

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 18th January 2017 at 7.00pm.

PRESENT: Councillors Mrs Ferrett (Vice Chairman), Ms Cadby, Crabtree, Ekinsmyth, Ford, Goldring, Holmes, Miss Pollock, Szoka, Mrs Thompson, Uren and Williams

IN ATTENDANCE: Ms S Willsher, Clerk; Mrs J Curtis, Administration Assistant and 15 Members of the Public (from and to points mentioned)

The Chairman explained the safety procedures.

FC17/01/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Pavey (Chairman) and Cllr Mrs Roberts

There were no members absent

FC17/01/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

Cllr Crabtree declared an interest in the items relating to computer issues as he was related to the owner of the company.

FC17/01/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations.

FC17/01/4 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

Illogan Cemetery

A member of the public raised concerns that the cemetery at Illogan Parish Church was almost full and questioned what would happen in the future? He suggested that consultation was required now and the community needed to be kept fully informed as this issue worried some local residents. Cllr Ferrett acknowledged his concerns and agreed to take this forward as a matter of urgency.

Dangerous Driving

A member of the public raised concerns about dangerous driving at the junction of Bridge Road and Robartes Terrace. She reported that some drivers turning right from Robartes Terrace into Bridge Road were cutting the corner and driving on the wrong side of the road. There were a number of families with small children living in the vicinity of the junction

and these, along with elderly residents in the area were particularly vulnerable as there was no pavement.

Cllr Ekinsmyth reported that he had contacted highways and although signs and/or barriers could be put in place as a temporary measure a permanent solution was required as a matter of urgency; this was a very dangerous junction. It was also noted that the road markings had faded.

There were concerns that the proposed development at the Glebe would lead to an increase in traffic in this area. A member of public reported that she had collated evidence which she was able to share as required. Another member of the public reported that he had filmed dangerous driving in this area and this could be added to the evidence.

Cllr Ferrett agreed that the situation needed to be addressed urgently and the issue would be added to the agenda for the next Planning meeting.

Signs in Manningham Wood and Illogan Park

A member of the public was angry that signs had been displayed recently in Manningham Woods and Illogan Park informing people that dogs must be kept on leads, children should be accompanied by an adult and say 'no' to strangers. She added that the majority of dog owners were responsible and picked up after their dog and those who did not would still not pick up after their dog whether it was on a lead or not. She questioned where dogs could go in the village where they could be let off the lead. The village was supposed to be a welcoming place and the fact that the sign states that we should say 'no' to strangers suggests that this is not the case. She requested that the Council removed the signs as they had caused ill feeling amongst some local residents.

The council acknowledged her comments and added that there were members of the public and children in particular who were scared of dogs and these areas were for the enjoyment of all. There had also been issues of dogs fouling when off the lead and out of sight of owners. This had been an issue at Illogan Park where the football and rugby teams had to spend about an hour picking up dog waste before they could play. It was noted that many parks in Cornwall had a total ban on dogs. Cllr Crabtree pointed out that the signs also had a postcode so emergency services could locate where you were in an emergency. The issue would be discussed further at the next Planning meeting.

The Glebe Field

A member of the public referred to the proposed development at the Glebe and the report produced by The Planning Inspector. They raised the following points and questions.

Permission (by the Inspector) was granted largely based on the development not 'impacting negatively' on the 'character and appearance of the area':-

Question 1 - How would this be ensured and would the plans for the development be made public?

Conditions of the Inspector's Report (see Page 8 to Page 11 of the Report):-

This was a significant area which needed to be focused upon:-

Question 2 - What planned steps were there by both Illogan Parish Council and Cornwall Council to ensure these were met?

He drew attention to items 44, 45, and 46 of the Inspector's report.

Plus the Schedule of Conditions:-

Question 3a - What could be done to ensure the proposed development did not have a negative impact on the 'character and appearance of the area'?

Question 3b - How could we ensure this condition was met?

Question 3c - Prior to development, the local planning authority (which refused the permission) must approve:-

"Details of the appearance, landscaping, layout and scale of the development proposed (herein after called the 'reserved matters') shall be submitted to and approved in writing by the local planning authority before any development takes place, and the development shall be carried out as approved." - How would this be conducted and would the public be made aware of progress on this and the following?:-

"Construction and Environmental Management Plan" had to be approved by the local planning authority.

"No development shall take place until a program of archaeological work has been approved by the local planning authority"

Question 4 - "Financial contributions in respect of open space, education, and Traffic Regulation Order related to Church Road" - what were these amounts exactly - how much were we talking about? What could this achieve practically?

Question 5 – Please clarify the Planning Inspector's Comments in his Report / Could the public have more detail on this and an full explanation regarding the Inspector's comments in his report which were specifically as follows:-

"There is some reference within the information before me to the Parish Council potentially seeking to ensure that the appeal site is put to community use or purchased as such. However there is no substantive information before me in respect of whether this is actively being pursued, its certainty, or the stage that such an approach has reached."

Implications of Planning Policy on Area:-

The Cornwall Local Plan adopted by the Cornwall Council - 10% of Cornwall's 52,000 new houses were to be built in this local area.

Question 6a - How many of the 5,200 houses have actually been built here since this was adopted?

Question 6b - How many are still to be built?

Question 6c - How many are going to be under £200k to purchase?

Question 6d - Can the details of this 'plan' be made more available to the public who are not aware of this information and what efforts are being made to inform the public of this?

Question 6e - The Inspector refers (under item 7) to this County Council adopted 'strategy' as being behind his decision regarding the Glebe Field.

There was commissioned a Report used in the forming of the 'Cornwall Local Plan' adopted by Cornwall, in which it stated that there were 28,957 dwellings in Cornwall classed as 'vacant' - 11% of Cornwall's total housing stock. That was over half the (controversial) new build target for Cornwall - did this demonstrate that the 'housing strategy' was creating 'affordable second homes?' Or 'Cornish Holiday Let Cottages?' (The type of properties the developers were building seemed to support this)...Surely, by having those dwellings permanently occupied by people would solve Cornwall's housing 'shortage'? The answer currently being employed seemed to be just keep building and building.

A member of the public felt that the Diocese should make a formal apology for not consulting with the community. She referred to her property at Ventonraze. She related the planning history of her dwelling to the development at The Glebe and the possible repercussions this might have. She requested that Illogan Parish Council explained how the dwelling to be built on the Glebe Field would be truly affordable.

A member of the public thanked Illogan Parish Council, local residents and everyone involved with the Glebe application for all of their hard work. They requested that members of the public were part of the plans going forward. They felt that as the Diocese still owned the land, there was the opportunity to work with them to apply covenants to the land to safeguard the future.

The Council agreed to provide answers to the questions at the next meeting.

Flooding

A member of public raised concerns regarding flooding at Ventonraze, opposite the Glebe Field. There were concerns that when the Glebe Field was developed the drainage currently in the field would be lost and flooding may become worse. There were concerns that the plans suggested that the area was not significant but to those living in the area this was of great significance. Residents felt that the village was beautiful and would like to keep it this way. There were also concerns of why the village which had rural status was now of urban status.

FC17/01/5

TO RECEIVE AN UPDATE ON THE GLEBE FIELD AND AGREE ANY FUTURE ACTIONS

Cllr Ferrett reported that an email had been received from the PR company on behalf of the Diocese that suggested a meeting was held between the Diocese and residents of Illogan. This was received before the result of the appeal was known. An email was subsequently received pointing out that this was published in the 'West Briton'. Illogan Parish Council and the residents of Illogan were keen to have a public meeting with the Diocese and the Bishop had been made aware of the depth of feeling of residents in Illogan.

The Parish Council was extremely disappointed that the Planning Appeal on the Glebe Field was upheld and that the opportunity to preserve the irreplaceable green space for posterity had been lost in favour of a housing development.

It was agreed that any meeting with the Diocese must involve the public and discussion must be genuine; it was hoped they would be flexible and would consider all options put before them.

Cllr Holmes advised that plans were drawn up in the 1990's to put a roundabout at the junction of Bridge Road, opposite the Glebe Field. These may still be held by Cornwall Council and would not need to be drawn up again. All roads in Illogan were unclassified and therefore had little funding. It was felt that the developers of the Glebe Field should be asked to fund a roundabout if it was felt to be the best option.

It was proposed by Cllr Ford, seconded by Cllr Thompson and

FC17/01/5.2

RESOLVED

that Illogan Parish Council supports a meeting being held between the Diocese and residents of Illogan regarding the development on The Gebe Field but it must be a public meeting. The meeting should allow as many people to have free and fair access as possible. It should also allow the opportunity for as many people, as would like, to address the Diocese.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Williams, seconded by Cllr Thompson and

FC17/01/5.3

RESOLVED

that the Developers of The Glebe Field be asked to fund a full traffic survey of the dangerous junction of Church Road, Bridge Road and the new access to the proposed estate in order to satisfy the concerns of the local community and that Cornwall Council be requested to carry out the remedial works.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Williams and

- FC17/01/5.4 RESOLVED** that as a consequent to the Planning Inspector's Report and recommendations arising out of the appeal against refusal of permission to develop the land at Church Road, Illogan (the Glebe Field), this Council resolves that the Clerk be instructed to write formally to the Planning Authority (Cornwall Council) requesting that this Council and the Local Council be consulted at every stage of the reserved matters as and when they are submitted for development of this site.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Williams, seconded by Cllr Mrs Thompson and

- FC17/01/5.5 RESOLVED** that Illogan Parish Council would call a public meeting at the submission of the reserved matters, when the detailed plans and layouts etc are published for The Glebe; the plans would be displayed for the public to view.

On a vote being taken the matter was approved unanimously.

FC17/01/6 CHAIRMAN'S ANNOUNCEMENTS

There were no announcements.

FC17/01/7 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 14th DECEMBER 2016 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

- FC16/02/7.2 RESOLVED** to receive and approve the Minutes of the Full Council meeting held on 14th December 2016 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

Three members of the public left the meeting

FC17/01/8 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

FC17/01/9 TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE LAST FULL COUNCIL MEETING:

- i. Finance and Resources Committee – 30th November 2016
- ii. Planning and Environmental Services Committee – 7th December 2016

- iii. **Planning and Environmental Services Committee – 4th January 2017**
- iv. **Illogan Park Improvements Working Group – 9th January 2017**

Due to illness the minutes for Illogan Park Improvements Working Group were not circulated for this meeting and would be circulated at the next Full Council meeting.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Ford and

- FC16/01/9.2 RESOLVED to note the Minutes of the following Committee meetings held since the last Full Council meeting:**
- i. **Finance and Resources Committee – 30th November 2017**
 - ii. **Planning and Environmental Services Committee – 7th December 2016**
 - iii. **Planning and Environmental Services Committee – 4th January 2017**

On a vote being taken the matter was approved unanimously.

- FC17/01/10 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF NOVEMBER 2016**

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

- FC16/01/10.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of November 2016**

On a vote being taken the matter was approved unanimously.

- FC17/01/11 TO RECEIVE CORRESPONDENCE FROM THE HMRC REQUESTING THAT PAYE IS PAID ELECTRONICALLY BY BACS IN THE FUTURE AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Uren, seconded by Cllr Crabtree and

- FC16/01/11.2 RESOLVED that BACS is set up so that PAYE can be paid to the HMRC electronically.**

On a vote being taken the matter was approved unanimously.

- FC17/01/12 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF JANUARY 2017 (UP TO DATE LIST TO BE TABLED AT THE MEETING)**

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

- FC16/01/12.2 RESOLVED to authorise payment of accounts for the month of January 2017 in the sum of £9,759.72 including VAT**

On a vote being taken on the matter there were 11 votes FOR and 1 vote AGAINST.

One member of the public left the room

FC17/01/13 TO RECEIVE QUOTES FOR ANTI-VIRUS PROTECTION FOR THE COUNCIL'S COMPUTERS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllr Crabtree left the meeting

It was proposed by Cllr Ford, seconded by Cllr Szoka and

FC17/01/13.2 RESOLVED ESET Endpoint Security would be purchased for a three year period and that the expenditure is approved.

On a vote being taken the matter was approved unanimously.

Cllr Crabtree returned to the meeting

FC17/01/14 TO CONSIDER USES FOR THE LAND AT PARK BOTTOM ADJACENT TO THE DEVELOPMENT SITE AT TREVELYAN ROAD AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Miss Pollock and

FC17/01/14.2 RESOLVED that the land at Park Bottom adjacent to development site at Trevelyan Road could be used for parking and this will be taken forward at the next meeting with the developers.

On a vote being taken on the matter there were 11 votes FOR and 1 vote AGAINST.

FC17/01/15 TO RECEIVE AN UPDATE ON ILLOGAN PARK AND AGREE ANY FUTURE ACTIONS

A constructive meeting had been held with the Rugby and Football Clubs using Illogan Park and they were keen to undertake fund raising to enable the improvements to go ahead. They had all signed agreements with the Parish Council and all would be issued with keys to the premises shortly.

The RBL had 2 sets of suitable goal posts and would check with the other clubs that used pitch at Illogan Park whether the posts were also suitable for them to use.

The clubs were happy with the current situation with the exception of the issue of dog waste which had to be cleared before they could use the pitch.

FC17/01/16 TO REVIEW THE PARISH PLAN AND AGREE ANY FUTURE ACTIONS

The Council was committed to take this forward but further in-depth discussion was needed. This would be put on an agenda when it was felt ready for discussion.

Cllr Ekinsmyth agreed to produce a paper to assist members.

FC17/01/17 TO RECEIVE INFORMATION ON THE CYCLE TRAILS WEBSITE AND AGREE ANY FUTURE ACTIONS

This required significant work and Cllr Ford agreed to take this forward. An article would be placed in the next edition of the Illogan Review for circulation by the 1st March.

FC17/01/18 TO RECEIVE INFORMATION ON THE POTENTIAL OF THE TOUR OF BRITAIN CYCLING RACE COMING TO CORNWALL AND AGREE ANY FUTURE ACTION

It was proposed by Cllr Ekinsmyth, seconded by Cllr Holmes and

FC17/01/18.2 RESOLVED to support the Tour of Britain cycling race coming to Cornwall and also to support the Tour of Britain cycling race through our Parish.

On a vote being taken the matter was approved unanimously.

FC17/01/19 TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND AGREE RESPONSES AND ACTIONS

1. Email from Cornwall Council Strategic Business Planning Team advising that the Council Tax referendum principles had not been extended to parish and town councils in 2017/2018 and would be deferred at this time. The situation would continue to be monitored by the Government.
2. South West Councils – updates to the 'National Joint Council for Local Government Services National Agreement on Pay and Conditions of Service' (the 'Green Book') – updates included the 1997-2017 pay scales and allowances; revised maternity scheme; increase in the annual leave entitlement in 2009; and updated NJC job evaluation scheme guidance introduced in 2013.
3. Cornwall Council was publishing the document 'Cornwall Community Infrastructure Levy Preliminary Draft Charging Schedule Consultation' for a six week consultation period. This was available to access at www.cornwall.gov.uk/CIL from 3rd January until the 14th February 2017.

It was proposed by Cllr Holmes, seconded by Cllr Ekinsmyth and

FC17/01/19.2 RESOLVED that it was not necessary to respond to the document 'Community Infrastructure Levy Preliminary Draft Charging Schedule Consultation' which was published by Cornwall Council.

On a vote being taken the matter was approved unanimously.

4. Monthly report received from Alison Hernandez, Police and Crime Commissioner, raising awareness of Domestic Violence and highlighting support which was available from the Victim Care Unit, Tel 0300 3030 554.
5. Email from Portreath Parish Council advising that the new clerk Mrs L. B. Jose would be taking over from Mrs Oates.
6. Communities and Devolution Newsletter – items included national recycling rates; anti-social behaviour; town and parish learning hub; building on the success of the planning partnership; Cornwall Community Infrastructure Levy; CCTV project expansion; and Xmas rail disruption
7. Email from Tregrease Consultancy who were a small firm of professional fundraisers based in St Agnes. They were aware that we were looking to make improvements at Illogan Park and were able to offer services to assist us with fundraising.

It was proposed by Cllr Holmes, seconded by Cllr Ekinsmyth and

FC17/01/19.3 RESOLVED to contact Tregrease Consultancy, a company of professional fundraisers, and find out what services they could offered to assist with our fundraising.

On a vote being taken the matter was approved unanimously.

8. Email from the Strategic Environment Team, Cornwall Council asking if we were considering a ban of Lanterns or Balloons on land we managed. Cornwall Council was looking to make a Public Spaces Protection Order preventing the release of these items for all Public Open Spaces in Cornwall to prevent unnecessary damage to the environment and wildlife.

It was proposed by Cllr Holmes, seconded by Cllr Ekinsmyth and

FC17/01/19.4 RESOLVED that the concerns of allowing Lanterns or Balloons to be released from land managed by Illogan Parish Council would be added to the next Planning meeting agenda.

On a vote being taken the matter was approved unanimously.

9. Email from Mark Williams, Town Clerk, Falmouth offering training via Cornwall Council to enable Enforcement officers and other members of the team to issue fixed penalty notices for offences of littering, dog fouling, dogs off leads in designated areas and graffiti. It was a one day course and needed a minimum of 8 attendees.

It was proposed by Cllr Holmes, seconded by Cllr Ekinsmyth and

- FC17/01/19.5 RESOLVED** **that the training in respect of fixed penalty notices for offences of littering, dog fouling, dogs off in designated areas and graffiti offered by Falmouth Town Council would not be taken up this time but would be considered in the future. In the meantime the cost of the course would be sought.**

On a vote being taken the matter was approved unanimously.

10. Cornwall AONB Natural Capital Project: Launch of Phase 1 Report – Thursday 26th January 2017, 10.30am Council Chamber, Cornwall Council, County Hall, Truro
11. Community Network Meeting, Tuesday 7th February 2017, 7-9pm at Pool Innovation Centre – agenda included a presentation by Kirsty Hickson of Coastline Housing on the Homeless building project; presentation on 'Early Years Help' by Samantha Alexander of Cornwall Council; Environmental Crime and Flytipping presentation by Lynn Carter of Cornwall Council; Local Devolution Fund; and Franchise of Camborne and Redruth Crown Post Offices
12. A resident in Robartes Terrace had raised concerns of the increase in the speed of traffic outside her house. She had 2 young children and felt the road was getting more dangerous to cross.
13. Copy of a letter sent from Camborne Town Council to Cornwall Council regarding the advertisement of planning applications - **The Clerk agreed to circulate the letter.**
14. Email from the producer at Ricochet TV raising awareness of a new television show to be shown on BBC2 called 'The repair shop'. The show would look into repairing beloved and interesting possessions and were on the lookout for sentimental/interesting items belonging to individuals. The producer was also keen to find something which had community value, perhaps had an interesting story and purpose to the village that could be restored. This could be an ornamental sign/statue/weather vanes or sundial as long as it had a connection to the community. The item would be repaired at their repair shop and returned to the community at no expense.

It was proposed by Cllr Holmes, seconded by Cllr Ekinsmyth and

- FC17/01/19.6 RESOLVED** **that the Clerk would be asked to contact Ricochet TV in respect of the new television program to be shown on BBC2 called 'The Repair Shop'. It is hoped that a 'finger post' in the village which is in need of repair might fulfil the criteria and be repaired by the television company free of charge.**

On a vote being taken the matter was approved unanimously.

15. RoSPA Playsafety Ltd - operation play inspection training, 8-10th March 2017, Holiday Inn Express, Exeter, £465 + VAT plus an optional £195 examination fee
16. Cornwall Council drug and alcohol needs assessment for 2017-2020 drugs and alcohol commissioning plan
17. CRCC – Homes for locals forever in Cornish communities free half day seminar on Friday 27th January 2017, 9.30am – 12.30pm at City Hall, Truro - **The Clerk agreed to circulate this to Council members.**
18. Communities and Devolution – Update on library and information service devolution programme - **The Clerk agreed to circulate this to Council members.**
19. Charter for Cornwall - The Charter for Cornwall was a grassroots campaign calling for candidates at the forthcoming Cornwall Council elections to commit themselves to a more sustainable, longer-term vision for Cornwall. They were calling on voluntary organisations and town and parish councils to support the four pledges of the Charter, which could be found at <http://www.charterforcornwall.com/the-four-pledges>. They hoped Illogan Parish Council would join others in supporting this campaign.
20. Safer Cornwall Newsletter
21. Cornwall Council - Councillor Fair and Council Website - the Council's webpages for the Elections to be held on 4th May 2017 went 'live' on Friday and could be accessed at: <http://www.cornwall.gov.uk/council-and-democracy/elections/current-and-forthcoming-electionsreferendums/cornwall-council-and-parish-and-town-council-elections-4-may-2017/>. The site contained lots of useful information about the Elections including;- The timetable;-Information about becoming a Councillor;- and Guidance for Candidates and Agents In particular they would draw attention to the Councillor Fair taking place at County Hall, Truro TR1 3AY on Saturday 28 January 2017 from 9.30am to 3.30pm – a programme for the day could be found at: <http://www.cornwall.gov.uk/media/23711142/councillor-fair-programme-28-january-2017.pdf> .
22. CALC newsletter 16.12.16 – items included council tax referendum principles; opportunities to work with Cornwall Council workshop 4th January 2017; Consultation on video conferencing; draft public service ombudsman bill; Local audit (public access documents) bill informal consultation; Cornwall futures group
23. CALC newsletter 06.01.17 – items included public and community council meetings; post office network consultation; Battle's over commemoration; Cornwall Community Infrastructure levy consultation; lantern and balloon nab call for evidence; learning to rethink parks; allotments top 10 tips

24. CALC newsletter 13.01.17 – items included local council award scheme success; Cornwall Council consultation drug and alcohol needs assessment; new national audit arrangements; SLCC smaller councils group meeting; saving the pub; current vacancies
25. Hard copy of the Cornwall Local Plan
26. Letter from a resident regarding concerns with the parking of cars/vans/caravans at Ventonraze and the vision at Broad Lane was usually obscured by vehicles parking; cars crossing over to Park Bottom take their life in their hands because of the speed vehicles approach the roundabout at Paynters Lane End - they could not understand why double yellow lines were not applied here when the other junctions around did not need such a priority
27. CALC – Local Government Boundary Review – A Parish and Town Council Inquiry - the Parish and Town Council Local Government Review Inquiry Panel, held on January 4th, 2017. Invitations were sent to 213 parish and town councils and parish meetings for volunteers and as you will see from the report 15 members took part in the process. The report made a number of recommendations on the future size of the council and the role of ward members and the community network areas. CALC would be very grateful for any feedback as soon as possible as they were required to present the report at a meeting of the Cornwall Council Electoral Review Panel on January 23rd, 2017. The final submission by Cornwall Council would be made to the Boundary Commission in mid-February. - **The Clerk agreed to send a copy to Cllr Holmes.**

FC17/01/20

TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllr Crabtree left the meeting.

The Clerk explained that there had been issues with the external 'cloud' back-up for the computers. The Council's support contractor were looking into the issue. Whilst the 'cloud' back-up was being worked on the Council had been leant an external hard-drive which provided an internal back-up for the Council's documents. If the Council wanted to retain the external hard-drive they would need to purchase it at a cost of £45.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Thompson and

FC17/01/20.2

RESOLVED

that we purchase the external hard-drive which we borrowed from the Council's support contractor; this will provide an internal back-up for the Council's documents and that the expenditure is approved.

On a vote being taken the matter was approved unanimously.

Cllr Crabtree returned to the meeting.

FC17/01/21

TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES:

a. Police

No reports had been received.

b. Representatives to Outside Organisations

No reports had been received.

c. Cornwall Councillors

Cllr Moyle reported that he had recently received one complaint about rats, three reports about rubbish and eight events about the lack of community care. He explained that elderly residents were staying in hospital longer because there was no Care available to enable them to be discharged or they were being discharged without sufficient Care for them at home. There had also been a number of planning related complaints.

Cornwall Council produced a questionnaire for all Councillors; this was to inform those intending to stand at the next election in May. He informed that he did not intend to stand at the next election and would be retiring in May.

Cllr Ferrett thanked Cllr Moyle and Cllr Ekinsmyth for their efforts at the Planning meeting last week.

Cllr Ekinsmyth reported that the duties of a Councillor in future would be keeping Parish Councils informed. There was a meeting with Cornwall Council next week which would be looking at the number of Councillors and their role profile.

Cllr Ekinsmyth had been involved in a number of local planning meetings and discussions, including the parking issues in Coronation Road and Oxland Road. The situation at the Bridge Road junction was exceedingly dangerous and needed urgent attention.

FC17/01/22

**TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS;
AGREE WHERE TO DISCUSS AND TIMESCALES**

The issues around the proposed development at the Glebe Field would be discussed at the next Full Council meeting.

The concerns of dangerous driving at the junction of Bridge Road/Robartes Terrace would be discussed at the next Planning meeting.

The concerns about the Cemetery and where future burials would take place would be taken forward.

FC17/01/23

DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 15th February 2017, 7.00pm in Penwartha Hall.

There being no further business the meeting closed at 8.54pm

Signed

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Date

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ACCOUNTS FOR PAYMENT JANUARY 2017								
Ref:	Cheque	Expenditure	Payee	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)	Legislation
1014-1016	3398 - 3400	Salaries	All Employees		£3,396.45		£3,396.45	LGA 1972 s.112 and Income Tax Act 2007, s.38 and National Insurance Contributions Act 2015
1017	3401	Amazon Backup	iCT4 Limited		£40.00	£8.00	£48.00	LGA 1972 s.111(1)
1018	3402	Contractor	D Heyes		£1,199.57		£1,199.57	LGA 1972 s.111(1)
1019	3403	Lanterns	Illogan Primary School	CL16/11/9.2	£96.40		£96.40	LGA 1972 s.111(1)
	3404	CANCELLED					£0.00	
1020	3405	Erection of signs in Manningham Wood and Illogan Park	Ben Daddow	PM16/12/25.2	£700.20	£140.04	£840.24	LGA 1972 s.111(1)
1021	3406	Six monthly fire alarm service	Fal Fire Protection Limited		£78.75	£15.75	£94.50	Health and Safety at Work Act 1974
1022	3407	Grass cutting and quarterly playground inspection	Greens Grounds and Trees		£200.00		£200.00	LGA 1972 s.111(1)
1023	3408	Tree work in Manningham Wood	Kernow Tree Surgery	PM16/10/24.2	£1,750.00	£350.00	£2,100.00	LGA 1972 s.111(1)
1024	3409	Christmas Trees	Penventon Nursery	CL16/10/14.2	£300.00	£60.00	£360.00	LGA 1972 s.111(1)
1025	3410	Replacement cheque for expenses from April 2016	Cllr S Szoka		£9.90		£9.90	Local Government (Financial Provisions) Act 1963 s.5
1026	3411	Petty Cash Top Up	S Willsher		£62.27		£62.27	LGA 1972 s.111(1)
1027	3412	Expenses	S Willsher		£28.35		£28.35	Local Government (Financial Provisions) Act 1963 s.5
1028	3413	Stationery	Complete Office Solutions		£23.84	£4.77	£28.61	LGA 1972 s.111(1)
1029	3414	IT Support and Web Hosting	iCT4 Limited		£90.00	£18.00	£108.00	LGA 1972 s.111(1)
1030	SO	Storage Unit	Low Cost Self Storage		£43.33	£8.67	£52.00	LGA 1972 s.111(1)
1031	DD	Telephone	BT		£136.82	£27.36	£164.18	LGA 1972 s.111(1)
1032	DD	Water for Office	South West Water		£21.33		£21.33	LGA 1972 s.111(1)
1033	DD	Electric for Office	Southern Electric		£331.42		£331.42	LGA 1972 s.111(1)
1034	DD	Photocopies	1st Office		£109.16	£21.83	£130.99	LGA 1972 s.111(1)
1035	DD	Photocopier Lease Rental	Siemens		£366.78	£73.35	£440.13	LGA 1972 s.111(1)
1036	DD	Photocopier Asset Protection Charge	Siemens		£39.49	£7.89	£47.38	LGA 1972 s.111(1)
			Total		£9,024.06	£735.66	£9,759.72	