

ILLOGAN PARISH COUNCIL

Notes of the Neighbourhood Plan meeting held in Penwartha Hall, Voguebeloth, Illogan on Wednesday 23rd March 2016 at 7.00pm.

PRESENT: J Tapping, A Prout, P Richards, Mr & Mrs Blay, M Cawsey (from 7.30pm), M Davidson, C Williams, A Williams, Cllr Ekinsmyth, Cllr Mrs Ferrett, Cllr Ford, Cllr Mrs Loxton, Cllr Pavey, Cllr Mrs Roberts and Cllr Mrs Thompson.

ALSO PRESENT: Ms Willsher, Clerk; Mrs Emma Ball, Cornwall Council Neighbourhood Development Planning Officer

Cllr Pavey welcomed everyone to the meeting. All persons present introduced themselves. Cllr Pavey asked that if anyone would like to be kept informed on the Neighbourhood Development Plan progress that they gave their details to the Clerk.

TO RECEIVE A PRESENTATION ON NEIGHBOURHOOD PLANNING FROM EMMA BALL, CORNWALL COUNCIL NEIGHBOURHOOD PLANNING OFFICER

Emma Ball introduced herself. She explained what a Neighbourhood Development Plan was and where it fitted with the National Planning Policy Framework and the emerging Cornwall Local Plan. There were currently over 90 parishes in Cornwall involved in Neighbourhood Planning. The difference between a Parish Plan and Neighbourhood Development Plan was explained. There were many different themes that could be included in a Neighbourhood Plan, such as housing, open spaces, infrastructure etc. The Steering Group should consider producing a project, consultation and budget plan. It was noted that Illogan Parish Council had allocated a budget towards the production of a Neighbourhood Plan and that there were various grants that could be applied for. The Steering Group would need to produce terms of reference; Cornwall Council had templates available which could be amended as appropriate. All Steering Group and Working Group meetings would need to be minuted. All of the policies included in the plan would need to be evidence along with all public consultations and research completed. The key tasks were explained and all research, public consultations etc would need to be recorded and the evidence would need to be submitted with the draft plan. The Neighbourhood Plan could be publicised and evidence gathered at local events that had already been planned such as the Parish Fair or a school fete etc. The community could be kept up to date on the Neighbourhood Plan by the production of a website, a page on the Council's website, a Facebook page, newsletters, mailing lists etc. Cornwall Council were able to produce 5 maps for the Neighbourhood Plan free of charge. Once the draft plan has been produced there would need to be a six week pre-submission consultation held followed by a further formal submission 6 week consultation. The plan would then be submitted for an independent examination followed by a referendum. It was suggested that the steering group should be made up of 2 to 3 councillors and 8 or more members of the public. Non steering group members, professional advisors, students etc could be invited to attend steering group meetings or participate as part of a working group however only steering group members would have a vote. Questions were asked and answered throughout the presentation.

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TO APPOINT A CHAIRMAN, VICE CHAIRMAN AND MEMBERS OF THE STEERING GROUP

It was agreed that Jeanette Tapping would be the Chairman of the Neighbourhood Plan Steering Group and Alex Prout would be the Vice Chairman. Members of the Steering Group would be Jeanette Tapping, Alex Prout, Penny Richards, Carolyn Williams, Mo Cawsey, Dave Dolling, Cllr David Ekinsmyth, Cllr Maggie Loxton and Cllr Lawrence Pavey.

It was agreed that the Clerk would circulate draft documents such as terms of reference to Steering Group members for consideration at the next meeting.

NEXT MEETING

It was agreed that the Steering Group would meet at 7pm on Wednesday 30th March 2016 at The Old School Centre. The Clerk would circulate members contact details to all the Steering group members. The Clerk would also circulate a copy of Emma Ball's presentation and a link to the St Ives Neighbourhood Plan.

The meeting closed at 8.15pm.