

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 15th November 2017 at 7.00pm.

PRESENT: Councillors Mrs Roberts (Chairman), Crabtree, Ekinsmyth (from point mentioned), Ford, Pavey, Szoka, Mrs Thompson and Williams

IN ATTENDANCE: Ms S Willsher, Clerk; Mrs J Curtis and 5 members of the public.

The Chairman explained the safety procedures.

FC17/11/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs Ferrett, Cllr Ms Cadby, Cllr Holmes, Cllr Miss Pollock and Mrs Prout.

There were no members absent.

FC17/11/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

No interests were declared.

FC17/11/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations.

FC17/11/4 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

There was no public participation.

FC17/11/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported that she had attended the Remembrance parades for the Parishes of Carn Brea, Portreath and Illogan.

Cllr Ekinsmyth joined the meeting at 7.04pm.

FC17/11/6 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 18th OCTOBER 2017 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Pavey, seconded by Cllr Ford and

FC17/11/6.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on 18th October 2017 and the Chairman to sign them.

On a vote being taken the matter there were 7 votes FOR

FC17/11/7

MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

FC17/10/7 Cllr Szoka reported that he had found written evidence that Cllr Holmes had reported him to the Standards Board. He had found a hand-written letter dated 26.03.09 which was signed by Cllr Holmes. He felt that further to the comments made at the previous meeting that it was not unclear whether the letter had been forged, if Cllr Holmes had forgotten that he had written the letter or if he was not telling the truth. Cllr Szoka felt that if Cllr Holmes did not admit to writing the letter it called into question his honesty and integrity and if the letter was deemed to be a forgery then the police should be contacted. He acknowledged that this was a serious allegation but it needed to be clarified. He wanted Cllr Holmes to make a public apology.

FC17/10/12 – the Task and Finish Group meeting to consider the Boundary Commission Consultation would be held on the 21st November 2017 at 10am in the Council Office.

FC17/11/8

TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE LAST FULL COUNCIL MEETING:

- i. Community Liaison Committee – 11th October 2017**
- ii. Extra-Ordinary Planning and Environmental Services Committee – 11th October 2017**
- iii. Planning and Environmental Services Committee – 18th October 2017**
- iv. Planning and Environmental Services Committee – 1st November 2017**
- v. Community Liaison Committee – 6th November 2017**

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

FC17/11/8.2

RESOLVED

to note the Minutes of the following Committee meetings held since the last Full Council meeting:

- i. Community Liaison Committee – 11th October 2017**
- ii. Extra-Ordinary Planning and Environmental Services Committee – 11th October 2017**
- iii. Planning and Environmental Services Committee – 18th October 2017**
- iv. Planning and Environmental Services Committee – 1st November 2017**
- v. Community Liaison Committee – 6th November 2017**

On a vote being taken the matter was approved unanimously.

FC17/11/9

TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF OCTOBER 2017

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

FC17/11/9.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of October 2017

On a vote being taken the matter was approved unanimously.

FC17/11/10 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF NOVEMBER 2017 (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

FC17/11/10.2 RESOLVED to authorise payment of accounts for the month of November 2017 in the sum of £8,320.64 inc VAT

On a vote being taken the matter was approved unanimously.

FC17/11/11 TO RECEIVE AN UPDATE ON SUITABLE SITES IDENTIFIED FOR FUTURE CEMETARY SPACE, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Further to the discussions from the Planning and Environmental Services Committee meeting letters had been sent to the Diocese and the Cornwall Council office for further information but no responses had been received to date.

FC17/11/12 TO NOTE THE RESIGNATION OF CLLR PASCOE FROM THE COUNCIL AND APPOINT A MEMBER TO FILL THE VACANCY ON THE PLANNING AND ENVIRONMENTAL SERVICES COMMITTEE

It was proposed by Cllr Mrs Thompson, seconded by Cllr Pavey and

FC17/11/12.2 RESOLVED to note Cllr Pascoe's resignation from the Council; and that Cllr Szoka is appointed to the Planning and Environmental Services Committee.

On a vote being taken the matter was approved unanimously.

FC17/11/13 TO NOTE THAT THERE WERE NO GRANT APPLICATIONS RECEIVED AND TO CONSIDER WHETHER THE COUNCIL NEED TO RAISE AWARENESS OF THE GRANTS AVAILABLE TO LOCAL ORGANISATIONS AND AGREE ANY FUTURE ACTIONS

There had been no recent applications for Grants and it was agreed that the opportunities would be advertised in the Illogan Parish Review. Grants were currently only available every 6 months and it had been suggested that they could be considered quarterly to make them more accessible to local organisations.

FC17/11/14 TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND AGREE RESPONSES AND ACTIONS

1. Community Network Panel meeting, Wednesday 22nd November 2017, 7-9pm in Pool Innovation Centre – agenda items included Strengthening community network panels followed by questions and answers; Making space for nature in your community; Smartline project, Coastline Housing and Partners; Speakers Corner
Cllr Ford confirmed he would attend.
2. Illogan Village Hall AGM, Tuesday 21st November 2017, 7pm in Illogan Village Hall
Cllr Williams confirmed he would attend.
3. Devon and Cornwall Police – PS Shields, Neighbourhood Team Leader Camborne, Pool and Redruth – update of contact details
4. Localism newsletter – items included A message from Cllr Geoff Brown transport portfolio; Residents in Cornwall urged to respond to call to update or confirm their voter registration details; Recycle week update; Cornwall electoral review; Buy with confidence; Report it; Useful links
5. Came and Company – Council Matters Newsletter Autumn 2017 – items included Parish Insurance a new alternative from Trinitas Church Insurance Services; Cyber liability insurance – the most common objections; Inspections; Contractor tender process; Motor policies; Ogden tables; Fireworks and bonfires; Christmas trees and lights; Ice and snow; Important renewal notice
6. Police and Crime Commissioner report
7. Cornwall Council – Localism Summits – *'The Portfolio Holder for Neighbourhoods, aims to further develop the previous Localism Summits as a way of engaging with the Town and Parish Councils across Cornwall. This year, instead of a single summit, I am hosting four summits on the following dates:*
 - *28 November – 1200-1630hrs
Pool Innovation Centre, Trevenson Road, Pool, Redruth, TR15 3PL*
 - *29 November – 1200-1630hrs
Liskeard Town Council Offices, 3-5 West Street, Liskeard, PL14 6BW*
 - *30 November – 1200-1630hrs
Council Chamber, St Austell One Stop Shop, Penwinnick Road, St Austell, PL25 5DR*
 - *19 December - 1100-1530hrs
Ivor Potter Hall, Parkhouse Centre, Ergue-Gaberic Way, Bude, EX23 8LD*

The summits will give you a chance to hear about, and question, a number of Council initiatives including strengthening the community network panels, devolution, the new Council budget and business plan and the work we are doing to improve waste and recycling, including work to issue a new waste contract for Cornwall by 2020.'

8. Cornwall Council - The 2nd Redruth Scout Group are seeking your help, they are trying to raise money for vital improvements to their Scout Headquarters. They have a request through an Aviva grant and are looking for votes to help their application.
9. South West Councils Newsletter – items included Employee monitoring; New standards for councillors consultation; Trowbridge Museum expansion; Aspire South West an exciting programme for HR and OD professionals; Clerk of the year; Ourday; Libraries week; Teenagers, gas leaks and fire safety; Forthcoming events
10. Great Western Railway – Working Together for a better railway for Britain – *'Rail is fundamental to the prosperity of London, the Thames Valley, Cotswolds, West Country and South West that we serve. That's why in March 2016 we jointly signed an alliance between our two companies that put the passenger at the forefront of everything we do. We have already started to see benefits of this closer cooperation. Yesterday, we joined others from across the country to take this collaboration further. We launched our plan for changing and improving railway that will secure almost £85bn of extra economic benefits to the country, improve journeys for our customers and better connect our communities, from Paddington to Penzance and beyond. Only this plan, delivered by a changing partnership railway, will secure the economic benefits from current investment by the public and private sectors, and enable further improvement and investment. To get there we are making four commitments for change – for our economy, our customers, our communities and our people. We will use these commitments to frame and guide our decision making from now on, and we will deliver – publishing a progress report every year – because the railway is so important to our region's future prosperity.'*
11. Cornwall Council Localism Newsletter – items included A message from Cllr Bob Egerton portfolio holder for planning and economy; Suez visitor centres; Opportunity to sign up to free mapping website; Report it; Bonfire night safety awareness; Useful links
It was agreed that the Council would sign up for the free mapping website.
12. Neighbourhood Planning E-Bulleting
13. CALC News October – items included NALC updates, briefings and consultations; Policy Consultation PC08-17 Brexit and local government; Legal Briefing LO7-17 Payment of fees to The Information Commissioners Office; Policy Response PR14-17 Local Government Finance Settlement Technical Consultation; Star Councils: the results are in; Waste Inquiry Day: An Update; SLCC Awards
14. Cornwall Council – Submission of the Cornwall Minerals Safeguarding Development Plan Document
15. CALC – Call for nominations – *'Please see the email below for information relating to an opportunity to stand on the NALC Smaller Councils Committee. Should this be of interest to you, please complete the attached form and return it to us in the CALC office (as*

we have to endorse any applications). If you have any further questions about the Committee please contact Claire Fitzgerald at NALC: claire.fitzgerald@nalc.gov.uk

16. Cornwall Council – Local Town and Parish Planning Conferences - Tuesday 28th November 2017 at Chy Trevail Office, Bodmin at 4.30pm - February 2018 - west location – date and time to be confirmed
17. CALC – Planning questions – *'On November the 28th 2017, Cornwall Council is holding a 'Planning Summit'. It does then seem an appropriate time for us to ask you a few questions about the Pre-App process/protocol. If responses could be sent over to us by the 20th of November it would be very much appreciated. We can then provide a write up to take along to the summit which will be of great use. If any respondents would be happy to share their views/present on the day please also let us know. Questions are as follows:*
 - *Good Practice- does your council have any examples of 'Good Practice', if so, what are they and how have they helped your council?*
 - *Challenges- has your council faced any challenges in dealing with planning applications (at the pre-app stage), if so, what are they and how did you/ might you overcome them?*
 - *Any other comments- Do you have any other comments or insights on the planning process/ pre-app protocol you wish to share?*
 - *Finally- Would you be willing to attend the Planning Summit to present your councils experiences?'*
18. Cornwall Animal Trust requesting Trustees
19. Cornwall Council – Free energy and debt advice from CRCC
20. NALC Larger Councils Conference, 13th December 2017 in London
21. Safer Cornwall newsletter
22. SLCC Branch meeting, 6th December, 12 noon at Jamaica Inn
23. CALC training venues survey
24. Email regarding Jobcentre Near Me – *'I'm reaching out on behalf of Jobcentre Near Me. We've made it easier to find local Jobcentre Plus offices, benefits and employment information. Please, would you consider adding <http://www.jobcentrenearme.com> to your page <http://www.illoganparishcouncil.gov.uk/useful-links/> and help people find their nearest jobcentre more easily?'*
This would be referred to the next Finance and Resources meeting
25. Cornwall AONB – *'The Cornwall Area of Outstanding Natural Beauty (AONB) is currently a partner in the 'Building Resilience in South West Woodlands' project with Plantlife (the Lead Partners). This project aims to build upon current and significant momentum across the south west region to ensure a resilient and sustainable future for the unique Atlantic woodland habitat and its rich but declining population of rare lichens, moss and liverworts. Plantlife are currently undertaking a*

period of consultation for which your assistance would be very much appreciated, it would be most helpful if you could spare the time to complete one or the other of the surveys listed below. The links to the community consultation and the schools consultation are;
<https://www.surveymonkey.co.uk/r/BRCommunities> (for anyone living in, working in or visiting the project area)
<https://www.surveymonkey.co.uk/r/FutureScientists> (for schools, outdoor centres, forest schools etc) Please forward this to anyone who may be interested in providing their comments. Plantlife are able to supply introductory emails or short articles for newsletters and there is more information on their webpage
<https://www.plantlife.org.uk/uk/our-work/conservation-projects/woodland/building-resilience-in-south-west-woodlands> under the section 'Want to get involved or find out more?'

FC17/11/15 TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

There was nothing to report.

FC17/11/16 TO RECEIVE AN UPDATE ON THE GLEBE FIELD AND AGREE ANY FUTURE ACTIONS

There was nothing to report.

FC17/11/17 TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES:

a. Police

Cllr Mrs Roberts reported that the next meeting with the Police would be held on the 6th December 2017. A report had been received by someone walking in Manningham Woods with his child, that he had found a syringe. It had been found under a log when they were looking for 'bugs'. Although he had not reported it to the police it had subsequently been reported. The police had agreed to undertake routine visits and our litter picking contractor would keep an 'eye out' and report anything he found. Cllr Roberts pointed out that although the public were not happy with the signs erected in the woods advising that children should be accompanied by an adult this incident justified the Councils concerns.

b. Representatives to Outside Organisations

There was nothing to report.

c. Illogan Parish Neighbourhood Development Plan Steering Group

There was nothing to report.

d. Cornwall Councillors

Cllr Ekinsmyth reported that the budget was still in the consultative stage and would not be confirmed until February. He had watched a

webcam of the Cabinet meeting which re-iterated their objectives over the next four years. The Cabinet recommended the maximum increase of 1.99% and 3% for Adult Social Care. However, an increase of 13% would be needed to retain services as they are now. There is a £17 million gap to balance the budget next year based on Council tax increases as specified earlier. Consultation was underway to identify which services would be cut. Government grants were decreasing and would not exist by 2020. Cornwall would have to rely on business rates, council tax and other investments.

Extra money had been approved to increase the pay for Care Workers which was well above other increases and had been approved with Adult Social Care and Health Services involvement.

The Council confirmed their commitment to set up a 'not for profit' company to integrate Child and Wellbeing services.

Cllr Ekinsmyth referred to the Electoral Divisions and felt that this would not be a problem for Illogan and in fact might be advantageous. A public meeting would be held at Heartlands tomorrow.

Cllr Ekinsmyth reported that he had attended the first pre-pre-planning meeting at St. Ives which discussed ideas and looked to be an interesting way forward. He had also undertaken training with a developer which looked at how they cost land and how development was looked at.

Cllr Szoka stated that he had looked at the pie charts online and suggested that money was being wasted on traffic schemes. Cllr Ekinsmyth said that he had found no evidence of deliberate or other form of wasting money. Cllr Ekinsmyth pointed out that the Council had lost nearly 50% of its staff and were under intense pressure.

Cllr Szoka added that Cornwall had a high percentage of elderly people who had moved here from other parts of the Country where they had been earning considerable salaries. He suggested that it would be fairer to have a national scheme to fund the elderly and take some of the pressure off Cornwall.

**FC17/11/18 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS;
AGREE WHERE TO DISCUSS AND TIMESCALES**

No further items were identified for discussion at the next meeting.

FC17/11/19 DATE AND TIME NEXT MEETING

The next meeting would be held on Wednesday 13th December 2017, 7.00pm in Penwartha Hall.

FC17/11/20 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Mrs Roberts, seconded by Cllr Crabtree and

FC17/11/20.2 RESOLVED that the Press and Public were excluded due to the nature of the business being discussed.

On a vote being taken the matter was unanimously approved.

FC17/11/21 TO RECEIVE AN UPDATE ON POSSIBLE SUITABLE SITES IDENTIFIED FOR FUTURE CEMETERY SPACE, AGREE ANY FUTURE ACTIONS AND ASSOCIATED EXPENDITURE

It was acknowledged that this was a complex issue which would require in-depth discussion with other organisations. The officer from Cornwall Council would be invited to a Planning meeting after Christmas.

FC17/11/22 TO RECEIVE APPLICATIONS FOR THE VACANT POSITION OF COUNCILLOR FOR THE TEHIDY WARD AND INTERVIEW CANDIDATES

Not applicable as no applications for the vacancy had been received.

FC17/11/23 TO RE-ADMIT MEMBERS OF THE PRESS AND PUBLIC

No members of the Press and Public wished to be re-admitted.

FC17/11/24 TO CO-OPT A COUNCILLOR TO REPRESENT THE WARD OF TEHIDY

Not applicable as no applications for the vacancy had been received.

There being no further business the meeting closed at 8pm

Signed

Date

ACCOUNTS FOR PAYMENT NOVEMBER 2017								
Ref:	Cheque	Expenditure	Payee	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)	Legislation
1190	3537	Salaries	All employees		£3,468.48		£3,468.48	LGA 1972 s.112 and Income Tax Act 2007, s.38 and National Insurance Contributions Act 2015
1192	3539	Wall Brackets and metal sleeve for Xmas trees	Nimonic Specialist Weld	CL17/10/23.2 and CL17/11/14.2	£241.00		£241.00	LGA 1972 s.111(1)
1193	3540	Office Rent	Vine Property Management		£1,462.50	£292.50	£1,755.00	LGA 1972 s.111(1)
1194	3541	Contractor	DJM Gardening		£1,238.74		£1,238.74	LGA 1972 s.111(1)
1195	3542	Expenses	Cllr Mrs M Thompson		£4.00		£4.00	Local Government (Financial Provisions) Act 1963 s.5
1196	3543	Conference fees	CALC		£30.00	£6.00	£36.00	LGA 1972 s.112
1197	3544	Broadband	BT		£153.96	£30.79	£184.75	LGA 1972 s.111(1)
1198	3545	IT Support, Web Hosting and SSD for laptop	ICT4 Limited		£138.00	£27.60	£165.60	LGA 1972 s.111(1)
1199	3546	Stationery	Complete Business Solutions		£17.21	£3.44	£20.65	LGA 1972 s.111(1)
1200	3547	Contractor	Greens Grounds and Trees		£815.00	£163.00	£978.00	LGA 1972 s.111(1) and Highways Act 1980 s.43
1201	3548	Petty Cash Top Up	S Willsher		£75.62		£75.62	LGA 1972 s.111(1)
							£0.00	
1203	SO	Storage Unit	Low Cost Self Storage		£43.33	£8.67	£52.00	LGA 1972 s.111(1)
1204	DD	Broadband	BT		£84.00	£16.80	£100.80	LGA 1972 s.111(1)
					£7,771.84	£548.80	£8,320.64	