

Minutes of the Illogan Parish Neighbourhood Development Plan Steering Group Meeting held on Tuesday 29 August 2017 @ 7p.m. at The Community Room, Tolvaddon Community Fire Station

IPNDPSG = Illogan Parish Neighbourhood Development Plan Steering Group

IPC = Illogan Parish Council

Hard Copies Received: Agenda 29 August 2017

Minutes of meeting 25 July 2017

Discussion Paper On Future Provision Of Cemetery Space In Illogan

Map: Parish of Illogan Proposed Protected Green Corridors

Map: Parish Of Illogan Public Open Spaces

1. Welcome and apologies:

Present: A Prout (AP) Chair, C Williams (CW), J McKimm (JMCK), J Patteson-Ball (JP-B), D Dolling (DD), Simon Trathen (ST), K Patteson-Ball (KP-B) Minute Secretary.

Apologies: Cllr D Crabtree (Cllr DC)

2. Minutes 23 May 2017:

Item 8: **The IPNDPSG need clarification of IP Councillors changes** – There has still been no response from the Parish Clerk despite email requests from AP. This is still needed officially and still has not been done 3 months after the first request. Cllr MR said that she would chase this up. Has this been done?

To Action: AP & Cllr MR

Minutes 25 July 2017:

Item 3: **Submission of Policy Docs to IPC** – This has been completed & 1 response has been received.

Item 3: **Correspondence from CLP re Primrose Farm** – The response has been sent to CLP.

Minutes accepted.

Proposed: CW

Seconded: DD

3. Matters Arising - Parish Review Article:

The article was included in the Parish Review however the FB page and website were not mentioned which was a missed opportunity. AP thought that when the article was submitted they were mentioned. Need to check what was submitted.

To Action: AP

Working Proposals for NDP group & IPC Planning Meetings:

IPC need to confirm the proposals as discussed under AOB during the meeting of 25 July 2017. The IPNDPSG thought that these were to go ahead as discussed but this does not seem to have been agreed by IPC. As there are no Councillors present this evening this will be added as an item on the agenda for the next meeting.

To Action: AP

Cemetery Spaces:

IPC raised concerns over cemetery space in the village due to the sale of Glebe Field and asked the IPNDPSG to look at this. JMck has worked on this and provided a discussion paper on this and a map to show possible other land that could be used. There is council land that has space for 150 graves and a second proposed space that could fit 400 graves. We do not know who owns this space. Is it the Diocese? There was discussion about whether it is appropriate for IPNDPSG to protect land for cemetery space or whether this is something that IPC should be doing. It was decided that the 2 recommendations made by JMck on the discussion paper should be sent back to IPC for them to carry out.

Proposed: JMck

Seconded: CW

Vote: Unanimous

To Action: JMck/AP

CW then pointed out that as there were no Councillors present at the meeting the vote was not valid. This raised discussion on whether there was any point continuing the meeting. The proposal was made that the meeting should continue and that in the absence of any IPC Councillor, votes could be formalised by recommendation to IPC.

Proposed: DD

Seconded: JP-B

To Action: AP

4. Open Spaces: (JMck)

See Map: Parish Of Illogan Public Open Spaces

This map has been updated by JMck after work done by the working group. Areas identified as significant open green space will be given protection.

The IPNDPSG would like to include Illogan Football Club Field as protected green space and the Club have been written to with regard to this. DD confirmed that the field is leased by the Club from the British Legion therefore the letter actually needs to be sent to Illogan British Legion.

To Action: AP

It was also noted that the Club uses the field behind the pitch to train on. This field is owned by Mrs. J Reed.

See Map: Parish of Illogan Proposed Protected Green Corridors

IPNDPSG policy is that development will only be permitted with the settlement boundary and that any development outside the boundary will be the exception. The proposed protected green corridors are shown on the map. Discussion around wanting to ensure that suitable land is available for the development that is required and that we cannot exclude everywhere. A reminder was given that this NDP will only stand until 2030.

This map will be included in the draft plan once it has been finalised.

5. Project Plan: (CW)

CW confirmed that the deadline for presenting the plan to IPC in September will not be met. This deadline has now been moved to October.

In the meeting with Sarah Furley (CCC) she confirmed that some timings can be condensed and tasks can run in parallel as our plan is fairly simple.

The 6 week formal consultation is a necessity.

6. Policy Documents: (JP-B)

The draft policies were submitted to Sarah Furley (CCC) and her feedback has been helpful. A lot of the policies are already covered by the Cornwall Plan and these will be signposted and referenced in our plan. The working group will look at how this can be done effectively.

7. Financial Matters: (DD)

£1552.46 in credit.

The grant funding that has been awarded has not yet been received. Have the IPC received it into their account yet? DD is communicating with the Parish Clerk regarding this and will keep the Chair informed so that it can be followed up further as necessary.

To Action: DD/AP

8. Any Other Business:

1. ST – Is there anything in the NDP regarding the status of footpaths and Public Rights of Way? Yes, there will be a statement in the plan regarding them and signposts to what Cornwall Plan already states.

2. AP gave apologies from herself (Chair), JP-B (Vice-Chair), and KP-B (Minute Secretary) for the next meeting of 26 Sept 2017. It was proposed that in the absence of these members the meeting should not take place. Therefore, the next meeting will be 24 October 2017.

Proposed: JMCK

Seconded: JP-B

Vote: Unanimous

The next SG meeting is 24 October 2017. Venue: To be confirmed.

The meeting closed at 8.20p.m.

Signed:

Dated:

Position:

