

ILLOGAN PARISH COUNCIL

Minutes of the Community Liaison Committee held at The Council Office, Tolvaddon Energy Park on Monday 5th February 2018 at 6.30 pm.

PRESENT: Cllr Crabtree (Chairman), Cllr Pavey (Vice Chairman) and Cllr Mrs Roberts.

ALSO PRESENT: Ms S Willsher, Clerk and the Chairman of Illogan School PTA (until point mentioned)

The Chairman explained the safety procedures.

CL18/02/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Mr Dolling.

Cllrs Ms Cadby and Mrs Christie were absent.

CL18/02/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL18/02/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL18/02/4 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

CL18/02/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 27TH NOVEMBER 2017 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Pavey, seconded by Cllr Mrs Roberts and

CL168/02/5.2 RESOLVED that the minutes of the meeting of the Community Liaison Group Committee held on the 12th September 2016 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

CL18/02/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

CL18/02/7 TO RECEIVE AN UPDATE ON THE EVENTS BUDGETS, AND AGREE ANY FUTURE CATIONS

The events budgets were circulated to members.

It was proposed by Cllr Pavey, seconded by Cllr Mrs Roberts and

CL18/02/7.2 RESOLVED that the events budgets for 2017/2018 are received and that the £50 for pasties was included under committed expenditure. That the expenditure for the brackets, metal sleeve, cable mats, extension lead and box would be moved from revenue to capital expenditure.

On a vote being taken the matter was approved unanimously.

CL18/02/8 TO REVIEW THE 2017 TOLVADDON CHRISTMAS LIGHTS SWITCH ON EVENTS, CONSIDER ALTERATIONS OR IMPROVEMENTS FOR THE 2018 EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Members felt that the event went well, especially as it as the first one in Tolvaddon. It was agreed that in 2018 the Committee would find a different way to erect the trees into the brackets; the Clerk would contact the Fire Station and ask if they would be able to assist. Further to an email received suggesting that some festive songs were mixed in with the Christmas carols, it was agreed that the selection of songs and carols played would be considered nearer to the 2018 event.

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

CL18/02/8.2 RESOLVED that Illogan Sparnon Silver Band are given a donation of £125 for playing at the 2017 Tolvaddon Christmas Lights Switch On Event. That the 2018 Tolvaddon Christmas Lights Switch On Event will be held on Thursday 29th November 2018 and the lights will be switched on at 6.30pm.

On a vote being taken the matter was approved unanimously.

CL18/02/9 TO REVIEW THE 2017 ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENTS, CONSIDER ALTERATIONS OR IMPROVEMENTS FOR THE 2018 EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was agreed that the Committee would consider how to erect the Christmas tree into the sleeve and how to trim the trunk in 2018; it was suggested that a tree surgeon with a hoist could be considered. Members liked the tree and lights on The Platt and they had received positive comments from members of the public. It was felt that the amplification was not effective this year and that it did not work being situated in the

middle of the road; the PA system, speakers and location would need to be considered nearer the 2018 event.

The Chairman of Illogan School PTA reported that the school were holding lantern clubs throughout the summer to make more lanterns for the Christmas event.

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

- CL18/02/9.2 RESOLVED that Camborne Youth Band would be given a donation of £250 for playing at the 2017 Illogan and Park Bottom Christmas Lights Switch On Events. That the 2018 Illogan Christmas Lights Switch On Event will be held on Friday 30th November 2018 and the lights will be switched on at 6.30pm.**

On a vote being taken the matter was approved unanimously.

- CL18/02/10 TO REVIEW THE 2017 PARK BOTTOM CHRISTMAS LIGHTS SWITCH ON EVENTS, CONSIDER ALTERATIONS OR IMPROVEMENTS FOR THE 2018 EVENT, TO CONSIDER RENEWING THE METAL SLEEVE FOR THE CHRISTMAS TREE TO GO IN, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was agreed that the Council would contact the new owners of Park Bottom Stores once they had taken over to discuss the 2018 Christmas event. It was agreed that members would arrange to go and choose the Christmas trees in 2018.

It was proposed by Cllr Pavey, seconded by Cllr Mrs Roberts and

- CL18/02/10.2 RESOLVED that the metal sleeve for the Christmas tree at Park Bottom is renewed and that the associated expenditure is approved. That the 2018 Park Bottom Christmas Lights Switch On Event will be held on Saturday 1st December 2018 and the lights will be switched on at 6.30pm.**

On a vote being taken the matter was approved unanimously.

- CL18/02/11 TO CONSIDER WHETHER TO OBTAIN QUOTES AND ADVICE REGARDING PLANTING A CHRISTMAS TREE ON THE PLATT, CONSIDER AN APPROPRIATE SITE TO PLANT THE TREE AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Pavey, seconded by Cllr Mrs Roberts and

- CL18/02/11.2 RESOLVED that it was not practical to plant a Christmas tree on The Platt and that no further actions would be taken.**

On a vote being taken the matter was approved unanimously.

CL18/02/12 TO CONSIDER CORRESPONDENCE FROM A RESIDENT REGARDING EXTENDING THE PATH TO THE PLAY AREA AND AGREE ANY FUTURE ACTIONS (DEFERRED FROM FULL COUNCIL)

It was agreed that the correspondence regarding extending the path to the children's play area would be considered with the future improvement plans for the Park.

CL18/02/13 TO RECEIVE ADDITIONAL INFORMATION REGARDING THE ISSUES THE RUGBY CLUB HAD WITH THE SHOWERS AT ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY RECOMMENDATIONS TO THE PLANNING AND ENVIRONMENTAL SERVICES COMMITTEE (DEFERRED FROM FULL COUNCIL)

Cllr Crabtree reported that he had attended the changing facilities at Illogan Park and tested the showers. All the showers were working and there was hot water coming out of them. The New Inn Titans had used the showers at the weekend and the showers had worked fine. Cllr Crabtree had emailed Illogan Park Rugby Club reporting the above and he had not received a response to date.

CL18/02/14 TO DESIGN AN IMPROVEMENT SCHEME FOR ILLOGAN PARK AND MAKE RECOMMENDATIONS TO THE PLANNING AND ENVIRONMENTAL SERVICES COMMITTEE

Cllr Pavey reported that he had spoken with a member of the public who was disappointed that the Football and Rugby Clubs no longer wanted to have new and improved changing facilities in Illogan Park as the Clubs did not want their fees to go up.

It was noted that the Council had refurbished the changing facilities for the Clubs and that they had installed new play equipment for the children. It was felt that the Council should now focus on delivering improvements for other sectors of the community.

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

CL18/02/14.2 RESOLVED to recommend to the Planning and Environmental Services Committee that the following improvements and actions are made to improve Illogan Park:

- **That quotes are obtained for the erection of a basketball hoop, that is either attached to the end of the changing facilities or in ground;**
- **That the Clerk would draft tender documents to convert the room next to the physio room into a unisex disabled toilet. That the Clerk also drafts tender documents for the installation of two disabled unisex toilets near the current buildings at the Park. That the Clerk would contact Portreath Parish Council**

and ask who supplied and installed their toilets and how they are opened, closed, cleaned and maintained. That the Clerk would look into the possibility of Government funding if the toilets are accessed using a RADAR key;

- That the Clerk would draft tender documents for a mobile tea and coffee van to have a pitch at Illogan Park, mostly during the school holiday times and weekends, the first couple of times the pitch will be free of charge to see how it goes;
- That quotes are obtained to install benches and picnic benches in the old garden area; and
- That the Clerk drafts a tender document for the reinstatement of floral beds in the old garden area.

On a vote being taken the matter was approved unanimously.

CL18/02/15 TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL SENIOR TRADING STANDARDS OFFICER REGARDING A SMOKE FREE PLAY AREA LAUNCH EVENT FOR THE CHILDREN'S PLAY AREA IN ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Mrs Robert and

CL18/02/15.2 RESOLVED to approve that the Smoke Free Parks launch event will take place on Friday 13th April 2018 for the play area in Illogan Park and that Cornwall Council will organize and advertise the event.

On a vote being taken the matter was approved unanimously.

CL18/02/16 TO RECEIVE A REPORT FROM THE CHAIRMAN OF THE ILLOGAN SCHOOL PTA COMMITTEE ON THEIR PROPOSED ILLOGAN DANCE, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Chairman of Illogan School PTA reported that the proposed Illogan Dance would be held on Saturday 23rd June 2018. The dance would be named the 'Summer Celebration'.

The dancers would assemble in Trevelyan Road side of Illogan Park at 10.30am. They would dance along Trevelyan Road, into Robartes Terrace and around to the School. The dance would arrive at the School at 11am for the start of the Illogan School Fun Day.

The PTA had asked the parents what they thought the children should wear for the dance and further to comments received it had been agreed

that the children would wear their summer uniforms with sashes. The PTA were considering the provision of sashes, the cost and whether there was anyone that was willing and able to make them.

Illogan Sparnon Silver Band were composing a piece of music to accompany the dancing. Once the music had been composed, the dance would be choreographed.

It was hoped that the 'Summer Celebration' would become an annual event.

Cllr Mrs Roberts reported that a member of the public had sent a song to the Council. She wondered whether this could be included in the event. It was agreed that the Clerk would seek the permission of the writer and contact Mrs Robinson and ask if she could set the song to music. It was agreed that song would be considered at a future meeting once the Committee knew if it could be set to music.

It was agreed that the Clerk would send a grant application form to the Chairman of Illogan School PTA.

The School would be holding a quiz on the 23rd February; an Easter treasure hunt around the village; and Easter bingo.

It was proposed by Cllr Mrs Roberts, seconded by Cllr Pavey and

CL18/02/16.2 RESOLVED that the Clerk would assist the Illogan School PTA with the road closures, including the completion and submission of all of the paperwork. The Clerk would liaise with the Chairman of Illogan School PTA to organise the road closures. That the Clerk would obtain quotes for an Illogan Parish Council banner with the logo on for consideration at a future meeting.

On a vote being taken the matter was approved unanimously.

The Chairman of Illogan School PTA left the meeting at 7.38pm.

CL18/02/17 TO CONSIDER AN EVENT TO BE HELD IN ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENIDTURE

It was agreed to leave the consideration of holding an event in Illogan Park on the agenda for future meetings.

CL18/02/18 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Monday 9th April 2018 at 6.30 pm in the Council Office.

There being no further business the meeting closed at 7.39pm.

Signed

Date