIEWS ITS PROCESSES AND THE APPROPRIATENESS AND TRANSPARENCY OF THE WORK COMPLETED AND AGREE ANY FUTURE ACTIONS**
- It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and
- CL16/09/9.2** **RESOLVED** **to note the recommendation from the Governance Review Committee that this Committee review its processes and the appropriateness and transparency of the work completed and that there are no future actions.**
- On a vote being taken the matter was approved unanimously.
- CL16/09/10** **TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**
- It was agreed that the future meetings would continue to organise the Christmas Lights Switch On Events.
- CL16/09/11** **DATE AND TIME OF NEXT MEETING**
- The next meeting would be held on Monday 10th October 2016, 6.30pm in the Council Office.

CL16/09/12 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE OT THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Holmes, seconded by Cllr Crabtree and

CL16/09/12.2 RESOLVED that under the 1960 Public Bodies (Admissions to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

CL16/09/13 TO RECEIVE QUOTES FOR MARSHALS FOR THE ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, APPOINT A CONTRACTOR AND APPROVE THE ASSOCIATED EXPENDITURE

It was proposed by Cllr Holmes, seconded by Cllr Mrs Roberts and

CL16/09/13.2 RESOLVED that WillSecure are appointed to provide marshals for the Illogan Christmas Lights Switch On Event as per the quote.

On a vote being taken the matter was approved unanimously.

CL16/09/14 TO RECEIVE QUOTES FOR A PA SYSTEM FOR THE ILLOGAN AND PARK BOTTOM CHRISTMAS LIGHTS SWITCH ON EVENTS, AGREE A QUOTE AND APPROVE THE ASSOCIATED EXPENDITURE

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Roberts and

CL16/09/9.2 RESOLVED that the quotes for the PA System are deferred until the next meeting for further information and that the quotes are for the Illogan event only.

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 6.54pm.

Signed

Date