

ILLOGAN PARISH COUNCIL

Minutes of the Community Liaison Committee held at The Council Office, Tolvaddon Energy Park on Monday 2nd October 2017 at 6.30 pm.

PRESENT: Cllr Crabtree (Chairman), Cllr Cadby, Cllr Pavey and Mr Dolling.

ALSO PRESENT: Ms S Willsher, Clerk; and two members of the public (until point mentioned).

The Chairman explained the safety procedures.

CL17/10/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs Roberts.

There were no members absent.

CL17/10/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL17/10/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL17/10/4 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)

It was agreed that public comments would be taken with the agenda items.

CL17/10/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON THE 4TH SEPTEMBER 2017 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

CL17/10/5.2 RESOLVED that the minutes of the meeting of the Community Liaison Group Committee held on the 4th September 2017 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

CL17/10/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

CL17/10/7

TO CONSIDER THE ARRANGEMENTS FOR THE 2017 TOLVADDON CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The owners of Adelaide Stores suggested that the tree was erected in a bracket and fixed to the wall of the shop and that a power supply could be provided from the flat above. Members discussed the location of the shop in amongst the houses, the visibility of the tree and the amount of people about in the area at night. Further to discussion:

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

CL17/10/7.2

RESOLVED

that Illogan Parish Council request that two 5 foot Christmas trees are erected in brackets on the front and side of Adelaide Stores; that the parking area of Penrose Court would be used for the Switch On Event; that notices would be distributed around Penrose Court, put in the shop and under car window screens advertising the event and that there will no vehicular movements in the area for the duration of the switch on; that Santa will change in the shop; that there will be a table in the parking bay for the shop for the PA system; that mulled wine and mince pies will be given out during the event; that the Clerk would obtain quotes for two brackets for the Christmas trees; and that the Cllr Crabtree and Pavey would talk to Mr Webster about erecting the brackets.

On a vote being taken the matter was approved unanimously.

CL17/10/8

TO CONSIDER THE ARRANGEMENTS FOR THE 2017 ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Crabtree, seconded by Cllr Ms Cadby and

CL17/10/8.2

RESOLVED

that the Clerk would write to the landlords of the Robartes Arms giving them advance notice that as they have erected posts and rope to the front of the pub it will make it difficult for the Council to erect the tree and therefore the tree will be placed on The Platt, the relocation of the tree will still be in the vicinity of the pub and it will also ease the access into the pub; that the Clerk would obtain advice regarding the potential to plant a Christmas tree on The Platt to be decorated in future years, the advice would include the type of tree and pruning etc.; that a hole with a cover would be made in The Platt for the erection of the Christmas tree in 2017 and that the ground of The Platt would be tested for electrical cables before the hole to erect the tree is made; that Cllrs Crabtree and Pavey would contact Mr Webster about a vehicle to collect and distribute the road closure signs.

On a vote being taken the matter was approved unanimously.

CL17/10/9 TO CONSIDER THE ARRANGEMENTS FOR THE 2017 PARK BOTTOM CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

CL17/10/9.2 RESOLVED that Cllr Pavey would contact Mr Marks and ask him to contact the office to confirm the arrangements for the blessing for the Park Bottom Christmas Lights Switch On Event.

On a vote being taken the matter was approved unanimously.

CL17/10/10 TO RECEIVE AND APPROVE THE AMENDED RISK ASSESSMENTS FOR THE CHRISTMAS ACTIVITIES, ARGEE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

CL17/10/10.2 RESOLVED that the amended Risk Assessments for the Christmas Activities are received and approved.

On a vote being taken the matter was approved unanimously.

CL17/10/11 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

There were no items raised.

CL17/10/12 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Monday 6th November 2017 at 6.30 pm in the Council Office.

CL17/10/13 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Ms Cadby, seconded by Cllr Pavey and

CL17/10/13.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

CL17/10/14 TO RECEIVE QUOTES FOR WEATHER PROOF EXTENSION LEADS TO POWER THE PA ETC FOR THE CHRISTMAS LIGHTS SWITCH ON EVENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

CL17/10/14.2 RESOLVED that a 4 way, 50m weather proof extension cable is purchased from Jewsons as per their quote.

On a vote being taken the matter was approved unanimously.

CL17/10/15 TO RECEIVE QUOTES FOR CABLE COVERS FOR THE CHRISTMAS LIGHTS SWITCH ON EVENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

CL17/10/15.2 RESOLVED that cable covers are purchased from Amazon and that the area would be measured prior to ordering and the appropriate number of covers would be ordered.

On a vote being taken the matter was approved unanimously.

CL17/10/16 TO RECEIVE QUOTES FOR BATTERY OPERATED CHRISTMAS LIGHTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

CL17/10/16.2 RESOLVED that two sets of coloured 10m lights, 1 set of coloured 20m lights and 1 set of warm white 20m lights are ordered from Lights4Fun.

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 7.24pm.

Signed

Date