

Minutes of the Illogan Parish Neighbourhood Development Plan Steering Group Meeting held on Tuesday 24 October 2017 @ 7p.m. at The Community Room, Tolvaddon Community Fire Station

IPNDPSG = Illogan Parish Neighbourhood Development Plan Steering Group

IPC = Illogan Parish Council

Hard Copies Received: Agenda 24 October 2017

Minutes of meeting 29 August 2017

Email correspondence from Bob Drew (Chairman Carn Brea PC)

Email correspondence from Michael Wilson (Glebe Group)

Email correspondence from Tehidy Residents' Association

Email correspondence from Matthew Brown re old Kerrier Local Plan

1. Welcome and apologies:

Present: A Prout (AP) Chair, C Williams (CW), J McKimm (JMCK), J Patteson-Ball (JP-B), D Dolling (DD), Simon Trathen (ST), Cllr M Roberts (Cllr MR), Cllr D Ekinsmyth (Cllr DE) K Patteson-Ball (KP-B) Minute Secretary, 2 members of the general public resident in Illogan.

Apologies: Cllr Dave Crabtree.

2. Minutes 23 May 2017:

Item 8: **The IPNDPSG need clarification of IP Councillors changes** – There has still been no response from the Parish Clerk despite email requests from AP. This is still needed officially and still has not been done 3 months after the first request. Cllr MR said that she would chase this up. Has this been done?

This has now been completed.

Minutes 29 August 2017:

Cllr MR was disappointed that the apologies she had given for this meeting had not been minuted and by the response she received as a result of this. Apologies were given for this.

Cllr DE gave his apologies for not attending the meeting of 29 August.

Minutes accepted with amendments.

Proposed: CW

Seconded: JPB

Vote: Unanimous

3. Matters Arising - Parish Review Article:

The article was included in the Parish Review however the FB page and website were not mentioned which was a missed opportunity. AP thought that when the article was submitted they were mentioned. Need to check what was submitted. **Completed by AP** – Neither FB or the website had been mentioned.

Working Proposals for NDP group & IPC Planning Meetings:

IPC need to confirm the proposals as discussed under AOB during the meeting of 25 July 2017. The IPNDPSG thought that these were to go ahead as discussed but this does not seem to have been agreed by IPC. As there are no Councillors present this evening this will be added as an item on the agenda for the next meeting. **Completed.**

Cemetery Spaces:

The Working Group has confirmed that it is not our remit to find land for cemetery spaces. If IPC finds land then it can be protected within the NDP and a statement will be put in the plan to that effect. JMck will work with IPC on this in a voluntary capacity.

Validity of votes in the absence of any IPC members:

Cllr MR is of the understanding that IPNDPSG can make valid votes in the absence of any IPC councillors. She is going to check on this with the Parish Clerk.

To Action: Cllr MR

Open Spaces: (JMck)

The IPNDPSG would like to include Illogan Football Club Field as protected green space and the Club have been written to with regard to this. DD confirmed that the field is leased by the Club from the British Legion therefore the letter actually needs to be sent to Illogan British Legion.

Still To Action: AP

4. Correspondence Received: (AP)

a) Carn Brea Parish Council have written and asked our advice on holding a public event. AP has responded to this.

Carn Brea Parish Council have not been in touch with IPC. JMck suggested that we could point them toward looking at what Lanner did to engage the community as this might help them with ideas.

b) Michael Wilson (Glebe Group) has sent a long email with thoughts and concerns regarding the NDP. The working group will look at this correspondence in detail at their meeting on 25 October 2017 and respond to him in full, copying in the IPNDPSG and the Parish Clerk.

Propose: AP

Second: MR

Vote: Unanimous

To Action: Working Group

c) Tehidy Residents' Association (formed October 2017) have been in contact by email to express their views on the area and how it should be protected, including thoughts on the "green corridor". The working group will formalise a response and copy in the IPNDPSG and the Parish Clerk.

d) Matthew Brown at Cornwall Council has found old information regarding possible protection of the local area from the old Kerrier Local Plan. Cllr DE raised the issue that what was in the old plan was more of an ideal than a firm decision on protection. JMck agreed, saying that no maps can be found to support the suggestions of the old plan. Cllr MR also agreed. The working group will respond to this too.

5. Policy Documents: (JP-B)

We are now entering stage 3, finalising the first draft of the report. The working group are spending the day on this on 25 October to get the first draft ready for consultation. Concern was raised about getting the document to the IPC meeting in good time. It was proposed that the working group could approve the plan and send to other IPNDPSG members for their response (not at a meeting) in order

that it can be sent to IPC in time for their meeting. Cllr DE agreed with this but also pointed out that getting the NDP right was more important than timing, if necessary. All agreed with this.

Propose: JP-B
Second: JMCK
Vote: Unanimous

6. Project Plan: (CW)

CW has not updated the Project Plan at this stage. It will be updated and adjusted if necessary after the working group meeting on 25 October. It was reminded that the dates are a guide and not set in stone. Getting the NDP right was emphasised again. JMCK confirmed that once the NDP has been accepted by IPC it becomes their responsibility.

8. Any Other Business:

1. JMCK – Raised the issue of an article which had appeared in the West Briton stating that there are 30,000 empty homes in Cornwall. This is wildly inaccurate as the actual number is 3106. Cllr DE suggested that the story may have been run as Cornwall Council has received a grant to sort out and re-use empty homes.

2. Opportunity for the members of the general public in attendance to ask questions. The members present feel very strongly about keeping some green space in the middle of the village, especially since the Glebe Field has been lost to housing. CW responded saying that we need evidence that this is what local people want. We advised that the members of the general public present should put something in writing to the IPNDPSG so that it can be included as evidence.

7. Financial Matters: (DD)

£3411.46 in credit.

This includes £2000 from IPC and £1859 Grant Funding.

We have 6 months from 17 September 2017 to use this grant, which takes us to 17 March 2018.

Discussion of whether monies granted from IPC should be passed back to them and the consensus was no.

DD requested that any invoices should be passed to him for costs incurred.

The next SG meeting is 21 November 2017 at 7pm at The Community Room, Tolvaddon Fire Station. The meeting closed at 8.10p.m.

Signed:

Dated:

Position:

