

## ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 19<sup>th</sup> July 2017 at 7.00pm.

**PRESENT:** Councillors Mrs Roberts (Chairman), Mrs Ferrett (Vice Chairman), Ms Cadby, Crabtree (until point mentioned), Ekinsmyth, Ford, Holmes, Pavey, Miss Pollock, Szoka (once co-opted), Mrs Thompson and Williams.

**IN ATTENDANCE:** Ms S Willsher, Clerk; 11 members of the public (until points mentioned)

The Chairman explained the safety procedures.

### **FC17/07/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Pascoe.

There were no members absent.

It was agreed that agenda item 30 – 'To co-opt a Councillor to represent the Ward of Illogan' would be brought forward to the next item.

### **FC17/07/2 TO CO-OPT A COUNCILLOR TO REPRESENT THE WARD OF ILLOGAN**

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

**FC17/07/2.2 RESOLVED that Stefan Szoka is co-opted as a Councillor to Illogan Parish Council to represent the Illogan Ward. Stefan signed the Declaration of Acceptance of Office and the Proper Officer witnessed his signature.**

On a vote being taken the matter was approved unanimously.

### **FC17/07/3 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

There were no interests declared.

### **FC17/07/4 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications from members for dispensations.

### **FC17/07/5 TO PRESENT THE RAY UREN AWARD**

Mrs Marsh was unable to attend the meeting to receive the Ray Uren Award, therefore, her friend Mrs Smith accepted the award on Mrs Marsh's behalf.

Mrs Marsh received the Ray Uren Award as she had been an outstanding and quiet support to all who used Penwartha Hall. She never complained

and was always courteous and prepared to go the extra mile for those who needed her. She had served, and indeed continued to serve the local community, well for many years both as a member of the social club at Penwartha and as keeper of the keys for all those other groups that used the hall.

Mrs Smith collected the Ray Uren Award from the Chairman on Mrs Marsh's behalf.

**FC17/07/6 TO PRESENT THE CLERK WITH THE NEBOSH CERTIFICATE**

The Chairman presented the NEBOSH certificate to the Clerk.

**FC17/07/7 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)**

2 members of the public left the meeting at 7.06pm.

**The Glebe Field**

A member of the public referred to an article from the West Briton and asked whether the Diocese had offered six different dates for a meeting. The Diocese had stated any future proposals would be subject to a distinct application that the public would be consulted on; it was noted that the Diocese had done the exact opposite for the outline planning proposals. The member of the public would be putting significant effort onto social media and the press. There was a video of the Glebe Field taken from a drone, there were concerns that the professionally flown drone was too close to other people and properties; the member of the public was extremely angry that his privacy could have been violated and that his garden appeared in the video.

The Glebe Field had been put up for sale for £700,000. This was a very reasonable price for the site when the cost of each plot was calculated and especially when compared to the asking prices of back garden plots which were up to four times as much; they asked why the Diocese were giving away the Glebe Field so cheaply. Local people were very concerned regarding Anthrax. There was a verbal issue of Anthrax cattle being burnt or buried on the Glebe Field. If the soil was broken and Anthrax spores became airborne it could have devastating effects for the local area; they gave an example of the Scottish Island which was contaminated with Anthrax and which could still not be accessed due to the health effects. They felt that the issue of Anthrax needed to be concluded and that the owners should have a test completed before they sell the land. Anthrax was a Health and Safety issue.

**Telegraph Pole, Bassett Road**

A fake telegraph pole with shrouded antennas had been installed on Bassett Road. The member of the public congratulated the Parish Council on objecting to the planning application in February 2017. He explained the planning history for the pole and the procedure for dealing with planning applications by the Parish Council and Cornwall Council. The pole

had been erected which had caused some distress to residents of nearby dwellings. He would like to put pressure on the owner to paint the imitation telegraph pole a pale grey so that it blended in better with the sky, that the two silver cabinets were painted green and that there were no advertising posters put on the cabinets.

**FC17/07/8**

**TO RECEIVE A REPORT ON THE GLEBE FIELD AND AGREE ANY FUTURE ACTIONS**

1 member of the public entered the meeting during this item at 7.28pm.

Cllr Ekinsmyth reported that the Diocese had suggested two meetings dates which could not be accommodated due to the elections, one date that clashed with a Council meeting and the only other date was very short notice.

It was noted that the selling agent for the Glebe Field was based in Exeter. There were concerns regarding the sales particulars and the highway contribution that was included.

The issue regarding potential Anthrax on the site had been taken up by a Health and Safety Consultant who had national standing. They had been in correspondence with Cornwall Council for some weeks and had not received a response to date. There were concerns regarding Anthrax nationally.

The value of the site with full planning permission, as arable land and as a community asset were discussed.

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

**FC17/07/8.2**

**RESOLVED**

**that Illogan Parish Council demands that testing for Anthrax is completed in the Glebe Field before the Diocese sell the land and that the Clerk would copy Cornwall Council planning department and environmental health department into the letter.**

On a vote being taken the matter was approved unanimously.

Two members of the public left the meeting at 7.45pm.

**FC17/07/9**

**CHAIRMAN'S ANNOUNCEMENTS**

Two members of the public left the meeting at 7.46pm.

There were no announcements from the Chairman.

**FC17/07/10**

**TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 21<sup>ST</sup> JUNE 2017 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Mrs Thompson, seconded by Cllr Williams and

**FC17/07/10.2**

**RESOLVED**

**to receive and approve the Minutes of the Full**

**Council meeting held on 21<sup>st</sup> June 2017 with the correction of the typos and the Chairman to sign them.**

On a vote being taken on the matter there were 7 votes FOR and 0 votes AGAINST.

**FC17/07/11**

**MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

FC17/06/8 – The Clerk reported that she had spoken to CALC regarding script ballots as requested at the last meeting and had received the following:

***Extract from NALC Legal Topic Note 5***

*If a vote was taken it must be by a show of hands **or** as prescribed by standing orders (paragraph 13(1) of schedule 12 to the 1972 Act in respect of parish councils and paragraph 29(1) in respect of community councils)*

*Each councillor had one vote and must vote in person; he could not do so by post, proxy, teleconference or skype, or in advance of a meeting. In addition, the person presiding at the meeting may (but did not have to) exercise a second or casting vote in the event of an equality of ordinary votes, except in the unique situation described in paragraph 51 above, where the Chairman had only one casting vote which he must exercise. Thus, in general, if the person presiding at the meeting casts his first vote, and there was then an equality of votes, he may cast a second vote; if he did not cast a first vote, and there was an equality of votes, he may (but did not have to) exercise his casting vote.*

*If any councillor so requires, the way in which each councillor voted on any matter at a council meeting must be recorded in the minutes (paragraph 13(2) of schedule 12 to the 1972 Act in respect of parish councils and paragraph 29(2) in respect of community councils). A council could adopt standing orders to extend this rule to apply to committee and sub-committee meetings. A "secret" ballot was permissible if standing orders permitted but the council would need to ensure that any such procedures could withstand scrutiny and challenge. It was difficult to envisage the circumstances which warrant a secret ballot, which would invariably attract scrutiny as to its purpose and validity. A secret ballot would not eliminate a risk of legal challenge to a resolution on the basis of predetermination or bias by councillor(s).*

***Best Practice***

*It was best practice for councillors to write their names on their ballot papers when completing a secret or written ballot. The names were only seen by the officer when they counted the vote, this helped to prove that the vote was legitimate, that it could withstand scrutiny and challenge and enable the proper officer to validate the*

*properness of the vote; the voting slips were destroyed once the count had been made and the proper office did not disclose how any councillor's voted. A recorded vote could still be requested by a councillor when the vote was being made by secret or written ballot; this could only be done if members names were written on their ballot papers.*

**FC17/07/12 TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE LAST FULL COUNCIL MEETING:**

- i. Governance Review Committee – 28<sup>th</sup> June 2017**
- ii. Community Liaison Committee – 3<sup>rd</sup> July 2017**
- iii. Planning and Environmental Services Committee – 5<sup>th</sup> July 2017**

It was proposed by Cllr Pavey, seconded by Cllr Ford and

**FC17/07/12.2 RESOLVED to note the Minutes of the following Committee meetings held since the last Full Council meeting:**

- i. Governance Review Committee – 28<sup>th</sup> June 2017**
- ii. Community Liaison Committee – 3<sup>rd</sup> July 2017**
- iii. Planning and Environmental Services Committee – 5<sup>th</sup> July 2017**

On a vote being taken on the matter there were 8 votes FOR and 1 vote AGAINST.

Two members of the public left the meeting at 7.53pm.

**FC17/07/13 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF JUNE 2017**

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

**FC17/07/13.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of June 2017.**

On a vote being taken on the matter there were 11 votes FOR and 0 votes AGAINST.

**FC17/07/14 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF JULY 2017 (UP TO DATE LIST TO BE TABLED AT THE MEETING)**

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

**FC17/07/14.2 RESOLVED to authorise payment of accounts for the month of July 2017 in the sum of £23,618.40 including VAT**

On a vote being taken on the matter there were 11 votes FOR and 1 vote AGAINST.

**FC17/07/15 TO CONSIDER DEFIBRILATORS FOR THE PARISH AND AGREE ANY FUTURE ACTIONS**

It was noted that there was a defibrillator at the Fire Headquarters in Tolvaddon. The defibrillators should be in a secure, keycoded cabinet that keeps the unit at the correct temperature and illuminates when the keypad is pushed. If someone had a cardiac incident and needed the use of a defibrillator the emergency services would give the caller the information to access the defibrillator. . It was suggested that it would be beneficial to install a defibrillator unit at suitable locations in Illogan and Park Bottom. Cllr Crabtree had made some initial enquires and the owner of Park Bottom Stores had agreed that a unit could be placed on the outside of the shop; a response was awaited from McColl's.

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

**FC17/07/15.2 RESOLVED that quotes and specifications for defibrillator cabinets and training would be sought; that the Clerk would write to the doctors' surgeries in the parish to let them know the Council's intention to install a defibrillator unit in Illogan and Park Bottom and to ask their thoughts; and that there would be a report at the next meeting.**

On a vote being taken the matter was approved unanimously.

**FC17/07/16 TO RECEIVE A REPORT FROM THE PLANNING AND ENVIRONMENTAL SERVICES COMMITTEE REGARDING ILLOGAN PARK, RATIFY THEIR DECISION AND AGREE ANY FUTURE ACTIONS**

The report was included in the Planning and Environmental Services Committee meeting minutes from the 5<sup>th</sup> July 2017.

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

**FC17/07/16.2 RESOLVED that the report and recommendation from the Planning and Environmental Services Committee is received and approved and that the Council would proceed with Mant Leisure. That the equipment that would be installed in Illogan Park would be the Hayden climbing unit, Pirate ship with open slide and steps, Tripod Swing, Able spin roundabout, Whale sit in springer, Surf rider, a picnic bench, a seat and a bin on the proviso that all of the equipment would fit without crowding the play area. That a Cornish Flag is requested for the pirate ship if it is available. That the cost of the project would be £53,500.**

On a vote being taken the matter was approved unanimously.

**FC17/07/17**

**TO RECEIVE A REPORT FROM CLLR CRABTREE ON TRAINING AT ILLOGAN PARK AND AGREE ANY FUTURE ACTIONS**

Cllr Crabtree explained that last year the Illogan RBL 3<sup>rd</sup> team and the New Inn Titans both trained on a Wednesday evening using half the pitch each. This year the Illogan RBL were training 3 teams in Illogan Park on a Wednesday evening and there was not room for the New Inn Titans to train. Subsequently the New Inn Titans had changed their training day to a Tuesday evening. The Clerk had written to the Illogan RBL to make it clear that only the 3<sup>rd</sup> team should be training or playing on the pitch at Illogan Park as per their agreement and that there would be additional charges incurred if more than one team was training on the pitch. The Clerk had received an answerphone message from the Chairman of the Illogan RBL, although despite numerous attempts had been unable to talk to him to date. It was noted that the Illogan RBL were not using the Park as members of the public as they charged their members subscriptions.

Cllr Mrs Ferrett said that there was a meeting of the Illogan Park Improvements Working Group on Monday 24<sup>th</sup> July. During the meeting it would be reiterated that the Clubs must deal with the Clerk when booking the pitches etc. and not individual committee members and that it was not appropriate to text councillors to arrange to collect keys or to report minor issues at 10pm in the evening.

Cllr Crabtree left the meeting at 8.10pm.

**FC17/07/18**

**TO CONFIRM THE MEMBERSHIP OF THE STAFFING COMMITTEE AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Williams, seconded by Cllr Mrs Thompson and

**FC17/07/18.2**

**RESOLVED**

**that Cllrs Crabtree, Ekinsmyth, Mrs Ferrett, Mrs Roberts (the Chairman of the Council) and Williams are the members of the Staffing Committee.**

On a vote being taken the matter was approved unanimously.

**FC17/07/19**

**TO RECEIVE RECOMMENDATIONS FROM THE FINANCE AND RESOURCES COMMITTEE REGARDING THE OFFICE COMPUTERS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

**FC17/07/19.2**

**RESOLVED**

**to receive and approve the recommendation from the Finance and Resources Committee that the Council would upgrade the Computers to Office 365 on an annual subscription basis and that the associated expenditure is approved.**

On a vote being taken the matter was approved unanimously.

**FC17/07/20**

**TO RECEIVE CORRESPONDENCE REGARDING THE ELECTORAL REVIEW OF CORNWALL, AGREE A RESPONSE AND ANY FUTURE ACTIONS**

Cllr Ekinsmyth had been working on the Electoral Review at Cornwall Council and he gave the background to the proposals.

Members considered:

- What Cornwall Councillors did;
- The nature of Cornwall;
- The unitary council and the differences in numbers of councillors when there were districts and a county council;
- Services that would not be delivered by Cornwall Council in the future would have to be delivered by the Parish and Town Councils and that it would be unlikely that resources would come with the services;
- The accuracy of figures included in the Review in light of the planning permissions that had been granted;
- The historical boundary for Illogan Parish Council;
- Communities should be considered before any boundary changes are agreed;
- Concerns regarding loss of democracy i.e. if there are too few Cornwall councillors the officers would have to make more decisions;
- The workload, work ethics and how Cornwall Councils operated/performed; and
- The cabinet system versus the committee system at Cornwall Council.

It was proposed by Cllr Ford, seconded by Cllr Holmes and

**FC17/07/20.2 RESOLVED that Illogan Parish Council responds to the Electoral Review of Cornwall.**

On a vote being taken on the matter there were 10 votes FOR and 0 votes AGAINST.

It was proposed by Cllr Holmes, seconded by Cllr Ekinsmyth and

**FC17/07/20.3 RESOLVED that Illogan Parish Council are happy with 123 Cornwall Councillors.**

On a vote being taken on the matter there were 6 votes FOR and 4 votes AGAINST. Cllrs Mrs Ferrett and Mrs Roberts voted against the motion.

It was proposed by Cllr Ford, seconded by Cllr Miss Pollock and

**FC17/07/20.4 RESOLVED that Illogan Parish Council has supported the larger number of Cornwall councillors in the interest of the practical and efficient delivery of local government. It is absolutely vital that electoral boundaries follow, recognise and**



**sustain existing communities and as much as possible follow whole parishes.**

On a vote being taken on the matter there were 6 votes FOR and 4 votes AGAINST.

**FC17/07/21 TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND AGREE RESPONSES AND ACTIONS**

1. The LCR Magazine
2. South West Water – information on the deregulation of the water industry
3. Thank you letter from Cornwall Air Ambulance
4. Cornwall Council 2017 Off-Street Consolidation Order for Par, Launceston, Golant, Lerryn, St Agnes
5. SLCC – Data Protection 90 minute Webinar and training day – webinar is £25+VAT, the training is £165+VAT and is in Weston-Super-Mare (155 miles about 2hours 40 minutes (155 x 0.45 = £69.75)

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Roberts and

**FC17/07/21.2 RESOLVED that the Clerk completes the 90 minute webinar on Data Protection and that the expenditure is authorised.**

On a vote being taken the matter was approved unanimously.

6. Waller and Hart Solicitors – amended Heads of Terms and minutes of meetings held regarding the land at Park Bottom

It was proposed by Cllr Pavey, seconded by Cllr Mrs Roberts and

**FC17/07/21.3 RESOLVED that the amended Heads of Terms regarding the land at Park Bottom are received and that the Clerk signs and returns them to Waller and Hart Solicitors.**

On a vote being taken the matter was approved unanimously.

7. Report from a member of the public on Glyphosates and a request that there is an agenda item on the August meeting to discuss Glyphosates and water testing

It was proposed by Cllr Pavey, seconded by Cllr Mrs Roberts and

**FC17/07/21.4 RESOLVED that the report from a member of the public on glyphosates will be circulated to members and that it would not be included as an agenda item.**

On a vote being taken the matter was approved unanimously.

8. Cornwall Council – Community Network meeting minutes
9. UK-Bus coming to Penzance - invitation to our VIP launch of our Atlantic Coaster bus network and open top buses on Wednesday 26<sup>th</sup> July, 11am registration in the National Trust Welcome Centre and Travel Centre, Penzance Bus and Rail Station - VIP Open Top Bus Ride on our new Atlantic Coaster buses followed by Reception and Refreshments at St John’s Hall - Finishes 3pm
10. Cornwall Council additional code of conduct training on the 27<sup>th</sup> July between 5.30pm and 7.30pm in Liskeard – other sessions include 3 August – Penzance (10am-12pm or 5-7pm); 25 September – Bude (2-4pm); 19 October – Truro (6-8pm)

It was proposed by Cllr Pavey, seconded by Cllr Mrs Roberts and

**FC17/07/21.5 RESOLVED that Cllr Mrs Thompson would attend the Code of Conduct training session in Truro in October and that Cllr Ford would liaise with the Clerk regarding his availability to attend a session.**

On a vote being taken the matter was approved unanimously.

11. CALC – NALC survey - The purpose of the research is to establish an evidence base which can be used by the town and parish sector to inform Government policy on issues relating to local government finance and devolution; raising awareness of current financial issues and capturing the strengths of the sector.
12. The questionnaire has been designed to take no more than 11 minutes to complete, with only one response per town and parish council being required. Information is being collected on: financial capacity and capabilities; local council strengths; business rates and other sources of funding; onward devolution

It was proposed by Cllr Pavey, seconded by Cllr Mrs Roberts and

**FC17/07/21.6 RESOLVED that the clerk would complete the NALC survey on behalf of the Council.**

On a vote being taken the matter was approved unanimously.

13. Cornwall Council Communities and Devolution Bulletin – Launch of priorities for Cornwall
14. CALC newsletter June – items include Publications to purchase; NALC policy consultation response; Transparency fund success; water is open for business; NALC annual conference; CALC annual conference; CALC website
15. Great Western Railway – update on the electrification programme

16. Cornwall Council Communities and Devolution Bulletin – information on the residents survey 2017
17. SLCC Regional Training Seminar – Ensure your council is compliant event – Wednesday 27<sup>th</sup> September, Saltash, 10am until 4pm, £89+VAT
18. South West Councils Associate Newsletter – items include Pay update; Essential skills for the 21<sup>st</sup> century councillor; Mediation and conflict resolution; Advertising with South West Jobs; Warm weather managing workplace temperatures; ILM Level 7 Award in Leadership and Management; Forthcoming events
19. Safer Cornwall newsletter – items include Improving care for victims and survivors of sexual assault; Waste Information and Advice – Are you aware of your Duty of Care; South West Sexual Assault Referral Centres Engagement; Cornwall Blue Light Day set to welcome more than 750 people with learning disabilities and/or autism; Celebrating 10 years of smoke free policy; MBE's for two members of our Community Safety Team; Body Warn Video Devices used on Patrols in St Ives; Drug-related deaths; This month's top drug policy stories
20. Email from Ludus Leisure regarding Illogan Park play equipment
21. Correspondence from a member of the public regarding the telegraph pole with shrouded antennas that has been installed on Bassett Road

It was proposed by Cllr Pavey, seconded by Cllr Mrs Roberts and

**FC17/07/21.7 RESOLVED that the correspondence from a member of the public regarding the telegraph pole with shrouded antennas that had been installed on Bassett Road would be an agenda item for the next meeting of the Planning and Environmental Services Committee.**

On a vote being taken the matter was approved unanimously.

22. Cornwall Council Rest Centre Training - This course is aimed at anyone that might be called to run or open a rest centre. The course will give you an awareness of how to open a Rest Centre during an emergency and support people in a time of need e.g. *flooding or fire damage to their property etc.*
23. Copy of an email to Cllr Ekinsmyth from a member of the public regarding verges – *'I have just returned from a walk along Spar Lane, Illogan and was very disappointed to see that the verges have been completely destroyed. I was under the impression that only verges which caused a hazard to traffic were to be mown, but I was obviously mistaken. At a time when Cornwall Council is short of funds, this seems to be a waste of money. We are constantly being told that bees and butterflies are at risk and yet our Council are*

*removing their means of survival. I hope that this policy can be reviewed.'*

It was proposed by Cllr Pavey, seconded by Cllr Mrs Roberts and

**FC17/07/21.8 RESOLVED that Cllr Ekinsmyth would respond to the email sent to him from the public about verges.**

On a vote being taken the matter was approved unanimously.

24. NALC Chief Executives Bulletin – items include national council; important parish finance research; local democracy APPG; councillor commission report; data protection induction day on 26<sup>th</sup> July; St Ives Town Council wins national planning award

25. Correspondence from BT – the Councils contract has expired

It was proposed by Cllr Pavey, seconded by Cllr Mrs Roberts and

**FC17/07/21.9 RESOLVED that the Clerk would look into the options to renew the Council's telephone and internet contract with BT and would report back to the next meeting of the Finance and Resources Committee meeting.**

On a vote being taken the matter was approved unanimously.

26. PA15/09516 – Land known as High Barbaree, South Drive, Tehidy – Appeal Allowed. Costs claim against Council – Dismissed

It was agreed that in the future the correspondence lists would be circulated to members at the beginning of the meeting.

**FC17/07/22 TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

The Clerk had nothing to report.

**FC17/07/23 TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES:**

**a. Police**

Cllr Mrs Roberts reported that she had attended the police liaison meeting. Crime figures were likely to increase due to changes in how the figures were being collated i.e. if a row of cars was keyed, each individual car would now be recorded as a crime. Violent crime was steadily increasing. Some new officers had been recruited and would be on duty as soon as uniform and body armour was available. There had been reports of children trying to be snatched, the police had been investigating and reviewing CCTV and most looked like people talking to the children. If a knife crime was reported fire arms officers would automatically be sent. Ellie Gray's post had been disbanded and a new

post had been created. There would be two open air cinemas in Camborne and Redruth. Some young people were providing transport for their friends which could be classed as an unlicensed taxi, if there was an accident the driver may not be insured which could lead to criminal charges.

**b. Representatives to Outside Organisations**

There were no reports from representatives to outside organisations.

**c. Illogan Parish Neighbourhood Development Plan**

Mrs Prout reported that it had been a busy month for the working group, drafting the policies for the six elements of the Parish Neighbourhood Development Plan. The working group presented drafts of the policy's last month at the Steering Group meeting and after some final minor amendments were able to present to the public at our stall which was held in the usual position at the Parish Fair on the 8th July.

They received positive feedback and the stall was well attended most of the day. The working group explained to the visitors how the objectives and policies had been formed using evidence and feedback from the residents and business survey and responses received from all the previous public consultation events. Housing targets were discussed and the decision within the plan to exclude site allocation for further development.

They also explained the next steps, process of submitting the Neighbourhood Development Plan to Illogan Parish Council, and the formal process the draft plan would then take. They explained to resident's that they would produce a summary of the key points of the Illogan Parish Neighbourhood Development Plan and these would be delivered to residents in the parish in the same manner the residents survey was distributed. They also explained that hard copies would be available to view in full at the Parish Office and certain venues around the Parish including the Illogan Parish Neighbourhood Development Plan website.

Now that the draft policies had gone public, the group would like each full council member to view, read and comment on the draft policy's before they were submitted as final edits into the draft Neighbourhood Development Plan document. These policy's should be used a guide to future planning applications within the parish and were localised using evidence received over the course of the plan, they were in line with the Cornwall Local Plan and National Planning Policy. The immediate aim was to see Illogan Parish Council embedding the policy's into their procedures during the lengthy process of formal submission, examination and hopefully, successful adoption.

In line with the project plan, the next week or so would see other elements of the plan being completed; the group were currently formalising and completing their consultation statement. The working group were considering the option of having the overview/introduction

from the Chair of the Parish Council translated and displayed in the Cornish Language.

They would then prepare the documents for the Steering Group to approve at the August meeting so that we could submit to Full Council for approval at the Full Council Meeting in September.

**d. Cornwall Councillors**

Cllr Ekinsmyth reported that the cabinet was in place and the committees were populated. There were five scrutiny committees. He had attended the Young Peoples Scrutiny Committee meeting and the Coast to Coast Business Group meeting. He had requested that the planning application for Tregaron, Illogan Downs was considered at planning committee.

**FC17/07/24 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES**

It was agreed that there would be an item to consider the Illogan Parish Neighbourhood Development Plan.

**FC17/07/25 DATE & TIME OF NEXT MEETING**

The next meeting would be held on Wednesday 16<sup>th</sup> August 2017, 7.00pm in Penwartha Hall.

**FC17/07/26 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was agreed that it was not necessary to exclude the press and public.

**FC17/07/27 TO RECEIVE APPLICATIONS FOR THE VACANT POSITION OF COUNCILLOR FOR THE ILLOGAN WARD AND INTERVIEW THE CANDIDATES**

The vacant post for a Councillor for the ward of Illogan was filled at the beginning of the meeting.

**FC17/07/28 TO RECEIVE APPLICATIONS FOR THE VACANT POSITION OF COUNCILLOR FOR THE TEHIDY WARD AND INTERVIEW THE CANDIDATES**

There were no applications for the vacant position of Councillor for the Tehidy Ward

**FC17/07/29 TO RE-ADMIT MEMBERS OF THE PRESS AND PUBLIC**

The press and public had not been excluded.

**FC17/07/30 TO CO-OPT A COUNCILLOR TO REPRESENT THE WARD OF TEHIDY**

It was agreed to defer this item until the next meeting.

There being no further business the meeting closed at 9.01pm.

Signed .....

Date .....

ACCOUNTS FOR PAYMENT JULY 2017								
Ref:	Cheque	Expenditure	Payee	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)	Legislation
<b>To Ratify</b>								
		Credit for electricity for the previous year (included in June accounting statements)	Southern Electric		-539.89	-27.01	-£566.90	
<b>To Pay</b>								
1115 - 1117	3478 - 3480	Salaries	All employees		£3,468.48		£3,468.48	LGA 1972 s.112 and Income Tax Act 2007, s.38 and National Insurance Contributions Act 2015
1118	3481	IT Support and Web Hosting	iCT4 Limited		£90.00	£18.00	£108.00	LGA 1972 s.111(1)
1119	3482	50% deposit for play equipment for Illogan Park	Mant Leisure	FC17/06/12.3	£14,277.50	£2,855.50	£17,133.00	
1120	3483	Contractor	DJM Gardening		£1,147.74		£1,147.74	LGA 1972 s.111(1)
1121	3484	Expenses	S Willsher		£25.95		£25.95	Local Government (Financial Provisions) Act 1963 s.5
1122	3485	Petty Cash Top Up	S Willsher		£52.45		£52.45	LGA 1972 s.111(1)
1123	3486	Stationery	Complete Business Solutions		£0.90	£0.18	£1.08	LGA 1972 s.111(1)
1124	3487	Contractor	Greens Grounds and Trees		£405.00	£81.00	£486.00	LGA 1972 s.111(1) and Highways Act 1980 s.43
1125	3488	Grant	The Old School Centre		£350.00		£350.00	LGA 1972 S.137
1126	DD	Telephone	BT		£159.80	£31.96	£191.76	LGA 1972 s.111(1)
1127	DD	Photocopier Lease Rental	Siemens		£366.78	£73.35	£440.13	LGA 1972 s.111(1)
1128	DD	Photocopier Asset Protection Charge	Siemens		£39.49	£7.89	£47.38	LGA 1972 s.111(1)
1129	DD	Photocopier Annual Service Fee	Siemens		£50.00	£10.00	£60.00	LGA 1972 s.111(1)
1130	SO	Storage Unit	Low Cost Self Storage		£43.33	£8.67	£52.00	LGA 1972 s.111(1)
1131	DD	Water for Office	South West Water		£25.96		£25.96	LGA 1972 s.111(1)
1132	DD	Water for Mary's Well	South West Water		£28.47		£28.47	LGA 1972 s.111(1)
			<b>TOTAL TO PAY*</b>		<b>£20,531.85</b>	<b>£3,086.55</b>	<b>£23,618.40</b>	
* Please note that the Total To Pay does not include the credit from Southern Electric								