

## ILLOGAN PARISH COUNCIL

Minutes of the Community Liaison Committee held at The Council Office, Tolvaddon Energy Park on Monday 27<sup>th</sup> November 2017 at 6.30 pm.

PRESENT: Cllr Crabtree (Chairman), Cllr Pavey (Vice Chairman), Cllr Mrs Roberts and Mr Dolling.

ALSO PRESENT: Ms S Willsher, Clerk.

The Chairman explained the safety procedures.

### **CL17/11/15 TO RECEIVE APOLOGIES FOR ABSENCE**

There were no apologies received.

Cllr Ms Cadby was absent.

### **CL17/11/16 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

There were no interests declared.

### **CL17/11/17 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications from members for dispensations.

### **CL17/11/18 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)**

There were no members of the public present.

### **CL17/11/19 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 6<sup>TH</sup> NOVEMBER 2017 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Pavey, seconded by Cllr Mrs Roberts and

### **CL17/11/19.2 RESOLVED that the minutes of the meeting of the Community Liaison Committee held on the 6<sup>th</sup> November 2017 are received and approved and signed by the Chairman.**

On a vote being taken the matter was approved unanimously.

### **CL17/11/20 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

There were no matters arising.

**CL17/11/21 TO RECEIVE AN UPDATE ON THE EVENTS BUDGETS, AND AGREE ANY FUTURE ACTIONS**

It was agreed to defer this item until the next meeting.

**CL17/11/22 TO JUDGE THE CHRISTMAS CARD COMPETITION AND APPOINT THE WINNERS AND RUNNERS UP FOR EACH AGE GROUP AND AGREE ANY APPROPRIATE FUTURE ACTIONS**

Members judged the Christmas card competition and agreed the following winners from each year group at Illogan School:

Reception – Ollie  
Year 1 – Harry  
Year 2 – Oliver  
Year 3 – Isaac  
Year 4 – Mason  
Year 5 – Ruby  
Year 6 – Ella

**CL17/11/23 TO FINALISE THE ARRANGEMENTS FOR THE 2017 ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

The Clerk reported that the Christmas trees were being delivered on Wednesday 29<sup>th</sup> November in the morning. The brackets would be erected onto Adelaide Stores and the sleeve dug into The Platt on Tuesday 28<sup>th</sup> November 2017 by John Webster free of charge. The Clerk would double check whether there were any electric cables running across The Platt and let John Webster know.

It was agreed that the Clerk would contact Pirate FM and Radio Cornwall and ask them to advertise all the switch on events.

There would be baubles attached to the two trees at the front of The Platt.

Mrs Powers, the headteacher of Illogan School, had agreed to switch the lights on.

McColl's would provide mince pies for the event.

The crowd control barriers were at the New Inn if required.

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Roberts and

**CL17/11/23.2 RESOLVED that the Clerk is given delegated powers to purchase baubles for the Christmas trees up to a maximum of £100; that the expenditure of £58 for a 20m waterproof extension reel and water proof box complete with 8m extension lead is ratified; that the Clerk is given delegated powers to purchase 25m of cable mat from the cheaper of CEF or Screwfix; and that the Clerk would organise to meet with the Council's contractor to check whether all the road signs will fit in his van.**

On a vote being taken the matter was approved unanimously.

**CL17/11/24 TO FINALISE THE ARRANGEMENTS FOR THE 2017 PARK BOTTOM CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

Wilf and Sue from the Premier Stores at Park Bottom had agreed to switch on the Christmas Lights.

It was proposed by Cllr Pavey, seconded by Cllr Mrs Roberts and

**CL17/11/24.2 RESOLVED that the Council would purchase an additional two boxes of pasties from Premier Stores at a cost of £50 which will be handed out outside of the New Inn to all attendees of the Park Bottom Switch On event.**

On a vote being taken the matter was approved unanimously.

**CL17/11/25 TO FINALISE THE ARRANGEMENTS FOR THE 2017 TOLVADDON CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

Adelaide Stores would provide mince pies and mulled wine and they would serve the refreshments from the rear door of the shop.

It was agreed to ask the owners of the shop or a representative on their behalf to switch the lights on.

**CL17/11/26 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**

It was agreed that an event to be held in Illogan Park would be discussed at the next meeting.

**CL17/11/27 DATE AND TIME OF NEXT MEETING**

The next meeting would be held on Monday 5<sup>th</sup> February 2018, 6.30 pm in the Council Office.

There being no further business the meeting closed at 7.18pm.

Signed .....

Date .....