

Minutes of the Finance & Resources Committee Meeting held in The Council Office, Unit 2
Wheal Agar, Tolvaddon Energy Park, Tolvaddon on Wednesday 30th November 2016 at 7.00pm.

PRESENT: Councillors Crabtree (Chairman), Uren (Vice Chairman), Ekinsmyth, Ford, Szoka
and Mrs Thompson.

ALSO PRESENT: Ms Willsher, Clerk

The Chairman explained the safety procedures.

FR16/11/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Pavey.

There were no members absent.

**FR16/11/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND
NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN
RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR
HOSPITALITY OVER £25**

Cllr Crabtree declared an interest in the quotes for the provision of IT services.

FR16/11/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations from members.

**FR16/11/4 PUBLIC PARTICIPATION (MAXIMUM 10 MINS – EVERY SPEAKER A
LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)**

There were no members of the public present.

**FR16/11/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE
FINANCE AND RESOURCES COMMITTEE HELD ON THE 26th OCTOBER
2016 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Mrs Thompson, seconded by Cllr Ekinsmyth and:

**FR16/05/5.2 RESOLVED that the minutes of the meetings of the Finance
and Resources Committee held on 26th October
2016 are received and approved and signed by the
Chairman.**

On a vote being taken the matter was approved unanimously.

**FR16/11/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS
OF ACTIONS, FOR INFORMATION ONLY**

The Clerk had obtained and circulated an estimated costing for a chain for the
Vice Chairman's chain of office.

The Clerk reported that she had changed the name of cost code 507 on the budget paperwork, however it could not be changed on the accounting software until the new financial year.

FR16/11/7 TO REVIEW THE BUDGETS AND ACTUAL INCOME AND EXPENDITURE TO DATE FOR THE 2016-2017 FISCAL YEAR AND THE THIRD DRAFT BUDGET FOR THE FISCAL YEAR 2017-2018 AND AGREE ANY FUTURE ACTIONS

Members looked closely at all figures and budgets; they noted that the cost codes relating to the Office could result in an earmarked reserve at the end of 2016/17.

Cllr Uren suggested that the Council using QR codes which could be scanned using a mobile device to encourage the public to respond correspondence from the Council.

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and:

FR16/11/7.2 RESOLVED that the budgets and actual income and expenditure to date for the 2016-2017 fiscal year have been reviewed. That the third draft budget is received and that the following amendments are made:

- Cost Code 18 – Election Expenses – budget £0 – the cost of the 2017 elections will be taken from the earmarked reserve;
- Cost Code 21 – Website & IT – budget £2,000;
- Cost Code 501 – Bus Shelters – budget £0;
- Cost Code 507 – Civic Insignia – budget £500;
- Cost Code 509 – Other Equipment – budget £2,500;
- Cost Code 204 – Youth Related – budget £2,000;
- Cost Code 205 – Penwartha Hall Refurb – forecast expenditure £1,000 – Closing EMR £0; and
- Cost Code 208 – Sports Related Fund – budget £2,000.

On a vote being taken the matter was approved unanimously.

FR16/11/8 TO RECOMMEND TO FULL COUNCIL THE BUDGET AND PRECEPT FOR 2017-2018

It was proposed by Cllr Ekinsmyth, seconded by Cllr Crabtree and:

FR16/11/8.2 RESOLVED to recommend to Full Council a budget of £218,045.00 and a precept of £208,631.00 for the 2017-2018 fiscal year.

On a vote being taken the matter was approved unanimously.

FR16/11/9 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Wednesday 22nd March 2017, 7pm in the Council Office.

FR16/11/10 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Ford, seconded by Cllr Ekinsmyth and:

FR16/11/10.2 RESOLVED that under the 1960 Public Bodies (Admissions to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

Cllr Crabtree left the room.

FR16/11/11 TO RECEIVE QUOTES FOR IT SERVICES FOR THE COUNCIL, APPOINT A CONTRACTOR, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Mrs Thompson, seconded by Cllr Uren and:

FR16/11/11.2 RESOLVED that iCT4 are appointed to complete IT Services for Illogan Parish Council subject to negotiations on the email renewal.

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 8.30pm.

Signed:

Date: