

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 20th June 2018 at 7.40pm.

Due to the Planning and Environmental Services meeting over running the Full Council meeting was late starting.

PRESENT: Councillors Crabtree (Vice Chairman), Ekinsmyth, Mrs Ferrett, Ford, Holmes, Pavey, Miss Pollock, Szoka, Mrs Thompson (from point mentioned) and Williams.

IN ATTENDANCE: Ms S Willsher, Clerk; Mrs J Curtis, Administration Assistant and 2 members of the public.

The Chairman explained the safety procedures.

FC18/06/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Ms Cadby and Mrs Roberts.

Cllr Ms Christie was absent.

FC18/06/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

No interests were declared.

FC18/06/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations.

FC18/06/4 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

A member of the public raised concern about the vandalism at Illogan Park and how it was being dealt with. They said that other local authorities had emergency out of hours contact arrangements.

A member of the public thanked the Council for their resolute decisions to recent planning applications. He informed that the proposed new section 173 of the NPPF gave greater support to ancient woodland and protected trees and allowed permission to build only in exceptional circumstances.

The Tehidy Residents Association had referred the action of Planning Officers attitudes towards protected trees and ancient woodland to the Local Authority Ombudsman and were awaiting their decision. They also thanked the Illogan Parish Neighbourhood Plan Steering Group for their efforts in bringing the Neighbourhood plan to its current position and acknowledged that it was a mammoth task.

FC18/06/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman had no announcements.

FC18/06/6 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 16TH MAY 2018 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Pavey and

FC18/06/6.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on 16th May 2018 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

FC18/06/7 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising from the minutes.

FC18/06/8 TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE LAST FULL COUNCIL MEETING:

- i. Annual Parish Meeting – 16th May 2018**
- ii. Planning and Environmental Services Committee – 23rd May 2018**
- iii. Governance Review Committee – 30th May 2018**
- iv. Planning and Environmental Services Committee – 6th June 2018**

It was proposed by Cllr Ford, seconded by Cllr Williams and

FC18/06/8.2 RESOLVED to note the Minutes of the following Committee meetings held since the last Full Council meeting:

- i. Annual Parish Meeting – 16th May 2018**
- ii. Planning and Environmental Services Committee – 23rd May 2018**
- iii. Governance Review Committee – 30th May 2018**
- iv. Planning and Environmental Services Committee – 6th June 2018**

On a vote being taken on the matter there were 8 votes FOR and 0 votes AGAINST.

FC18/06/9 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTHS OF APRIL AND MAY 2018 AND AGREE ANY FUTURE ACTIONS.

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

FC18/06/9.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the months of April and May 2018.

On a vote being taken the matter was approved unanimously.

FC18/06/10 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF JUNE 2018 (UP TO DATE LIST TO BE TABLED AT THE MEETING) AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

FC18/06/10.2 RESOLVED to authorise payment of accounts for the month of June 2018 in the sum of £12,530.96.

On a vote being taken on the matter there were 8 votes FOR and 1 vote AGAINST.

FC18/06/11 TO RECEIVE THE INDEPENDENT INTERNAL AUDITORS REPORT FOR THE FINANCIAL YEAR ENDING 31ST MARCH 2018 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

FC18/06/11.2 RESOLVED that Illogan Parish Council receives and accepts the Independent Internal Auditors Report. It was noted that this Council was ranked as excellent.

On a vote being taken on the matter there were 7 votes FOR and 0 votes AGAINST

FC18/06/12 TO COMPLETE THE ANNUAL GOVERNANCE STATEMENT FOR THE FINANCIAL YEAR ENDING 31ST MARCH 2018 AND APPROVE THE CLERK/RFO AND CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Pavey and

FC18/06/12.2 RESOLVED that the Annual Governance Statement for the financial year ending 31st March 2018 was completed, answering yes to questions 1-8 and N/A to question 9 and the Clerk/RFO and Chairman to sign the Statement

On a vote being taken the matter was unanimously approved

FC18/06/13 TO RECEIVE AND APPROVE THE END OF YEAR ACCOUNTING STATEMENTS, EXPLANATION OF VARIANCES AND BANK RECONCILIATIONS FOR THE ANNUAL RETURN FOR THE FINANCIAL YEAR ENDING 31ST MARCH 2018 AND APPROVE THE CLERK/RFO AND CHAIRMAN TO SIGN THEM

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Crabtree and

FC18/06/13.2 RESOLVED to receive and approve the end of year accounting statements, explanation of variances and bank reconciliations for the annual return for the financial year ending 31st March 2018 and the Clerk/RFO and Chairman to sign the audit form.

On a vote being taken the matter was unanimously approved

FC18/06/14 TO RECEIVE AND APPROVE THE DRAFT ANNUAL REPORT AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

FC18/06/14.2 RESOLVED that Illogan Parish Council receives and approves the draft Annual Report.

On a vote being taken the matter was unanimously approved

A member of the public entered the meeting at 8pm
Cllr Mrs Thompson entered the meeting at 8.01pm

FC18/06/15 TO RECIEVE CORRESPONDENCE AND A COPY OF THE LEASE FROM THE LANDLORDS OF THE COUNCIL OFFICE, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE.

It was proposed by Cllr Ford, seconded by Cllr Ekinsmyth and

FC18/06/15.2 RESOLVED that the lease for the Council Office would be extended for a period of three years under the same Terms and Conditions as the previous lead. That there would be an agenda item for the next Finance and Resources Committee meeting to start looking at potential properties for the Council to purchase for use as an office in the future.

On a vote being taken the matter was unanimously approved.

FC18/06/16

TO RECEIVE RECOMMENDATIONS FROM THE PLANNING AND ENVIRONMENTAL SERVICES COMMITTEE REGARDING THE ILLOGAN PARISH NEIGHBOURHOOD DEVELOPMENT PLAN FOLLOWING THE 6-WEEK PRE-SUBMISSION CONSULTATION, 'THAT THE RESULTS OF THE ILLOGAN PARISH NEIGHBOURHOOD DEVELOPMENT PLAN 6-WEEK PRE-SUBMISSION CONSULTATIONS ARE NOTED; THAT THE ACTIONS RECOMMENDED BY THE STEERING GROUP ARE APPROVED; THAT AS THE QUALIFYING BODY THE COUNCIL AGREES THAT THE ILLOGAN PARISH NEIGHBOUROOD DEVELOPMENT PLAN ISSUBMITTED TO CORNWALL COUNCIL; AND THAT THE STEERING GROUP RESPONDS TO CONSULTEES', AGREE ANY FUTURE ACTIONS AND ANY ASOCIATED EXPENDITURE

Members thanked the representatives of the Illogan Parish Neighbourhood Development Plan Steering Group for their support at the earlier Planning meeting and noted that the Plan was already being able to be used to support decisions made regarding planning applications. It was agreed that the Illogan Parish Neighbourhood Development Plan Steering Group had done a tremendous job and were thanked and commended for their hard work and commitment.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Holmes and

FC18/06/16.2

RESOLVED

to receive and approve the recommendations from the Planning and Environmental Services Committee regarding the Illogan Parish Neighbourhood Development Plan are received and approved and that the results of the Illogan Parish Neighbourhood Development Plan 6-week pre-submission consultations are noted; that the actions recommended by the Steering Group are approved; that as the qualifying body the Council agrees that the Illogan Parish Neighbourhood Development Plan is submitted to Cornwall Council; and that the Steering Group responds to consultees.

On a vote being taken the matter was unanimously approved.

FC18/06/17

TO RECEIVE A RECOMMENDATION FROM THE GOVERNANCE REVIEW COMMITTEE 'THAT USED PERSONAL DATA IS IDENTIFIED AND ISOLATED WITH A VIEW TO GDPR COMPLIANCE AND THAT THE GOVERNANCE REVIEW COMMITTEE WOULD RECEIVE LISTS OF DATA THAT HAS BEEN ISOLATED AND THE COMMITTEE WOULD AGREE WHETHER THE DATA SHOULD BE RETAINED', AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPEDITURE.

It was proposed by Cllr Mrs Thompson, seconded by Cllr Ford and

FC18/06/17.2

RESOLVED

to receive and approve the recommendations from the Governance Review Committee that used personal data is identified and isolated with a view to GDPR compliance and that the governance review committee would receive lists

of data that has been isolated and the committee would agree whether the data should be retained.

On a vote being taken the matter was unanimously approved.

FC18/06/18

TO RECEIVE A REPORT FROM THE CLERK ON CLLR INTERNAL AUDIT, AGREE A ROTA FOR AUDITS TO BEING THEM UP TO DATE AND AGREE ANY FUTURE ACTIONS

The following outstanding audits would be undertaken as follows:

November 2017 to January 2018	Cllrs Holmes and Miss Pollock
February 2018 to April 2018	Cllrs Mrs Ferrett and Ford

The next audit for the period May 2018 to July 2018 would be ready in August and would be undertaken by Cllrs Szoka and Mrs Thompson.

FC18/06/19

CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND AGREE RESPONSES AND ACTIONS

1. Report received from the Illogan WI for the Annual Parish Meeting (email received after officers had finished in the office for the day).
2. Information on Cornwall Council's Electoral Review. A draft consultation on draft recommendations on division boundaries in Cornwall had begun. The Commission's report setting out their proposals was available on the Cornwall review page of their website.

In summary:

- *Council Size of 87 confirmed*
- *The vast majority of Cornwall Council's proposed scheme of 87 divisions had been adopted in the Commission's proposals*
- *The commission had proposed one major variation from Cornwall Council's scheme, in Wadebridge*
- *Ten smaller variations from Cornwall Council's scheme were proposed*
- *The Commission had invited further comments or evidence about 15 other areas or issues*
- *Reflecting changes to division boundaries, the Commission was proposing changes to the warding arrangements in 32 Town and Parish Councils (the Councils do not change size or boundaries etc)*

Invites should have been received to the Electoral Review Panels on 14 and 26 June but if you have not please let me know. Consultation closes on 17th September 2018 and views were being sought.

It was agreed that this would be an agenda at the Full Council meeting in July 2018.

3. Cornwall Council - Message from the Chairman of the Electoral Review Panel – *'Dear City, Town and Parish Councils, The Local Government Boundary Commission had now published their proposals for division*

patterns for a Council size of 87 Members. You could now access their proposals on the Cornwall review page of their website. The Commission were proposing 87 single member divisions. Most of these were identical or very similar to the Cornwall Council proposals.

In publishing their proposal, the Commission had said: "The proposal received from Cornwall Council provided detailed evidence on each of the proposed 87 divisions, and provided for a county-wide pattern of single councillor divisions with good electoral variances and strong boundaries. We commend the work undertaken to produce such a robust submission. We were adopting the majority of the Council's proposed division pattern, with a number of alterations to ensure that the proposed divisions met the Commission's three statutory criteria, and to reflect persuasive evidence received during the consultation."

The publication of the Commission's division proposals marked the commencement of a period of public consultation that will run until 17 September 2018.

The Commission would be contacting all those who responded to their initial consultation on division patterns. You could take part in their consultation via their website:

As previously, anyone could write to the Commission direct with their views on the Commission's proposals but our Electoral Review Panel was keen to understand the views of our Members, local council partners and the public. The Panel would be undertaking some consultation to inform its work but not on the same scale as before. This would start with being part of the Cornwall Council marquee, Stand 95, on all three days of the Royal Cornwall Show on 7,8 and 9 June.

Of particular interest to Town and Parish Councils would be the Commission's proposals to change the warding arrangements to the following 32 Town and Parish Councils:

- *Bodmin Town Council*
- *Bude-Stratton Town Council*
- *Camborne Town Council*
- *Carn Brea Parish Council*
- *Dobwalls and Trewidland Parish Council*
- *Egloshayle Parish Council*
- *Falmouth Town Council*
- *Hayle Town Council*
- *Helston Town Council*
- *Illogan Parish Council*
- *Kenwyn Parish Council*
- *Launceston Town Council*
- *Liskeard Town Council*
- *Ludgvan Parish Council*
- *Luxulyan Parish Council*
- *Newquay Town Council*
- *Penryn Town Council*
- *Pentewan Valley Parish Council*

- *Penzance Town Council*
- *Perranzabuloe Parish Council*
- *Redruth Town Council*
- *Saltash Town Council*
- *St Agnes Parish Council*
- *St Austell Town Council*
- *St Clement Parish Council*
- *St Dennis Parish Council*
- *St Ives Town Council*
- *St Kew Parish Council*
- *St Stephen-in-Brannel Parish Council*
- *Torpoint Town Council*
- *Treverbyn Parish Council*
- *Truro City Council.*

In each case the total number of councillors would remain the same. If you wanted to change these parish boundaries, you would probably need to formulate alternative proposals for the new unitary electoral divisions in your parish. Alternative proposals needed to be submitted to the Commission before the consultation deadline of 17 September.

I should also add that these changes were completely separate from what may or may not happen as a result of future community governance reviews in Cornwall.

The commission had also proposed one major variation in Wadebridge and smaller variations in ten other areas that differ from Cornwall Council's scheme, including:

- *a significant deviation from the Cornwall Council scheme in the Wadebridge area: "a Wadebridge East and St Minver division comprising the area of Wadebridge to the east of the river, the area of Egloshayle parish north of the railway line, the St Kew and Pendoggett areas of St Kew parish, and the parishes of St Minver Lowlands, St Minver Highlands, and St Endellion. This proposal used the existing division boundary that ran through the centre of Wadebridge along the river to divide the town. Our draft Wadebridge West and St Mabyn division comprised the western part of Wadebridge town, the parishes of St Breock and St Mabyn, the southern part of Egloshayle parish, and the St Kew Highway area of St Kew parish. We toured this area extensively and considered that this pattern of divisions would allow for complete access routes through both divisions, as well as providing for acceptable levels of electoral equality"*
- *including the northern side of Fore Street in the proposed Hayle West division to provide for a stronger boundary*
- *including the entirety of St Hilary parish in the Marazion and St Erth division*
- *including the parish of Cury in the proposed Mullion and St Keverne division, instead of in the Helston South and Meneage division as proposed by the Council*
- *making the eastern boundary of the Camborne Roskear and Tuckingmill division follow the A3047, rather than following the*

- existing polling district boundary around the houses in East Hill, providing for a stronger boundary*
- *including Hayne Corfe Crescent and Hayne Corfe Gardens in the Truro Redannick division, providing for stronger access routes through the division*
 - *including the Bowling Green area of Treverbyn parish in the proposed Penwithick and Boscoppa division rather than in the Goonbarrow division, to improve access throughout the division*
 - *making a complete 'doughnut' of rural parishes around Bodmin rather than including Lanhydrock in the Eastern Bodmin division*
 - *extending the Liskeard Central division boundary northward to be coterminous with the Liskeard parish boundary*
 - *using Trevol Road, Carbeile Road, and Maker Road as the boundary between the Torpoint and Rame Peninsula and St Germans divisions*
 - *an alteration at the northernmost edge of the Poundstock division to include Pinch Hill and Hele, to allow for access through the division and to provide for a stronger boundary.*

As the consultation period was not very long, I would encourage you to get involved as early as possible. Please let us know whether you agree with the Commission's proposals, whether you don't and why and whether you have alternative ideas you want us to consider. These could be the same as what you have argued earlier in the process or new ideas. You could also respond directly to the Local Government Boundary Commission through their consultation.

The Electoral Review Panel would be meeting formally on 26 June at 10am in the Trelawny Room at County Hall, Truro, to take forward their work on responding to the Commission's proposals. The Panel was hoping to present an initial report to the Council meeting on 10 July 2018. The Panel's final recommendations would be presented to Full Council on 11 September in order that the Council's consultation response could be finalised and submitted by the Boundary Commission's deadline of 17 September.

If you wished to provide your thoughts on the Commission's proposals to the Panel please send them by email to electoralreview2018@cornwall.gov.uk

Yours sincerely, Chairman of Cornwall Council Electoral Review Panel'

4. CALC News Roundup 24.05.18 – items included 100 years of remembrance; Survey on planning and building control function; LGA workbook; Star councils 2018; GDPR; New legal guidance; NALC website; Guidance on Planning Harm; New documents of the website; Training 2018; Job vacancies; Articles of interest; Office opening hours
5. NALC Chief Executive's Bulletin 21-25 May – items included Data Protection Act 2018 and GDPR; NALC Privacy notice; Staffing update; Igniting the power of the network event; Parks action group; Call for new town councils in Northamptonshire

6. Cornwall Council – Ethical Standards Complaints – *'Dear Clerk, there had been a large increase in either standards complainants over the last 12 months, up nearly 50% on previous years, with the majority of these complainants concerning Town and Parish Councillors - this was after taking into account there were more Town and Parish Councillors in Cornwall than Cornwall Councillors.*

The Standards Committee had therefore suggested that the Chairman of the Standards Committee write to you, letter attached, covering the Annual Report of the Committee and the Case reviews that were appended to the Annual Report. It was requested that this was brought to the attention of your members and that the importance of the need to act within the Code was stressed. Simple safeguards such as ensuring your register of interest was up to date, declaring the correct interest and using separate social media accounts for personal and official use could all help to reduce complaints.

The Corporate Governance Team at the Council were also happy to provide advice to you or your members with regards to the Code, though the more notice we could get with regards to this the better.'

7. CALC member survey – *'CALC was in the process of creating a Forward Plan and we wanted to make sure this reflected the needs and aspirations of our membership. I would be very grateful if you could take a few minutes to complete the attached survey to give us your thoughts and opinions. This would help us tailor our services to meet your needs and ensure that we deliver a responsive service in the future.*

Please feel free to circulate the survey to your councillors for individual responses or, if members would prefer to send a collective response, it could be completed in consultation with your Council. We would ask you to return it to us by Monday, 16th July 2018. Please note that the survey form could be completed electronically and returned to us at enquiries@cornwallalc.org.uk or alternatively you could download the form to complete and return by post. Many thanks for your help in advance.'

It was agreed that the survey would be circulated to all members to complete and return.

8. Email from the Council's landlord regarding new signage for the site.
9. Cornwall Council legal provision 2018/19 – *'Please find attached a letter outlining the provision Cornwall Legal are offering for 2018/19. Also attached is the Agreement and our Terms of Business. I should be grateful if you would sign, date and return 2 copies of the Agreement, for your convenience we will accept a scanned signed copy or email confirmation of acceptance of the Terms. If you have any questions or would like hard copies of the documents please do not hesitate to contact me.'*
10. Email regarding Litter picking junior wardens – *'I am a Cornish environmental artist based near Redruth. My son has launched his new community page and we are looking at running projects with*

Treloweth school and community groups. My previous posts before the children were, Young Peoples Community Development worker, teaching active citizenship, Secondary school teaching in Design & Technology and ACL peripatetic art tutor for DCC, I also have a wealth of community artist contracts and experiences.

The Momentum Inspire Me project, is about Sustainability, Litter picking, Micro plastics, Palm Oil, Wildlife Protection, Product Design and Art. Currently I am exhibiting my conservation art work Blue Reef Aquarium, however there is an opportunity to replace my work with community art later in the year, using local schools. Lots of pics on my fb page and Instagram.

Ambassadors - Cody is also in the process of becoming a local ambassador for cleaning the streets and parks (something we have done for years), he is building his own facebook page called. 'Cody's Community Clean Up' and it will be about loving where you live (junior wardens), overarching topics targeting, litter dropping specifically in the park behind the school and the entrance to morrison's via the estate, which is always covered in litter, I would like to set up a after school club, pupil led, by Cody, other friends and siblings to join. I would like to strengthen links with Parish Council and parks and amenities, also getting the children involved with the Council to get new larger bins and put art up in the play grounds made by the children.

Funding - I am in the process of writing a funding bid for Arts Council to initially test pilot my plans with a few groups (I want to use this opportunity to show that littering starts in our communities and continues at the beaches, proactive education rather than cleaning up after people all the time), the product design element is aimed at producing innovative physical products from waste ref Ashortwalk. Award-winning company in pioneering eco products in order to raise funds for charity and to keep money in the pot for the growth of future work to ensure sustainability and longevity

Here is a link to Cody's page -

<https://www.facebook.com/iamtr15lovewhereyoulive/>

Cody won the Christmas Card design a couple of years ago, with the Robin. So you may have met with him before. I look forward to hearing from you.'

This would be added to the next Finance and Resources agenda for further discussion.

11. NALC newsletter – items included NALC letter raises rural housing issues; NALC urges the government to simplify council creation; Local councils help the elderly get online; NALC launches new guide with the LGA; Kent Association of Local Council combats dementia
12. NALC Annual Conference: Shaping our future – 30th-31st October 2018 in Milton Keynes. “The National Association of Local Councils (NALC) was delighted to confirm Rishi Sunak MP, parliamentary under-secretary of state at the Ministry of Housing, Communities and Local Government (MHCLG) and Andrew Gwynne MP, shadow secretary of

state for Communities and Local Government, as keynote speakers. This year NALC is heading back to the DoubleTree by Hilton in Milton Keynes on 30/31 October 2018 for its Annual Conference.

It was the sectors biggest event of the year, and the only event that brought together local (parish and town) councils and county associations with the private, public and voluntary sectors, to discuss the key issues.

The conference would allow local councils and county associations to have their say on the sectors landscape post-Brexit and play a role in shaping NALC strategic plan.

What's on offer?

- Dynamic talks from high profile speakers
- Interactive workshop
- Sessions from leading organisations
- Support with General Data Protection Regulation
- Specialists offering top tips and guidance
- A sector-specific exhibition
- Star Council Awards 2018
- Updates on national campaigns
- Information on funding opportunities'

13. Cornwall Council – letter from Cornwall Council's Safety Advisory Group regarding the Battles Over celebrations year, and in particular, local celebrations.
14. Cruse Bereavement Care AGM, 13th July 2018, 7.30pm in the Trelawney Room, New County Hal, Truro
15. NALC Chief Executive's bulletin – items included NALC study tour 2018; County officer forum; Joint Information Governance Group; Smaller Authorities Audit Appointments; LGA councillor workbooks; Updated legal guidance; New local council for sheerness
16. Cornwall Council – Invitation the Clerk and Chairman (or substitute) to attend the Community Chest Celebration Event on Tuesday 16th October 2018 at St Euny Church, Redruth from 6-8pm. RSVP by 3rd September 2018. Consider whether to send a representative
In the absence of the Chairman of the Council it was agreed that they would attend the Community Chest Celebration Event on Tuesday 16th October if they were available and if not the Vice Chairman would attend on behalf of this Council.
17. Cornwall Council Planning Committee to be held on 2nd July 2018, 10am in Cornwall Council Offices, Dolcoath Road. Planning application PA17/01621 – C Williams, Land Adj Wenappa, Bassett Road, Vogue Beloth, Illogan – Outline planning permission with all matters reserved: Residential development of up to 8 dwellings. Appoint a member of this Council's Planning and Environmental Services Committee to attend the meeting and speak on behalf of this Council.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Pavey and

- FC18/06/19.2 RESOLVED** that Cllr Mrs Thompson would attend the Cornwall Council Planning Committee meeting on 2nd July 2018 and speak on behalf of this Council in relation to planning application PA17/01621 – C Williams, Adj Wenappa, Bassett Road, Voguebeloth, Illogan

On a vote being taken the matter was unanimously approved.

- FC18/06/20 TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

The Clerk reported that she would be out of the office next week but the Administration Assistant would be working each morning as usual. She explained where further help and support could be found if needed. The Clerk reminded the meeting that staffing issues should only be discussed between members of the Staffing Committee and not shared with others outside of this.

- FC18/06/21 TO RECEIVE AN UPDATE ON THE GLEBE FIELD AND AGREE ANY FUTURE ACTIONS**

It was reported that the Glebe Field had been sold subject to contract; however, if this should not proceed and it came up for sale again Illogan Parish Council would be notified. It was suggested that a small group was formed to look at how to move forward should this arise. This could involve conversations with the Church and possibly the Community Land Trust.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Mrs Ferrett and

- FC18/06/21.2 RESOLVED** that the Clerk would write to the Diocese stating that members of Illogan Parish Council have been made aware of comments that are being circulated regarding the Glebe Field. Members of the public are under the impression that the sale of the field has fallen through. The Clerk would ask whether the Diocese would be willing to provide an update in the current situation with the Glebe Field. The Clerk would also express this Council's interest in talking to the Diocese if the sale of the land has or does fall through.

On a vote being taken the matter was unanimously approved.

- FC18/06/22 TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES:**

a. Police

There was no report.

b. Representatives to Outside Organisations

The Council were reminded that the School Fair Day was on Saturday 23rd June. The dance would begin from the Illogan Park at 10.30am

c. Illogan Parish Neighbourhood Development Plan Steering Group

The Group thanked the Councillors for their support to recommend the plan to Cornwall Council. The next step would be a formal 6 week period for Cornwall Council to look at it; it would then be allocated for further inspection which would take between 12 – 18 weeks. Any recommendations for adjustment could be undertaken at this point before going back to Cornwall Council. It was likely to take 12 to 18 months before the plan would be completed. However, as this was a small parish it was hoped it might be completed sooner.

The Neighbourhood Development Plan already had some authority when planning applications were submitted and decisions were being made by this Council. The team offered to speak at Planning meetings if this should help with planning applications.

d. Cornwall Councillors

Cllr Ekinsmyth reported that he was now a member of the Audit Committee. An extra £3million was available for work on roads in Cornwall. Work required at the junction at the top of Bridge Hill and the issues at the junction at Cot Road were among those being considered.

Cllr Ekinsmyth was also Vice Governor at Illogan School and reported that 5 more Governors were required. He asked for this to be advertised in the next Parish Review.

FC18/06/23 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES

Cllr Ford requested that nominations for the Ray Uren Award was added to the next agenda.

FC18/06/24 DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 18th July 2018, 7.00pm in Penwartha Hall.

There being no further business the meeting closed at 8.50pm

Signed

Date

ACCOUNTS FOR PAYMENT JUNE 2018						
Expenditure	Payee	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)	Legislation
Chairman's Allowance	CLr Mrs M Roberts		£125.00		£125.00	LGA 1972 s.15(5)
Petty Cash	S Willsher		£62.39		£62.39	LGA 1972 s.111(1)
Salaries	All Employees		£3,555.28		£3,555.28	LGA 1972 s.112 and Income Tax Act 2007, s.38
Independent Internal Audit	TIAA Ltd		£1,050.00	£210.00	£1,260.00	LGA 1972 s.111(1)
IT Support, Webhosting, Office 365 Licence & Threat Protection	iCT4 Limited		£133.23	£26.65	£159.88	LGA 1972 s.111(1)
Replace referees shower	Stay Cool Property Services - Jake Hartley	PM18/06/23.2	£150.00		£150.00	LGA 1972 s.111(1)
Annual fire alarm and extinguisher testing	Fal Fire		£123.30	£24.66	£147.96	Health and Safety at Work Act 1974
Contractor	DJM Gardening		£1,594.94		£1,594.94	LGA 1972 s.111(1)
Grass cutting, verge cutting and footpaths	Greens Grounds and Trees		£1,626.00	£325.20	£1,951.20	LGA 1972 s.111(1)
Office rent 30.06.18 - 14.07.18	RR Eureka S.A.R.L.		£240.41	£48.08	£288.49	LGA 1972 s.111(1)
Service Charges 24.06.18 - 14.07.18	RR Eureka S.A.R.L.		£51.52	£10.30	£61.82	LGA 1972 s.111(1)
Stationery and Printing	Complete Business Solutions	Partly - GR18/05/28.2 and GR18/05/29.2	£1,016.89	£28.38	£1,045.27	LGA 1972 s.111(1)
Legionella Testing 01.02.18 - 01.06.18 and Remedial Work	Churchill Service Solutions	PM18/02/12.2	£1,096.50	£204.30	£1,300.80	Health and Safety at Work etc Act 1974
GDOR Training	CALC	GR18/01/8.2	£45.00	£9.00	£54.00	LGA 1972 s.112
Expenses	J Curtis		£27.45		£27.45	Local Government (Financial Provisions) Act 1963 s.5
Expenses	S Willsher		£13.50		£13.50	Local Government (Financial Provisions) Act 1963 s.5
Footpath Maintenance	Greens Grounds and Trees		£1,315.00	£263.00	£1,578.00	LGA 1972 s.111(1)
Electric for Office	Southern Electric		£304.55	£15.22	£319.77	LGA 1972 s.111(1)
	TOTAL:		£12,530.96	£1,164.79	£13,695.75	