

## ILLOGAN PARISH COUNCIL

Minutes of the Planning & Environmental Services Committee held on Wednesday 11<sup>th</sup> April 2018 at 7pm in Penwartha Hall, Voguebeloth, Illogan

**PRESENT:** Cllr Mrs Ferrett (Chairman), Crabtree (Vice Chairman), Ford, Pavey, Mrs Roberts, Szoka and Mrs Thompson

**IN ATTENDANCE:** Mrs J Curtis, Administration Assistant and 2 members of the public

The Chairman explained the safety procedures.

**PM18/04/1 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Williams

Cllr Holmes was absent.

**PM18/04/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY WORTH £25 OR OVER**

No pecuniary interests were declared.

**PM18/04/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications for dispensations.

**PM18/04/4 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETINGS OF THIS COMMITTEE HELD ON 7<sup>th</sup> AND 21<sup>st</sup> MARCH AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Mrs Thompson, seconded by Cllr Mrs Roberts and

**PM18/04/4.2 RESOLVED to receive and approve the minutes of the meetings of the Planning and Environmental Services Committee held on 7<sup>th</sup> and 21<sup>st</sup> March 2018 and the Chairman to sign them**

On a vote being taken the matter was unanimously approved.

**PM18/04/5 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

Page 711, PM18/03/12.2 - It was agreed that a check would be undertaken to ensure the 2018-19 Local Partnership (LMP) paperwork had been signed by the Clerk and returned to Cornwall Council

Page 713, PM18/03/17.2 – It was agreed that Cornwall Council would be asked if they would be willing to equally share the cost of the supply and installation of a street light in Alexandra Road

Page 714, PM18/03/18.2 – members were reminded that the area of land

to the left of the path from the back of the houses along Penwarne Close to Tehidy Gardens should continue to be monitored

Page 721, PM18/03/28.2 – It was confirmed that the Team Leader for the Cornwall Council One Public Transport System for Cornwall project had been invited to the Planning and Environmental Services Committee meeting to be held on 2<sup>nd</sup> May.

**PM18/04/6**

**PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 10 MINUTES – EVERY SPEAKER HAS A LIMIT OF 3 MINUTES UNDER THE COUNCIL’S STANDING ORDERS)**

A member of the public wished to raise concerns in relation to the planning application for Tehidy Mill Farm. They felt that there was no need for the building and suggested that the substantial building would be left for 4 years when the owners would put in a further planning application. They provided members with a report outlining the concerns.

A member of the public referred to the planning application for a Cattery and advised that this was on a small scale and because of this the number of people visiting would be limited. They confirmed that the application had been supported by Cornwall Council.

**PM18/04/7**

**TO DISCUSS PLANNING APPLICATIONS RECEIVED UP TO THE DATE OF THE MEETING (CLLR PAVEY)**

- i. IPC2018/020  
PA18/01868  
Mr J Lewis, Whitfield Farm, Rayle Bottoms, Illogan  
Construction of cattery and associated works**

It was proposed by Cllr Pavey, seconded by Cllr Ford and

**PM18/04/7.2**

**RESOLVED that Illogan Parish Council had no objection to the application for Whitfield Farm. It was on a small scale and there was sufficient parking and turning space for people visiting the property**

On a vote being taken the matter was unanimously approved.

- ii. IPC2018/021  
PA18/02718  
Mr & Mrs Mitchell, 49 Bosvean Gardens, Illogan  
Replacement Extension**

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

**PM18/04/7.3**

**RESOLVED that Illogan Parish Council supports the planning application for 49 Bosvean Gardens and agreed with the comments made by the Planning Officer at Cornwall Council**

On a vote being taken the matter was unanimously approved.

- iii. **IPC2018/022**  
**PA18/01144**  
**Mrs E Jones, Tehidy Mill Farm, Tehidy Mill, Roscroggan, Camborne**  
**Retrospective application for erection of a goat house and storage building**

It was proposed by Cllr Ford, seconded by Cllr Pavey and

- PM18/04/7.4**      **RESOLVED**                      **that Illogan Parish Council strongly objects to the retrospective planning application for Tehidy Mill Farm on 3 counts, namely that there is no demonstrable need for the building, there are ongoing issues of flooding and this has been built where a building would not normally be allowed.**

On a vote being taken the matter was unanimously approved.

2 members of the public left the meeting at 7.25pm

**PM18/04/8**                      **TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL**

PA18/00141/PREAPP – Mr Sampson Wilton, The Barn, Halgoss, Tehidy Camborne – Pre- application advice for construction of dormer house – **Closed advice given**

PA17/12274 - Mr Peter Michell, 1 The Courtyard Tehidy Park Tehidy - Provide new bespoke fabricated handrail to left hand side of existing steps. – **APPROVED**

PA17/12275 - Mr Peter Michell, 1 The Courtyard Tehidy Park Tehidy - Building consent application to provide new bespoke fabricated handrail to left hand side of existing steps. – **APPROVED**

PA18/00811 - Mrs O Cowdrey, Land South Of Sunningdale Trevelyan Road Illogan - Outline planning permission with all matters reserved: Erection of a single detached dwelling and formation of a new vehicle access - **APPROVED**

PA18/01094 - Miss A Matthew, Watergate Villa Watergate Illogan - Proposed dormers, alteration to porch and internal alterations to existing cottage. Removal of dilapidated workshop/store and construction of replacement building to form additional Accommodation – **APPROVED**

**PM18/04/9**                      **TO NOTE PLANNING ENFORCEMENT CASES RECEIVED FROM CORNWALL COUNCIL**

No Planning Enforcement cases had been received.

**PM18/04/10 TO RECEIVE ADDITIONAL INFORMATION ON THE PARISH BOUNDARY WITH PORTREATH, RECEIVE CORRESPONDENCE AND AN INVITATION FROM CORNWALL COUNCIL SOUTH WEST COAST PATH MAINTENANCE PARTNERSHIP, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE (DEFERRED FROM 07.03.18)**

It was proposed by Cllr Crabtree, seconded by Cllr Szoka and

**PM18/04/10.2 RESOLVED that Illogan Parish Council would not take on the cutting of the section of coastal footpath identified.**

On a vote being taken on the matter there were 6 votes FOR and 0 votes AGAINST

**PM18/04/11 TO REVIEW THE PLANTING AT MARY'S WELL, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE (PA17/03/13.2)**

Cllr Ford confirmed that the volunteers currently involved with the planting at Mary's Well were happy to continue.

**PM18/04/12 TO RECEIVE ADDITIONAL INFORMATION REGARDING PLANTING ON THE PLATT FOR THE CUBS TO COMPLETE, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Thompson and

**PM18/04/12.2 RESOLVED that the Cubs would be asked to plant the proposed beds in Illogan Park instead of The Platt. It was agreed that it was not the right time to plant bulbs on the Platt. There were also concerns of inappropriate material being left lying around the area.**

On a vote being taken the matter was unanimously approved.

**PM18/04/13 TO RECEIVE ADDITIONAL INFORMATION ON THE REQUEST TO MOVE THE BIN FROM THE RAILINGS OF THE CHILDREN'S PLAY AREA, CONSIDER WHETHER TO MOVE THE BIN AND WHERE TO LOCATE IT, AGREE ANY FUTURE ACTIONS AND ANBY ASSOCIATED ACTIONS**

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

**PM18/04/13.2 RESOLVED that the contractor for Illogan Parish Council would be asked to provide a quote to move the bin from the play area railings to the gate between the play area and the garden area.**

On a vote being taken on the matter there were 6 votes FOR and 0 votes AGAINST

**PM18/04/14 TO CONSIDER CORRESPONDENCE RECEIVED UP TO THE DATE OF THE MEETING, AGREE RESPONSES AND ANY APPROPRIATE ACTIONS**

No correspondence was received at the meeting.

**PM18/04/15 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

Cllr Crabtree reported that there had been a problem with keys and it was not clear who had handed them back and who was still holding them. There was also a problem with the key for the bollard. Andy Baker had cleaned the windows and continued to help with keeping the site tidy; it was agreed that he should be formally thanked for his hard work.. Cllr Crabtree added that the shower in the referee's changing room had broken and needed to be replaced.

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

**PM18/04/15.2 RESOLVED that a letter would be written to Andy Baker to thank him for his hard work. The shower in the referee's changing room would be replaced with a maximum budget of £150.**

On a vote being taken on the matter there were 6 votes FOR and 1 vote AGAINST

**PM18/04/16 TO NOTE ANY INFORMATION REGARDING THE CRICKET FIELD AT MARY'S WELL AND AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

Cllr Mrs Thompson reported that she was aware of activity at the cricket field but was unclear what this meant. It was not known if a pre-application had been submitted to the planning department at Cornwall Council but it was agreed that the situation needed to be monitored.

**PM18/04/17 TO RECEIVE AN UPDATE ON LAND AT MILLGRIST MEADOW AND AGREE ANY FUTURE ACTIONS**

There was no evidence of any further developments on the land at Millgrist Meadow.

**PM18/04/18 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**

It was suggested that the size of this Committee should be considered at the next Planning meeting.

Cllr Mrs Thompson asked that the road sign at the junction of Cot Road with Alexandra Road needed consideration.

**PM18/04/19 DATE AND TIME OF NEXT MEETING**

The next meeting will be held on Wednesday 18<sup>th</sup> April 2018 at 6.45pm at Penwartha Hall, Voguebeloth, Illogan

**PM18/04/20 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Thompson and

**PM18/04/20.2 RESOLVED that under the 1960 Public Bodies (admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed**

On a vote being taken the matter was unanimously approved.

**PM18/04/21 TO RECEIVE QUOTES TO CLEAN THE FINGER POST BY THE DOUBLE ROUNDABOUTS IN ILLOGAN, APPOINT A CONTRACTOR, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Thompson and

**PM18/04/21.2 RESOLVED that the contract to clean the finger post at the double roundabout in Illogan had been awarded to Dennis Moore.**

On a vote being taken the matter was unanimously approved.

**PM18/04/22 TO RECEIVE THE DRAFT TENDER DOCUMENTS TO CONVERT THE ROOM NEXT TO THE PHYSIO ROOM INTO A UNISEX DISABLED TOILET AND FOR THE INSTALLATION OF TWO NEW DISABLED UNISEX TOILETS NEAR THE CURRENT BUILDINGS AT THE PARK. TO RECEIVE THE DRAFT TENDER PAPERWORK FOR THE INSTALLATION OF PUBLIC TOILETS IN ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Thompson and

**PM18/04/22.2 RESOLVED that the draft tender documents to convert the physio room into a unisex disabled toilet and for the installation of two unisex disabled toilets near the current building at Illogan Park had been received and accepted and would now be put out to tender.**

On a vote being taken on the matter there were 6 votes FOR and 1 vote AGAINST

**PM18/04/23 TO RECEIVE DRAFT TENDER DOCUMENTS FOR A MOBILE TEA AND COFFEE VAN TO HAVE A PITCH AT ILLOGAN PARK, MOSTLY DURING THE SCHOOL HOLIDAY TIMES, THE FIRST COUPLE OF TIMES THE PITCH WILL BE FREE OF CHARGE TO SEE HOW IT GOES. TO RECEIVE THE DRAFT TENDER PAPERWORK FOR THE PITCH FOR A TEA/COFFEE VAN IN ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Mrs Thompson, seconded by Cllr Crabtree and

**PM18/04/23.2 RESOLVED that the draft tender documents for a mobile tea and coffee van had been received and accepted and would now be put out to tender.**

On a vote being taken the matter was unanimously approved.

**PM18/04/24 TO RECEIVE THE DRAFT TENDER DOCUMENTS FOR THE REINSTATMENT OF FLORAL BEDS IN THE TOP SECTION OF ILLOGAN PARK. TO RECEIVE THE DRAFT TENDER PAPERWORK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

**PM18/04/24.2 RESOLVED that it was agreed that planting of the flora beds in Illogan Park would be deferred until May with a view to Autumn planting.**

On a vote being taken the matter was unanimously approved.

**PM18/04/25 TO RECEIVE THE DRAFT QUOTE/TENDER PAPERWORK FOR THE INSTALLATION OF BENCHES AND PICNIC BENCHES IN ILLOGAN PARK; AGREE HOW MANY BENCHES AND PICNIC BENCHES TO INSTALL, WHERE THEY WILL BE POSITIONED IN THE PARK AND ANY FEATURES THE BENCHES AND PICNIC BENCHES SHOULD INCLUDE AND AGREE ANY FUTURE ACTIONS**

It was agreed that this item would be deferred until the draft quote/tender paperwork was ready.

**PM18/04/26 TO RECEIVE THE DRAFT QUOTE/TENDER PAPERWORK FOR THE INSTALLATION OF A BASKETBALL HOOP IN ILLOGAN PARK; AGREE WHETHER THE BASKETBALL HOOP SHOULD BE FREE STANDING OR ATTACHED TO THE END OF A BUILDING; CONSIDER WHETHER THERE SHOULD BE ANY HARD STANDING UNDER THE BASKETBALL HOOP AND IN THE GENERAL AREA; AGREE WHERE TO LOCATE THE BASKETBALL HOOP IN THE PARK; AND AGREE ANY FUTURE ACTIONS**

It was agreed that this item would be deferred until the draft quote/tender documents were ready.

**PM18/04/27 TO RECEIVE ADDITIONAL INFORMATION AND THE DRAFT QUOTE DOCUMENTS FOR THE SUPPLY AND ERECTION OF A STREET LIGHT ON THE VACANT POST IN ALEXANDRA ROAD AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Ferrett and

**PM18/04/27.2 RESOLVED that the supply and erection of a street light on the vacant post in Alexandra Road would be deferred until further information had been received from Cornwall Council.**

On a vote being taken the matter was unanimously approved

• **DATE AND TIME OF NEXT MEETING**

The next meeting will be held on Wednesday 18<sup>th</sup> April at 6.45pm at Penwartha Hall, Voguebeloth, Illogan

There being no further business the Chairman closed the meeting at 8.18pm

Signed: .....

Date: .....